MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, February 15th, 2018 7:00 p.m. Huntsville Town Hall

Name	Title	Status
James A. Truett	Mayor	Present
Bill White	Council Member	Present
Bill Wangsgard	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Shawn Tuttle, Mark Benigni, Gail Ahlstrom, Rex Harris, Lt. Jeff Pledger, Dep. Josh Creamer, Wayne Hadley, Allen Endicott, Jenny Harris, Ron Gault, Blake Bingham, Richard Sorenson, Jake Songer

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-The Pledge of Allegiance was led by Gail Ahlstrom.

3-Opening Ceremony was led by CM Max Ferre'.

Mayor Truett started the meeting by acknowledging the 17 children that lost their lives in the school shooting in Southern Florida yesterday.

4-Citizen Comments:

Wavne Hadlev:

Wayne reported a water leak on 7900 East and 500 south, north of the new fire hydrant and the new PRV value. They received a call regarding several puddles in the road. The puddles are about 8 feet from the water line and they are unsure if the water puddles are surface water or a new leak in the water line. Wayne stated they will watch the water and see if it gets worse. They may need to repair a large section of pipe at the expense of the town. They do have a loop line. If there is a leak, they won't have to shut off the water for a repair. Scott Richardson has also been notified.

Jenny Harris: Jenny stated she wanted to address the council regarding the issue of crowds and volunteers during the 4th of July celebration in Huntsville. She and Starr Primm have been talking about ways to simplify the 4th of July as an event. Jenny stated the citizens of Huntsville have a big burden placed on them with the size of the celebration. A lot of citizens give of their time and end up giving up their own family celebrations. Many citizens would like to simplify the events of the day. There is a great impact to the town with regards to the services needed for that day. She would like to see a more patriotic focus. She stated she would be in favor of having the fireworks the night before the 4th. Jenny would like to see the 4th of July celebration simplified to the breakfast, flag ceremony, patriotic program and the parade and then be done for the day. She stated she whole-heartedly supported the presentation Rex would make during the

meeting. CM Bill White asked if there were any others that have added input to her comments. She stated both Starr and Rex came up with this idea separately at the same time. CM White stated he had heard this idea from others in town. Most residents he has spoken with like the idea of having a cut off time for the 4th of July celebration and then having the rest of the day for family celebrations. Jenny reminded the Town Council members this is an idea the town can "try-out." It doesn't have to be permanent. The committee can adjust along the way. Mayor Truett responded to Jenny that he appreciated her input.

5. Sheriff Department Report, LT. Jeff Pledger:

The monthly report wasn't sent to the council this month because there are staff that are sick and others on leave at the Sheriff's office. As soon as someone who can prepare the report is back at work, Lt. Pledger will have the report emailed to the TC members. Lt. Pledger stated Huntsville Town is approaching its busy visitor season. The half marathon will be coming through the valley on April 7th and the 30k on April 28th. Both races will skirt the town to the north and may inconvenience residents. Lt. Pledger asked the Town Council to let him know when a decision about the 4th of July celebration is made. CM McKay stated there should be a decision by March 1st. At that point, she would like to sit down with Lt. Pledger and coordinate plans for the celebration. Lt. Pledger also introduced Deputy Josh Creamer to the council members. Deputy Creamer has been assigned to the valley and is from Huntsville. Mayor Truett expressed his thanks to the Sheriff's department and stated they are always welcome in Huntsville.

6. Shawn Tuttle, OVERT Committee Presentation:

Shawn Tuttle introduced himself to the Town Council. He explained he is a member of the OVERT (Ogden Valley Emergency Response Team). That committee has been very involved in raising money for supplies, encouraging emergency preparedness and organizing various entities for a coordinated response to an emergency in the Ogden Valley. Shawn also stated he is a member of the Weber County Sheriff's communication team as well. One of the focuses of both those organizations is to get a valley wide coordinated communication team put in place. He stated they have a communication plan and they are working on using it and refining it.

