

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, May 2, 2019

7:00 p.m.

Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Excused
Bill Wangsgard	Council Member	Present
Max Ferre'	Council Member	Present
Blake Bingham	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Lt. Jeff Pledger, Jeff Hyde, Dakota Hyde, Brianna Bingham, Lewis Johnson, Barbara Walker

1-Max Ferre', Mayor Pro Tem, called the meeting to order. There is a full quorum present.

2-The Pledge of Allegiance was led by Bridger Wilcox.

3-Opening Ceremony was led by CM Bill Wangsgard.

4-Citizen Comments.

Jeff Hyde wanted to ask some questions regarding the previous Town Council Meeting. The first question he wanted to ask about was the road closure for Huntsville's 7400 East for the Iron Lung Race. CM McKay stated that it would be closed for about 15 minutes at 6 a.m. just to get the bike racers out of Huntsville.

Jeff Hyde also wanted to let the Town Council know he was listening to the last meeting and a comment was made during the conversation regarding the Iron Lung Ride (at minute 34). A Council Member commented all the businesses in Huntsville had been closed except for the coffee shop. Jeff wanted to set the record straight before the minutes were voted on. His main businesses on 7400 South are open and they have been here for 20 years. Jeff requested the minutes be corrected.

He would also like to put a sign for the coffee shop on the entrance sign to Huntsville. He believes that he paid \$35 a couple of years ago. Beckki will check on that and get back to Jeff.

Dakota Hyde made comments regarding the lighting ordinances. He asked the Town Council if they would consider earning Dark Sky status in the Town of Huntsville. Dakota gave a copy of the program guidelines for Dark Skies to the members of the Town Council. **(See Attachment #1)** The Council will review it before Dakota's presentation at the next Town Council Meeting on May 16th.

5-Sheriff Department Report: Lt. Jeff Pledger. Lt. Pledger stated the reports hadn't been prepared yet because it was so early in the month. He told the Council the report should be along shortly. There have been several quality of life calls this month. Some of the calls have to do with animal services. He is working with animal control because there have been a couple of dog issues. There have been 135 hours of patrolling in Huntsville. They are planning on starting the summer patrolling effort as soon as school gets out.

The Sheriff's Department had a recent meeting. The investigations bureau was highlighted for some of cases they have been working. There was a burglary ring that was investigated County wide. Many individual cases were able to be tied together. He stated that although this didn't happen in Huntsville, residents could learn a great deal from this investigation. Very rarely, do burglars have to break into anything to steal. Doors, cars and sheds are rarely locked. There are very few forced entries. They tied 224 felonies together in this particular case. He mentioned another sting was conducted which resulted in the arrest of several child sex offenders.

Lt. Pledger emphasized the importance of the VIPS (Volunteer in Police Service) program. **(See Attachment #2)** He wanted to ask the Council if they could make a presentation to the Town Council regarding the program. He left flyers with Beckki who will add the presentation to the May 16th agenda and advertise on Huntsville Social Media.

6-Approval of Minutes from Town Council Meeting April 18th, 2019. **CM McKay made the motion to approve the amended minutes from the April 18th, 2019.** CM Wangsgard seconded the motion. All votes aye. Minutes are approved.

7-Swearing in of Blake Bingham, Town Councilman appointed to fill term for Bill White. Blake Bingham took the Oath of Office as given by Beckki. She presented Blake with a copy of the certificate with that Oath. **(See Attachment #3)**

8-Presentation of Eagle Scout Project by Bridger Wilcox – Bridger reported he rebuilt the Welcome to Huntsville sign. The new sign allows for six additional signs for Huntsville Businesses. CM McKay displayed the picture of the new sign. Mayor Pro Tem Ferre' signed the paperwork for Bridger.

9- CONSIDERATION FOR ADOPTION:

- a) Discussion and/or action on Ordinance #2019-4-25 regarding Boundary Line Adjustments and Consolidations. **(See Attachment #4)** Blake highlighted the changes to this ordinance. The Planning Commission recommended the changes. The requirement for parcels to be in one zone is being deleted. **Blake made a motion to approve ordinance #2019-4-25.** CM McKay seconded the motion. All votes aye. Mayor Pro Tem Ferre' called for a Roll Call vote. All votes aye. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Pro Tem – Ferre'	X			
CM Wendy McKay	X			
CM Bill Wangsgard	X			
CM Blake Bingham	X			
Mayor Truett				X

10- REVIEW AND APPROVAL OF THE FOLLOWING ACTION ITEMS:

