

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
MINUTES OF PUBLIC HEARING**

Thursday, June 7th, 2018

7:00 p.m.

Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Present
Bill White	Council Member	Excused
Bill Wangsgard	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Beau Beaus, Jenine Murrin, Scott Murrin, Travis Poulson, Jeff Pledger, Brayden Montgomery, Kenton Peterson, Cleanne Peterson, Ron Gault

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-The Pledge of Allegiance was led by Kenton Petersen.

3-Opening Ceremony was led by Bill Wangsgard.

4-Citizen Comments:

Scott Murrin a resident from Liberty, Utah. He is a Veteran who moved to this community because he loved it. He loved the 4th of July here in Huntsville and loves the family feeling here in the community. Last year they were not able to be in the 4th of July Parade because they didn't apply by the deadline. They wanted to be able to participate in the parade this year. His wife got on to the website during the month of May and the website advertised the price for participating in the 4th of July Parade was \$10 per family and \$30 per business. They applied and submitted the application. Scott's wife work for Peterson Builder's and wanted to participate with the Murrin family in the float. They invested money into a banner and will have a fully decorated float with prizes and candy for the parade. Recently they found out the fee for the business is \$300. Scott is asking for a waiver for the \$300 fee for them. Since they applied with a \$30 fee for the Parade, they would like to pay \$30.

Wendy responded she hadn't received her email until this last week because we were having a problem with our website links. The application the family used was the 2017 application. It is currently not updated on the website. CM McKay commented Huntsville just appointed a parade chairman. She stated she would take this back to the committee and get back with the Murrin family.

Mayor Truett commented he felt we should support the local businesses and maybe consider a different fee schedule for others that are coming in from out of the Valley next year.

Kenton Peterson - Earlier this year Kenton received a letter from the Town stating he had a leak and the Peterson's fixed it. This week he received another letter regarding another leak at his home. He had it fixed and it costs him \$350. Since water is so important Kenton wanted to report he went by 7450 East and 500 South and the water was gushing. Mayor Truett made a call to Gary Probasco regarding the leak.

Kenton stated his second issue was a reimbursement issue. He and his sons bought a boat several years ago and he bought a season pass for access to the boat ramp. He stated the Forest Service charges him \$3 every time for the tax to use the road. Kenton stated the Forest Service told him Huntsville will reimburse him the cost because he is a resident and already pays the taxes. Mayor Truett had Kenton give the receipts to Linda Laws for reimbursement.

Brayden Montgomery from Liberty. He owns a local business called Can Do and they clean trash cans. He is proud to be a part of a community with a Mayor and Town Council who care about the cleanliness of their Town and the residents. That is a goal of Can Do Trash Cleaning. They want to improve the community by providing a service to clean trash cans. Brayden states they own a truck that will follow the trash man and clean the trash cans behind him. The business wanted to come before the Town Council today to answer any questions and see if there would be any opportunities to market to the Town of Huntsville. Brayden distributed color flyers to the TC that shows the truck. **(See Attachment #1)** He states the truck is eco-friendly. It filters the old water and then reuses that water.

Mayor Truett thought it would be great if the Town would be able to clean the trash cans in Huntsville one time and then others would have the opportunity to have their can cleaned on their own. Mayor Truett wanted to know what the cost would be and whether he could work with Linda on being able to work that in the budget. Brayden stated the one-time cleaning is \$30 a can. For 260 cans he said that he could offer a discount of \$11.50 a can. Mayor Truett wanted to have time to talk to Econo-Waste and see if they would split the cost with the Town.

5-Motion to adjourn the Regular Council Meeting to hold the public hearings.

CM Ferre' made the motion to adjourn and hold the public hearing. CM McKay seconded the motion.

6-Public Hearing on proposed amended Budget for 2017-2018 Fiscal Year.

Mayor Truett invited Linda to come forward. Linda presented the amended budget for 2017-2018 **(See Attachment #2)**. Linda pointed to page 6 of the budget. She stated there is a surplus of \$31,000 this year. She commented this is the first time since she has been Huntsville's Treasurer that a surplus this large has accrued. Linda pointed to some reasons for the surplus. She stated the sale of cemetery plots was \$40,000 this year. The \$40,000 is only half of the of the fees because the other half was deposited into the Perpetual Fund for the Cemetery. There was an error on the part of the Uintah Courts and they returned \$8,000. Linda also pointed out there was an increase in building permits namely due to the Hyde's current project and a couple of homes that were built this year.

Linda spoke about the Capital Projects Fund on page 7. The contributions listed were mainly contributions to the Pickle Ball Courts. There is \$5,000 in municipal grant money and \$17,000

from the auction on the 4th of July. CFOV money is also included in the contributions. Linda stated they did received a RAMP grant for Pickle Ball Courts as well. For the Water Fund, Linda stated there has been an increase in revenue due to the raising of rates. It should be around \$10,000. The Town, out of our own funds, have put out \$172,000 this year. That is not covered by any grant. There was an insurance payment that came in for the treatment plant. Major Improvements and Capital Outlay is the flow meters and the upgrade of the computer system at the water plant. The amount is \$48,000. Linda also wanted to let the Town Council know Huntsville Town paid off the bond to Zion's Bank for the shop this year.

