

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, November 16, 2023, 6:00 p.m.**  
**Huntsville Town Maintenance Bldg., 165 South 7500 East, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Excused
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

**Citizens:** Lt. Cowley, Kay Larrison, acting treasurer, Cami Moss, auditor, Lonny and Nancy Bailey, Laurie Porter, Ron Gault, water board chair, Liz Poulter.

**Zoom:** Sheree Evans – Treasurer

1-Mayor Richard Sorensen called the meeting to order.  
 There is a full quorum present.

2-Pledge of Allegiance led by Lt. Cowley

3-Opening Ceremony given by TCM Artie Powell

4-Public Comments: Lonny Bailey stated that the Forest Service was having a survey done and he was there in the cemetery when the surveyors came. The hub of their survey is a stake they unearthed from the northwest corner of the cemetery. The stake is small in diameter but is surrounded by thick cement. It is located right in the middle of several family plots. Cathy Stoker, Cemetery Sexton will work with the family owners of the plots to find a solution.

5-Sheriff's Report: (See Attachment #1) TCM Artie Powell asked Lt. Cowley about the stalking charge and gunshots fired. Lt. Cowley explained that the stalking call was a woman in town asking about what to do about a family member who was causing problems. The gunshots were from hunters down in the river bottoms. A separate gunshot in Town was discussed but it was more current and not listed on the Sheriff's report.

6-Discussion and/or Action on approval of the First Quarter Financial Report

The TC had tabled the approval of the report in the previous meeting because they were curious about the \$20,673.62 allocated to the July 4<sup>th</sup> Fund on the report. (See Attachment #2) Kay Larrison emailed the TC during the week to explain that a few years ago when Huntsville Town consolidated their checking accounts, the July 4<sup>th</sup> checking account was dissolved and the money was put into the general account and set aside as the July 4<sup>th</sup> fund. **TCM Powell motioned to approve the 1<sup>st</sup> quarter financial report. TCM Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

7. Discussion and/or action on the Lonny Bailey's Annexation proposal (See Attachment #3)

Mayor Sorensen explained the history of the Bailey's and Laurie Porter and Sanford Moss' annexation plans. There are around 16.5 acres between them including possibly 2-3 water hookups in the future. He turned the time over to them to explain what they hoped to do.

Lonny stated that they are still very interested in annexing into the Town. Their desire is to preserve open space. They don't feel like they would be a burden on the infrastructure as they are already hooked up to the Town's water.

TCM Hunter reviewed how many water shares Laurie Porter would need in the future if she and her husband Sanford Moss decided to develop their land. Mrs. Porter stated that they had no plans to build any more homes on the property. The ground is pretty wet with cattails growing on it and sometimes the hay wagon gets stuck going through there.

Mayor Sorensen and TCM Ahlstrom spoke in favor of annexing the properties. TCM Hunter was hesitant based on principle but expressed her support for the action. TCM Powell does not support any new annexations because of the possible strain on the water system and spoke against it. The TC discussed the fact that the newly elected TC Members may or not be in favor of annexation, but if they were to vote on it today there would be a majority vote.

The TC discussed the timeline for the annexation and the costs involved. The discussion ended with a plan to have Lonny and Nancy meet with Nikki, Town Clerk, the next day to begin a Notice of Intent.

8- Discussion and/or action on acceptance of the 2022/23 Audit Report.

(See Attachment #4) Cami Moss, auditor, read the letter to Huntsville Town written in summary of the report. The Town is in good condition. Suggestions that were given in the past were followed and implemented. Capital assets increased this year. Some categories were over budget by small margins but overall, the Town was under budget. It was suggested that the Town watch each category carefully and amend the budget as needed. The full report can be found at the Town office for anyone who desires to read it in its entirety.

**TCM Hunter motioned to accept the 2022/23 audit report. TCM Ahlstrom seconded the Motion. Roll call vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			

CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

Before moving on from a discussion about the budget, TCM Powell wanted to ask questions about several parts of the 1<sup>st</sup> quarter financial report. It looked like the Town was already over budget in a few areas and he wondered if they should adjust the budget quarterly to stay on track. Sheree Evans explained that amending the budget can be a lengthy process involving public hearings and it worked better to do it in May, just before the end of the fiscal year. Kay Larrison stated that they could maybe do it twice a year but agreed with Sheree that amending the budget more often would be a little difficult.

**Kay Larrison and Sheree Evans left the meeting at 7:24 p.m.**

9. Discussion and/or action on approval of Minutes for Town Council Meeting November 2, 2023 (See Attachment #5)

TCM Hunter had corrections on the Wangsgard discussion regarding the need to change their address to 450 N. She also clarified that she is not on the planning commission but is the TC liaison serving on the planning commission. Nikki said she would make the changes.

**TCM Ahlstrom motioned to approve the Minutes for Town Council Meeting November 2, 2023 with the changes. TCM Powell seconded the motion. All votes Aye. Motion passed.**

10. Discussion and/or action on Options and Financial Impacts of Reduced water billing for Non-Users/Hardship Cases (See Attachment #6)

A few water users had written letters to the Town asking for a discount on their bill for non-use. One individual had a hardship case because they are not able to inhabit their home due to a roof collapse. The water board chair, Ron Gault, was at the meeting to address this issue and work on a fair solution for all. He began the discussion by showing pictures and talking about the massive water leak that had happened in the past week. With his presentation he illustrated the need for Huntsville water users to help pay for infrastructure and maintenance costs. He made some calculations to separate these costs from the water itself and concluded that it was around \$38.50 for infrastructure and maintenance. Currently in town users are paying \$57.50 and out of town residents are paying \$75 for the basic water rate. TCM Hunter compared Huntsville's water rates to Ogden City's and found that Ogden has a base rate of \$40 plus a cost per 1,000 gallons used. It ended up being about \$15 for 7,000 gallons. She proposed that Huntsville could use the same calculations and knock \$15 off the bill of non-users. The TC discussed how much would be lost in revenue if they discounted every non-user. They also discussed whether to turn off water meters and turn them back on and the hassle of doing so. They debated different prices for making it worth the work involved.

**Mayor Sorensen motioned to reduce the bill by \$15 per month for hardship cases. The water must be turned off and the user must pay a minimum of \$50 for turning it off and another \$50 to turn it back on. TCM Powell asked what would constitute a hardship case. Mayor Sorensen gave examples of a house burning down, a roof caving in, or not inhabiting a house for 30 years. TCM Hunter seconded the motion.**

TCM Ahlstrom discussed further how to judge a hardship case and who would make that determination. Mayor Sorensen wondered if they should also not allow any turning off or turning on the water during winter months. **Mayor Sorensen amended his motion to say there would be a discount of \$15 per month on a bill for non-users and a \$75 turn-off fee and a \$75 turn-on fee and that the water could not be turned off or turned back on from December 1<sup>st</sup> to March 31<sup>st</sup>.** The TC debated the dates and whether the snow would be deep enough on December 1<sup>st</sup> to warrant that rule. TCM Ahlstrom pointed out that a newly constructed home that is completed during winter months wouldn't be able to turn on their water immediately under this rule. **He suggested a 2nd amendment that would say that they wouldn't shut off the water in the winter months, but they could turn it on.**

Nikki Wolthuis, clerk, pointed out that this policy would not help the woman who can't inhabit her home because the roof caved in. She would only be getting a discount after 10 months because it would take that long to break even after paying the \$150 fee.

The TC further discussed hardship cases and also retroactive payment assistance. TCM Hunter wondered if they could waive the turn-off/turn-on fee if it was a hardship? The TC discussed adding that to the motion. TCM Powell pointed out that under the motion a person would actually pay less money for their bill than they were before the rate change because of the discount. He wondered if they should just take the bill down to what it was before, making it a \$7.50 discount for in-Town users versus the proposed \$15 discount. **TCM Ahlstrom motioned to table the water rate adjustment for unusual circumstances to allow more time to gather information. TCM Hunter seconded the motion. All votes Aye. Motion passed.**

Ron Gault wanted to discuss the Harrison's desire to obtain a Town water connection. His neighbors already have a connection, and he wants one too. There is no documented ROW for Harrisons. It may not have been recorded properly. He would need to pay the \$30,000 for out-of-town water connections.

#### 11. Discussion and/or action on TC Meeting Schedule for 2024

TCM Ahlstrom is working on emergency preparedness for the next year and noted that many of the trainings are on Thursdays. It's a good night to catch people. He wondered if they should change TC meetings to a different night so people could attend the CERT meetings on Thursdays. He also acknowledged that people know that TC meetings are always on Thursdays and it might be a good idea to keep them that way. Mayor Sorensen thought that maybe they should wait until they could talk to the new council members to see what day is good for them. He also said his best nights are Thursdays and wondered if they could just change the meeting nights for special occasions. TCM Ahlstrom said that there are several Thursdays during the year when the CERT meetings are held. **Mayor Sorensen motioned to table the issue until the next meeting in order to get input from the new council members. TCM Ahlstrom seconded the motion. All votes Aye. Motion passed.**

#### 12. Discussion and/or action on approval of the Annexation Expansion Map (See Attachment #7)

12. Discussion and/or action on approval of the Annexation Expansion Map  
 (See Attachment #7)

Mayor Sorensen discussed the Starks' plan to annex into the Town and referred to the motion from the last meeting that stated that the Town would consider the annexation if they would agree to build the number of homes on the property that they had originally proposed. The TC discussed the wetlands that are on the property and how to avoid problems with building on them or close to them.

TCM Hunter wondered if they should take properties out of the annexation map that they don't plan on annexing. Ultimately, the TC decided to leave the properties in because of time and expense in changing the map yet again.

**TCM Ahlstrom motioned to approve Huntsville's Annexation Expansion Map. TCM Hunter seconded the motion. Roll call vote. Votes reflected below. Motion passed 3-1.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell		X		

Department Updates

**Mayor Sorensen** asked to have a closed session after the regular meeting.

**TCM Ahlstrom** reminded the council about the Earthquake preparedness meeting on January 11<sup>th</sup> at the library.

**TCM Sandy Hunter-** The A20 ordinance that she's been working on will be discussed in the next PC meeting in January. She also explained a situation in Town where a homeowner has built a fence in an alleyway. The TC discussed possible actions they could take including giving a code violation.

**TCM Powell-** The OV Parks board has been discussing the budget for the year. Huntsville Town has a separate budget but gets money from the board as well.

**Mayor Sorensen-** The Aldous cabin roof repair has been held up by a material shortage, but the repairs will be completed on the 27<sup>th</sup>.

**TCM Ahlstrom motioned to approve the bills for October. TCM Powell seconded the motion. All votes aye. Motion passed.**

**TCM Powell motioned to adjourn the meeting. TCM Hunter seconded the motion. All votes Aye. Motion passed.**

**Meeting adjourned at 9:05 p.m.**

A handwritten signature in blue ink, appearing to read "Nikki Wolthuis".