- a) Discussion and/or action on Boundary Line Adjustment for Jennifer Sorenson. (See **Attachment #5**) The Planning Commission recommended the approval of the Boundary Line Adjustment Application. **CM McKay made a motion to move forward with the Boundary Line Adjustment for Jack J Davis, Jennifer Sorenson and Dan Davis as applicants and approve their application.** CM Bingham seconded the motion. All votes aye. Motion passes. Boundary Line Adjustment Application is approved.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Pro Tem Ferre'	X			
CM Wendy McKay	X			
CM Bill Wangsgard	X			
CM Blake Bingham	X			
Mayor Truett				X

12. COUNCIL MEMBER PRESENTATIONS:

- a) CM Bill Wangsgard reported that the Town Clean up will be held on May 11, 2019. (See **Attachment #6**) They will serve breakfast at 8:00 at the park.
- b) CM McKay wanted to have a work session regarding the 4th of July and invites the department volunteers. The date was set for Thursday, May 9th at 6 p.m.
- c) Beckki let the TC know the PC wanted to meet in a work session regarding accessory buildings on May 23rd. The date was not workable. Beckki will propose May 30th to the Planning Commission and confirm through email at a future date.
- d) CM McKay has filed for a grant to digitize the records for the History Library. The application was received, and they are waiting for a determination.
- e) CM Ferre' wanted to let the Council know that he is adding a smaller backhoe to the list for capital purchases for the future. The smaller backhoe is needed to get in between the graves at the cemetery. CM McKay wanted to look at the CDBG requirements to see if a backhoe would qualify.

13. Citizen Comments- Dakota Hyde wanted to congratulate Blake. He wanted to extend an invitation to the Council Members to come over to the observatory. He will be over at the observatory tonight and would love to give the Council Members a tour.

14. Adjournment of the meeting. **CM Wangsgard motioned to adjourn the meeting. CM McKay seconded the motion.**

Meeting is adjourned at 8:04 p.m.

Beckki Endicott, Recorder

INTERNATIONAL DARK-SKY ASSOCIATION

3223 N First Ave - Tucson Arizona 85719 USA - +1 520-293-3198 - www.darksky.org

*TO PRESERVE AND PROTECT THE NIGHTTIME ENVIRONMENT AND OUR HERITAGE OF DARK SKIES THROUGH
ENVIRONMENTALLY RESPONSIBLE OUTDOOR LIGHTING*



INTERNATIONAL DARK SKY COMMUNITIES

**International Dark Sky Community
Program Guidelines**

June 2018

TABLE OF CONTENTS

DEFINITION OF AN INTERNATIONAL DARK SKY COMMUNITY	3
GOALS FOR IDSC CREATION	3
DESIGNATION BENEFITS	3
ELIGIBILITY	4
MINIMUM REQUIREMENTS FOR ALL COMMUNITIES	4
PROVISIONAL STATUS	8
IDSC APPLICATION PROCESS	9
NOMINATION	9
STEPS FOR APPLICANT	9
TO BE INCLUDED IN IDSC APPLICATION PACKAGE	10
IDA REVIEW PROCESS	10
POST-DESIGNATION REVIEW AND MAINTENANCE	11
REASSESSMENT OF IDSC DESIGNATIONS	12
REINSTATEMENT FOLLOWING SUSPENSION	13
REVOCATION	13

DEFINITION OF AN INTERNATIONAL DARK SKY COMMUNITY

An International Dark Sky Community (IDSC) is town, city, municipality or other similar political entity that has shown exceptional dedication to the preservation of the night sky through the implementation and enforcement of quality lighting policies, dark-sky education, and citizen support of the ideal of dark skies.

GOALS FOR IDSC CREATION

- To identify communities with exceptional commitment to and success in pursuing dark sky preservation and restoration, and their promotion of quality outdoor lighting
- To promote improved outdoor nighttime quality of life for residents and visitors
- To support protection of human health, nocturnal habitats, public enjoyment of the night sky and its heritage, and/or areas ideal for professional and amateur astronomy
- To provide local, national, and international recognition for such communities
- To promote the ideals of the International Dark-Sky Association (IDA) by encouraging communities to identify dark skies as a valuable community asset and aspiration

DESIGNATION BENEFITS

Achieving this designation brings recognition of the efforts made by the Community government, residents, and public and private organizations to protect the night sky and the nocturnal environment dependent on it. The IDSC designation enhances awareness of dark-sky matters on the part of Community residents and visitors.

