

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, June 15th, 2017
7:00 p.m.
Huntsville Town Hall

Name	Title	Status
James A. Truett	Mayor	Present
Doug Allen	Council Member	Excused
Michael Engstrom	Council Member	Excused
Bill Wangsgard	Council Member	Present
Bill White	Council Member	Present
Gail Ahlstrom	Clerk/Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Linda Laws Lt. Jason Talbot (WCSO)

Mayor Truett called the meeting to order. There is a full quorum present.

2. The Pledge of Allegiance was led by Linda Laws.

3. Opening Ceremony was led by CM Wangsgard.

4. Citizen Comments:

Lt. Talbot wanted to discuss the Town's 4th of July Celebration. Last year they shut down 1st Street from 9 am until the end of the parade. He wanted to know if the Council would like to do this again. CM White remarked that Rex Harris is planning on doing the same thing as last year. The Sheriff's Department is planning to bring up their Mobile Command Unit for the celebration to be used as a first aid station and lost and found. Lt. Talbot has been sending out a weekly email with service call reports; this will give the Council a better idea on what's going on in the Town. Mayor Truett likes this report. Lt. Talbot reported that the Sheriff's department has responded to 82 calls since May. There were 40 Citation for May, and 38 citations so far in June. A warning doesn't count as a citation, nor do parking tickets. The Deputies are in the Town patrolling and are very visible. There were no problems with RAGNAR this year, they had 1/3 of the participants they usually have. Lt. Talbot reported that Tour de Utah is coming back this summer with two stages in the Valley. They will come over North Ogden Divide, come around the dam and up the Old Snowbasin Road. The next day they start at Snowbasin and head down Trappers Loop and into Davis County. This is scheduled for August.

5. Motion to adjourn the Regular Council Meeting to hold the public hearings:

Mayor Truett made a motion to adjourn the regular council meeting to hold the public hearings. CM White seconded. All votes aye. Motion passed.

6. Public Hearing on proposed amended Budget for 2016-2017 Fiscal Year: (See Attachment #1)

Linda Laws went over the 2016-2017 Fiscal Year budget starting with the General Fund revenues. The current property taxes are \$70,000, \$90,000 in general sales and use taxes. This year there has been more in cemetery plot sales. Parks and public property revenue will stay the same. Fines and Forfeitures will stay the same.

Linda said the B & C Road Fund has \$43,000. The Town received \$2,000 from RAMP grant for the Ice Shack, and another \$2,000 for the 4th of July. The Town received \$82,000 from AL&L for the 1st Street Toll. There is two more years on this contract. Linda transferred \$2,750 from the 4th of July fund to go toward the shelves in the CERT trailer. Last year's revenues were \$469,676.00, this year's revenue is \$391,000 the difference reflects the sale of property to Jeff Hyde.

Linda reviewed the General Fund Expenditures. General Government; which covers salaries, building maintenance, and office supplies, will be \$110,000. The Auditor's fee was \$15,500. Other professional services cost \$6,000. Having Bill Morris on contract has saved the Town money. Last year the Town spent \$53,000 for the Sheriff's Department fees, and next year this fee will go up. The Town spent \$500 to get the Parking Enforcement Officer set up. Animal Control fees were \$4,000. The CERT trailer was \$3,000. Landfill salaries were \$3,500. The Town spent \$13,000 for the maintenance shop buying supplies and paying for utilities. It cost the Town \$34,000 to maintain the park. \$25,000 will be spent at the cemetery this is the same as last year. The Town made a large payment on the debt, with money from the sale of property, so Principle and Interest decreased. Expenditures are \$391,000.

The Capital Project Fund: interest went up from \$300 to \$800. The marathon donated \$31,000 to the Town. The Town received \$35,909 in RAMP grant funding to pay for the old bathroom upgrades. Total revenue was \$67,709. Total expenditures were \$115,000, with an Ending Fund Balance of \$33,488.

Enterprise Fund: Linda explained that there was a lot of activity in this fund with the refinancing of the water bonds and the two grants. The Town took in \$280,000 in revenue with water and garbage billing, and \$1000 in operating interest, for total revenue of \$281,000. Last year the Town brought in \$275,481. Personnel services were \$27,000 and \$55,000 in garbage fees. Last year's depreciation was \$161,000 this year's depreciation will be \$162,000. The total Operating Expense is \$321,000 which is a \$40,000 loss. This means the Town is not covering depreciation costs by \$40,000. The Town paid \$46,000 in interest on the water bonds. CDBG grant expenses were \$175,000 these were charges for the new well. The Town has spent \$88,000 in matching expenses on the well project, this was for engineering fees. There was a Total Net Loss \$141,707.