Nikki Wolthuis, Town Clerk





*Integrity, Initiative, Intelligence*

*September—October 2023*



## COMMUNITY EVENTS

- October 24th | The Weber County Sheriff's Office hosted a "Trunk or Treat" held at the Weber County Fairgrounds. We also participated in multiple other City's Trunk or Treat events during the Halloween time period.
- \* October 28th | The Weber County Sheriff's Office participated in the Drug Enforcement Administration's National Prescription Drug Take Back Day. At three locations around the county, (one location was at Valley Market in the Upper Valley).

THE WEBER COUNTY SHERIFF'S OFFICE PRESENTS:

### COMMUNITY TRUNK-OR-TREAT

<b>OCT 24</b> 6 - 8 PM	<b>WEBER COUNTY FAIRGROUNDS WEST PARKING LOT</b> 1000 NORTH 1200 WEST OGDEN, UT 84404
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**TREAT TRAILS    ACTIVITIES    FOOD TRUCKS**

\*\*Entrance to the Treat Trail line ends at 8:00pm\*\*  
In the event of inclement weather, event could be canceled on short notice.







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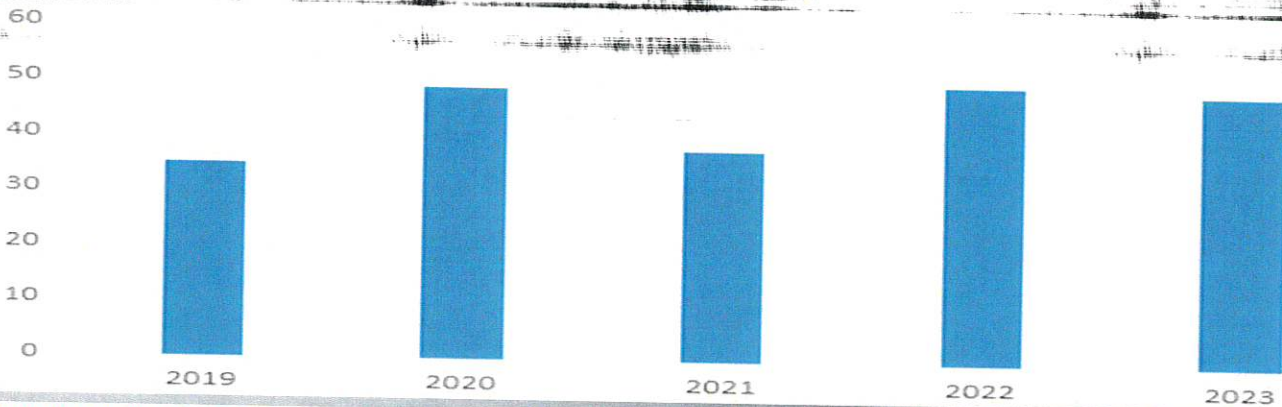
*September - October 2023*



## HUNTSVILLE CITY CALLS FOR SERVICE-SEPT INCLUDES TRAFFIC STOPS

35	49	38	50	49
2019	2020	2021	2022	2023

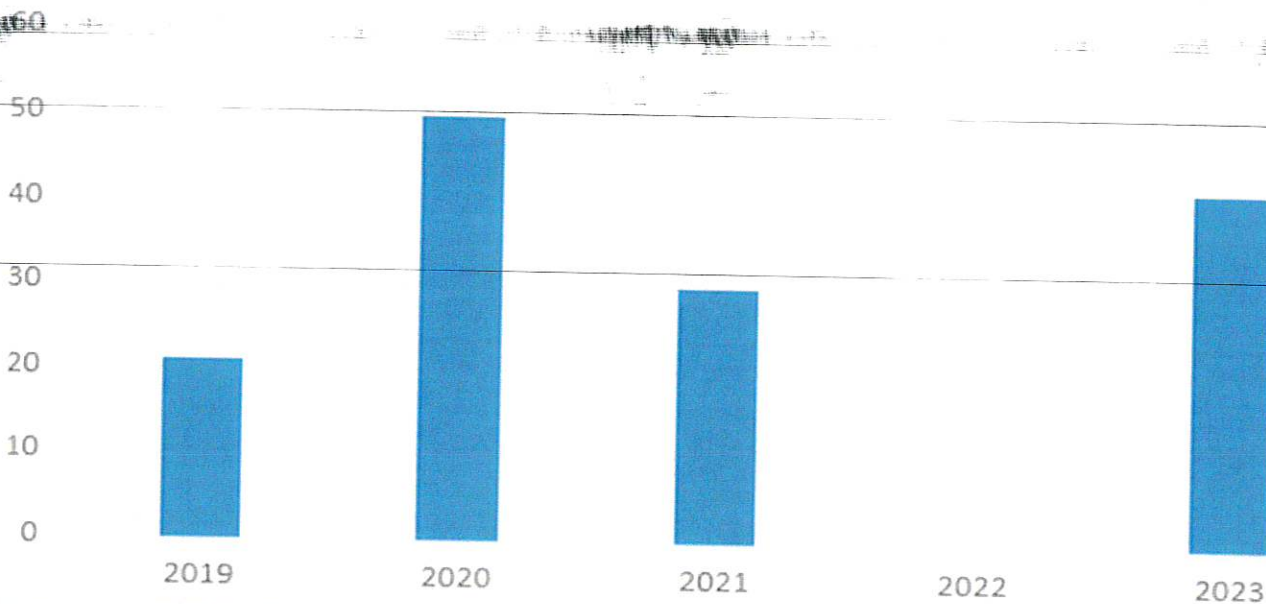
Chart Title



## HUNTSVILLE CITY CALLS FOR SERVICE-OCT INCLUDES TRAFFIC STOPS

21	50	30	unk	42
2019	2020	2021	2022	2023

Chart Title

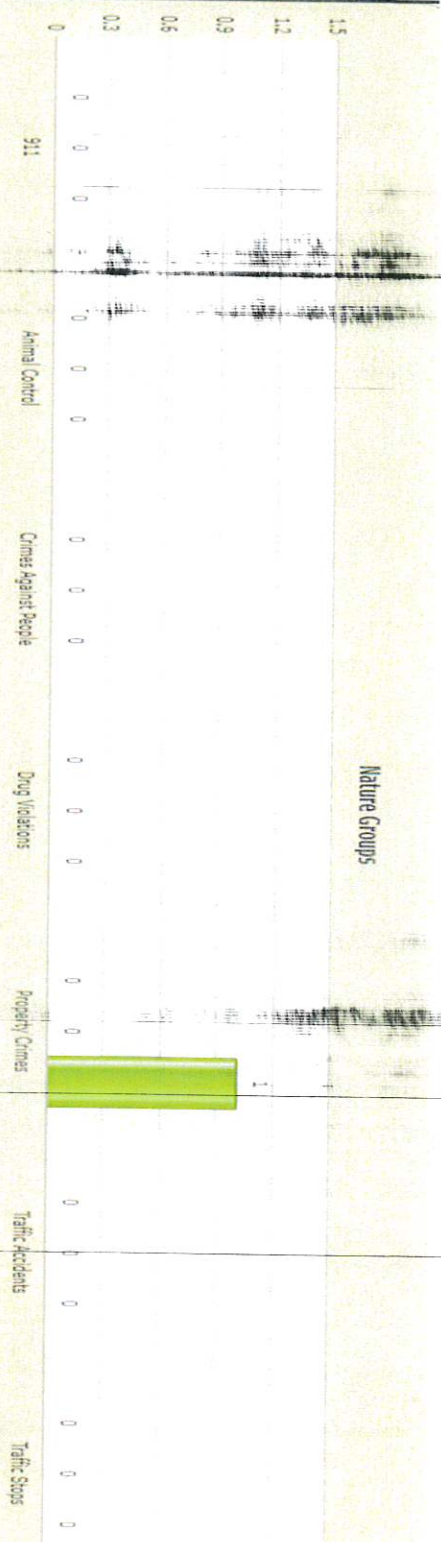






September-October 2023

Integrity, Initiative, Intelligence



Category	August 2023	September 2023	October 2023	Total
911	0	0	0	0
Animal Control	0	0	0	0
Crimes Against People	0	0	0	0
Drug Violations	0	0	0	0
Property Crimes	0	0	1	1
Traffic Accidents	0	0	0	0
Traffic Stops	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>





*Integrity, Initiative, Intelligence*

*September-October 2023*



\* Our software program that pulls stats for us is not pulling up traffic stop data.

HUNTSVILLE TOWN  
 COMBINED CASH INVESTMENT  
 SEPTEMBER 30, 2023

COMBINED CASH ACCOUNTS

99-11101	ZIONS BANK - GENERAL	119,750.92
99-11990	CASH CLEARING - UTILITIES	( 18,736.10)
	TOTAL COMBINED CASH	101,014.82
99-11100	CASH ALLOCATED TO OTHER FUNDS	( 101,014.82)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	( 1,033,126.85)
30	ALLOCATION TO CAPITAL PROJECTS FUND	747,382.84
40	ALLOCATION TO JULY 4TH FUND	20,673.62
50	ALLOCATION TO WATER FUND	364,138.28
70	ALLOCATION TO CEMETERY PERPETUAL CARE FUND	1,946.93
	TOTAL ALLOCATIONS TO OTHER FUNDS	101,014.82
	ALLOCATION FROM COMBINED CASH FUND - 99-11100	( 101,014.82)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

HUNTSVILLE TOWN  
BALANCE SHEET  
SEPTEMBER 30, 2023

GENERAL FUND

ASSETS

10-11100	CASH IN COMBINED FUND	(	1,033,126.85)	
10-11101	ZION'S BANK - GENERAL	(	1.00)	
10-12147	PTIF #147 GENERAL		1,588,142.99	
10-12903	PTIF # 9036 BOND RESERVE		.31	
10-14104	ACCOUNTS RECEIVABLE		150,349.46	
				<u>685,364.91</u>
	TOTAL ASSETS			<u>685,364.91</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20101	ACCOUNTS PAYABLE		82.40	
10-21101	WAGES PAYABLE		11,152.01	
10-21102	ACCRUED PAYROLL TAX		2,164.01	
10-21108	DUE TO OTHER FUNDS		41,750.00	
10-21114	UNEARNED REVENUE		104,131.00	
				<u>159,279.42</u>
	TOTAL LIABILITIES			159,279.42

FUND EQUITY

10-29000	FUND BALANCE		485,364.53	
10-29120	RESTRICTED RET. EARNINGS ROADS REVENUE OVER EXPENDITURES - YTD		28,917.00	
			<u>11,803.96</u>	
	BALANCE - SEPTEMBER 30, 2023		526,085.49	
				<u>526,085.49</u>
	TOTAL FUND EQUITY			<u>526,085.49</u>
	TOTAL LIABILITIES AND EQUITY			<u>685,364.91</u>