Designation as an IDSC entitles the Community to display the International Dark Sky Community logo in official publications, promotions, signs at entrances or within the Community, and retain the use of this logo by other groups within the Community when identifying the area itself¹. IDA will promote and highlight ongoing Community ef-

¹ For instance, a Community can identify itself as *"Flagstaff, the world's first IDA Dark Sky Community"* or other words to the same effect, or an organization within the Community can state *"located in Flagstaff, an IDA Dark Sky Community"*.

forts to protect night skies, and will maintain pages identifying and describing all IDSCs on its website.

ELIGIBILITY

The Community must have some type of legal organization that is officially recognized by outside groups. This can be in the form of a town, city, municipality, or other legally organized community (such as a urban neighborhoods and subdivisions), but need not be an incorporated entity. Unincorporated or otherwise informally organized communities are eligible for IDSC status if their governing jurisdictions enact public policy consistent with the requirements of “Minimum Requirements For All Communities” (below) that are legally binding in at least the territory of the Community.

MINIMUM REQUIREMENTS FOR ALL COMMUNITIES

- 1) A quality comprehensive lighting policy like the IDA/IES Model Lighting Ordinance² (MLO) that includes all of the following minimum standards for permanent lighting installations^{3,4}:
 - A) Full shielding⁵ of all lighting fixtures over 1000 initial lamp lumens⁶
 - B) A limit on the emission of short-wavelength light through one of the following restrictions:
 - i) The correlated color temperature (CCT) of lamps must not exceed 3000 Kelvins; **OR**

² <http://www.darksky.org/our-work/public-policy/mlo/>

³ More information on developing a lighting policy may be found on the IDA website.

⁴ Lighting required by law under the authority of any legal jurisdiction higher than that of the Community may be formally exempted from the requirements of this section.

⁵ “Fully shielded” is defined as a light source screened and its light directed in such a way that none is emitted above the horizontal plane passing through its lowest light-emitting part.

⁶ “Initial lamp lumens” is defined as the number of lumens of light emitted by a lamp when new and not counting any depreciation of output due to the age of the lamp. This information can be found in manufacturer data sheets.

- ii) Allowed lighting must not emit more than 25% of its total spectral power at wavelengths < 550 nanometers; **OR**
- iii) The scotopic-to-photopic (S/P) ratio of allowed lighting must not exceed 1.3
- C) A restriction on the total amount of unshielded lighting, such as a limit on lumens per net acre or a total site lumen allowance in unshielded fixtures (or equivalent wattages)
- D) A policy to address over-lighting, such as lumens per net acre caps (irrespective of shielding state) or maximum illuminance specifications
- E) Regulations of new installations of publicly-owned outdoor lighting:
 - i) A provision that clearly indicates where, when, and under what circumstances new publicly owned outdoor lighting, including street lighting, is warranted and will be permitted; **AND**
 - ii) A provision that requires that adaptive controls⁷ and/or curfews⁸ be employed in all future installations of public outdoor lighting
- F) Restrictions on the installation and operation of illuminated signs⁹:
 - i) Luminance levels for operation between sunset and sunrise shall not exceed 100 nits (100 candelas per square meter) as measured under conditions of a full white display; **AND**
 - ii) Sign illumination shall be extinguished completely one (1) hour after sunset, and remain off until one (1) hour before sunrise; **AND**

⁷ "Adaptive controls" is defined as devices such as timers, motion-sensors, and light-sensitive switches used to actively regulate the emission of light from light fixtures.

⁸ "Curfew" is defined as a period of time at night during which lighting must be significantly dimmed in output or extinguished in accordance with an expected decrease in human presence.

⁹ "Illuminated sign" is defined as any informational or advertising sign that is illuminated by either internal or external means. Descriptive terms are adjusted here accordingly according to the type of illumination.

iii) The luminous/illuminated surface area of an individual sign shall not exceed 200 square feet (18.6 square meters)

G) Outdoor recreational and/or athletic field lighting may be exempted from the strict shielding and short-wavelength emission requirements above provided that all of the following conditions are met:

i) Illuminating Engineering Society (IES) lighting guidelines (RP-6) are followed according to the appropriate class of play *class 4*

ii) Field lighting is provided exclusively for illumination of the surface of play and viewing stands, and not for any other applications

iii) Illuminance levels must be adjustable based on the task (e.g., active play vs. field maintenance)

iv) Off-site impacts of the lighting will be limited to the greatest practical extent possible

v) A strict curfew requirement (e.g., lights must be extinguished by 10pm/2200h or one hour after the end of play, whichever is later) is observed

vi) Timers must be installed to prevent lights being left on accidentally overnight by automatically extinguishing them

H) Affects an amortization period, applicable to **ALL** publicly **AND** privately owned lighting, to end not more than ten (10) years from the effective date of the outdoor lighting policy, after which all non-conforming lighting extant at the time of enactment must be brought into compliance with the policy.