Shawn explained the County plan designates the Huntsville Town Hall and the back room in the Huntsville Town Hall as a communication hub for the entire valley (EOC). The Huntsville Town Hall has a two-way radio and two weeks ago they used it to have a call in. There are about 60 Ham Radio's in the valley. OVERT has a frequency for radio calling. The team is finding that coordinating the efforts of the whole valley challenging as each area of the valley has its own unique needs in the case of an emergency. Some areas are worried about responding to population dense areas of the valley verses responding to needs of various livestock, etc. OVERT would like to conduct another exercise this year to learn more effective ways to communicate. This exercise is scheduled for Saturday, April 21st, 2018. Last year they simulated an emergency in the Wolf Creek area and the team was here at the office and they learned a lot during the simulation. The OVERT committee has divided the valley into 12 different areas. Currently, the Wolf Creek area, conducts a call in once a week and they rotate the assignments of being in charge so that everyone can learn how to be in charge. There is a radio frequency for each one of these areas. OVERT is trying to encourage each area to start practicing their communication procedures.

Shawn is looking for the council's help to conduct the new mock disaster on April 21st. He would like to use the office during that day and have permission to have another simulated emergency. Mayor Truett explained to Shawn that Huntsville Town has been working on our town plan and have been working on filling our trailer with supplies. Mayor Truett explained he would like Kristen and Steve Johnson to be involved along with the block captains in the town of Huntsville. Shawn would need the facility on Tuesday, March 27, 2018 during the evening for an area call in. Mayor Truett asked Bill Wangsgard to coordinate with Shawn and to coordinate with Steve and Kristen Johnson and the other block captains in town to participate in the mock disaster. Shawn and CM Bill Wangsgard exchanged phone numbers and would follow up with information on the call in and the mock disaster.

7. Rex Harris, Discussion on the 4th of July: (see attachment #1)

Rex Harris presented a power point presentation to the Town Council regarding a purposed plan for the 4th of July celebration. He expressed how much he loved the 4th of July and has enjoyed participating in this celebration in Huntsville all his life. Rex stated there is a general love of Huntsville's celebration. Rex stated he knows that change is hard, but feels that the celebration continues to grow and so do the problems with the logistics like parking, trash and the crowds. He believes there must be change so that residents can continue to celebrate as a town. The fact that Huntsville has a 4th of July celebration is awesome. Rex stated we are serving two groups of people. The first group is the residents of the town and valley. The other group is the people living outside the valley. He states we need to remember what group is our priority.

We are glad that people outside the valley love Huntsville's celebration, but we really celebrate the 4th of July for our residents. The two biggest issues that surround the 4th of July is crowd management and then freeing up volunteer's time to celebrate with their families. Rex devised a chart from the questionnaire CM McKay handed out at her committee meeting about the 4th of July. The chart is a bar graph regarding which activities most people would like to include on the 4th of July celebration. The parade, the flag ceremony and the patriotic program were all activities that rose to the top of the graph. When Rex put together the graph, he realized the most popular activities were grouped together earlier in the day. Based on this discovery, he is purposing to conclude all activities by 1 p.m. on the 4th. The solution would help Huntsville Town to better manage the crowds, and it allows residents and volunteer's time with their family on the holiday. Rex stated that the current celebration occurs from 6 a.m. to midnight. He compares it to an 18-hour marathon.

He has participated in parking cars for the 4th where people are coming and going all the time during this entire time. It is difficult to have order and procedure. Comparatively, Rex stated he has also parked cars during the Huntsville Marathon; it is much easier to manage the parking because there is a limited and focused time during starts and finishes. The evening activities on the 4th are also popular per the bar graph. He suggests that these celebrations could be moved to the night before. Again, this would focus the crowd time and the town would more easily manage this process. He gives the melodrama as an example of this. Residents can attend this performance on the days leading up to the celebration. The residents are already gathering with their families the night before the 4th and this would better serve their needs. The council members expressed thanks for the presentation and stated how much they enjoyed it. Rex is on the 4th of July committee and will continue working with CM McKay on the restructuring of the 4th of July celebration.

Council Member Reports:

Mayor Truett:

8. Discussion and/or action on Local Transportation Funding Agreement from County for Pathways entering into Huntsville Town, Mark Benigni presentation: (see attachments #2)

Mayor Truett invited Mark to come and address the council about the plan to get the bike path Pathways has constructed around the lake, to come around the corner safely into town. Mark Benigni is the executive director for Weber Pathways. He stated this project has been underway for many years and many people have been involved over the years. The issue has been how we get a pathway around what we refer to as Huntsville corner. This is the main entrance into town on 100 South off the main highway. The bike path currently comes from the north and ends at the guardrail on the Highway 39 and 100 South. People that travel from the north on the pathway, currently exit out of the pathway and around the guardrail, coming onto the highway. This is a safety concern for pedestrians and bikers.