The Fourth of July fund is on page 10. This is for the 4th of July 2017. Linda commented what she had presented is the amended budget for 2018. If this is approved, this will be submitted to the State.

7-Public Hearing on Proposed Budget for 2018-2019 Fiscal Year.

For the purposed budget for 2019, see **Attachment #3**. On page one, Linda pointed out there is an increase to the Town on General Property Taxes and that is due to the Parks District. She is estimating the increase to be \$30,000. Since last year, the Town received a lot of money in building permits, she budgeted less this year in the amount of \$10,000. The cemetery revenue is also adjusted down to \$10,000. Generally, the Town gets about \$48,000 for road tax. Linda estimated this to be the same for this year. The contract with the Forest Service is \$75,000 and this is the last year on this contract. Mayor Truett confirmed that he will be talking to the Forest Service soon about the new contract.

The estimated revenue for 2019 is \$415,000. Linda described the expenses. She states many of these expenses are the same. The paving project for this year Huntsville is budgeting \$40,000. On the final page, another surplus is estimated at \$34,000.

Mayor Truett expressed his thanks to Linda. He stated he has been here 14 years and the good position that we are in financially as a Town is largely due to Linda. There have been many others who have contributed by submitting for grants that have really improve the Town.

8-Motion to close the Public Hearings and re-convene to the Regular Council Meeting:

CM Ferre' made a motion to close the Public Hearing. Motion seconded by CM Wangsgard. All votes aye. The Public Hearing is closed and Regular Council Meeting is re-convened.

9-Approval of Town Council Minutes for meeting held May 17, 2018: CM McKay made the motion to approve the Minutes for May 17, 2018. CM Ferre' corrected a grammar error and then **made a motion to accept the Minutes for meeting held on May 17, 2018 as amended.** CM McKay seconded the motion. All votes aye. Minutes are accepted.

10-Sheriff Department Report: Lt. Jeff Pledger.

Lt. Pledger reported the citations are higher now that school is out. He states parking is now being enforced by the deputy's. He believes the word is getting out. Lt. Pledger requested a meeting with CM McKay regarding the traffic plan for the 4th of July. He is willing to provide anything Huntsville needs. Ragnar went very smooth. There was an incident where our parking

enforcement personal was confronted at her home by someone who received a parking ticket. The deputies have been informed and keep an eye out.

Ron Gault wanted to point out to the Town Council that Lt. Pledger was featured in the Weber Sheriff;s Association Newsletter. Ron gets a copy of this newsletter and many good things were said about Lt. Pledger. Ron wanted the TC to know how fortunate we are to have Lt. Pledger here in the Valley.

Mayor Truett:

11- Project Update on the Huntsville Corner Project.

Mayor Truett reported on the Huntsville Corner Project for the Pathway. Huntsville received a grant for \$148,000 from WACOG for this project. After bidding out the project, the lowest bid was \$60,000 higher than the grant. Mayor Truett went back to WACOG and they approved another \$81,000 for the project. Jeff Post will be doing the project. They will block a lane off coming in on 100 South during the week. The Town is planning to use 100 South as an entrance and then take traffic out on 7700 East at the South part of Town. This project is estimated to start late June or early July.

12-Planning Commission Openings.

Liz Poulter and Mike Engstrom have both resigned from the Planning Commission. These positions are currently open. These positions are appointed by the Mayor and he is open to suggestions.

13-Discussion and/or action on proposed amended Budget for 2017-2018 Fiscal Year. CM Ferre made a motion to accept the amended Budget for 2018-2018 Fiscal Year. Mayor Truett commented again on what an outstanding job Linda has done for Huntsville. CM McKay seconded the motion. All votes aye. The amended Budget for 2017-2018 is passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard
NAYS:	
EXCUSED:	Council Member Bill White

14-Discussion and/or action on Proposed Budget for 2018-2019 Fiscal Year. CM Ferre' made a motion to accept the proposed budget for 2018-2019 Fiscal Year. CM Wangsgard seconded the motion. All votes aye. The Proposed Budget is passed and accepted.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard
NAYS:	
EXCUSED:	Council Member Bill White

15-Motion to reconsider Ordinance #5-17-2018 and to be reviewed when draft is available for July 19th TCM. **Mayor Truett made a motion to reconsider Ordinance #5-17-2018 and to be reviewed when draft is available for July 19th TCM.** Seconded by CM McKay. Mayor Truett explained there was confusion regarding the amendments made to this Ordinance at the last Town Council Meeting. The Council will ratify the ordinance at the next TCM. This will give the Council an opportunity to see the Ordinance in its proper form and give the Council Members time to address the concerns by the Planning Commission. There will be a Closed-Door Session to hear the concerns of the Planning Commission on July 12, 2018 at 6:30 p.m. Mayor Truett explained Town Attorney, Bill Morris will be available for that meeting. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard
NAYS:	
EXCUSED:	Council Member Bill White

16-Discussion and/or action on proposed Resolution authorizing at least two individuals from Huntsville Town to make changes to PTIF accounts. (See Attachment #4) Linda commented not every Town and City has had at least two signers. Huntsville has always had two signers. This is just an update from the State that needs action on the part of the Town Council. **Mayor Truett made a motion that Linda Laws and Mayor Truett be the authorizing individuals for the PTIF accounts.** Seconded by CM McKay. All votes aye. Motion passed.