2) Community commitment to dark skies and quality lighting as shown by:

A) City owned lighting conforming with, or committed to conforming with, the lighting policy (if the latter, a detailed plan with a timeline for completion in no more than five (5) years), **AND**

- B) Municipal support of dark skies and quality lighting as demonstrated by city publications, flyers, public service announcements, funding of lighting upgrades, etc.
- 3) Broad support for dark skies from a wide range of community organizations such as chambers of commerce, local electrical utilities, IDA chapters, lighting retailers, homeowners associations, and others.
 - 4) Community commitment to dark skies and education as shown by at least one of the following:
 - A) Planning and execution of at least two (2) community dark sky awareness events¹⁰ per year. This may be organized through a local astronomy club, municipality, school, etc.
 - B) Inclusion of dark sky awareness documents (IDA brochures or Community-created brochures) with other Community informational documents for residents and visitors.
 - C) Inclusion of dark sky education in Community schools and curriculum.
 - 5) Success in light pollution control as demonstrated by at least one of the following:
 - A) Examples of a number of construction projects appropriate to the Community population and amount of new construction and renovation activity, built under the lighting policy and demonstrating its effective application
 - B) Alternative evidence of success in light pollution control, to be discussed with the International Dark Sky Places Program Manager for compliance.
 - 6) A sky brightness measurement program must be established and maintained either by the Community or by a public or private entity (e.g., university, research center, IDA chapter, astronomy club, etc.) to follow the evolution of light pollution in the IDSC. Applicants are encouraged, but not required, to submit their measurements

¹⁰ Note that astronomy education events such as star parties do NOT qualify as "community dark sky awareness events" unless the presentation explicitly includes a message relating to dark skies and outdoor lighting.

to the citizen science projects such as My Sky At Night (myskyatnight.com) and Globe At Night (globeatnight.org).

- 7) Once established, the Community must erect and maintain appropriate signage indicating the International Dark Sky Community designation along a roadway entrance, along a footpath entrance if no roadway exists, a public gathering place such as a square or common, or at a municipal government center such as a city or town hall. If approved by IDA, language as an alternative to “International Dark Sky Community” may appear on the signage and in Community communications regarding the IDSC status. Once the sign is erected, a photograph documenting it must be taken and sent to IDA along with a description of its location.

PROVISIONAL STATUS

In some cases, a Community interested in the program may lack all of the resources required to achieve a designation outright. If resource unavailability otherwise hinders the progress of a Community’s application, that Community may apply for and be granted Provisional status at the discretion of the IDA Board of Directors. Provisional status recognizes the Community’s ongoing work to become an International Dark Sky Community and is intended as a leverage point to successfully enable actions such as lighting upgrades/retrofits.

Provisional status expires after three (3) years. At any time before the end of this period, a Community may reapply for full status. Material submitted for the removal of Provisional status may be an addendum to the initial application as long as the material includes a current assessment of the goals, outreach efforts, and lighting policy listed in the original application and clearly demonstrates that any program requirements left unmet at receipt of the Provisional status have been satisfied.

To be considered for a Provisional status, send a nomination package to IDA that includes all of the following information:

- 1) Documented intent to create and support an IDA Dark Sky Community
- 2) An enacted and legally effective outdoor lighting policy, and summary of outreach efforts to date
- 3) A description of the circumstances that currently prevent the Community from meeting the minimum Dark Sky Community requirements
- 4) An action plan describing steps the aspiring Community will take to meet all program requirements in the specified Provisional status period

IDSC APPLICATION PROCESS

NOMINATION

The nomination may be initiated by an IDA qualified nominator¹¹ who has personally reviewed a Community's outdoor lighting and commitment to night sky preservation. Nominators are encouraged to correspond with IDA staff and the Community throughout this process. In addition, the application must include evidence, such as in the form of a letter of support, from the Community government (mayor, council, etc.) consenting to the nomination for IDSC status.