HUNTSVILLE TOWN  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COUNTY TAX REVENUE</u>					
10-30-100 GENERAL PROPERTY TAX	1,062.77	1,062.77	105,000.00	103,937.23	1.0
10-30-102 PRIOR YEAR DELINQUENT TAX	925.47	925.47	6,800.00	5,874.53	13.6
10-30-103 FEE IN LIEU OF PROPERTY TAX	806.83	806.83	2,500.00	1,693.17	32.3
TOTAL COUNTY TAX REVENUE	2,795.07	2,795.07	114,300.00	111,504.93	2.5
<u>STATE TAX REVENUE</u>					
10-31-100 GENERAL SALES & USE TAX	42,178.93	42,178.93	170,000.00	127,821.07	24.8
10-31-103 HIGHWAY TRANSIT TAX	4,134.70	4,134.70	16,000.00	11,865.30	25.8
10-31-104 TELECOMMUNICATION TAX	671.57	671.57	2,600.00	1,928.43	25.8
10-31-105 TRANSIENT ROOM TAX	3,909.47	3,909.47	18,000.00	14,090.53	21.7
TOTAL STATE TAX REVENUE	50,894.67	50,894.67	206,600.00	155,705.33	24.6
<u>PERMIT REVENUE</u>					
10-32-200 BUSINESS LICENSES AND PERMITS	111.00	111.00	3,800.00	3,689.00	2.9
10-32-201 OTHER LICENSES/PERMITS	450.00	450.00	.00	450.00	.0
10-32-202 EXCAVATION PERMIT FEE	.00	.00	200.00	200.00	.0
10-32-203 BUILDING - PERMITS	16,295.40	16,295.40	50,000.00	33,704.60	32.6
TOTAL PERMIT REVENUE	16,856.40	16,856.40	54,000.00	37,143.60	31.2
<u>GRANT REVENUE</u>					
10-33-303 LOCAL GRANTS	.00	.00	5,000.00	5,000.00	.0
10-33-304 B & C ROAD FUNDS	21,983.51	21,983.51	58,000.00	36,016.49	37.9
TOTAL GRANT REVENUE	21,983.51	21,983.51	63,000.00	41,016.49	34.9
<u>FEE REVENUE</u>					
10-34-400 BUILDING INSPECTION FEES	.00	.00	1,000.00	1,000.00	.0
10-34-402 ZONING & SUBDIVISION FEES	607.50	607.50	500.00	107.50	121.5
10-34-403 MISCELLANEOUS FEES	20.00	20.00	.00	20.00	.0
10-34-404 LANDFILL FEES	310.00	310.00	450.00	140.00	68.9
10-34-408 FIRST STREET TOLL FEE	.00	.00	70,000.00	70,000.00	.0
TOTAL FEE REVENUE	937.50	937.50	71,950.00	71,012.50	1.3

HUNTSVILLE TOWN  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PENALTY REVENUE</u>					
10-35-501 COURT FINES	276.10	276.10	12,000.00	11,723.90	2.3
TOTAL PENALTY REVENUE	276.10	276.10	12,000.00	11,723.90	2.3
<u>INTEREST &amp; OTHER REVENUE</u>					
10-36-601 INTEREST EARNINGS	20,805.43	20,805.43	40,000.00	19,194.57	52.0
TOTAL INTEREST & OTHER REVENUE	20,805.43	20,805.43	40,000.00	19,194.57	52.0
<u>CEMETERY REVENUE</u>					
10-38-402 CEMETERY BURIAL PERMITS	7,300.00	7,300.00	12,000.00	4,700.00	60.8
10-38-404 CEMETERY PLOT SALES	7,300.00	7,300.00	20,000.00	12,700.00	36.5
10-38-405 CEMETERY PERPETUAL CARE	14,850.00	14,850.00	.00	( 14,850.00)	.0
10-38-601 INTEREST EARNINGS-CEM PERP CAR	4,538.25	4,538.25	.00	( 4,538.25)	.0
TOTAL CEMETERY REVENUE	33,988.25	33,988.25	32,000.00	( 1,988.25)	106.2
<u>PARK REVENUE</u>					
10-39-402 PARK FEES	1,731.80	1,731.80	5,000.00	3,268.20	34.6
10-39-404 PARK EVENT CONCESSIONS	536.47	536.47	.00	( 536.47)	.0
10-39-603 PARK DONATIONS	1,000.00	1,000.00	5,000.00	4,000.00	20.0
TOTAL PARK REVENUE	3,268.27	3,268.27	10,000.00	6,731.73	32.7
TOTAL FUND REVENUE	151,805.20	151,805.20	603,850.00	452,044.80	25.1

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION DEPARTMENT</u>					
<u>PERSONNEL</u>					
10-40-101	WAGES - ADMINISTRATION	26,473.02	26,473.02	64,000.00	37,526.98 41.4
10-40-102	PAYROLL TAX EXPENSE - ALL	2,025.18	2,025.18	5,000.00	2,974.82 40.5
TOTAL PERSONNEL		28,498.20	28,498.20	69,000.00	40,501.80 41.3
<u>GENERAL &amp; ADMINISTRATIVE</u>					
10-40-200	ADMINISTRATION - GENERAL	4,460.69	4,460.69	9,000.00	4,539.31 49.6
10-40-201	PROFESSIONAL SERVICES	26,210.00	26,210.00	130,000.00	103,790.00 20.2
10-40-203	INSURANCE	6,422.80	6,422.80	26,000.00	19,577.20 24.7
10-40-205	AWARDS AND PROMOTIONS	84.10	84.10	6,500.00	6,415.90 1.3
10-40-209	TRAVEL, EDUCATION, TRAINING	670.18	670.18	2,500.00	1,829.82 26.8
10-40-210	BANK CHARGES	16.02	16.02	250.00	233.98 6.4
TOTAL GENERAL & ADMINISTRATIVE		37,863.79	37,863.79	174,250.00	136,386.21 21.7
<u>UTILITIES</u>					
10-40-301	UTILITIES-TOWN HALL WATER	288.00	288.00	850.00	562.00 33.9
10-40-302	UTILITIES-TOWN HALL NATURAL GA	60.12	60.12	750.00	689.88 8.0
10-40-303	UTILITIES-TOWN HALL ELECTRICIT	48.23	48.23	300.00	251.77 16.1
10-40-304	UTILITIES-TOWN HALL TELECOM	361.47	361.47	1,600.00	1,238.53 22.6
TOTAL UTILITIES		757.82	757.82	3,500.00	2,742.18 21.7
<u>SUPPLIES &amp; MATERIALS</u>					
10-40-500	SUPPLIES/MATERIALS	59.18	59.18	650.00	590.82 9.1
10-40-501	OFFICE SUPPLIES	2,172.98	2,172.98	15,000.00	12,827.02 14.5
10-40-502	OPERATING SUPPLIES	795.37	795.37	3,500.00	2,704.63 22.7
10-40-504	BOOKS, PUB, SUBSCRIPTIONS	702.50	702.50	600.00	( 102.50) 117.1
TOTAL SUPPLIES & MATERIALS		3,730.03	3,730.03	19,750.00	16,019.97 18.9
<u>REPAIRS &amp; MAINTENANCE</u>					
10-40-601	REPAIR/MAINTENANCE - PROPERTY	754.76	754.76	3,000.00	2,245.24 25.2
TOTAL REPAIRS & MAINTENANCE		754.76	754.76	3,000.00	2,245.24 25.2
TOTAL ADMINISTRATION DEPARTMENT		71,604.60	71,604.60	269,500.00	197,895.40 26.6

BUILDING LICENSING

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERMITS</u>					
10-46-402 STATE SURCHARGE-BUILDING PERMI	135.73	135.73	250.00	114.27	54.3
10-46-403 BUILDING INSPECTION EXPENSE	2,133.00	2,133.00	24,000.00	21,867.00	8.9
10-46-404 PLANNING & ZONING COST	810.00	810.00	500.00	( 310.00)	162.0
TOTAL PERMITS	3,078.73	3,078.73	24,750.00	21,671.27	12.4
TOTAL BUILDING LICENSING	3,078.73	3,078.73	24,750.00	21,671.27	12.4
<u>HISTORY DEPARTMENT</u>					
<u>UTILITIES</u>					
10-50-301 UTILITIES-HISTORY WATER	200.00	200.00	650.00	450.00	30.8
10-50-302 UTILITIES-HISTORY NATURAL GAS	43.03	43.03	700.00	656.97	6.2
10-50-303 UTILITIES-HISTORY ELECTRICITY	39.63	39.63	250.00	210.37	15.9
10-50-304 UTILITIES-HISTORY TELECOM	96.39	96.39	250.00	153.61	38.6
TOTAL UTILITIES	379.05	379.05	1,850.00	1,470.95	20.5
<u>SUPPLIES &amp; MATERIALS</u>					
10-50-500 MATERIALS HISTORY MUSEUM	.00	.00	500.00	500.00	.0
TOTAL SUPPLIES & MATERIALS	.00	.00	500.00	500.00	.0
<u>EXPENDITURE 6</u>					
10-50-602 REPAIR/MAINT HISTORY CTR	.00	.00	500.00	500.00	.0
10-50-603 REPAIR/MAINT TOWN CABIN	.00	.00	8,000.00	8,000.00	.0
TOTAL EXPENDITURE 6	.00	.00	8,500.00	8,500.00	.0
TOTAL HISTORY DEPARTMENT	379.05	379.05	10,850.00	10,470.95	3.5
<u>ROADS DEPARTMENT</u>					
<u>PERSONNEL</u>					
10-54-101 WAGES - ROADS	3,777.35	3,777.35	23,000.00	19,222.65	16.4
10-54-102 PAYROLL TAX EXPENSE - ROADS	288.97	288.97	1,700.00	1,411.03	17.0
TOTAL PERSONNEL	4,066.32	4,066.32	24,700.00	20,633.68	16.5
<u>EXPENDITURE 2</u>					
10-54-209 TRAVEL, EDUCATION, TRAINING	500.00	500.00	.00	( 500.00)	.0
TOTAL EXPENDITURE 2	500.00	500.00	.00	( 500.00)	.0



HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITIES</u>					
10-54-301 UTILITIES - ROADS WATER	200.00	200.00	650.00	450.00	30.8
10-54-302 UTILITIES - ROADS NATURAL GAS	43.74	43.74	4,000.00	3,956.26	1.1
10-54-303 UTILITIES - ROADS ELECTRICITY	559.53	559.53	3,300.00	2,740.47	17.0
<b>TOTAL UTILITIES</b>	<b>803.27</b>	<b>803.27</b>	<b>7,950.00</b>	<b>7,146.73</b>	<b>10.1</b>
<u>SUPPLIES &amp; MATERIALS</u>					
10-54-502 OPERATING SUPPLIES - ROADS	650.08	650.08	20,000.00	19,349.92	3.3
10-54-505 ROAD REPAIR MATERIAL	26,400.00	26,400.00	85,000.00	58,600.00	31.1
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>27,050.08</b>	<b>27,050.08</b>	<b>105,000.00</b>	<b>77,949.92</b>	<b>25.8</b>
<u>REPAIRS &amp; MAINTENANCE</u>					
10-54-602 REPAIR/MTNCE BLDGS - ROAD	.00	.00	500.00	500.00	.0
10-54-604 REPAIR/MTNCE MACH/EQUIP - ROAD	1,459.84	1,459.84	4,000.00	2,540.16	36.5
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>1,459.84</b>	<b>1,459.84</b>	<b>4,500.00</b>	<b>3,040.16</b>	<b>32.4</b>
<b>TOTAL ROADS DEPARTMENT</b>	<b>33,879.51</b>	<b>33,879.51</b>	<b>142,150.00</b>	<b>108,270.49</b>	<b>23.8</b>
<u>PARKS DEPARTMENT</u>					
<u>PERSONNEL</u>					
10-64-101 WAGES - PARKS	4,202.15	4,202.15	13,000.00	8,797.85	32.3
10-64-102 PAYROLL TAX EXPENSE - PARKS	321.47	321.47	975.00	653.53	33.0
<b>TOTAL PERSONNEL</b>	<b>4,523.62</b>	<b>4,523.62</b>	<b>13,975.00</b>	<b>9,451.38</b>	<b>32.4</b>
<u>UTILITIES</u>					
10-64-301 UTILITIES - PARKS WATER	1,428.00	1,428.00	6,000.00	4,572.00	23.8
10-64-302 UTILITIES - PARKS NATURAL GAS	42.17	42.17	750.00	707.83	5.6
10-64-303 UTILITIES - PARKS ELECTRICITY	588.07	588.07	2,000.00	1,411.93	29.4
<b>TOTAL UTILITIES</b>	<b>2,058.24</b>	<b>2,058.24</b>	<b>8,750.00</b>	<b>6,691.76</b>	<b>23.5</b>
<u>SUPPLIES &amp; MATERIALS</u>					
10-64-502 OPERATING SUPPLIES - PARKS	1,427.56	1,427.56	5,000.00	3,572.44	28.6
10-64-503 FOOD AND ENTERTAINMENT	268.00	268.00	.00	(268.00)	.0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>1,695.56</b>	<b>1,695.56</b>	<b>5,000.00</b>	<b>3,304.44</b>	<b>33.9</b>

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REPAIRS &amp; MAINTENANCE</u>					
10-64-601 REPAIR/MAINTENANCE - PARKS PRO	25,497.11	25,497.11	10,000.00	( 15,497.11)	255.0
TOTAL REPAIRS & MAINTENANCE	25,497.11	25,497.11	10,000.00	( 15,497.11)	255.0
<u>CAPITAL OUTLAY</u>					
10-64-805 CAPITAL OUTLAY-PARKS EQUIP	.00	.00	1,000.00	1,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	1,000.00	1,000.00	.0
TOTAL PARKS DEPARTMENT	33,774.53	33,774.53	38,725.00	4,950.47	87.2
<u>CEMETERY DEPARTMENT</u>					
<u>PERSONNEL</u>					
10-66-101 WAGES - CEMETERY	1,273.41	1,273.41	14,000.00	12,726.59	9.1
10-66-102 PAYROLL TAX EXPENSE - CEMETERY	97.41	97.41	1,050.00	952.59	9.3
TOTAL PERSONNEL	1,370.82	1,370.82	15,050.00	13,679.18	9.1
<u>UTILITIES</u>					
10-66-301 UTILITIES - CEMETERY WATER	200.00	200.00	1,600.00	1,400.00	12.5
10-66-303 UTILITIES - CEMETERY ELECTRIC	373.25	373.25	1,200.00	826.75	31.1
TOTAL UTILITIES	573.25	573.25	2,800.00	2,226.75	20.5
<u>SUPPLIES &amp; MATERIALS</u>					
10-66-502 OPERATING SUPPLIES-CEMETERY	179.29	179.29	4,000.00	3,820.71	4.5
TOTAL SUPPLIES & MATERIALS	179.29	179.29	4,000.00	3,820.71	4.5
<u>REPAIRS &amp; MAINTENANCE</u>					
10-66-601 REPAIR/MAINTENANCE - CEMETERY	3,905.39	3,905.39	10,000.00	6,094.61	39.1
TOTAL REPAIRS & MAINTENANCE	3,905.39	3,905.39	10,000.00	6,094.61	39.1
TOTAL CEMETERY DEPARTMENT	6,028.75	6,028.75	31,850.00	25,821.25	18.9
<u>LANDFILL DEPARTMENT</u>					

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PERSONNEL</u>					
10-67-101 WAGES - LANDFILL	1,168.50	1,168.50	2,400.00	1,231.50	48.7
10-67-102 PAYROLL TAX EXPENSE - LANDFILL	89.39	89.39	175.00	85.61	51.1
<b>TOTAL PERSONNEL</b>	<b>1,257.89</b>	<b>1,257.89</b>	<b>2,575.00</b>	<b>1,317.11</b>	<b>48.9</b>
<u>SUPPLIES &amp; MATERIALS</u>					
10-67-502 OPERATING SUPPLIES-LANDFILL	.00	.00	100.00	100.00	.0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>.00</b>	<b>.00</b>	<b>100.00</b>	<b>100.00</b>	<b>.0</b>
<u>REPAIRS &amp; MAINTENANCE</u>					
10-67-601 REPAIR/MTNCE-LANDFILL PROP	444.10	444.10	600.00	155.90	74.0
10-67-604 REP/MTNCE-LANDFILL MACH/EQUIP	.00	.00	100.00	100.00	.0
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>444.10</b>	<b>444.10</b>	<b>700.00</b>	<b>255.90</b>	<b>63.4</b>
<b>TOTAL LANDFILL DEPARTMENT</b>	<b>1,701.99</b>	<b>1,701.99</b>	<b>3,375.00</b>	<b>1,673.01</b>	<b>50.4</b>
<u>SECONDARY WATER DEPARTMENT</u>					
<u>PERSONNEL</u>					
10-80-101 WAGES - SECONDARY WATER	( 4,504.36)	( 4,504.36)	.00	4,504.36	.0
10-80-102 PAYROLL TAX EXPENSE - SECONDAR	( 344.51)	( 344.51)	.00	344.51	.0
<b>TOTAL PERSONNEL</b>	<b>( 4,848.87)</b>	<b>( 4,848.87)</b>	<b>.00</b>	<b>4,848.87</b>	<b>.0</b>
<u>SUPPLIES &amp; MATERIALS</u>					
10-80-501 OFFICE SUPPLIES-SECONDARY WATE	( 765.00)	( 765.00)	.00	765.00	.0
10-80-502 OPERATING SUPPLIES-SECONDARY	( 636.67)	( 636.67)	.00	636.67	.0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>( 1,401.67)</b>	<b>( 1,401.67)</b>	<b>.00</b>	<b>1,401.67</b>	<b>.0</b>
<u>REPAIRS &amp; MAINTENANCE</u>					
10-80-606 REPAIR/MTNCE-SECONDARY PROPERT	( 4,195.38)	( 4,195.38)	.00	4,195.38	.0
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>	<b>( 4,195.38)</b>	<b>( 4,195.38)</b>	<b>.00</b>	<b>4,195.38</b>	<b>.0</b>
<b>TOTAL SECONDARY WATER DEPARTMENT</b>	<b>( 10,445.92)</b>	<b>( 10,445.92)</b>	<b>.00</b>	<b>10,445.92</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>140,001.24</b>	<b>140,001.24</b>	<b>521,200.00</b>	<b>381,198.76</b>	<b>28.9</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>11,803.96</b>	<b>11,803.96</b>	<b>82,650.00</b>	<b>70,846.04</b>	<b>14.3</b>

HUNTSVILLE TOWN  
 BALANCE SHEET  
 SEPTEMBER 30, 2023

CAPITAL PROJECTS FUND

ASSETS

30-11100	CASH IN COMBINED FUND		747,382.84	
30-12904	PTIF #9043 CAP - TOWN HALL		408,647.94	
30-18108	DUE FROM OTHER FUNDS		41,750.12	
	TOTAL ASSETS			<u>1,196,780.90</u>

LIABILITIES AND EQUITY

LIABILITIES

30-20101	ACCOUNTS PAYABLE		1,800.00	
	TOTAL LIABILITIES			1,800.00

FUND EQUITY

30-29000	FUND BALANCE		1,200,207.42	
	REVENUE OVER EXPENDITURES - YTD	( 3,226.52)		
	BALANCE - SEPTEMBER 30, 2023		1,196,980.90	
	TOTAL FUND EQUITY			<u>1,196,980.90</u>
	TOTAL LIABILITIES AND EQUITY			<u>1,198,780.90</u>



HUNTSVILLE TOWN  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GRANT REVENUE</u>					
30-33-301 FEDERAL CAPITAL GRANTS	.00	.00	220,000.00	220,000.00	.0
30-33-303 LOCAL CAPITAL GRANTS	.00	.00	640,000.00	640,000.00	.0
<b>TOTAL GRANT REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>860,000.00</b>	<b>860,000.00</b>	<b>.0</b>
<u>INTEREST &amp; OTHER REVENUE</u>					
30-36-601 INTEREST EARNINGS	5,055.48	5,055.48	10,000.00	4,944.52	50.6
30-36-602 DONATIONS - TOWN HALL CONST	350,000.00	350,000.00	50,000.00	( 300,000.00)	700.0
30-36-603 MISCELLANEOUS DONATIONS	( 350,000.00)	( 350,000.00)	.00	350,000.00	.0
<b>TOTAL INTEREST &amp; OTHER REVENUE</b>	<b>5,055.48</b>	<b>5,055.48</b>	<b>60,000.00</b>	<b>54,944.52</b>	<b>8.4</b>
<b>TOTAL FUND REVENUE</b>	<b>5,055.48</b>	<b>5,055.48</b>	<b>920,000.00</b>	<b>914,944.52</b>	<b>.6</b>

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS DEPARTMENT</u>					
<u>CAPITAL OUTLAY</u>					
30-42-801 CAPITAL OUTLAYS-TOWN HALL	8,282.00	8,282.00	1,000,000.00	991,718.00	.8
30-42-803 CAPITAL OUTLAYS-INFRASTRUCTURE	.00	.00	20,000.00	20,000.00	.0
30-42-806 CAPITAL OUTLAY-SOFTWARE	.00	.00	2,500.00	2,500.00	.0
30-42-807 CAPITAL OUTLAYS-OTHER	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	8,282.00	8,282.00	1,032,500.00	1,024,218.00	.8
TOTAL CAPITAL PROJECTS DEPARTMENT	8,282.00	8,282.00	1,032,500.00	1,024,218.00	.8
TOTAL FUND EXPENDITURES	8,282.00	8,282.00	1,032,500.00	1,024,218.00	.8
NET REVENUE OVER EXPENDITURES	( 3,226.52)	( 3,226.52)	( 112,500.00)	( 109,273.48)	( 2.9)

