

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, January 18th, 2018

7:00 p.m.

Huntsville Town Hall

Name	Title	Status
James A. Truett	Mayor	Present
Bill White	Council Member	Present
Bill Wangsgard	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens:

Zaxon Butcher	Peter Bienek	Isaac Davenport
Garrett Graves	Michael Graves	Caleb Graves
Wayne Hadley	Gail Ahlstrom	Natalie Davenport
Ronald Gault	Ramona Clapperton	Bryan Clapperton
Linda Laws	Kaela Cornwell	Craig Petersen
LT. Jeff Pledger		

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-The Pledge of Allegiance was led by Zaxton Butcher, Isaac Davenport, Garrett Graves and Isaac Graves from Scout Troop 824 chartered to the South Fork Ward in the greater Huntsville area.

3-Opening Ceremony was led by Bill Wangsgard.

The Mayor opened by reporting the Mayor of Marriott-Slaterville, Keith Butler is doing better. He has had some health issues and was in intensive care for about a week. Mayor Butler called Mayor Truett today and thanked him for the flowers that Huntsville Town sent. He also updated Mayor Truett on his health. Mayor Butler has been the mayor in Marriott-Slaterville for 18 years and is stepping down as of tomorrow. Scott Van Leeuwen will be sworn in as the new mayor tonight. The council commented that Mayor Butler has been a good friend to Huntsville.

4-Citizen Comments:

Rustin McKay – Rustin McKay gave a copy of his comments to the council members and read from these prepared remarks. Please see Attachments for a copy of the comments.

CM Wendy McKay gave Rustin McKay a breakdown of the pickleball courts to show him that it was funded by private funds. He expressed thanks and stated that his point was that it didn't matter how it was paid for originally, that there would be future costs of maintenance, etc. to the town in the future. He feels that for the number of citizens that would use the courts, the costs could not be justified.

CM White briefly addressed concerns about the changes to the water billing. The costs of the operation and maintenance of the current infrastructure which exists contributed to the increase in rates and the lowering of the water allowance. This is the biggest expense. The computer system which runs the plant had to be replaced last year at the cost of \$60,000. Huntsville Town also replaced the PRV valve which controls the water pressure to the entire town. Huntsville did not have adequate pressure in the fire hydrants because there was a bypass line in place. The cost of this project to the town was \$23,000. Huntsville Town also replaced the 100-year-old water pipeline at Jefferson Hunt. Although grants were secured, the cost to the town was \$109,000. With the maintenance and the regular usage of the water system, we have not been covering our own costs. The water committee has met for the last two years to study the water rates and looked at all aspects and tried to figure out the fairest way of increasing the costs to residents. The \$5.00 increase covers the cost of the infrastructure in the ground but there is also the cost of the water that people use, a user fee. That is why the allocation of water was lowered so that people that use more would pay more because there is a cost associated with treating the water. CM White said he really feels that they did the best job they could come up with a solution to raising the water rates. CM McKay commented that she did like the point that Rustin McKay had regarding the part time residents having an advantage because they don't have to pay more and that the residents are carrying the burden of the costs. CM White commented that after a discussion with the town attorney that there is concern about whether it is legal to single out the residents and charge them different rates. Mayor Truett also reminded the council that the part time residents are no longer permitted to shut off their water when they are not residing in town.

Wayne Hadley – Wayne Hadley reported the PRV valve replacement by the fire station has been completed and it needs to be asphalted. They will work on the asphalt in the spring. The Jefferson Hunt project is now finished with its repair and that source of water will be available to the town. We now have two water sources coming back into town now. The water pressure is set at 50 pounds per household. The repair company will be back to the Jefferson Hunt project in the spring to asphalt and reseed. Mayor Truett stated that the PRV valve was very important to the town. The water pressure was such that the hydrants didn't have adequate pressure if there was a very large fire in town. The funding for this project came out of the general fund.