There are some physical constraints on what they can do to remedy this problem as it is an unusual corner. The responsibility for this corner is shared by Weber County and UDOT. Then Huntsville Town has responsibility for 100 South. Taking the guardrail away would add to the safety issue. On the other side of the guardrail is the creek and sensitive wetland. Mark oriented the Town Council and the citizens with a map showing all areas of concerns. Finally, the last challenge is the fiberoptic box residing on that corner next to the guardrail. To address all concerns, Weber Pathways contracted with an engineering consultant to look at various options to get through there. The results of the evaluation were to put in Gabion baskets. Gabion baskets are wire baskets filled with rock and these baskets will reshape the embankment on the south side of the creek and allow for an 8-foot-wide pathway to be paved on the top of the structure. This solution should allow for a fiberglass vault or manhole for putting the fiber optic lines and allow for repair if needed. The cover of the manhole will be made of non-slip materials. The acreage needed for the project would not infringe on private property or interfere with the wetlands agreement. This solution is an expensive solution.

When the design was finished, Mark explained there was an opportunity for Mayor Truett to apply for funds from WACOG transportation, quarter cent tax fund. The transportation committee would evaluate the project against other applications submitted by other municipalities. The funds are only available to Weber County municipalities and non-profits.

Mayor Truett asked what would happen to the guardrail. Mark explained the existing guardrail will be shortened but it will remain in tack. There will also be a handrail made of a galvanized material that will line the pathway on the creek side of the pathway.

Weber Pathways put together a budget for Mayor Truett to submit the application. The entire budget is \$178,324. Weber Pathways has already spent \$12,300 for engineering and permitting. They asked WACOG to cover \$148,000 leaving \$18,000 that is not matched. Weber Pathways has pledged \$13,000 for this project and they hope that they will be able to fine tune the project and the budget so that they don't have to spend the entire \$13,000 on this corner project, but that they could spend it on other projects, like the Winter Grove part of the Pathway.

Mayor Truett explained this is a great project which Huntsville hasn't had the support and connections to really see through before because of its complexity and because of funds. Huntsville doesn't have a lot of Weber County roads. With the help of the WACOG funds and the support of Weber Pathways, Huntsville will really benefit from this complex project. One of the reasons that WACOG supported this project was because of the large safety concern. Mayor Truett invited the committee members to come and see the corner and the committee came to look at it. The committee members agreed this was a major safety concern. Mayor Truett thanked Mark for working on this project with Huntsville Town. Mayor Truett will sign the contract tonight. Gail, Mark and Mayor Truett will work with the town on getting the bids together for this project.

9. Bryan Clapperton, Follow up on 4th of July Fireworks:

Bryan Clapperton is following up from the 4th of July Fireworks discussion from the last TC meeting. He researched the options for fireworks and the cost. A breakdown of the fireworks available for shows from \$2,000 to \$5,000 was given to each TC member on a sheet of paper. CM McKay asked if the March 1st deadline was too late to get an order in and receive the discount available to the town. Bryan stated he didn't need an answer tonight, that the council should look over the options. CM McKay stated Doug Cardon pledged \$1000 towards the fireworks. The TC also talked about getting additional donations. Gail Ahlstrom suggested they can make a motion tonight to spend a certain amount on the fireworks.

CM White stated he felt the TC needed to break the habit of the public coming up to Huntsville Town for the fireworks. CM White states he is in favor of cancelling the fireworks for one or two years starting with this year and then start again without fanfare in a couple of years either on the 4th or change the night. He feels that this would really help with overcrowding on the 4th of July. CM McKay stated the fireworks are the most popular item for 4th, even over the parade and she would be open to the idea of just moving it to a different night. She also suggested they take donations for the fireworks as people drive into town. CM White asked CM McKay if having the fireworks on a different day was on the table for discussion. CM McKay confirmed that the committee is still open to considering a different day for the fireworks as an option but that the fireworks is what the residents love the most about the 4th of July. CM White confirmed the fireworks were popular because people just love them, but added the comment that that is what is bringing thousands of people into town. CM Wangsgard stated there are fireworks available all over the Wasatch Front. Richard Sorenson reminded the TC members about the year the fireworks were rained out several years ago. The fireworks show was done on the 24th and the residents really enjoyed that change.

Bryan Clapperton stated the TC has until the end of the month to place the order for fireworks. CM McKay stated the committee will happen before the end of the month and they will get back to Bryan on an order.