HUNTSVILLE TOWN  
 BALANCE SHEET  
 SEPTEMBER 30, 2023

JULY 4TH FUND

<u>ASSETS</u>			
40-11100	CASH IN COMBINED FUND		20,673.62
40-18109	PREPAID EXPENSE		5,040.00
			<u>25,713.62</u>
	TOTAL ASSETS		<u>25,713.62</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-21102	ACCRUED PAYROLL TAX		16.36
			<u>16.36</u>
	TOTAL LIABILITIES		16.36
<u>FUND EQUITY</u>			
40-29000	FUND BALANCE	(	18,936.05)
40-29100	RETAINED EARNINGS		45,280.10
	REVENUE OVER EXPENDITURES - YTD	(	646.79)
			<u>25,697.26</u>
	BALANCE - SEPTEMBER 30, 2023		25,697.26
	TOTAL FUND EQUITY		<u>25,697.26</u>
	TOTAL LIABILITIES AND EQUITY		<u>25,713.62</u>

HUNTSVILLE TOWN  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

JULY 4TH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEE REVENUE</u>					
40-34-402 FEES	1,467.12	1,467.12	650.00	( 817.12)	225.7
40-34-404 CONSESSIONS	2,523.10	2,523.10	2,000.00	( 523.10)	126.2
40-34-405 FUN RUN	941.87	941.87	.00	( 941.87)	.0
<b>TOTAL FEE REVENUE</b>	<b>4,932.09</b>	<b>4,932.09</b>	<b>2,650.00</b>	<b>( 2,282.09)</b>	<b>186.1</b>
<u>INTEREST &amp; OTHER REVENUE</u>					
40-36-603 DONATIONS	1,000.00	1,000.00	1,000.00	.00	100.0
<b>TOTAL INTEREST &amp; OTHER REVENUE</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>.00</b>	<b>100.0</b>
<b>TOTAL FUND REVENUE</b>	<b>5,932.09</b>	<b>5,932.09</b>	<b>3,650.00</b>	<b>( 2,282.09)</b>	<b>162.5</b>

HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

JULY 4TH FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>JULY 4TH DEPARTMENT</u>					
<u>PERSONNEL</u>					
40-44-101	.00	.00	250.00	250.00	.0
40-44-102	.00	.00	20.00	20.00	.0
TOTAL PERSONNEL	.00	.00	270.00	270.00	.0
<u>GENERAL &amp; ADMINISTRATIVE</u>					
40-44-205	.00	.00	100.00	100.00	.0
TOTAL GENERAL & ADMINISTRATIVE	.00	.00	100.00	100.00	.0
<u>UTILITIES</u>					
40-44-305	986.00	986.00	2,300.00	1,314.00	42.9
TOTAL UTILITIES	986.00	986.00	2,300.00	1,314.00	42.9
<u>PERMITS</u>					
40-44-402	.00	.00	150.00	150.00	.0
TOTAL PERMITS	.00	.00	150.00	150.00	.0
<u>SUPPLIES &amp; MATERIALS</u>					
40-44-502	3,109.15	3,109.15	3,500.00	390.85	88.8
40-44-503	2,483.73	2,483.73	7,000.00	4,516.27	35.5
TOTAL SUPPLIES & MATERIALS	5,592.88	5,592.88	10,500.00	4,907.12	53.3
TOTAL JULY 4TH DEPARTMENT	6,678.88	6,678.88	13,320.00	6,741.12	49.4
TOTAL FUND EXPENDITURES	6,678.88	6,678.88	13,320.00	6,741.12	49.4
NET REVENUE OVER EXPENDITURES	( 646.79)	( 646.79)	( 9,670.00)	( 9,023.21)	( 6.7)

HUNTSVILLE TOWN  
 BALANCE SHEET  
 SEPTEMBER 30, 2023

WATER FUND

ASSETS

50-11100	CASH IN COMBINED FUND	364,138.28	
50-12150	PTIF #150 WATER EMERG RESERVE	318,540.38	
50-14104	ACCOUNTS RECEIVABLE	75,609.16	
50-19301	WATER SYSTEM IMPROVEMENTS	5,273,844.03	
50-19303	CAPITAL ASSETS INFRASTRUCTURE	256,519.25	
50-19304	CAPITAL ASSET CONSTRUCT-PROGRES	760,639.38	
50-19305	CAPITAL ASSETS PROP/EQUIP	176,102.74	
50-19306	CAPITAL ASSETS WATER RIGHTS	106,000.00	
50-19308	ACCUMLULATED DEPRECIATION	( 3,210,878.61)	
	TOTAL ASSETS		<u>4,120,514.61</u>

LIABILITIES AND EQUITY

LIABILITIES

50-20101	ACCOUNTS PAYABLE	187.07	
50-20252	B OF U WATER BOND LOAN	( 707.76)	
50-21101	WAGES PAYABLE	2,224.17	
50-21102	ACCRUED PAYROLL TAX	724.15	
50-21107	DUE TO COMPONENT UNITS	103,694.13	
50-21111	BONDS CURRENT ACC INTEREST PAY	5,664.33	
50-21204	BONDS LONG TERM-INT. PAYABLE	611,000.00	
	TOTAL LIABILITIES		722,786.09

FUND EQUITY

50-29100	RETAINED EARNINGS	528,131.90	
50-29200	RESERVE FOR WATER CONNECTION	45,000.00	
50-29278	INVESTMENT IN FIXED ASSETS	2,868,838.00	
	REVENUE OVER EXPENDITURES - YTD	( 44,241.38)	
	BALANCE - SEPTEMBER 30, 2023	3,397,728.52	
	TOTAL FUND EQUITY		<u>3,397,728.52</u>
	TOTAL LIABILITIES AND EQUITY		<u>4,120,514.61</u>

HUNTSVILLE TOWN  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEE REVENUE</u>					
50-34-201 WATER CONNECTION FEES	5,000.00	5,000.00	10,000.00	5,000.00	50.0
50-34-204 WATER METER FEES	.00	.00	1,000.00	1,000.00	.0
50-34-404 WASTE SERVICE	6,516.44	6,516.44	65,000.00	58,483.56	10.0
50-34-405 WATER SERVICE	24,118.82	24,118.82	255,000.00	230,881.18	9.5
TOTAL FEE REVENUE	35,635.26	35,635.26	331,000.00	295,364.74	10.8
<u>PENALTY REVENUE</u>					
50-35-506 PENALTIES AND INTEREST	109.56	109.56	950.00	840.44	11.5
TOTAL PENALTY REVENUE	109.56	109.56	950.00	840.44	11.5
<u>INTEREST &amp; OTHER REVENUE</u>					
50-36-600 MISCELLANEOUS REVENUE	40.00	40.00	650.00	610.00	6.2
50-36-601 INTEREST EARNINGS	4,218.84	4,218.84	5,000.00	781.16	84.4
TOTAL INTEREST & OTHER REVENUE	4,258.84	4,258.84	5,650.00	1,391.16	75.4
TOTAL FUND REVENUE	40,003.66	40,003.66	337,600.00	297,596.34	11.9



HUNTSVILLE TOWN  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER DEPARTMENT</u>					
<u>PERSONNEL</u>					
50-41-101	WAGES WATER	8,410.67	8,410.67	33,000.00	24,589.33 25.5
50-41-102	PR TAXES WATER	643.40	643.40	2,500.00	1,856.60 25.7
<b>TOTAL PERSONNEL</b>		<b>9,054.07</b>	<b>9,054.07</b>	<b>35,500.00</b>	<b>26,445.93 25.5</b>
<u>GENERAL &amp; ADMINISTRATIVE</u>					
50-41-201	PROFESSIONAL SERVICES	6,410.27	6,410.27	25,000.00	18,589.73 25.6
50-41-202	TECHNICAL SERVICES	62.00	62.00	1,800.00	1,738.00 3.4
50-41-209	TRAVEL, EDUCATION, TRAINING	38.65	38.65	900.00	861.35 4.3
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>		<b>6,510.92</b>	<b>6,510.92</b>	<b>27,700.00</b>	<b>21,189.08 23.5</b>
<u>UTILITIES</u>					
50-41-302	UTILITIES-NATURAL GAS	43.49	43.49	2,400.00	2,356.51 1.8
50-41-303	UTILITIES-ELECTRICITY	400.57	400.57	3,000.00	2,599.43 13.4
50-41-304	UTILITIES-TELECOMMUNICATION	597.42	597.42	1,850.00	1,252.58 32.3
50-41-305	WASTE AND DISPOSAL	17,481.58	17,481.58	58,000.00	40,518.42 30.1
50-41-306	WATER RIGHTS	.00	.00	12,000.00	12,000.00 .0
<b>TOTAL UTILITIES</b>		<b>18,523.06</b>	<b>18,523.06</b>	<b>77,250.00</b>	<b>58,726.94 24.0</b>
<u>SUPPLIES &amp; MATERIALS</u>					
50-41-501	OFFICE SUPPLIES	585.46	585.46	2,500.00	1,914.54 23.4
50-41-502	OPERATING SUPPLIES	6,797.58	6,797.58	10,000.00	3,202.42 68.0
50-41-504	BOOKS, PUB, SUBSCRIPTIONS	.00	.00	3,500.00	3,500.00 .0
<b>TOTAL SUPPLIES &amp; MATERIALS</b>		<b>7,383.04</b>	<b>7,383.04</b>	<b>16,000.00</b>	<b>8,616.96 46.1</b>
<u>REPAIRS &amp; MAINTENANCE</u>					
50-41-601	REPAIR/MTNCE GROUNDS	12,452.42	12,452.42	80,000.00	67,547.58 15.6
50-41-604	REPAIR/MTNCE MACHINERY/EQUIP	2,561.83	2,561.83	100.00	( 2,461.83) 2561.8
<b>TOTAL REPAIRS &amp; MAINTENANCE</b>		<b>15,014.25</b>	<b>15,014.25</b>	<b>80,100.00</b>	<b>65,085.75 18.7</b>
<u>DEBT SERVICE</u>					
50-41-702	DEBT SERVICE INTEREST EXPENSE	7,759.70	7,759.70	17,000.00	9,240.30 45.7
<b>TOTAL DEBT SERVICE</b>		<b>7,759.70</b>	<b>7,759.70</b>	<b>17,000.00</b>	<b>9,240.30 45.7</b>