Linda reported that the Town owed USDA \$952,250 when the Water Bonds were refinanced. The new amount of the water bonds is \$978,000 the difference in these two amounts was because expenses were incorporated into the bond for; interest, payoff of previous bonds, bond attorney fees, money to the Bank of Utah, and attorney fees. Total Cash Provided: \$1,703,002 which includes cash, equity, assets, bonds and grant money. CM White mentioned he wants to redo the water rates, it appears that the amount the Town is short is \$40,000 a year. CM White asked Linda if this is the appropriate target amount to work towards. Linda thought that increasing revenue by \$20,000 might be easier to swallow.

CM White was thinking about increasing the water rate by \$5.00 and the rest of the money would come from lowering the base rate to make the high water users pay for using excessive culinary water.

Linda went over the 4th of July Fund from 2016. This fund is difficult to report on because some revenue and expenses come in before the end of the fiscal year, June 30th, but it is for next year's budget. The Total Operating Revenue for last year was \$34,000. Linda put \$25,000 put into a PTIF rainy day fund and that earned \$200 in interest. Linda stated that she did a spread sheet and put down only the general expenses needed to run this town and realized that the Town would end up \$20,000 in the hole. This list did not include equipment, or buildings, just what was needed to get by. CM White replied that if the Town wasn't getting grants, AL&L money, and marathon money the town would be in really bad shape. Mayor Truett said everyone has tried to be creative in finding ways to get grants and save the Town money. Once example is that Mayor Truett has been worked with Pepsi and has signed a contract with them for all Town events, the Town will sale Pepsi products only in exchange for a \$2,000 donation. The first of July, Pepsi will write the Town a check for a \$2,000 donation to the park, which will be doubled by the CFOV fund raiser event. Scott Anderson with Zion's Banks has given the Town \$5,000 to go towards the fireworks the past ten years, this year Zion's Bank only donated \$500, this was a huge disappointment.

7. Public Hearing on proposed Budget for 2017-2018 Fiscal Year: (See Attachment #2)

Linda Laws presented the proposed budget for the fiscal year 2017-2018. Property taxes increased from \$80,000 to \$86,000, this will require the Town to do a Truth in Taxation. This will be a 22.5% increase to the Town's property taxes. Linda figured out that a 22.5% increase on a \$260,000 house is about a \$60 a year increase. This is the only fair way to pay the sheriff's department bill. Linda is projecting that the sales and use tax won't go up. Last year business license and permits were the same, \$4,000. Last year the Town brought in \$9,000 in building permits, which was higher than normal. Next year Linda is projecting this will go down. Burial permits are projected to stay the same. Charges for services were estimated at \$10,000 in revenue.

In the General Fund under expenditures there will be an increase from \$53,000 to \$68,000 in Sheriff Department fees. Linda appropriated funds for public improvements of \$40,000 for the street overlay on 600 S.

The Capital Projects fund shows estimated contributions from the marathon of \$30,000. There will be \$5,000 from the Municipal RAMP grant. Parks and recreation shows a balance of \$45,000 to go towards pickle ball courts. We are hoping to get other entities to help with some these expenses, like the CFOV fundraiser and RAMP grant. Wadman Construction offered to do the cement for one of the courts. There are some improvements needed at the treatment plant; \$10,000 to re-roof, \$10,000 for fencing, and \$20,000 for software to support the plant.

8. Public Hearing on proposed Parking Ordinance 2017-06-15: (See Attachment #3)

Mayor Truett stated that the Council will continue to have Andrea Dangerfield write tickets for the Town. He would like the Council to adopt the proposed Parking Ordinance in support of the County's parking restrictions. Mayor Truett will work with Attorney Bill Morris to write a MOU with Weber County for the Town's parking tickets.

Right now the Town is splitting parking fines with Uintah Court at 50% of what is collected and 65% of these parking tickets are being dismissed. With this new contract the hope is that there will be a much higher split. Lt. Talbot explained that the reason so many parking tickets were getting dismissed was because you had to prove who was driving the vehicle. Now, the parking ticket will be issued to whoever the vehicle is registered to, making the owner responsible. Parking tickets have now been turned into a civil citation and the county can charge the owner, if the owner doesn't pay it will get turned over to a collection agency. The county will do the billing and collections for the Town. The split should be more like 80%-20%. This change will be a good thing for the Town.

9. Motion to close the Public Hearings and re-convene to the Regular Council Meeting:

CM White motioned to close the public hearings and re-convene to the regular Council meeting. CM Wangsgard seconded. All votes aye. Motion passed.

Mayor Truett:

10. Discussion and/or action on proposed amended Budget for 2016-2017 Fiscal Year:

(See Attachment #1) CM White motioned to adopt the amended Budget for 2016-2017 Fiscal Year, as presented. CM Wangsgard seconded. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	Council Member Doug Allen Council Member Mike Engstrom

11. Discussion and/or action on proposed Budget for 2017-2018 Fiscal Year: (See Attachment #2)

CM White motioned to adopt the proposed budget for 2017-2018 Fiscal Year, as presented.