10. Update on the Valley Events Center and Inn:

Richard Sorensen reported the old store has now been restored. The floors and walls have all been restored and the wall brick has been exposed. The open house was well attended. The center has already hosted one wedding. They have a few weddings booked for the next several months. Richard Sorenson stated he would like to do something in the front with cedar shakes or something else. In the future, they would like to put in a façade. The west side will see some concrete in the

next few months for a patio area. Mayor Truett commented how beautiful it is inside. Replacing the windows in on the east side really helped with the light and opening the space. The Sorenson's are excited about the new venture.

Council Member Bill Wangsgard:

11. Department Reports:

Mosquito abatement is expanding their facilities adding extra training rooms and a lab. They wanted the board to decide on a contractor. One of the bids was Wadman Construction and Bill suggested that they hire him based on experience. The vote was taken and Wadman was awarded the bid.

The ice rink season is finished. Next year CM Wangsgard will look at the process of renting skates. Renting the skates is popular but the process needs work. He is looking forward to having a sharpening machine and thinks that will really help. Everyone is looking for the commercial which was filmed last month at the ice rink. CM Wangsgard reported there were donations of \$150 to the donation box at the ice rink for the last two weeks that the ice rink was operating.

He is currently working with scouts on the boards for the CERT trailer.

Council Member Max Ferre':

12. Department Reports:

CM Ferre' did some additional research on the electric driver feedback signs. The council has discussed this issue in the past. Everyone believes the signs are a good idea but they are expensive, about \$3000 a sign. CM Ferre' believes this to be a good idea to have at least one sign and locate it on 7700 East. He will continue to look for ways to buy the sign at a better price.

CM Ferre' called Aspen Paving for a bid to repave 300 North between 6800 and 6900 East. The road is falling apart.

CM Ferre' would like to set up a work session on the next meeting March 1st at 6 p.m. to work out the fees for the cemetery plots. People want to purchase lots in the Huntsville Cemetery who have no connection to Huntsville. They just feel it would be a nice place to be buried. He would like to see the issue addressed.

Council Member Wendy McKay:

13. Department Reports:

RAMP grants were awarded for the pickleball courts in the amount of \$53,724.00. Huntsville Town raised and received various donations and in-kind donations for the same amount. CM McKay will make a motion in the next meeting to precede with the construction of the pickleball courts.

CM McKay worked with Ron Gault on researching ordinances regarding animals. She suggests they look at ordinances in the future that address issues with feral cats and with service animals. Weber County ordinances address these issues and there aren't any current ordinances and Huntsville ordinances do not. Currently, our ordinances require us to contract with Weber

County for services. CM McKay suggests rewording the ordinances so that Huntsville Town could rework a contract with a different vendor if needed.

CM McKay would also like to look at 1.5.13A regarding abandonment of domestic animals if you are not living there on the property. The other issue she would like to see addressed are the ordinances regarding cruelty to animals. CM McKay suggested they also look at the ordinances regarding aggressive animals. She states it could be a terrible thing if council didn't look at that issue before something terrible really happened in town. Mayor Truett asked CM McKay to work with Lt Pledger because he is working with animal control. CM McKay will continue to work with Lt. Pledger on the animal control issues.

CM McKay reported to the council there is a home on 6895 East and 200 South, which is listed on Airbnb for rental. It came to her attention through Steve Woolley. She suggests that a letter be sent to the owner and let them know that this is not allowed.

CM McKay requested the Planning Commission look at adding a historical ordinance to the Land Use ordinances already in place. She stated this could address the issue of old homes. In the past, all the homes that are historical have been grandfathered and allowed to remain intact. She would like the Planning Commission to look how we are requiring the older homes to come into compliance with additions and enlargements. For example, she lives in an older home which is located 20 feet off the road. The home next to her is identical. The old David O. McKay home needs some work and the family is thinking about repairing and making some additions. To do that currently, the family would have to move the home to meet the setback requirements. She states to move the home is not reasonable.