HUNTSVILLE TOWN  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY</u>					
50-41-803 INFRASTRUCTURE CAPITAL EXPENSE	20,000.00	20,000.00	25,000.00	5,000.00	80.0
TOTAL CAPITAL OUTLAY	20,000.00	20,000.00	25,000.00	5,000.00	80.0
TOTAL WATER DEPARTMENT	84,245.04	84,245.04	278,550.00	194,304.96	30.2
TOTAL FUND EXPENDITURES	84,245.04	84,245.04	278,550.00	194,304.96	30.2
NET REVENUE OVER EXPENDITURES	( 44,241.38)	( 44,241.38)	59,050.00	103,291.38	( 74.9)

HUNTSVILLE TOWN  
 BALANCE SHEET  
 SEPTEMBER 30, 2023

CEMETERY PERPETUAL CARE FUND

ASSETS

70-11100	CASH IN COMBINED FUND		1,946.93	
70-12148	PTIF #148 PERPETUAL CARE		339,628.21	
	TOTAL ASSETS			<u>341,575.14</u>

LIABILITIES AND EQUITY

FUND EQUITY

70-29000	FUND BALANCE		341,565.92	
	REVENUE OVER EXPENDITURES - YTD	9.22		
	BALANCE - SEPTEMBER 30, 2023		<u>341,575.14</u>	
	TOTAL FUND EQUITY			<u>341,575.14</u>
	TOTAL LIABILITIES AND EQUITY			<u>341,575.14</u>

HUNTSVILLE TOWN  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

CEMETERY PERPETUAL CARE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FEE REVENUE</u>					
70-34-404 MISCELLANEOUS FEES	9.22	9.22	.00	( 9.22)	.0
TOTAL FEE REVENUE	9.22	9.22	.00	( 9.22)	.0
TOTAL FUND REVENUE	9.22	9.22	.00	( 9.22)	.0
NET REVENUE OVER EXPENDITURES	9.22	9.22	.00	( 9.22)	.0

Budget Worksheet		FY2024	Proposed	Percent	
Account Number	Account Title	YTD Actual 9/30/2023	<u>Budget</u> FY2024	<u>Used</u>	Notes
<b>GENERAL FUND - REVENUE</b>					
10-30-100	General Property Tax	1,062.77	105,000.00	1.01%	check certified tax rate - TC approve
10-30-102	Prior Year Delinquent Tax	925.47	6,800.00	13.61%	
10-30-103	Fee in Lieu of Property Tax	806.83	2,500.00	32.27%	
10-31-100	General Sales & Use Tax	42,178.93	170,000.00	24.81%	
10-31-103	Highway Transit Tax	4,134.70	16,000.00	25.84%	
10-31-104	Telecommunication Tax	671.57	2,600.00	25.83%	
10-31-105	Transient Room Tax	3,909.47	18,000.00	21.72%	
10-32-200	Business licenses and permits	111.00	3,800.00	2.92%	
10-32-201	Other Licenses/Permits	450.00	-	#DIV/0!	
10-32-202	Excavation Permit Fee	-	200.00	0.00%	
10-32-203	Building - Permits	16,295.40	50,000.00	32.59%	
10-33-303	Local Grants (Ramp)	-	5,000.00	0.00%	
10-33-304	B & C Road Funds	21,983.51	58,000.00	37.90%	
10-34-400	Building Inspection Fees	-	1,000.00	0.00%	
10-34-401	Building Impact Fees	-	-	0.00%	
10-34-402	Zoning & Subdivision Fees	607.50	500.00	121.50%	
10-34-403	Miscellaneous Fees	20.00	-	#DIV/0!	
10-34-404	Landfill Fees	310.00	450.00	68.89%	
10-34-405	History Dept Fees	-	-	0.00%	
10-34-406	First Street Toll Fee	-	70,000.00	0.00%	
10-35-501	Court Fines	276.10	12,000.00	2.30%	
10-36-601	Interest earnings	20,805.43	40,000.00	52.01%	
10-36-607	Contributions	-	-	#DIV/0!	
10-37-703	Gain on Sale of Fixed Assets	-	-	#DIV/0!	
10-38-402	Cemetery Burial Permits	7,300.00	12,000.00	60.83%	
10-38-404	Cemetery Plot Sales	7,300.00	20,000.00	36.50%	
10-38-405	Cemetery Perpetual Care	14,850.00	-	#DIV/0!	
10-38-601	Interest Earnings-Cem Perp Care	4,538.25	-	#DIV/0!	
10-39-402	Park Fees	1,731.80	5,000.00	34.64%	
10-39-404	Park Concession Sales	536.47	-	#DIV/0!	
10-39-603	Park Donations	1,000.00	5,000.00	20.00%	
<b>TAL GENERAL FUND REVENUE</b>		<b>197,004.20</b>	<b>603,850.00</b>	<b>32.62%</b>	

**GENERAL FUND EXPENDITURES**

10-40-101	Wages - Administration	26,473.02	64,000.00	41.36%	
10-40-102	Payroll Tax Expense - All	2,025.18	5,000.00	40.50%	
10-40-200	Administration - general	4,460.69	9,000.00	49.56%	
10-40-201	Professional Services	26,210.00	130,000.00	20.16%	Legal, Sheriff, Animal, etc
10-40-203	Insurance	6,422.80	26,000.00	24.70%	
10-40-204	Advertising / Public Notices		-		#DIV/0!
10-40-205	Awards and Promotions	84.10	6,500.00	1.29%	
10-40-209	Travel, Education, Training	670.18	2,500.00	26.81%	
10-40-210	Bank Charges	16.02	250.00	6.41%	
10-40-301	Utilities-Town Hall Water	288.00	850.00	33.88%	
10-40-302	Utilities-Town Hall Natural Ga	60.12	750.00	8.02%	
10-40-303	Utilities-Town Hall Electricit	48.23	300.00	16.08%	
10-40-304	Utilities-Town Hall Telecom	361.47	1,600.00	22.59%	
10-40-500	Supplies/Materials	59.18	650.00	9.10%	
10-40-501	Office Supplies	2,172.98	15,000.00	14.49%	
10-40-502	Operating Supplies	795.37	3,500.00	22.72%	
10-40-504	Books, Pub, Subscriptions	702.50	600.00	117.08%	
10-40-601	Repair/Maintenance - Property	754.76	3,000.00	25.16%	**Pack Attack \$2100
10-40-602	Repair/Maintenance - Building	-	-		
10-40-604	Repair/Maintenance - Machine & Equip	-	-		
10-46-402	State Surcharge-Building Permi	135.73	250.00	54.29%	
10-46-403	Building Inspection expense	2,133.00	24,000.00	8.89%	
10-46-404	Planning & Zoning expense	810.00	500.00	162.00%	
10-48-302	Utilities - Leased Property Nat Gas	-	-		
10-48-303	Utilities - Leased Property Electric	-	-		

10-50-301	Utilities-History Water	200.00	650.00	30.77%	
10-50-302	Utilities-History Natural Gas	43.03	700.00	6.15%	
10-50-303	Utilities-History Electricity	39.63	250.00	15.85%	
10-50-304	Utilities-History Telecom	96.39	250.00	38.56%	
10-50-500	Materials History Museum	-	500.00	0.00%	
10-50-602	Repair/Maintenance - Building History Ctr	-	500.00	0.00%	
New Account	Repair/Maintenance - Town Cabin	-	8,000.00	0.00%	Repair Roof

10-54-101	Wages - Roads	3,777.35	23,000.00	16.42%	
10-54-102	Payroll Tax Expense - Roads	288.97	1,700.00	17.00%	
10-54-209	Education	500.00			new account
10-54-301	Utilities - Roads Water	200.00	650.00	30.77%	
10-54-302	Utilities - Roads Natural Gas	43.74	4,000.00	1.09%	
10-54-303	Utilities - Roads Electricity	559.53	3,300.00	16.96%	
10-54-502	Operating Supplies - Roads	650.08	20,000.00	3.25%	
10-54-505	Road Repair Material	26,400.00	85,000.00	31.06%	
10-54-602	Repair/Mtnce Bldgs - Road	-	500.00	0.00%	
10-54-604	Repair/Mtnce Mach/Equip - Road	1,459.84	4,000.00	36.50%	
10-54-805	Capital-Machinery/Equip Roads	-	-		

10-64-101	Wages - Parks	4,202.15	13,000.00	32.32%	
10-64-102	Payroll Tax Expense - Parks	321.47	975.00	32.97%	
10-64-301	Utilities - Parks Water	1,428.00	6,000.00	23.80%	

10-64-302	Utilities - Parks Natural Gas	42.17	750.00	5.62%
10-64-303	Utilities - Parks Electricity	588.07	2,000.00	29.40%
10-64-502	Operating Supplies - Parks	1,427.56	5,000.00	28.55%
10-64-503	Food & Entertainment	268.00		
10-64-601	Repair/Maintenance - Parks Pro	25,497.11	10,000.00	254.97% new account
10-64-805	Capital Outlay-Parks Equip	-	1,000.00	0.00% Tree removal

10-66-101	Wages - Cemetery	1,273.41	14,000.00	9.10%
10-66-102	Payroll Tax Expense - Cemetery	97.41	1,050.00	9.28%
10-66-301	Utilities - Cemetery Water	200.00	1,600.00	12.50%
10-66-303	Utilities - Cemetery Electric	373.25	1,200.00	31.10%
10-66-501	Office Supplies - Cemetery			
10-66-502	Operating Supplies-Cemetery	179.29	4,000.00	4.48%
10-66-601	Repair/Maintenance - Cemetery	3,905.39	10,000.00	39.05% **Pack Attack \$9650

10-67-101	Wages - Landfill	1,168.50	2,400.00	48.69%
10-67-102	Payroll Tax Expense - Landfill	89.39	175.00	51.08%
10-67-502	Operating Supplies-Landfill	-	100.00	0.00%
10-67-601	Repair/Mtnce-Landfill Prop	444.10	600.00	74.02% Weed Killer
10-67-604	Rep/Mtnce-Landfill Mach/Equip	-	100.00	0.00%

10-80-101	Wages - Secondary Water	(4,504.36)		
10-80-102	Payroll Tax Expense - Secondar	(344.51)		
10-80-501	Office Supplies-Secondary Wate	(765.00)		
10-80-502	Operating Supplies - Secondary Water	(636.67)		
10-80-606	Repair/Mtnce-Secondary Propert	(4,195.38)		

All expenses will be paid by secondary water company

<b>GENERAL FUND EXPENDITURES</b>		<b>140,001.24</b>	<b>521,200.00</b>	
<b>NET TOTAL GENERAL FUND</b>		<b>57,002.96</b>	<b>82,650.00</b>	