STEPS FOR APPLICANT

1. Make initial contact with IDA by phone or email to discuss the process and receive recommendations, followed by continued communications to update IDA staff on progress and receive continued assistance.
2. Designate a formal point of contact (POC) person, such as a project manager, and provide their telephone number, address and email address to IDA staff. Before and after designation, any changes to this POC, or their information, must be communicated to IDA immediately in order to ensure accurate communication at all times.
3. Obtain a letter of nomination from a qualified IDA member nominator, as well as a supporting letter from elected representatives of the Community, such as the mayor and/or council of a municipality. Solicit additional letters of support from Community organizations, clubs, groups, universities, etc.
4. Upon completion, send the application to IDA staff for review of the document at least one month before the chosen submission deadline date. IDA staff will confirm that the application is complete and ready for submission or return it with suggestions for improvements.
5. Submit the final application packet electronically in PDF and/or Microsoft Word (.doc) format to IDA staff for formal review. Submit in plenty of time for IDA staff

¹¹ An "IDA qualified nominator" is defined here as an individual or organization holding an IDA membership in good standing at the time that the IDSC application is submitted. The Community itself may join IDA as an organizational member and self-nominate.

to review and prepare your application to make the bi-monthly deadline that you prefer, as found on the IDA website. Requests to rush applications will **NOT** be honored; planning ahead is essential if the Community wishes to meet a specific deadline.

TO BE INCLUDED IN IDSC APPLICATION PACKAGE

1. Map of the Community clearly indicating its legal boundaries, and basic factual information about the Community
2. Letter of nomination support by IDA qualified nominator and elected representatives of the Community such as the mayor and/or council
3. The Community's lighting policy, meeting the minimum requirements as stated in the "Minimum Requirements For All Communities" section
4. Documentation of examples of Community commitment and construction/renovation projects demonstrating effective application of the lighting policy
5. Proposed alternative wording for a IDSC (e.g. Dark Sky Village, Starry Sky City, etc.), if desired, with a justification for the request

IDA REVIEW PROCESS

Six (6) application submission deadlines occur in each calendar year, commencing in January and continuing every other month. Before the Community's final application is submitted, it is highly recommended that the Community be in regular communication with the International Dark Sky Places Program Manager to perfect the application by the next application deadline.

The International Dark Sky Places Manager will forward applications to the IDA Dark Sky Places Committee (DSPC) for review. DSPC review lags the submission dates by one two-month cycle. The total elapsed time between deadline and final IDSC designation approval is approximately ten (10) weeks.

Endorsement of applications by the DSPC is by a 2/3 supermajority vote; otherwise, the DSPC will return applications with reasons for denial of an endorsement and specific recommendations for improvement. If endorsed, the applicants will be notified and the International Dark Sky Places Program Manager will present the application to the IDA Board of Directors (BOD) for final review and approval. A ten (10)-calendar-day

waiting period then commences during which the Board of Directors has the right to deny IDSC status should it determine that any problems with the application exist.

If the BOD registers no objection within the ten-calendar-day waiting period, the IDSC designation is considered immediately awarded by IDA. The Community has the right to choose when the designation is made public, but it must organize the announcement to be made at the same time as the IDA public notice unless otherwise agreed by both parties. Along with the announcement notice, IDA will publish the Community's application on its website; by submitting the application, the Community acknowledges in advance that the application will be made publicly available. If an application is denied final approval by the IDA BOD, a letter will be sent to the applicant outlining elements of the application that need improvement along with specific recommendations for ways to remedy any problems the BOD identifies. Applications may be resubmitted for future consideration after remediation is complete. Resubmitted applications will be considered without prejudice.

IDA realizes that certain circumstances surrounding an IDSC application may cause some potential authors of letters of support (or opposition) to feel uneasy about publicly declaring their opinions about the IDA designation. In the interest of providing the DSPC with as full a picture of Community sentiment about applications as possible, certain letters may be suppressed from online publication if it is felt that making the letters publicly available will subject their authors to retaliation or harassment. A prospective IDSC seeking this protection for letter-writers must make a formal written request. The International Dark Sky Places Program Manager must approve suppression of publication of any part of an application. Note that suppression of online publication does not prevent either the DSPC or the IDA BOD from reading all submitted letters.

POST-DESIGNATION REVIEW AND MAINTENANCE

The IDSC designation is not awarded in perpetuity. Rather, it is subject to regular review by IDA and possible revocation if the minimum program requirements are not maintained. More details may be found in the "Reassessment of IDSC designation" section below.

To ensure that Communities remain exemplary in their protection and restoration of natural nighttime darkness, IDA will periodically reevaluate each site in the International Dark Sky Places Program. This is done to confirm that the Community continues to meet the minimum requirements and is making adequate progress toward LMP compliance goals outlined in this document.