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Max Ferre' Council Member Wendy McKay Council Member Bill Wangsgard
NAYS:	
EXCUSED:	Council Member Bill White

Council Member McKay:
17-Department Reports.

CM McKay met with Sean Larkin from Pickle Ball/Tennis Courts along with Gary and Wayne from the Town. Those there agreed and mapped out the spots for the courts. The Pickle Ball courts will not be in the way of the connections coming out of the shed. There is a 30-day curing period before the courts could be painted. They will not be done for the 4th of July.

The money from RAMP for the ice shack heater has been received. CM McKay stated the Town has been awarded all three RAMP grants they have applied for.

The Fourth of July chair has been hired. It is Chandler Shupe. Allen Melle is the chairman over the flag ceremony. Wendy will check will Rex Harris about extra flags from the Scouts. There are 3 bands coming for the fireworks program.

CM McKay explained there is a person in place to distribute stickers for free parking for valley residents. For the two weeks leading up to the 4th there will be a person distributing stickers for parking vouchers. They will distribute on two different day a week and for two-hour blocks twice on the day, once in the morning and once at night. CM McKay described the current plan. She stated the committee would like to bring the voucher cars in on 100 south and the paid parking in on 500 south. Mayor Truett suggested that this would really back up traffic and Lt. Pledger stated this idea was a safety issue. Wendy, Lt. Pledger and the Parking Committee will meet to discuss some better solutions.

Council Member Ferre’:

18-Department Reports.

The Memorial Day Program went well though they didn’t have a speaker system.

CM Ferre’ reported he took a phone call from a woman from California searching for the Aldous grave. The Town located the grave under 6 inches of grass. CM Ferre’ said Huntsville History Department was able to give the family a list of ancestors and they were very happy.

Council Member Wangsgard:

19-Discussion and/or action on Canyon Pipeline Request to use Entire Huntsville Park for August 25th Event. (See Attachment #5)

Bo Beaus from Canyon Pipeline would like to be able to use Huntsville Park on the afternoon of the 24th and 25th. They will have about 350 people come into Town for their annual kick off. Canyon Pipeline is located out of Salt Lake. They will hire security to protect the set up from the night before. They also hire Grass Plus to clean up the park. They bring in portable bathrooms. CM Wangsgard stated he is excited to see them come and proposed \$1000 fee. Bo said he would be good with donating \$2000. Mayor Truett stated he would appreciate the donation. Mayor Truett offered the lot north of the park for additional parking. Canyon Pipeline will work with CM Ferre’ on coordinating these efforts and agree to pay \$2000.

CM Wangsgard noticed there is a lot of Dyer’s Wod. Mayor Truett stated they have hired a nuisance officer and he will be starting soon.

CM Wangsgard gave another Eagle Scout Project to another candidate. He suggested the ice shack for fixing up and painting.

Council Member White: Excused

20-Council Member Presentations.

There were none.

21-Citizen Comments.

Cleanne Peterson wanted to come forward to ask about the No Parking Signs in her area. She is very upset about not letting people park in these areas. She feels her family isn't welcome here and others from out of Huntsville are not welcome here. Cleanne states she is afraid to park on the streets because her vehicle might be towed away. She doesn't want to get a permit for parking because she feels it is wrong. She has put off going to events like wedding receptions because she feels she will be towed. She also feels that putting up No Parking Signs has divided the Town of Huntsville.

Mayor Truett explained they have reduced the number of signs from about 80 signs to about 12. He stated she is welcome to park and her family is welcome to come to the Town of Huntsville. The parking is free for residents. Mayor Truett explained the No Parking Ordinance was a cut down on the traffic from people out of Town who are going through private property and doing inappropriate things on the resident's yards.

Cleanne is worried we are denying access to public lands and not being very friendly. She has planted wild flowers to welcome people. She states she will go back and visit with her Congressman again.

Mayor Truett explained this is not just Huntsville Town. This is Weber County and next year it will happen all around the lake. Mayor Truett states the culture of the lake has really changed and a lot of trouble happens on the lake. CM McKay commented there is a lot of disrespect on resident's lawn. Mayor Truett stated it is hard because there are many that come up that want to make trouble. He stated it just happened at Layton's. Their car was broken into and someone urinated on their lawn. Beckki Endicott commented to Cleanne that there really needs to be a balance of respect between the resident's and the visitors.

Cleanne wanted to know if there has been any progress on the skate park in Huntsville. She worries about the safety of her kids coming back from other communities that have skate parks. Mayor Truett was unaware of a project of a skate park. He explained the new project was a Pickle Ball Court. Mayor Truett thanked Cleanne for her comments. Mayor Truett stated he would welcome any time the Congressman would give the Town.

CM Ferre' made a motion to adjourn the meeting. CM Wangsgard seconded. All votes aye.