CM White wanted to make a clarification to CM McKay regarding this situation with the David O. McKay home. He stated the ordinance requires the compliance to new standards only if an enlargement or addition is done. If the back of the house or the porch needed repair, they would be able to tear the porch down and rebuild that porch without any enlargement. CM McKay stated that requests for modifications are reasonable, that many of the homes in Huntsville are small. Mayor Truett stated the first step might be for CM McKay to make a listing of the homes that she feels are historical and then they could make considerations. CM McKay stated one definition stated homes were historic when they were 50 years old. Many of the homes in Huntsville are over a hundred years old. Rex Harris commented the state historic home office has very strict guidelines on what is considered eligible for historic status. CM McKay commented she wanted the Planning Commission to look at that. Gail Ahlstrom wanted CM McKay to clarify this request for the Planning Commission. Per Ron Gault Huntsville Town does not have an historic preservation clause.

Gail requested CM McKay send her an email with a specific request for the Land Use Ordinance and for the animal control ordinances. Ron Gault offered to draft these ordinances without the Planning Commission. The purpose of the Planning Commission is for Land Use Ordinances but could be used to look at other issues. Mayor Truett noted that Ron Gault and another gentleman reworked the Huntsville Town Ordinances and Ron Gault just stepped down as the Planning Commission chair and there might be a little confusion here. Gail suggested that a work session for the Town Council would be a better way to work on the animal control issues. CM McKay

will set up a work session in the future. CM White stated he would draft a letter to the owner of the Airbnb in town and have it come through Bill Morris, our town attorney.

Council Member Bill White:

14. Department Reports:

CM White reported on two Planning Commission meetings since the Town Council has met. In the first meeting the most important thing the PC addressed was the Chad Roberts home. Chad Roberts had built a new home and had agreed to tear down the old home on the property when the new home was finished. He changed his mind in the process and wanted to try to connect the old and the new home and put it under the ordinance that it was one dwelling. The Planning Commission looked at the ordinance and under 15.17.3 which states if there are any additions that the whole house needed to be brought into current compliance. This is the same ordinance that has been referred to earlier in this current meeting. The Planning Commission determined they didn't have the authority to allow the connecting of both structures because the ordinance doesn't allow for that. Chad Roberts stated it wasn't practical to move the old home back to the set-back requirements. Even if he had agreed to do that, the PC was not in agreement to allow that. The PC isn't requiring the TC to do anything now. The PC made a motion to reconsider the amendment of the land use permit only if the old home could be moved and brought into compliance, which he has decided not to do. CM White asked for input from other PC members in attendance to make sure all the intentions were clear. Blake Bingham stated he thought that the motion was to put the issue back before the TC for reconsideration. Rex Harris stated CM White is correct. Chad Roberts needed to come to the PC with changes to the Land Use Permit. The PC decided that the changes could not be made unless it was brought into compliance. So, the agreement with the town on the original Land Use Permit stands and he will tear down the house.

The second PC meeting was regarding the Craig Peterson building permit. CM White reviewed the situation with the Peterson property. Craig Peterson wanted to rebuild his house but he and Huntsville Town were being sued by Kerry Wangsgard for non-compliance with the nuisance ordinances. The PC gave him permission to pour the footings for his home but couldn't build without going before the judge and asking that the law suit for the nuisance violation be dismissed. The Wangsgard's have not pursued the law suit. There haven't been any motions or pending hearing and in the interim the town has helped him to clean up the lot. The lot clean-up was determined to be about 80%. With that in mind, the PC decided at this meeting to allow Craig to go ahead with the building project with a couple of conditions. The main condition agreed to by Craig was that the clean-up would be done 100% during the building project and that an occupancy permit would not be granted without the rest of the clean up being completed. A motion was made and the building permit was issued.

CM White also reported about a situation with the County Recorder. CM White explained traditionally when someone in town randomly subdivides their lot without permission from the town, the county recorder would make a notation on that lot that it was done without permission and appraised the buyer of the lot of non-compliance. The country recorder decided that this practice could cause them some sort of legal issue so they are no longer making those notations on these lots. The PC decided they need consider this and will do this through the town attorney, Bill Morris.

The PC is taking another look at 15.17.3. This is the ordinance which prevents two homes on one lot. CM White suggested they could also look at CM McKay's suggestion about historic homes during this process as well. By placing this issue on the agenda, it will prohibit someone from getting vested rights by filing an application to build a second home on their existing lot.