Each designated IDSC must submit to IDA a written report of its activities related to the maintenance of its designation on or before 1 October of each calendar year. The report is a short (typically less than ten-page) synopsis of the Community's activities and initiatives during the intervening year¹². The report should include dates and brief descriptions of any interpretive events, lighting retrofit projects, outreach efforts, etc. Samples of printed materials and press articles should also be included, if available.

Annual reports should not be burdensome to produce, as they are intended as a compilation of information accumulated throughout the year. Annual reports and supporting documentation must be submitted electronically to the International Dark Sky Places Program Manager in either PDF or Microsoft Word format. If the annual report is not received by IDA in a timely fashion, IDA may suspend the site's IDSC status until the annual reporting requirement has been met (see the following section). On or about 1 August and 1 September of each year, the International Dark Sky Places Program Manager will remind local contacts at each IDSC of the pending 1 October annual report submission deadline.

A designated IDSC is exempt from the annual reporting requirement in the calendar year in which the IDA designation was awarded. If the designation is received after 1 October of a given calendar year, the IDSC's first annual report to IDA will be due on 1 October of the following calendar year.

REASSESSMENT OF IDSC DESIGNATIONS

From time to time, IDA receives comments from visitors to Communities that raise concerns about the veracity and timeliness of information provided to IDA by site administrators. IDA may, at its discretion, investigate claims in which it is alleged that IDSCs are not adhering to commitments made to IDA and to the public in their applications to the Program. This section details the IDA procedure for carrying out such investigations, and the rights of IDSCs in such matters.

An allegation of impropriety concerning any of the elements of participation in the Program outlined in this document is subject to IDA investigation and potential remedial action including temporary suspension and/or permanent revocation of the IDSC designation. IDA staff shall perform due diligence in gathering facts concerning such allegations it deems credible, and will prepare a report of its findings for consideration by the DSPC. The DSPC commits to weighing the evidence fairly and impartially, and to

¹² Examples of acceptable annual reports are available on the individual IDSC pages on the IDA website.

seek to resolve disputes whenever possible through dialog. A Community subject to an investigation shall be notified in a timely manner and solicited for evidence contrary to the specifics of the allegation at hand. The Community will be given an opportunity to correct any deficiencies with regard to the Program guidelines established by the IDA investigation within a reasonable time period to be prescribed by the DSPC.

Failure to achieve consensus through these means risks a DSPC recommendation for suspension or revocation of the IDSC designation. If made, such a recommendation will be forwarded to the IDA Board of Directors for formal ratification before coming into force. The Board's decision on any disciplinary matters involving an IDSC shall be considered definitive and binding.

Any IDSC so investigated has the right to review the allegations against it and all factual information collected by IDA pertinent to the allegations.

REINSTATEMENT FOLLOWING SUSPENSION

If the DSPC recommends a suspension of a Community's IDSC designation and the Board ratifies the suspension, the Community administration shall be immediately notified. The status of a suspended IDSC shall be changed to "Provisional" in all IDA communications until the designation is reinstated or revoked; however, the process of obtaining reinstatement of a designation is not the same as that outlined in the "Provisional Status" section of these guidelines.

To obtain reinstatement of a suspended designation, the IDSC must provide evidence to the DSPC's satisfaction that the specific issues identified by the DSPC as grounds for the suspension have been corrected and that all Program guidelines are once again met. The DSPC will consider the evidence presented by the IDSC and render a judgment to either:

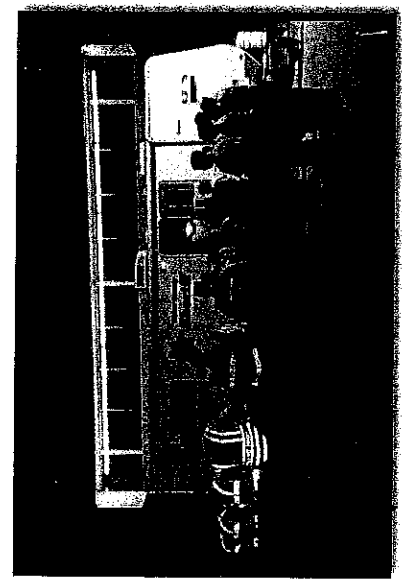
- Accept the reinstatement petition, **OR**
- Reject the petition and recommend revocation, **OR**
- Return the petition with further instructions and a defined deadline for a IDSC response.