5. Sheriff Department Report, LT. Jeff Pledger:

Lt Pledger highlighted a few lines from the statistical report he sent the council. He stated that in December 2017, they had a total of 74 domestic calls. In December 2016, they answered 35 calls. Compared to previous years this is a 111% increase. Lt. Pledger also noted that the traffic citations compared to years past is similar. He wanted the council to know that the Sheriff's department is enforcing the traffic laws. Lt. Pledger reported that he has met with the animal services director and relayed the concerns of the council that the town ordinances be enforced. He will continue to follow up with animal services. If there are any more concerns for the animal control that he would like to hear about concerns. CM McKay appreciated the comments and felt there needed to be additional work in educating the town members on the animal ordinances. CM McKay also stated that Linda Laws suggested that doggie bag stations be added to Huntsville Park and that might be a suggestion for the future.

6. Bryan Clapperton: (4th of July Fireworks)

Fireworks West, the fireworks company Huntsville Town uses for the 4th of July, contacted Bryan about services for the 4th of July for 2018. Huntsville Town usually purchases a \$5,000 package and they give us a 10% discount if the order is put in early. Bryan wanted to know if this was how the town council wanted to proceed.

CM McKay asked about the 4th of July survey results. CM White stated there were 50 surveys returned about the 4th of July. The overwhelming consensus on the surveys was to tone down the celebration. Eliminating the fireworks was one of the suggestions that were given most often on the survey to control the crowds on the 4th. CM McKay suggested that the survey be taken to the East Huntsville for input. CM McKay commented when she was growing up, she lived in East Huntsville and although not a part of the town boundaries, she felt she was from Huntsville. Although the residents feel the impact, many people from East Huntsville participate in the celebration and volunteer their time for that event. CM McKay states the real question is whether to eliminate the 4th of July celebration to get rid of the crowds and impact on residents for that holiday. She asked the question whether Huntsville Town should plan an alternate celebration or get input from more valley residents. She feels that there hasn't been enough input on the survey results. CM White stated that the impact of the fireworks resides within the town and that is what the survey results reflect. CM McKay feels the celebration needs to be restored to the original intent, as a local celebration.

Bryan Clapperton noted there are some safety concerns with the fireworks and the crowds. Bryan stated there is a safety concern about where to shoot off the fireworks because of the new development north of the park. If he goes back to shooting the fireworks off from the road, he will have to chord off half of the park and the impact of the crowds will be greater. Mayor Truett stated the property will break ground in March. Bryan stated he would have to look at the soccer fields as an alternate location.

CM McKay stated the council was running out of time to decide about whether to have the 4th of July celebration as is or establish a new celebration for Huntsville on an alternate day.

Linda Laws made the point that there is not any current funding for the fireworks now. \$500 was received to fund the fireworks last year. Mayor Truett stated the town covered the rest of the charges. CM McKay suggested alternate sponsors could be secured and Mayor Truett agreed this was a good idea. CM White suggested the council decide on how the celebration should be toned down as per the survey results and decide soon. CM McKay stated the celebration be moved to a day where the general public doesn't expect. Gail Ahlstrom suggested we have a town potluck with fireworks and a few other activities. Ramona Clapperton reminded them about a time when they postponed the 4th of July to a different day because of rain.

Mayor Truett expressed concern that he would have a hard time approaching sponsors for the celebration if the celebration wasn't what it has been in the past and goes to something more exclusive. Mayor Truett also suggested the 4th of July committee have unified donation process for the celebration. The same sponsors are getting approached several times because of the individual assignments and committees. There needs to be one mechanism for fundraising and approaching companies.

CM White went back to the survey results and reported that many of the surveys stated to keep the breakfast, the flag raising and the parade. The patriotic program was being handled by the church on their own. There was additional discussion on what to eliminate and what we shouldn't. CM McKay suggested that the only way she could see to eliminate the crowds was to move the celebration to a different day. Bryan Clapperton needs an answer about the fireworks by February 20, 2018. CM White suggested that we allow time for CM McKay to convene her committee and make some decisions about the 4th. CM White also wanted to make the point that recruiting help for the 4th of July was difficult and that the celebration has worn out several organizers. CM White commented that we could include East Huntsville without sending out the survey to the entire valley. CM McKay will reconvene the committee and asks for volunteers from the Huntsville area. The 4th of July committee will address putting together the celebration on a different day other than the 4th of July. Mayor Truett suggested a smaller fireworks package in and around the amount of \$2000 for this celebration. Bryan will research the options and report back to the council in two weeks.