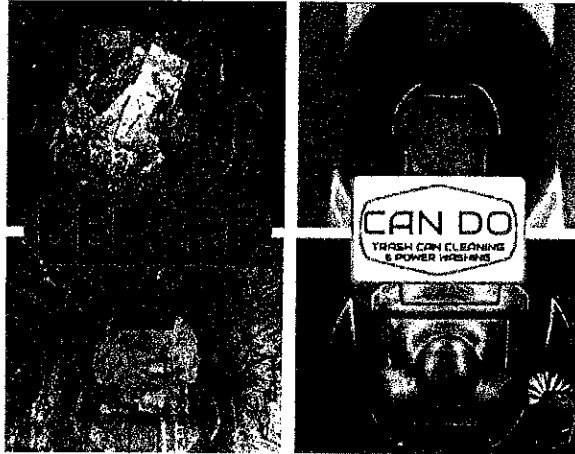
Meeting adjourned at 9:15 p.m.



Beckki Endicott, Recorder

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Adopted Budget Form for: Cities, Towns & Counties	Name	Huntsville Town Corporation
	Fiscal Year Ended	6/30/2018

Basic Form Instructions

- As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
- If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
- A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
- Please report amounts rounded to the nearest dollar.
- Some items may not apply to your entity.
- If you have questions about the form, call Patricia Nelson at (801) 538-1334 or 1-800-622-1243, or send an email to patricianelson@utah.gov.
- Send completed budgets electronically to sao@utah.gov or mail a printed form to:**
 Office of the Utah State Auditor
 Utah State Capitol Complex
 East Office Building Suite E310
 PO Box 142310
 Salt Lake City, UT 84114

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	184718	80000	85000
Prior Years' Taxes - Delinquent		2000	2000
General Sales and Use Taxes		90000	90000
Franchise Taxes			
County Option Hwy/Transit Tax			6500
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes		4000	5000
Penalties and Interest on Delinquent Taxes			
Other (specify):Municipal Telecom Tax		6000	4500
Licenses and Permits			
Business Licenses and Permits	18254	4000	4000
Non-business Licenses and Permits			
Building, Structures, and Equipment		7500	24000
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits		5000	5000
Animal Licenses			
Other (specify):		500	500

CONTINUE PART I ON PAGE 2

Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2018	
Part I		General Fund Revenue - Continued					
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)			
Charges for Services							
General Government		98791	10000	5000			
Court Costs, Fees, and Charges (Clerk)							
Recording of Legal Documents (Recorder)							
Zoning and Subdivision Fees							
Sale of Maps and Publications							
Auditor's Fees							
Surveyor's Fees							
Treasurer's Fees							
Public Safety							
Special Police Services							
Special Protective Services							
Corrective Fees (Jail)							
Streets and Public Improvements							
Street, Sidewalk, and Curb Repairs							
Parking Meter Revenue							
Street Lighting Charges							
Sanitation							
Sewer Charges							
Street Sanitation Charges							
Refuse Collection Charges							
Sale of Waste and Sludge							
Weed Removal and Cleaning Charges							
Health							
Parks and Public Property			3500	3000			
Cemeteries			7000	40000			
Miscellaneous Services							
Other (specify):							
Fines and Forfeitures							
Fines		10534	6000	20000			
Forfeitures							
Other (specify):							

CONTINUE PART I ON PAGE 3

Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2018			
Part I General Fund Revenue - Continued									
Source of Revenue (a)				Prior Year Actual Revenue (b)		Current Year Estimate (c)		Ensuing Year Approved Budget Appropriation (d)	
Intergovernmental Revenue									
Federal Grants									
General Government									
Public Safety									
Highways and Streets									
Health									
Cultural - Recreation									
Federal Payments in Lieu of Taxes									
State Grants									
State Shared Revenue									
Class "C" Road Fund Allotment				48217		43000		48000	
Liquor Fund Allotment									
Grants from Local Units								2000	
Other (specify):									
Miscellaneous Revenue									
Interest Earnings				905		2000		5000	
Rents and Concessions						3000		1800	
Sale of Land									
Sale of Materials and Supplies									
Sales of Bonds									
Other Financing - Capital Lease Obligations									
Other (1st Street Toll Fee)						80000		75000	
Other Miscellaneous Revenue				12489		3000		3000	
Contributions and Transfers									
Transfer From: 4th of July Fund				0				16495	
Transfer From Other Funds				45554					
Transfer From:									
Transfer From:									
Loan From:									
Loan From:									
Contribution from Private Sources				7208		5000		27500	
Beg. Class "C" Road Fund Bal. to be Apprpr.									
Beg. General Fund Bal. to be Appropriated						29000			
TOTAL REVENUES				426670		390500		473295	

CONTINUE ON PAGE 4 WITH PART II

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2018
Part II General Fund Expenditures				
Expenditure (a)		Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
General Government				
Administrative/Legislative		119560	110000	110000
Commission or Council				
Legislative Committees and Special Bodies				
Ordinances and Proceedings				
Judicial				
City and Precinct Courts				
Juvenile Court				
District and Circuit Courts				
Law Library				
Executive and Central Staff Agencies				
Executive				
Boards and Commissions				
Central Purchasing				
Personnel				
Budgeting				
Data Processing				
Microfilming				
Administrative Agencies				
Auditor			16000	15000
Clerk				
Treasurer				
Recorder				
Attorney				
Surveyor				
Assessor				
Non-Departmental				
General Governmental Buildings				
Elections			2000	500
Planning and Zoning				
Education and Community Promotion				
Other Professional Services			10000	10000
Other (specify):Utilities			5000	5000
Other (specify): Telephone & Internet			2500	2500