REVOCATION

A suspension left unresolved after one (1) year from the date of the Board's assent to the suspension automatically becomes a permanent revocation. Revocation entails removal of the IDSC from IDA's roll of approved International Dark Sky Places, and from mention on the IDA website and in member and external communications. IDA reserves the right to take legal action against any former IDSC whose designation is duly revoked but continues to use the IDA name/logo in advertising, communications,

and/or signage.

**WEBER COUNTY
SHERIFF'S OFFICE**



TESTIMONIAL

"VIPS has the potential to improve service to the residents of Weber County and our contract cities. Weber County is a great place to live with a diverse culture and a variety of entertainment and recreational activities. Our goal is to maintain our high level of service through a high quality VIPS program."

Sgt. Terance Lavelly
Volunteer Coordinator
Weber County Sheriff's Office

WEBER COUNTY SHERIFF'S OFFICE

721 West 12th Street
Ogden, UT 84404
Phone: (801)778-6634
Fax: (801)778-6607
www.webercountyutah.gov/sheriff

ABOUT VIPS

VIPS was created to assist in the services provided by the Weber County Sheriff's Office. VIPs are highly trained individuals who act as an extra set of eyes and ears for the Sheriff's Office performing Mobile Patrols shifts. They report suspicious activity that they see to patrol personnel on duty.

They also help with other community oriented policing functions such as setting up radar trailers, Abandoned vehicle enforcement, parking violation enforcement, and assisting in community events throughout the county.

Volunteers are required to be on shift 8 or more hours every month to maintain their volunteer status.

Volunteers always patrol in a designated vehicle that is equipped with a radio and assigned by the Weber County Sheriff's Office.

VIPS always patrol with another trained volunteer in uniform.

HOW TO GET INVOLVED WITH YOUR COMMUNITY

To become a member of the Weber County Sheriff's Office VIPs team, you must go through an application, interview and background check process.

First, an application must be submitted.

Second, a criminal background and drivers' history check will be performed. You will also be required to pass a drug test and have your fingerprints taken.

Third, if the application and background check process is successful, an interview with the volunteer coordinator and WCSO lieutenant will be conducted.

Finally, upon completion of all the above a final interview with the Weber County Sheriff or his designee will be conducted.

ESSENTIAL DUTIES

VIPS can expect to do the following duties routinely:

- To observe and report crimes or suspicious activities to Officers while on Patrol Shifts
- To attend meetings and trainings
- To deter and prevent crime
- To provide a sense of observation for businesses and citizens
- To patrol city neighborhoods, parks, churches, business districts, parking lots etc.

TRAINING INVOLVED

You can expect an initial 4 hours of training prior to the start of your volunteer position. Plus, you will receive ongoing training on a monthly basis.

Some of the training includes (but is not limited to):

- Police Citizen Academy
- Defensive Driving
- First Aid, CPR, AED
- Patrol Officer Ride-a-longs
- VIPS Ride-a-longs
- Observation and Reporting
- Communications
- Policies and Procedures
- Specific task related training

QUALIFICATIONS

- At least 21 years of age
- Must be a resident of, or a business owner in, either a WCSO contract city or unincorporated Weber County
- Good moral character with no convictions as determined by a background check and drug test
- Good driving record

TO APPLY, VISIT:

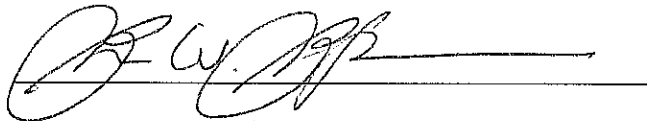
<http://www.webercountyutah.gov/sheriff>

For questions, please contact our Volunteer coordinators at 801-778-6634 or email at VIPs@webercountyutah.gov

STATE OF UTAH)
 :SS
COUNTY OF WEBER)

OATH OF OFFICE

“I, Blake Bingham, having been appointed to the office of Huntsville Town Council Member, do solemnly swear or affirm that I will support, obey and defend the Constitution of the United States and the constitution of the State of Utah, and that I will discharge the duties of my Office with fidelity.”



For the Office: Huntsville Town Council Member

Subscribed and sworn to before me this 2nd day of May, 2019.