7. Audit Report. (Ulrich and Assoc.)

Kaela Cornwell from Ulrich and Associates came to present the audit findings for 2017. Ulrich and Associates, located in Ogden, have been auditing Huntsville Town's financial statements for several years. Kaela pointed to page 3 of the audit in the center page. It is the opinion of auditors that this was a clean and unmodified opinion. Per the report, it states, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of Huntsville Town Corporation as of June 30, 2017". She presented the letters to Mayor Truett and the Huntsville Town Council. See attachments for copies of the letters.

Mayor Truett commented Huntsville Town has \$1.4 million at the end of 2017. It is the opinion of the Treasurer, Linda Laws, that without the grants we have received, and the marathon, Huntsville Town wouldn't be in such a strong position. Mayor Truett and Treasurer Linda Laws are working on a long-term plan for the rainy-day funds. As of today, Mayor Truett states Huntsville Town is in a strong financial position.

8. Eagle Scout Presentation: (Boy Scout Zaxon Butcher)

Zaxon Butcher from Troop 824 in Huntsville presented his idea for an Eagle Scout project. He will construct 4 backboards for the CERT team trailer. He brought an example of the backboard he will be building with his troop. Mayor Truett is part of the CERT team and commented that the town really needs these boards for the CERT trailer. Mayor Truett expressed his thanks to Zaxon, especially for coming to the council previously to see what the town needed to have done. This project was something the town really needed and not just something that Zaxon wanted to do. Zaxon had Mayor Truett sign his Eagle Scout Project plans.

Mayor Truett:

Mayor Truett appointed Beckki Endicott as the new town recorder. He welcomed her to the town. She is excited to be working with Mayor Truett, the Town Council and Town Staff.

Mayor Truett thanked Linda for a wonderful audit. He and Linda have been working on the bond since the beginning and that work will save the town \$270,000.

9. Discussion and/or action on \$.50 increase to garbage rates with Econo Waste:

Econo Waste has purposed a garbage rate increase of .50 per month. Mayor Truett wanted to discuss whether to pass on the garbage rate to the residents or absorb the cost because the water rate increase was just implemented. CM White stated the water rates were set at the lowest rate possible for increase to cover the costs for water. CM White felt that we should pass the increase for the garbage on to the residents. Mayor Truett clarified that the increase was due to the increase in dumping fees. The increase of .50 would be for the first can only. **CM Ferre' motioned to increase the garbage rate .50 per month for the first can starting February 1, 2018.** CM Wangsgard seconded the motion. Mayor Truett took a roll call vote. All votes ayes.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	

10. Discussion and/or action on purchase of new copier for office: (Ramona Clapperton)

Ramona presented a plan for purchasing a new copier for the office. The last machine was purchased in 2010. The current plan includes a monthly maintenance fee which is around \$400 a quarter. The maintenance agreement includes maintenance on the copier and a per copy charge for toner. Our maintenance agreement is coming to an end. It is a good time to plan for the next budget year. Ramona reported to purchase a copy machine outright would cost \$2000 less than leasing a machine. If we decide to purchase then we would pay for separate maintenance fees. The two copy machines that were looked at were \$4700 and \$5430. The monthly maintenance fee would probably go down. Mayor Truett asked if there were funds set aside for this and Linda responded there was money under capital projects. CM White remarked that this government rate was great compared to the commercial rate he was paying for his law office. The council decided to wait to decide to purchase or lease a copy machine when the maintenance contract was up at the end of this year.