**CAPITAL PROJECTS FUND**

30-33-301	Federal Capital Grants	-	220,000.00	0.00%	CDBG - apply for extension
30-33-303	Local Capital Grants - Ramp	-	640,000.00	0.00%	OVP, Ramp (\$640,000)
30-36-601	Interest Earnings	5,055.48	10,000.00	50.55%	
30-36-602	Donations - Town Hall Construction	-	50,000.00	0.00%	
30-36-603	Misc Donations	-	-		
30-37-703	Sale of Fixed Assets	-	-		
<b>TAL CAPITAL FUND REVENUE</b>		<b>5,055.48</b>	<b>920,000.00</b>	<b>0.55%</b>	
30-42-801	Capital Outlays-Town Hall	8,282.00	1,000,000.00	0.83%	
30-42-802	Capital Outlays-Buildings	-	-		
30-42-803	Capital Outlays-Infrastructure	-	20,000.00	0.00%	
30-42-805	Capital Outlays-Machinery/Equi	-	-		
30-42-806	Capital Outlay-Software	-	2,500.00	0.00%	
30-42-807	Capital Outlays-Other	-	10,000.00	0.00%	
<b>L CAPITAL FUND EXPENDITURES</b>		<b>8,282.00</b>	<b>1,032,500.00</b>	<b>0.80%</b>	
<b>NET TOTAL CAPITAL FUND</b>		<b>(3,226.52)</b>	<b>(112,500.00)</b>	<b>2.87%</b>	

**JULY 4TH FUND**

40-34-402	Fees	1,467.12	650.00	225.71%	
40-34-404	Concessions	2,523.10	2,000.00	126.16%	
40-34-405	Fun Run - Holding	941.87	-		
40-36-601	Interest Earnings	-	-		
40-36-603	Donations	1,000.00	1,000.00	100.00%	
<b>TOTAL JULY 4TH REVENUE</b>		<b>5,932.09</b>	<b>3,650.00</b>	<b>162.52%</b>	
40-44-101	Wages - July 4th	-	250.00	0.00%	
40-44-102	PR tax - July 4th	-	20.00	0.00%	
40-44-205	Awards & Promotions	-	100.00	0.00%	
40-44-305	Waste & Disposal	986.00	2,300.00	42.87%	
40-44-402	Sales Tax Expense	-	150.00	0.00%	
40-44-403	License and Permits	-	-		
40-44-502	Operating Supplies	3,109.15	3,500.00	88.83%	
40-44-503	Food and Entertainment	2,483.73	7,000.00	35.48%	did not pay for fireworks this year
<b>TOTAL JULY 4TH EXPENSE</b>		<b>6,578.88</b>	<b>13,320.00</b>	<b>49.39%</b>	
<b>NET JULY 4TH FUND</b>		<b>(646.79)</b>	<b>(9,670.00)</b>	<b>6.69%</b>	

**WATER FUND**

50-33-302	State Grants	-	-	#DIV/0!
50-33-303	ARPA Funds	-	-	#DIV/0!
50-34-201	Water Connection Fees	5,000.00	10,000.00	50.00%
50-34-204	Water Meter Fees	-	1,000.00	0.00%
50-34-404	Waste Service, Est 4.5k per mth	6,516.44	65,000.00	10.03%
50-34-405	Water Service, Est 20k per mth	24,118.82	255,000.00	9.46%
50-35-506	Penalties and Interest, Est \$90 per mth	109.56	950.00	11.53%
50-36-600	Miscellaneous Revenue	40.00	650.00	6.15%
50-36-601	Interest Earnings	4,218.84	5,000.00	84.38%

**TOTAL WATER FUND REVENUE**

<b>40,003.66</b>	<b>337,600.00</b>	<b>11.85%</b>
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50-41-101	Wages Water	8,410.67	33,000.00	25.49%
50-41-102	PR Taxes Water	643.40	2,500.00	25.74%
50-41-201	Professional Services	6,410.27	25,000.00	25.64% Thom Summers, Steve Benjamin
50-41-202	Technical Services	62.00	1,800.00	3.44%
50-41-204	Advertising/Public Notices	-	-	
50-41-209	Travel, Education, Training	38.65	900.00	4.29% Rural Water Assoc
50-41-302	Utilities-Natural Gas	43.49	2,400.00	1.81%
50-41-303	Utilities-Electricity	400.57	3,000.00	13.35%
50-41-304	Utilities-Telecommunication	597.42	1,850.00	32.29%
50-41-305	Waste and Disposal, Est 4k per mth	17,481.58	58,000.00	30.14%
50-41-306	Water Rights/Shares	-	12,000.00	0.00% Weber Basin Water
50-41-501	Office Supplies	585.46	2,500.00	23.42% Caselle, Esri \$2,150
50-41-502	Operating Supplies	6,797.58	10,000.00	67.98%
50-41-504	Books, Pub, Subscriptions	-	3,500.00	0.00% Meterworks, GPS - Annual Sub
50-41-601	Repair/Mtnce Grounds	12,452.42	80,000.00	15.57% Misc water leaks
50-41-604	Repair/Mtnce Machinery/Equip	2,561.83	100.00	2561.83%
50-41-702	Debt Service Interest Expense	7,759.70	17,000.00	45.65% Interest Pymt \$8496.30 *2
50-41-703	Debt Service Fees	-	-	#DIV/0! post to 50-21-104 -
50-41-800	Depreciation	-	-	auditor will adjust
50-41-803	Infrastructure Capital Expense -	20,000.00	25,000.00	80.00% ARPA

**TOTAL WATER FUND EXPENSE**

<b>84,245.04</b>	<b>278,550.00</b>	<b>30.24%</b>
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**NET WATER FUND**

<b>(44,241.38)</b>	<b>59,050.00</b>	<b>-74.92%</b>
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**CEMETERY PERPETUAL CARE FUND**

70-36-601	Interest Earnings	
70-38-202	Burial Permits	No budget - 1/2 of plot sales & burial permits
70-38-404	Cemetery Plot Sales	

**CEMETERY PERPETUAL CARE FUND**



*Lonny & Nancy Bailey 8037 E. 100 S. Huntsville, UT 84317*

- **Our number one priority for our property is to maintain green belt status and continue farming our land that has been family owned for 5 generations.**
- **We would like to keep our driveway private and preserve open space around our farm.**

Huntsville Town  
7381 East 200 South  
Huntsville, UT 84317

November 14, 2023

Dear Huntsville Mayor and Council Members,

We would like to express our interest in annexing our property into Huntsville Town. Our combined parcels depicted below border the Huntsville township.

- Parcel #21-155-0001 at 8015 East 500 South
- Parcels #21-026-0072 and #21-026-0127 at 8060 East 500 South



Our current plan for the property is to maintain it as agricultural land.

Thank you for your consideration.

Sanford Moss & Laurie Porter  
PO Box 331  
8060 East 500 South  
Huntsville, UT 84317

**C | R**  
**CHILD RICHARDS**  
— CPAs & ADVISORS —

November 1, 2023

To the Mayor and Town Council of  
Huntsville Town

We have audited the financial statements of the governmental activities, business-type activities, and each major fund of Huntsville Town for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 14, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Huntsville Town are described in Note 1 to the financial statements. New accounting policies were adopted and the application of existing policies were changed during the year ending June 30, 2023. We noted no transactions entered into by Huntsville Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Town's financial statements was:

Management's estimate of the useful life of capital assets is based on historical averages of replacements.

We evaluated the key factors and assumptions used to develop these estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all identified misstatements. Uncorrected misstatements or matters underlying those uncorrected

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**ROYCE J. RICHARDS, J.D., CPA | RYAN R. CHILD, CPA**

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2490 WALL AVENUE, OGDEN, UTAH 84401 | MAIN 801-621-0440 | FAX 801-399-9264



misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The attached schedule summarizes both material and immaterial misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated November 1, 2023.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Huntsville Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Huntsville Town's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

We applied certain limited procedures to required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

#### Restriction on Use

This information is intended solely for the information and use of Mayor and Council and management of Huntsville Town and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Child Richards CPAs & Advisors*

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, November 2, 2023, 6:00 p.m.**  
**Huntsville Town Maintenance Bldg., 165 South 7500 East, Huntsville**

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Excused
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

**Citizens:** Lt. Cowley, Michaeline and Bill Wangsgard

**Zoom:** Mayor Sorensen, Sheree Evans – Treasurer

1-TCM Hunter, acting chair, called the meeting to order.  
 There is a full quorum present.

2-Pledge of Allegiance led by TCM Bruce Ahlstrom

3-Opening Ceremony given by TCM Artie Powell

4-Public Comments: No public comments.

5-Sheriff's Report: No report.

6-Discussion and/or Action on approval of Fraud Risk Assessment

Sheree Evans said the Fraud Risk Protection is revaluated once a year. Huntsville has a good score. (See Attachment #1) **TCM Powell motioned to approve the Fraud Risk Assessment. Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passes 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

7-Discussion and/or Action on approval of the First Quarter Financial Report

TCM Powell was curious about the \$20,673.62 allocated to the July 4<sup>th</sup> Fund on the financial report. (See Attachment #2) Sheree Evans, treasurer said it did not sound familiar and she would research it. **TCM Powell motioned to table the approval of the 1<sup>st</sup> quarter financial report until the next TC Meeting. TCM Ahlstrom seconded the motion. All votes Aye. Motion passed.**

8- Discussion and/or action on the Nomination of Kay Larrison as Acting Treasurer

(See Attachment #3) TCM Hunter explained that while Sheree is in the hospital the former Town Treasurer, Kay Larrison, will fill in for her. Mayor Sorensen recognized Sheree for going the extra mile in securing a replacement even as she was being admitted to the hospital. Sheree explained that she wanted to make sure the Town was covered. Everyone expressed their love and well wishes to Sheree. **Mayor Sorensen motioned to approve the Nomination of Kay Larrison as acting Town Treasurer. TCM Powell seconded the motion. All votes Aye. Motion passed.**

9- Discussion and/or action on approval of the minutes for TC Meeting October 19, 2023 .

TCM Hunter clarified that the Weber County Plat Map was different from the Geo Gizmo Map. The WC Plat Map was what showed the question mark on the road (line 4). She also made suggested changes to lines six through eight, clarifying the sentences about grandfathered status.

TCM Powell suggested the last sentence be changed to "The TC discussed having an MOU between the Town, Planning Commission, and Mr. Beck in the near future."

(See Attachment #4) **TCM Ahlstrom motioned to approve the minutes for Town Council Meeting October 19, 2023 with the suggested changes. TCM Powell seconded the Motion. All votes Aye. Motion passed.**

TCM Powell wanted to discuss the difference between non-conforming lots and non-complying lots and grandfathered status. The TC discussed different situations in Town where these issues came up.

10. Discussion and/or action on approval of Ordinance 2023-01-26 Wangsgard Development Agreement (See Attachment #5)

TCM Hunter and Michaeline Wangsgard discussed changes they had already made to the document.