CM Wangsgard seconded. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	Council Member Doug Allen Council Member Mike Engstrom

12. Discussion and/or action on proposed Parking Ordinance 2017-06-15: (See Attachment #3)

CM White motioned to adopt Title 12, Huntsville Town Parking Ordinance 2017-06-15, an ordinance of Huntsville Town, amending the Huntsville Municipal Code to adopt Weber County Parking Regulations Chapter 4 by reference, severability, and providing an effective date. CM Wangsgard seconded. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	Council Member Doug Allen Council Member Mike Engstrom

13. Department Reports.

Mayor Truett prepared an article for the Weber Strong Coalition that will be published in the Ogden Valley Newspaper; the Town will donate \$720 to this organization and ask the community to match that amount.

Mayor Truett asked for an update on the playground bathrooms. Gail mentioned that Mike and Doug wanted to wait until after the 4th of July to install the septic system because it will create such a mess.

Mayor Truett said he spoke with Brad Layton and he has some antique street lights. The Mayor asked if his company could give the Town a really good deal on them. If the Town can get them at a good price we could put one by the Town Hall.

Mayor Truett said he and CM White met with the Pineview Committee today; they have been working with the County Commissioners to establish no alcohol on the beaches and work out parking issues. There will be no parking signs around the entire reservoir. However, they will not have their parking ticket kiosks in place until next year. This will push everyone into the town to find beach access. Parking issues might get worse before they get better.

Lt. Toll said that people were advertising on Face book to come protest the alcohol ban at Middle Inlet, there was a huge party last weekend with a DJ. There were 5 deputies there and things shut down early.

Mayor Truett said he has been trying to figure out the path for the bike trail as it comes around the corner of 100 S and Hwy 39 and into Town for some time. This trail will now be called a pedestrian sidewalk. There is a piece of the local transportation sales tax, that the Town couldn't take advantage of it, because there are no County roads in Town. This trail is part of Weber County. The Pathways group hired engineers and they came up with a way to work around the fiber optic boxes. They will lay asphalt up to each side of these boxes and come around the corner. The guard rail will remain where it is with the pedestrian sidewalk on the inside. The Town will be asking for \$150,000. Huntsville has never asked for funding for transportation projects. Huntsville Town won't be doing the project but will be the recipients of about \$150,000 to fund this project for Pathways. (See Attachment #4)

Council Member Wangsgard:

15. Department Reports:

CM Wangsgard reported on the CERT trailer. CM Wangsgard replied that he would like to make an adjustment to the plans for the shelving on the inside of the trailer; he would like to build a

mini office in the front of the trailer. It would be really nice to have notebooks and counter space to run a disaster from. CM Wangsgard reported that he will go shopping tomorrow to purchase extra supplies that are needed for the trailer. It is close to being completed.

CM Wangsgard mentioned that he worked with a youth group of women who helped spread out the bark in the playground, raked pine cones, and cleaned both pavilions.

Council Member White:

17. Department Reports:

CM White reported for CM Allen who is absent tonight. CM Allen received three bids to overlay 600 S. the low bid was from Aspen Paving at \$28,800. CM White motioned to accept Aspen Paving’s bid and move forward with this project. CM Wangsgard seconded. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	Council Member Doug Allen Council Member Mike Engstrom

18. Approval of Work Session minutes for meeting held May 2nd, 2017:

CM White motioned to approve the Work Session minutes for meeting held May 2nd, 2017, as prepared. CM Wangsgard seconded. All votes aye. Minutes were approved.

19. Approval of Town Council minutes for meeting held May 4th, 2017:

CM White motioned to approve the Town Council minutes for meeting held May 4th, 2017, as prepared. CM Wangsgard seconded. All votes aye. Minutes were approved.

20. Approval of Town Council minutes for meeting held May 18th, 2017:

CM Wangsgard motioned to approve the Town Council minutes for meeting held May 18th, 2017, as prepared. CM White seconded. All votes aye. Minutes were approved.

21. Approval of Work Session minutes for meeting held May 18th, 2017:

CM White motioned to approve the Work Session minutes for meeting held May 18th, 2017, as prepared. CM Wangsgard seconded. All votes aye. Minutes were approved.

22. Approval of Bills for April, 2017:

This item was tabled due to lack of signatures.

23. Approval of Bills for May, 2017:

This item was tabled due to lack of signatures.

24. Citizen Comments:

There was none.

25. Council Presentations:

Mayor Truett reported on the elections. Wendy McKay and Max Ferre' both filed Declarations of Candidacy for the two open Council Member seats and Mayor Truett filed a Declaration of Candidacy for the Mayoral position. Elections can be canceled in September if there is no write-in candidate.

CM Wangsgard made a motion to adjourn the meeting. CM White seconded. All votes aye.

Meeting adjourned 9:15 at p.m.

Gail Ahlstrom, Clerk/Recorder