11. Discussion and /or action on Audit Report:

Mayor Truett made a motion to approve the audit report. CM McKay seconded. All vote aye.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	

Council Member Bill White:

12. Department Reports:

CM White reported that most of what he needed to talk about has been reviewed during the public comments at the beginning of the meeting. The PRV has been replaced and the work is done there. They have also finished installing the new software system at the water plant. There are a few security upgrades to be worked on but they are working those out. CM White explained that Dee Jette is looking for someone to take over her position as she looks to retire. The person that takes over for Dee will need to be certified and it is specialized work. CM White states that this is a critical need for the town, to be able to train someone before Dee retires. Dee knows a person that could work with her part time and wants permission to start working with her on a part time basis. The person does not reside in town, but Dee suggested that this person start working on the reports for the water company. Ron Gault suggested that Dee be hired as a consultant on an emergency basis. Gail Ahlstrom suggested that Carl Shupe might be qualified to do this kind of work. Dee will be decreasing her commitment to the plant in the future. The person who replaces her really needs to have the qualifications to run the water plant. Gail will talk to Carl to see if he is interested in the work and would submit a resume. CM White and Mayor Truett will look at resumes for hiring someone part time to ensure that the town has someone qualified and trained to run the plant for the future.

Council Member Bill Wangsgard:

13. Department Reports:

CM Wangsgard reported that the ice rink is still available for skating especially at night, even in the warm weather. He states that it is a bit awkward to rent skates. The youth of the town aren't always dependable. CM Wangsgard is receiving lots of calls. Mayor Truett commented that he thought the check-in and check-out system is great and we get the skates back. CM White suggested that we might want to set a minimum age. The season is almost over and we can address the needs of the skating rink next season.

CM Wangsgard reported that the mosquito abatement team had a meeting in preparation for later in the year.

CM Wangsgard stated he is making progress on the CERT trailer.

Council Member Wendy McKay:

14. Department Reports:

CM McKay has completed the RAMP grant application for the pickle ball court and the easy RAMP grant for the skate sharpening machine. Both grants have been submitted.

She has met with Lane Hoyt and has updated the website with all the names and responsibilities. Mayor Truett stated he saw that today and thanked her for doing that.

CM McKay wanted more input about the 4th of July. Mayor Truett proposed the council have a work session to prioritize the activities for this new celebration. CM McKay stated that she would like to have a plan in place by February 15th. A work session will be scheduled within the month.

Natalie Davenport made a citizen comment that they moved to the valley recently because of their attendance of the 4th of July celebration. She had some suggestions and comments. Davenport loves the idea of making the celebration smaller. It will hard because of the family tradition of coming here to Huntsville. She suggested that Saturday wouldn't be best day because the lake attendance is so heavy on the weekend. Davenport suggested that maybe getting rid of the fireworks the first year would be a big step in decreasing the attendance. Huntsville may want to let Eden and Liberty know that they may have an influx of attendance. Maybe in the future, it might make sense to combine the town's resources. Maybe plan a valley wide celebration. If the firework show is less than what it was in the past it might not be worth it to have the fireworks.

CM McKay is taking responsibility for the website right now. Mayor Truett would like the town businesses to have input and find a way to support them through the website.

Council Member Max Ferre':

15. Discussion and/or action on expenditures for the backhoe:

The tires on the backhoe are worn out. **CM Ferre' made a motion to approve the expenditure of \$2973 for tires on the backhoe.** CM White seconded. All votes aye.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard Council Member Bill White
NAYS:	
EXCUSED:	

16. Discussion and/or action on expenditure to insulate cemetery building:

CM Ferre' stated that the building at the cemetery needs to be insulated and the doors installed on the building because there are diesel vehicles that are parked there. CM Ferre' thinks the expenditure will run around \$6000. He will make sure they get 3 bids. CM White remembered that they looked at the building previously. He stated there is another location for the storage of those vehicles and the cost for block heaters are minimal. He pointed out that even if the expense is approved for insulation and doors, there would be an added expense of a heater. Mayor Truett asked CM Ferre' to look into this further for some understanding and report back at another meeting.

17. Update on solar speed limit signs:

CM Ferre' researched the cost of solar signs and the signs are \$3000 per sign. The council discussed previously purchasing 3 signs. Mayor Truett asked the LT. Pledger if this would make a difference. LT Pledger stated he wasn't sure if this would make a difference. LT Pledger did suggest that the Sheriff's office has some portable trailers. He would be happy to look into acquiring those trailers for problematic times. He would like suggestions on where to put that trailer.