Michaeline Wangsgard wanted to clarify whether they still needed to have the turnaround spot for a fire engine and whether the agreement included that or not. It was determined that the turnaround spot was no longer needed. The TC discussed the property address and whether it was 400 N. or 450 N. They wondered if they would change the Wangsgard address if the others would have to change their addresses as well. After the discussion they left it up to the

The TC decided the dedicated Page 2 of 4 ROW is closer to 500 N. so ~~the~~ it should be 450 N. Also, the two residences on the west side of this ROW are using 450 N. and if the ROW is called 450 N. only one residence, the Wangsgards, would need to change their address.



~~Wangsgards to decide.~~ **TCM Powell motioned to approve Ordinance 2023-01-26, Wangsgard Development Agreement. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

11. Discussion and/or action on Resolution 2023.6.22 C2 Zone and Changes to Table 15-1 (See attachment #6) *as the TC liaison*

TCM Hunter, who also serves on the Planning Commission (PC), went over the Resolution. She pointed out errors that needed to be fixed that included rearranging paragraphs and eliminating others.

In discussing changes to the acceptable use table for the C2 zone, the Town Council looked at recommendations from the PC. TCM Powell pointed out that the C2 zone is a broader zone and should allow more uses than the C1 Zone. TCM Hunter explained some of the reasons behind the PC's restrictions they had placed on various uses. The Commission was not interested in movie theaters or funeral homes in the C2 zone because of the limited commercial space. They would rather have something in that zone that would create more revenue for the Town. The TC discussed not having a car wash because of how much water it would use. On the table an auto parts store was changed to conditional use by the TC, but light manufacturing remained as not permitted. Discount stores were brought up as something that does not fit the Town, but perhaps they would consider a "mom and pop" store.

**TCM Powell motioned to accept Ordinance 2023.6.22 with the amendments. TCM Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

Department Updates

**TCM Sandy Hunter-** found a surveyor to survey 7700 E. and gave a report on when he could do it and the cost for his services. TCM Hunter is also working on the A20 ordinance and hoping the Planning Commission can pass it at the next meeting.

**TCM Hunter motioned to approve the September Bills. TCM Ahlstrom seconded the motion. Roll call vote. Votes reflected below. Motion passed.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson				X
CM Sandy Hunter	X			
CM Artie Powell	X			

**TCM Ahlstrom motioned to adjourn the meeting. TCM Powell seconded the motion. All votes Aye. Motion passed.**

**Meeting adjourned at 8:00 p.m.**

\_\_\_\_\_  
Nikki Wolthuis, Town Clerk

DRAFT



# **HUNTSVILLE TOWN CULINARY WATER UPDATES**

November 16, 2023

Revision 2

# Agenda

- Recent Water Leak
- What's Our Cost to Produce Water?
- Harrison Request for Water Hookup



## Flash News – Another Massive Water Leak!

- Third one on the main line since November 2021!
  - Burley Property
  - Along 1800 S, near water plant
  - Along 1800 S, near water plant





# Fixing a Massive Water Leak

## Previously: What's Our Cost to Produce Water?

- We produce 20,000-30,000 gals a day, with an average of 3,113,658 gals/mo, or ~37,000,000 gals in FY2023
- Using the total **fixed operating expenditures** for the water system in FY2023 and our FY2024 estimate comes to ~ \$5.50/1,000 gal and \$6.60/1,000 gal
  - but -
- Adding an amount for **depreciation** of \$240,000/yr comes to ~ \$12/\$1,000 gal in FY 2023 and \$13/1,000 gal in FY24
  - and-
- There's no factor for **inflation**

## What's the Cost for a Minimum of 7,000 Gals?

- If we take the current base of 7,000 gals/mo minimum charge for our users, we could say it's costing us between:

...lower limit...

$$7,000 \text{ gal} \times \$5.50/1,000 \text{ gal} = \mathbf{\$38.50}$$

...and upper limit...

$$7,000 \text{ gal} \times \$13/1,000 \text{ gal} = \mathbf{\$91}$$

# What Would be a Reasonable Cost for a Metered Non- User?

- Recommend that we shouldn't go below \$38.50/month
- Currently if no meter, no cost
  - If the meter were removed there's a cost to remove and a cost to replace

## Harrison Request for Water Hookup

- All along our lines from the plant to Town we have ROWs for passage of the lines
  - Town negotiated no cost water hookups in return for ROWs
- Harrisons have requested a hookup as their property never received one
  - No documented ROW for the property can be found
- Recently the Richmond's came forward with a documented ROW that the Town didn't have a copy of
  - Did Harrison's have one and it's lost?
  - They didn't own the property when the line was installed
- How should the Town respond to their request?



# Potential Options

- Don't grant a hookup unless a ROW document can be found
- Grant a hookup for one residence
  - What to do about the hookup cost?
    - Waive
    - Current cost
    - Reduced cost
- Grant a hookup for multiple hookups
  - What to do about the hookup cost?

November 8, 2023

Dear Huntsville Water ,

Speaking with Shanna about the water billing on the property at 7335 East 200 South that is not inhabitable and rising cost of it.

I am requesting for your consideration to lower the billing Since water is never being used and shut off.

I would appreciate any help you can give me in this regard. I don't mind paying a smaller amount like we used to.

I love Huntsville and have lived here a very long time and want to be fair with the town as well.

I appreciate everyone who helps make Huntsville a great place to live.

*Cleo Crandall*

Sincerely.. Cleo Crandall



Dear Mayor Sorensen and Council Members Hunter, Powell, Andersen and Ahlstrom

August 2022, several months after the passing of my husband, I moved from California and purchased a 528 square foot cabin off of Highway 39 to be closer to my brother, residents of Huntsville proper. My address is 7428 E 900 S, Huntsville, but the property is actually in Weber County.

During the 2022-23 winter, the unprecedented snowfall caused the back of my roof to give way, water bubbles appeared in my bedroom, the front window leaked puddles onto my floor, and the carport succumbed under the load removing the electrical panel. Needless to say, it was unsafe to remain and forced to move out of Ogden Valley. Presently I am waiting for Weber County to approve renovation plans which will not occur this year.

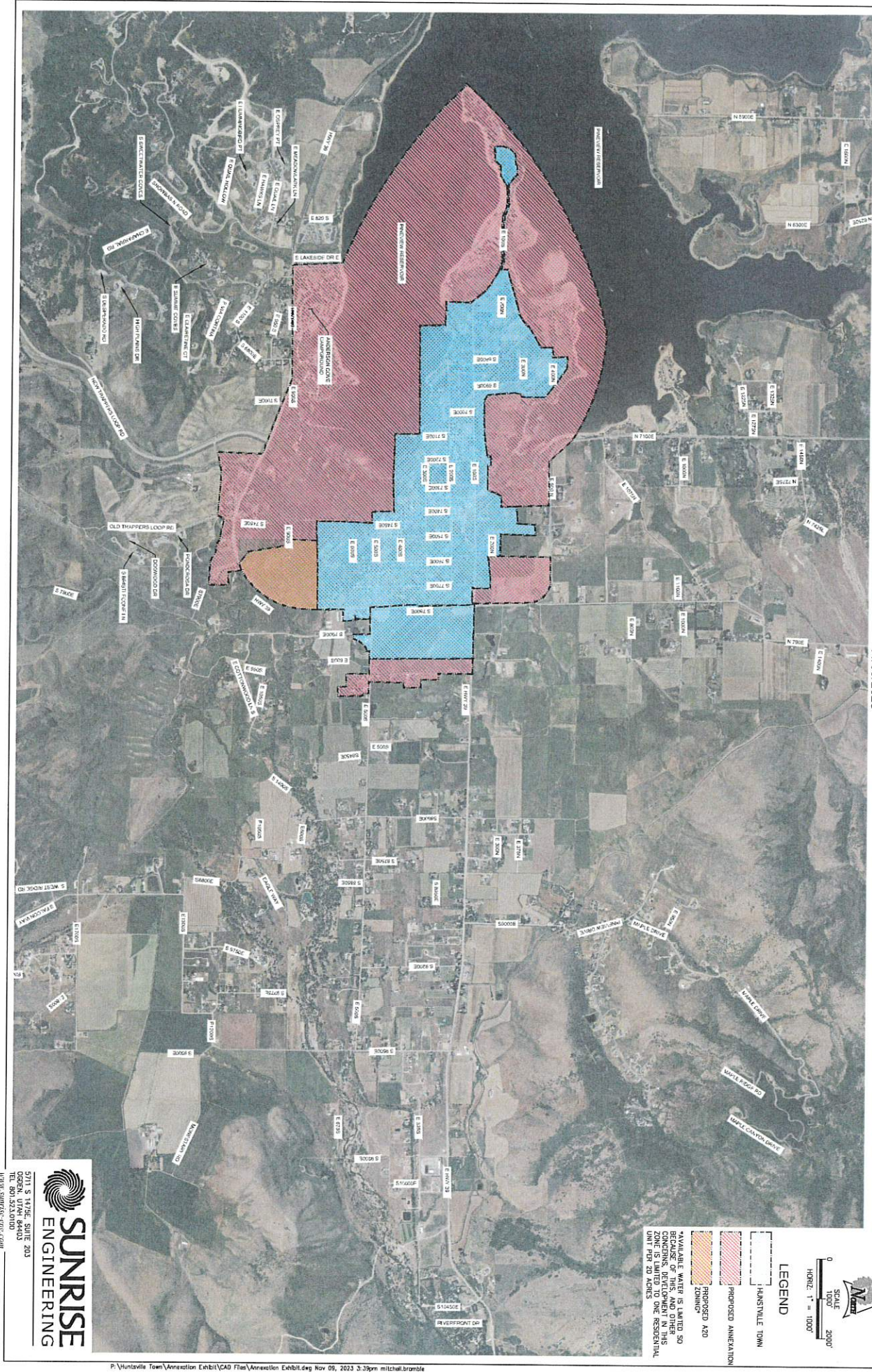
I am requesting your consideration in lowering my monthly water fee as I am unable to live at the above address until plans have been approved and renovation has been completed.

Sincerely,  
Suzanne Michelony



FUTURE ANNEXATION MAP

11/09/2023



**LEGEND**

- HUNTSVILLE TOWN
- PROPOSED ANNEXATION
- PROPOSED A20 ZONING
- AVAILABLE WATER IS LIMITED SO BECAUSE OF THIS, AND OTHER CONCERNS, DEVELOPMENT IN THIS UNIT MAY BE LIMITED TO ONE RESIDENTIAL UNIT PER 20 ACRES

SCALE: 1" = 1000'  
 HORIZONTAL: 1" = 1000'  
 0 1000' 2000'

**SUNRISE ENGINEERING**

5717 S 141ST, SUITE 203  
 TEL: 905.270.0603  
 WWW.SUNRISE-ENG.COM