CONTINUE PART II ON PAGE 5

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2018
Part II General Fund Expenditures - Continued				
Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Public Safety				
Police Department	53240	68000	68000	
Fire Department				
Corrections (Jail)				
Protective Inspections				
Other Protective (Parking Enforcement)		500	2500	
Agricultural Inspection				
Animal Control and Regulation		5000	5000	
Flood Control				
Emergency Services (Civil Defense)		3000	1000	
Capital Outlay (CERT Trailer)				
Public Health				
Health Services				
Infirmaries				
Other (specify): Landfill		3500	3500	
Highway and Public Improvements				
Highways				
Class "C" Road Program	100792			
Sanitation				
Sewage Collections and Disposal				
Shop and Garage		13000	13000	
Construction				
Repair and Maintenance		55000	50000	
Other (specify): Wages & Payroll Expense		20000	17000	
Capital Outlay New Town Shed		0	0	
Parks, Rec., and Public Property				
Park and Park Areas	27715	30000	40000	
Park Lighting				
Recreation and Culture				
Libraries				
Cemeteries	20307	25000	25000	
Other (specify):				
Capital Outlay				

CONTINUE PART II ON PAGE 6

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2018
Part II General Fund Expenditures - Continued				
Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Community and Economic Development				
Community Planning				
Community Development				
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify):				
Debt Service				
Principal and Interest		18000		52500
Other (specify):				
Transfers and Other Uses				
Transfer To:Capital Projects Fund		0		0
Transfer To Other Funds	52319			16495
Transfer To:				
Due Other Funds		4000		5000
Loan To:				
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance				31300
TOTAL EXPENDITURES		373933	390500	473295

CONTINUE ON PAGE 7 FOR PART III

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2018
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Part V	Capital Projects Fund
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Nature of the Fund:			
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Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Interest Income	794	800	1400
Contributions	24646	30000	13000
Municipal RAMP Grant	32909	5000	5000
Charges for Services			
Transfers from 4th of July			18610
Donations			
Misc. Revenue			50
Transfer from General Fund	11758		
WACOG/Weber Pathways Grant			10000
2018 Regular RAMP Grant			53724
TOTAL REVENUE	70107	35800	101784

Beginning Fund Balance	80780	34000	115433
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TOTAL AVAILABLE FOR APPROPRIATION	150887	69800	217217
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Expenditures			
General Government	2122	5000	5000
Parks & Recreation	11804	45000	50000
Cemetery	21528		
Town Buildings			
Capital Outlay (Improvements other than buildings)			
Capital Outlay Equipment			
Transfer to General Fund			
WACOG/ Hwy 166 Project			10000
TOTAL EXPENDITURES	35454	50000	65000

Ending Fund Balance	115433	19800	152217
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Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2018	
Part VII		Enterprise or Internal Service Fund:		Water Fund			
Description (a)		Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)			
Operating Revenue							
Charge for Services		342388	290000	300000			
Interest Earned			1000	1000			
Other:							
Other:							
Other:							
TOTAL OPERATING REVENUE		342388	291000	301000			
Operating Expense							
Personnel Services		22448	25000	32000			
Contractual Services			55000	55000			
Material and Supplies		101524	70000	90000			
Depreciation		174153	164000	190000			
Other: Utilities and telephone			7000	7000			
Other:							
Other:							
TOTAL OPERATING EXPENSE		298125	321000	374000			
Non-Operating Revenue (Expense) and Transfers							
Connection Fees			1000	1000			
Interest Expense		-34110	-35000	-32000			
Capital Contributions From Monastery for Water Line							
Impact Fee Collected		208	5000	5000			
Interest Revenue		9374	7000	8000			
Advances to Other Funds							
Operating Transfers From:							
Operating Transfers From:							
Impact Fee Spent			-5000	-5000			
CDBG Grant Expense			-280000	-80000			
CDBG Grant Matching Expenses			-112000	-172000			
CDBG Grant		173514	280000	80000			
CIB Grant Matching Expenses							
CIB Grant							
CIB Grant Expenses			-260000	-35000			
Other: Insurance Payment				14215			
NET INCOME (LOSS)		193249	-429000	-288785			
Cash Operating Needs							
Net Income (Loss)		193249	-429000	-288785			
Plus: Depreciation		174153	164000	190000			
Plus:							
Plus:							
Plus:							
Less: Major Improvements and Capital Outlay		278674	40000	48000			
Less: Bond Principal Payments (USDA Rural Development)		13524					
Less: Bond Principal Payments (Bank of Utah)			102000	102000			
Less:							

	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	75204	-407000	-248785
Source of Cash Required				
	Cash Balance at Beginning of Year	725002	675000	809737
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	725002	675000	809737