Finally, Mayor Truett and CM White went to the Pineview Committee Meeting. The Forrest service is putting out to bid the concessionaire services. There is one year left on the contract with ALL&L. The TC is hopeful that ALL&L will not be the only bidder on the concessionaire contract. CM White and Mayor Truett negotiated a \$3 per car fee for Huntsville to the contract that is bid out with the Forrest Service. However, the Forest Service does not contract an agreement to their concessionaires, the agreement they have with the new concessionaire will be to highly encourage behaviors or practices but not put them under contracts for certain functions or practices. Mayor Truett and CM White told the Forest Service that unless this condition happens in the new agreement, they will pull out the town toll booth and turn the water off to the facilities. Huntsville Town has a surplus water agreement with the Forest Service and is not obligated to deliver water to them. The service area for the Forest Service concessionaire's contract is very large and not all companies may be able to handle the contract. ALL&L might be the only bidder but Pineview is the money maker for ALL&L. Huntsville Town is trying to get the Forest Service and ALL&L to earmark specific monies in their contract for law enforcement, bathrooms, water and other services that affect the town.

Mayor Truett also commented during that Pineview Committee Meeting Dave Ashby, the Forest Service Ranger came to them with a copy of the annexation and rezone letter that was mailed out by Gail. They do not have a problem with the rezone but wanted to remind residents that their properties back up to Forest Service property. Residents needed to be reminded not to remove trees, put in docks or other things without contacting the Forest Service first. CM White also stated they gave them contact information for the wetlands area management. You can't build any structures on wetlands property.

15. Citizen Comments:

There were none

16. Council Member Presentations.

17. Approval of Town Council minutes for meeting held January 18th, 2018.

CM Bill White motioned to approve the Town Council minutes for January 18th, 2018, as prepared. CM Wendy McKay seconded. All votes aye. Minutes were approved.

18. Adjournment of Meeting.

CM McKay made a motion to adjourn the meeting. CM Wangsgard seconded. All votes aye. **Meeting adjourned at 8:43 p.m.**

Beckki Endicott, Recorder

Why We Celebrate?

- Pride and Patriotism about July 4th
- Awesome that Huntsville Town Celebrates
- General Love of Celebration Activities

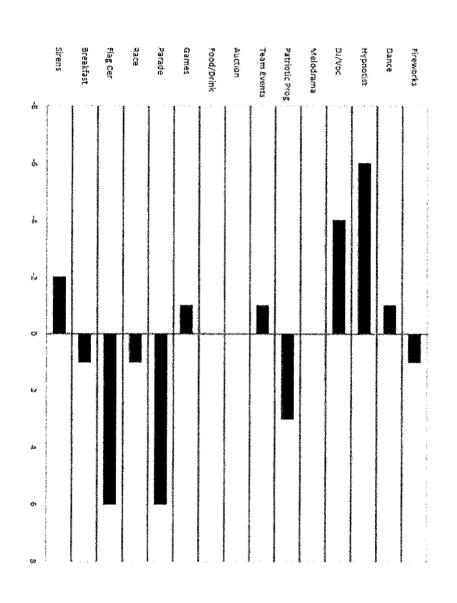


Who Benefits?

- Locals (Town & Valley Residents and Extended Family)
- Non-Locals (Those who have indirect ties & travel to the Valley)



How do we feel about 4th Activities?