18. Discussion on a new truck for plowing the cemetery:

Mayor Truett brought up the need for a 4-wheel drive truck for the cemetery. The Weber Fire Department is getting rid of a 1997 Ford Flatbed 4-wheel drive truck. It is in good condition with 119,000 miles on it. The current Huntsville Town truck struggles in the cemetery because of its size. The truck that is being put out to bid does not have a plow but if we could find a used one. The council discussed where to park it if they were awarded the bid. Mayor Truett purposed putting in a bid on the truck for about \$3,000.

19. Discussion on current planning commission projects by Ron Gault:

Ron Gault presented the Town Council with an update on current projects and topics on the Huntsville Town Planning Commission. He thought that this might be helpful as he steps down from the head of the Planning Commission and passes the responsibility on to Doug Allen. He reviewed the status on the following projects:

- 1) Larel Parkinson Subdivision, 200 N 6688 E – A 5-lot subdivision and final infrastructure plans has been approved.
- 2) Tim Charlwood subdivision, 100 S 6650 E – Remodel and lot division into two lots approved. The owner was reminded that short-term rentals of homes are not allowed. The current owner lives in Green Hills. Mayor Truett commented that the Town Council will not allow them to rent this property. The owner calls this land in Huntsville is called “The Sanctuary”. It is part of the owner’s business. Mayor Truett commented that we need to monitor this use. CM White commented that this sounds like a business. The TC needs to hear more from him. Ron commented that remodel of the home is complete. CM Wangsgard commented that he will need permission from the Forest Service to take his fence down.
- 3) Pineview Village development, 498 S 7700 E – Dave Booth, Eco Design. This was approved for a small commercial development. He first proposed building would be a Community Center. Mayor Truett commented that owner stated they wanted to live in the community center for a while. Mayor Truett referred them to the Planning Commission.
- 4) The Mercantile at Valley Events Center & Inn, 200 S 7390 E – Owned by Richard and Regen Sorensen. This is the remodel of the historic general store. There is an open house on Saturday, January 20, 2018 from 2 p.m. – 7 p.m.
- 5) The Huntsville Square development, 200 S 7400 E – Owners are Jeff and Bonnie Hyde with new buildings, housing, shops and inn.
- 6) The litigation between Kerry Wangsgard and Craig Peterson and Huntsville Town.
- 7) Chad Roberts Occupancy Permit – Chad Roberts wants to keep his old residence. It is in violation of the ordinances of the town. The Town Council cannot override an ordinance. Ron Gault said the Town Council can change an ordinance but not override

an ordinance. Ron Gault stated that this would not be in compliance with what the general plan states with one home per one lot. Ron Gault reminded the Town Council that he has not talked to Chad and he did not personally know of Chad intentions. CM McKay asked about moving older homes to another spot in town. The cost would prohibit this.

- 8) Potential Future Annexation – Mayor Truett stated that there are property owners that have expressed interest into annexing into town. Huntsville Town does not have the infrastructure to support addition property.

Mayor Truett let the Town Council know he put some Forest Service signs in the basement. Mayor Truett would like to collect some of these historical memorabilia for a future museum for Huntsville.

20. Citizen Comments:

There were none.

21. Council Presentations:

Gail Ahlstrom received a call from a filmmaker in New York who wanted permission to film a skater at the ice rink. She told him that he couldn't kick anyone off the ice and that she couldn't guarantee the conditions. The filmmaker told her he would be willing to donate to the town. CM White asked if this was for a commercial. Gail didn't know what the intentions were but the filmmaker worked for Regional Honda. Mayor Truett told Gail to call him back and give permission to film. Gail suggested that the council might want to come up with a policy regarding filming in Huntsville Town for the future.

22-Approval of Town Council minutes for meeting held January 4th, 2018:

CM White motioned to approve the Town Council minutes for January 4th, 2018, as prepared. CM Ferre' seconded. All votes aye. Minutes were approved.

23-Approval of Work Session minutes for meeting held January 6th, 2018:

CM Ferre' motioned to approve the Town Council minutes for January 6th, 2018, as prepared. CM White seconded. All votes aye. Minutes were approved.

CM White made a motion to adjourn the meeting. All votes aye.
CM Ferre' seconded the motion.

Meeting adjourned at 9:23 p.m.

Beckki Endicott, Recorder