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2018
Part VII	Enterprise or Internal Service Fund:	Fourth of July	
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	33970	35000	48000
Interest Earned			
Other:			
Other:			
Other:			
TOTAL OPERATING REVENUE	33970	35000	48000
Operating Expense			
Personnel Services		5000	5000
Contractual Services		5000	5300
Material and Supplies	33811	23000	27000
Depreciation			
Other: Utilities and telephone			
Other			
Other:			
TOTAL OPERATING EXPENSE	33811	33000	37300
Non-Operating Revenue (Expense) and Transfers			
Interest Expense			
Capital Contributions From Outside Sources			
Local Grants		2000	2000
Interest Revenue	192	200	300
Operating Transfers From:			
Donations to Other Entities			
Transfers to Capital Projects Fund			-18609
Transfers to General Fund	-2750		
Other: Donations	5600	5000	7500
NET INCOME (LOSS)	3201	9200	1891
Cash Operating Needs			
Net Income (Loss)	3201	9200	1891
Plus: Depreciation			
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay			
Less: Bond Principal Payments			
Less:			
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	3201	9200	1891
Source of Cash Required			
Cash Balance at Beginning of Year	34575	30000	37776
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	34575	30000	37776

Adopted Budget Form for: Cities, Towns & Counties	Name	Huntsville Town Corporation
	Fiscal Year Ended	6/30/2019

Basic Form Instructions

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues. 2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget. 3. A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption. 4. Please report amounts rounded to the nearest dollar. 5. Some items may not apply to your entity. | <ol style="list-style-type: none"> 6. If you have questions about the form, call Patricia Nelson at (801) 538-1334 or 1-800-622-1243, or send an email to patricianelson@utah.gov. 7. Send completed budgets electronically to sao@utah.gov or mail a printed form to:
 Office of the Utah State Auditor
 Utah State Capitol Complex
 East Office Building Suite E310
 PO Box 142310
 Salt Lake City, UT 84114 |
|--|--|

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	184718	85000	115000
Prior Years' Taxes - Delinquent		2000	2000
General Sales and Use Taxes		90000	95000
Franchise Taxes			
County Option Hwy/Transit Tax		6500	6500
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes		5000	5000
Penalties and Interest on Delinquent Taxes			
Other (specify):Municipal Telecom Tax		4500	4500
Licenses and Permits			
Business Licenses and Permits	18254	4000	4000
Non-business Licenses and Permits			
Building, Structures, and Equipment		24000	10000
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits		5000	5000
Animal Licenses			
Other (specify):		500	500

CONTINUE PART I ON PAGE 2

Name Huntsville Town Corporation	Fiscal Year Ended	6/30/2019
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Part I General Fund Revenue - Continued

Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Charges for Services			
General Government	98791	5000	5000
Court Costs, Fees, and Charges (Clerk)			
Recording of Legal Documents (Recorder)			
Zoning and Subdivision Fees			
Sale of Maps and Publications			
Auditor's Fees			
Surveyor's Fees			
Treasurer's Fees			
Public Safety			
Special Police Services			
Special Protective Services			
Corrective Fees (Jail)			
Streets and Public Improvements			
Street, Sidewalk, and Curb Repairs			
Parking Meter Revenue			
Street Lighting Charges			
Sanitation			
Sewer Charges			
Street Sanitation Charges			
Refuse Collection Charges			
Sale of Waste and Sludge			
Weed Removal and Cleaning Charges			
Health			
Parks and Public Property		3000	3000
Cemeteries		40000	10000
Miscellaneous Services			
Other (specify):			
Fines and Forfeitures			
Fines	10534	20000	10000
Forfeitures			
Other (specify):			

CONTINUE PART I ON PAGE 3

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2019
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Intergovernmental Revenue				
Federal Grants				
General Government				
Public Safety				
Highways and Streets				
Health				
Cultural - Recreation				
Federal Payments in Lieu of Taxes				
State Grants				
State Shared Revenue				
Class "C" Road Fund Allotment		48217	48000	48000
Liquor Fund Allotment				
Grants from Local Units			2000	
Other (specify):				
Miscellaneous Revenue				
Interest Earnings		905	5000	5000
Rents and Concessions			1800	3600
Sale of Land				
Sale of Materials and Supplies				
Sales of Bonds				
Other Financing - Capital Lease Obligations				
Other (1st Street Toll Fee)			75000	75000
Other Miscellaneous Revenue		12489	3000	3000
Contributions and Transfers				
Transfer From: 4th of July Fund		0	16495	
Transfer From Other Funds		45554		
Transfer From:				
Transfer From:				
Loan From:				
Loan From:				
Contribution from Private Sources		7208	27500	5000
Beg. Class "C" Road Fund Bal. to be Appropri.				
Beg. General Fund Bal. to be Appropriated				
TOTAL REVENUES		426670	473295	415100

CONTINUE ON PAGE 4 WITH PART II

Name: Huntsville Town Corporation		Fiscal Year Ended		6/30/2019
Part II General Fund Expenditures				
Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
General Government				
Administrative/Legislative	119560	110000		115000
Commission or Council				
Legislative Committees and Special Bodies				
Ordinances and Proceedings				
Judicial				
City and Precinct Courts				
Juvenile Court				
District and Circuit Courts				
Law Library				
Executive and Central Staff Agencies				
Executive				
Boards and Commissions				
Central Purchasing				
Personnel				
Budgeting				
Data Processing				
Microfilming				
Administrative Agencies				
Auditor		15000		15000
Clerk				
Treasurer				
Recorder				
Attorney				
Surveyor				
Assessor				
Non-Departmental				
General Governmental Buildings				
Elections		500		
Planning and Zoning				
Education and Community Promotion				
Other Professional Services		10000		10000
Other (specify): Utilities		5000		5000
Other (specify): Telephone & Internet		2500		2500