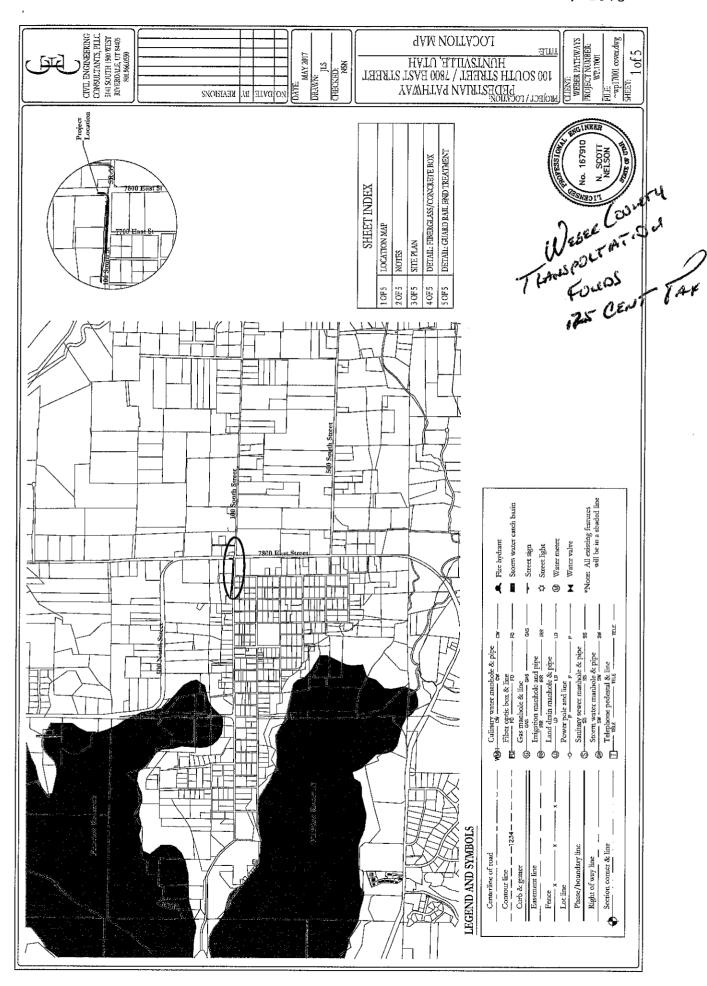


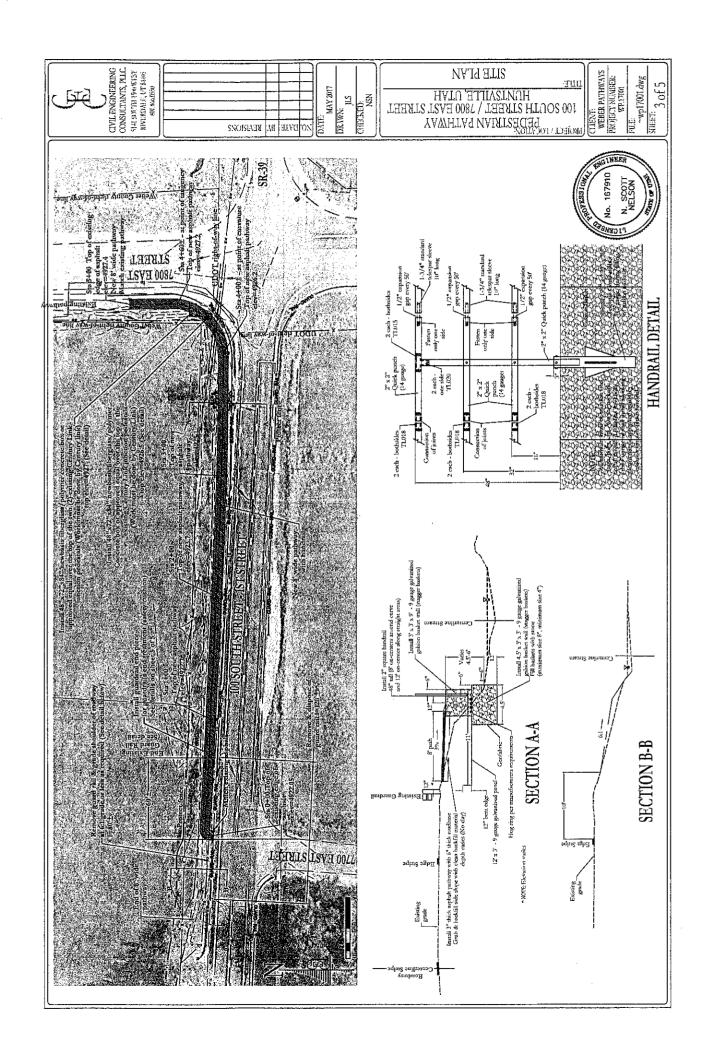
Proposal to Meet Celebration Goals

- Conclude all Activities by 1 pm on the day of the celebration
- Explore potential combinations of these other additional ideas



- Hold critical events the night before (e.g. fireworks)
- Fit events within the 1 pm window
- Schedule lesser critical events on days separated from the Holiday
- Eliminate lower priority events





Project Budget Huntsville Corner

June 21, 2017

Project Element	Total	WACOG	Match Funds Available	Matching Expeditures
Wetlands delineation and Enviromental assessment	\$3,200			\$3,200
Permitting	\$100			\$100
Engineering Fees	\$7,500	\$500		\$7,000
Construction	\$137,200	\$124,200	\$13,000	
Weber Pathways Project Management	\$7,000		\$5,000	\$2,000
Construction Contingencies	\$23,324	\$23,324		
Total	\$178,324	\$148,024	\$18,000	\$12,300
Request Ratio		83%		