CONTINUE PART II ON PAGE 5

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2019
Part II General Fund Expenditures - Continued				
Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Public Safety				
Police Department	53240	68000	68000	
Fire Department				
Corrections (Jail)				
Protective Inspections				
Other Protective (Parking Enforcement)		2500	500	
Agricultural Inspection				
Animal Control and Regulation		5000	5000	
Flood Control				
Emergency Services (Civil Defense)		1000	1000	
Capital Outlay (CERT Trailer)				
Public Health				
Health Services				
Infirmaries				
Other (specify):Landfill		3500	4000	
Highway and Public Improvements				
Highways				
Class "C" Road Program	100792			
Sanitation				
Sewage Collections and Disposal				
Shop and Garage		13000	13000	
Construction				
Repair and Maintenance		50000	55000	
Other (specify):Wages & Payroll Expense		17000	17000	
Capital Outlay New Town Shed		0	0	
Parks, Rec., and Public Property				
Park and Park Areas	27715	40000	35000	
Park Lighting				
Recreation and Culture				
Libraries				
Cemeteries	20307	25000	25000	
Other (specify):				
Capital Outlay				

CONTINUE PART II ON PAGE 6

Name: Huntsville Town Corporation		Fiscal Year Ended		6/30/2019
Part II General Fund Expenditures - Continued				
Expenditure (a)	Prior Year Actual Exp. (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Community and Economic Development				
Community Planning				
Community Development				
Urban Redevelopment and Housing				
Economic Development and Assistance				
Economic Opportunity				
Other (specify):				
Debt Service				
Principal and Interest		52500		0
Other (specify):				
Transfers and Other Uses				
Transfer To:Capital Projects Fund		0		5000
Transfer To Other Funds	52319	16495		
Transfer To:				
Due Other Funds		5000		5000
Loan To:				
Loan To:				
Use of Restricted/Reserved Fund Balance				
Class "C" Road Funds				
Miscellaneous				
Judgments and Losses				
FEMA Reimbursement of Flood Costs				
Other Flood Costs				
Other (specify):				
Budgeted Increase in Fund Balance		31300		34100
TOTAL EXPENDITURES	373933	473295		415100

CONTINUE ON PAGE 7 FOR PART III

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2019
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Part V	Capital Projects Fund
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Nature of the Fund:

Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
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Revenues			
Interest Income	794	1400	1500
Contributions	24646	13000	25000
Municipal RAMP Grant	32909	5000	5000
Charges for Services			
Transfers from 4th of July		18610	
Donations			
Misc. Revenue		50	
Transfer from General Fund	11758		
WACOG/Weber Pathways Grant		10000	250000
2018 Regular RAMP Grant		53724	
TOTAL REVENUE	70107	101784	281500

Beginning Fund Balance	80780	115433	152217
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TOTAL AVAILABLE FOR APPROPRIATION	150887	217217	433717
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Expenditures			
General Government	2122	5000	5000
Parks & Recreation	11804	50000	100000
Cemetery	21528		
Town Buildings			
Capital Outlay (Improvements other than buildings)			
Capital Outlay Equipment			17500
Transfer to General Fund			
WACOG/ Hwy 166 Project		10000	250000
TOTAL EXPENDITURES	35454	65000	372500

Ending Fund Balance	115433	152217	61217
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Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2019
Part VII	Enterprise or Internal Service Fund:	Water Fund	
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	342388	300000	325000
Interest Earned		1000	1000
Other:			
Other:			
Other:			
TOTAL OPERATING REVENUE	342388	301000	326000
Operating Expense			
Personnel Services	22448	32000	30000
Contractual Services		55000	55000
Material and Supplies	101524	90000	100000
Depreciation	174153	190000	195000
Other: Utilities and telephone		7000	7000
Other:			
Other:			
TOTAL OPERATING EXPENSE	298125	374000	387000
Non-Operating Revenue (Expense) and Transfers			
Connection Fees		1000	1000
Interest Expense	-34110	-32000	-31000
Capital Contributions From Monastery for Water Line			
Impact Fee Collected	208	5000	
Interest Revenue	9374	8000	6000
Advances to Other Funds			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent		-5000	
CDBG Grant Expense		-80000	-200000
CDBG Grant Matching Expenses		-172000	-42000
CDBG Grant	173514	80000	200000
CIB Grant Matching Expenses			
CIB Grant			
CIB Grant Expenses		-35000	-300000
Other: Insurance Payment		14215	
NET INCOME (LOSS)	193249	-288785	-427000
Cash Operating Needs			
Net Income (Loss)	193249	-288785	-427000
Plus: Depreciation	174153	190000	195000
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay	278674	48000	
Less: Bond Principal Payments (USDA Rural Development)	13524		
Less: Bond Principal Payments (Bank of Utah)		102000	54000
Less:			

	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	75204	-248785	-286000
	Source of Cash Required			
	Cash Balance at Beginning of Year	725002	809737	590000
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	725002	809737	590000

Name		Huntsville Town Corporation		Fiscal Year Ended	6/30/2019
Part VII		Enterprise or Internal Service Fund:		Fourth of July	
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
	Operating Revenue				
	Charge for Services	33970	48000	32000	
	Interest Earned				
	Other:				
	Other:				
	Other:				
	TOTAL OPERATING REVENUE	33970	48000	32000	
	Operating Expense				
	Personnel Services		5000	3000	
	Contractual Services		5300	5000	
	Material and Supplies	33811	27000	25000	
	Depreciation				
	Other: Utilities and telephone				
	Other:				
	Other:				
	TOTAL OPERATING EXPENSE	33811	37300	33000	
	Non-Operating Revenue (Expense) and Transfers				
	Interest Expense				
	Capital Contributions From Outside Sources				
	Local Grants		2000		
	Interest Revenue	192	300	300	
	Operating Transfers From:				
	Donations to Other Entities				
	Transfers to Capital Projects Fund		-18609		
	Transfers to General Fund	-2750			
	Other: Donations	5600	7500	3000	
	NET INCOME (LOSS)	3201	1891	2300	
	Cash Operating Needs				
	Net Income (Loss)	3201	1891	2300	
	Plus: Depreciation				
	Plus:				
	Plus:				
	Plus:				
	Less: Major Improvements and Capital Outlay				
	Less: Bond Principal Payments				
	Less:				
	Less:				
	Less:				
	TOTAL CASH PROVIDED (REQUIRED)	3201	1891	2300	
	Source of Cash Required				
	Cash Balance at Beginning of Year	34575	37776	37776	
	Sale of Investment and Other Current Assets				
	Issuance of Bonds and Other Debt				
	Loans from Other Funds				
	Other:				
	Other:				
	TOTAL CASH PROVIDED (REQUIRED)	34575	37776	37776	



Linda Laws [redacted]

PTIF Resolution Due by June 30

STO Treasurer <sto@utah.gov>

Thu, May 10, 2018 at 10:05 AM

Cc: Reba Arndt [redacted]

Bcc: [redacted]

PTIF Participant,

In the coming months, the Utah Office of the State Treasurer will be rolling out a new online PTIF account management platform, enabling authorized individuals to more easily manage PTIF accounts. Additional information pertaining to the new system will soon be available on the State Treasurer's website and via email communication.

In preparation for the roll-out, we now **require PTIF pool participants to adopt a resolution** authorizing at least two individuals from your organization to make changes to PTIF accounts, such as:

- Add or delete users to access and/or transact with PTIF accounts;
- Add, delete, or make changes to bank accounts tied to PTIF accounts;
- Open or close PTIF accounts; and
- Complete any necessary forms in connection with such changes.

The attached resolution must be adopted by the governing body for banking and investments of your organization, signed, and returned to the State Treasurer's Office by email no later than June 30, 2018.

For counties, this governing authority is granted to the duly elected treasurer of that county. For cities, the governing body is likely the city council. Other public entities should consult with their legal counsel if they are unsure of who the proper governing body is for banking and investing.

After June 30, your organization will not be able to make changes to PTIF accounts as described above until the State Treasurer's Office receives an electronic copy of the adopted resolution.

We appreciate your cooperation as we transition to the new and improved online system. Please feel free to contact me with questions regarding the resolution.

Sincerely,

Reba Arndt
Administrative Assistant
Office of the Utah State Treasurer
(801)538-1042

Entity Resolution Form.pdf
410K



Office of the State Treasurer

Public Entity Resolution

1. Certification of Authorized Individuals

I, Linda B. Laws (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Huntsville Town Corporation (Name of Legal Entity). Please list at least two individuals.

Table with 5 columns: Name, Title, Email, Signature(s). Rows include James Truett (Mayor) and Linda B. Laws (Treasurer).

The authority of the named individuals to act on behalf of Huntsville Town Corporation (Name of Legal Entity) shall remain in full force and effect until written revocation from Huntsville Town Corporation (Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, Treasurer (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the ___ day of ___, 20___, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Table with 4 columns: Signature, Date, Printed Name, Title. Row includes Linda B. Laws, Treasurer.

STATE OF UTAH)
COUNTY OF _____)

Subscribed and sworn to me on this ___ day of ___, 20___, by Linda B. Laws (Name), as Treasurer (Title) of Huntsville Town Corporation (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

(seal)



4055 South 500 West
Murray, UT 84123
Phone: 801-268-0058
Fax: 801-268-1338
Web: CanyonPipeline.com

5/29/2018

Dear Huntsville City Council,

Canyon Pipeline is hoping to utilize your amazing park again this year on August 25th to host our yearly picnic and kick-off. Each year we have a BBQ, bounce houses, face painting and games. This year we will also be doing some presentations, an award ceremony and raffle for our employees to show them how much we appreciate the work that they do.

Since we are wanting to do a presentation we were hoping to use the projector screen at the park. Last year we were told that it was broken but this year we would like to offer to pay to fix the screen so that it is available for our use and the towns use.

We plan on having about 350 people this year which includes all of our workers and their families. Canyon Pipeline is happy to pay whatever fees you feel are necessary. We want to make sure that Huntsville City is taken care of. We will also provide our own bathrooms and will make sure that the park is cleaned and back to its previous standards before we leave.

Please feel free to contact me if you have any other questions.

A handwritten signature in cursive script that reads 'Jessica Dawson'.

Jessica Dawson
Office Manager

jdawson@canyonpipeline.com

385-235-2393