ATTEST:


Beckki Endicott, Clerk/Recorder

HUNTSVILLE TOWN

THIS ACKNOWLEDGES THAT

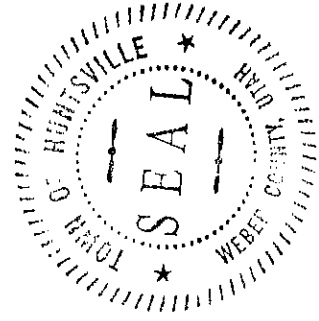
Blake Bingham

HAS BEEN APPOINTED TO THE OFFICE OF

Huntsville Town Council Member

"I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of the state of Utah, and that I will discharge the duties of my office with fidelity."

MAY 2,
2019



Blake Bingham

Blake Bingham, Huntsville Town Council Member

Becki Endicott

Becki Endicott, Huntsville Town Clerk/Recorder

**HUNTSVILLE TOWN
ORDINANCE 2019-04-25**

PARCEL CONSOLIDATIONS AND BOUNDARY LINE ADJUSTMENT

AN ORDINANCE OF HUNTSVILLE TOWN, UTAH, AMENDING TITLE 15.25.1 SUBDIVISIONS, GENERAL PROVISIONS: REVISING SECTIONS 13 AND 14 TO PROVIDE FLEXIBILITY TO RESIDENTS IN ADJUSTING BOUNDARY LINES OR CONSOLIDATING PARCELS OF DIFFERING ZONES.

RECITALS

- A. **WHEREAS**, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the State of Utah;
- B. **WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables municipalities to regulate land use and development;
- C. **WHEREAS**, after publication of the required notice, the Planning Commission held its public hearing on April 25, 2019, to take public comment on the proposed ordinance, after which the Planning Commission gave its recommendation to ADOPT THIS Ordinance on May 2, 2019;
- D. **WHEREAS**, the Town Council received the recommendation from the Planning Commission and held its public meeting on May 2, 2019 and desires to act on this Ordinance;

ORDINANCE

NOW, THEREFORE, be it ordained by the Town Council of Huntsville, Utah as follows:

- Section 1: Repealer.** Any ordinance or portion of the municipal code inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.
- Section 2: Amendment.** The Huntsville Municipal Code is hereby amended to read as follows:

15.25.1.13 Parcel Consolidation

Upon favorable recommendation of the Huntsville Town Planning Commission and approval of the Huntsville Town Council, contiguous parcels may be combined to form one parcel unless a subdivision amendment is required under Title 15.25.1.12. Such parcels will be considered consolidated and shall meet all requirements concerning parcel consolidation. Once two (2) or more contiguous parcels have been consolidated, they may not be divided without meeting all applicable zoning requirements.

- A. **Petition:** Petitions for a parcel consolidation may be approved and executed upon the recordation of an appropriate deed subject to the following conditions:
 - 1. The parcel consolidation does not involve a recorded subdivision plat.
 - 2. The proposed parcel consolidation does not result in the creation of a parcel of size or shape that does not conform to all Town zoning regulations, site development standards, and uses as approved in Appendix One, Table 15-1

(Acceptable Uses by Zone). If the proposed change is to a legally existing nonconforming lot, the change may not perpetuate nonconformity.

3. The proposed parcel consolidation does not result in changing a complying structure into a non-complying structure as a result of setbacks, proximity to other structures, use, landscaping, or any other site land use requirement.
4. If the subject parcels are zone differently, the Huntsville Town Council may require the applicant to proceed with a rezone petition under Title 15.16 prior to approval of a parcel consolidation petition.

B. Application: Application materials for the parcel consolidation shall include the following:

1. Completed Parcel Consolidation application signed by all affected property owners;
2. Legal description of the whole piece of property to be consolidated;
3. Copies of deeds reflecting the new property boundaries; and
4. One (1) eleven by seventeen (11x17) drawing to scale of the proposed consolidated parcel (or lot). All drawings shall show all structures on the property, fence lines, easements, driveways, and streets, and include a measurement scale and north arrow.

C. Recordation: parcel consolidation shall be accomplished by recording an appropriate deed with the County Recorder's Office. The new legal description shall not create a remnant parcel or violate existing zoning ordinances.

D. General: If necessary, the Planning Commission may require the following additional information:

1. A plat (drawn to scale) prepared in ink by a licensed land surveyor or engineer of a to a scale not smaller than one hundred (100) feet to the inch and shall be of such size as is acceptable for filing in the Office of the County Recorder. The plat shall:
 - a. Be accompanied by one reduced eleven inch by seventeen inch (11" x 17") copy of the full size drawing(s).
 - b. Be presented to the Town Clerk at least thirty (30) days prior to a regular meeting of the Planning Commission to review the plat and prepare for its consideration at a regular meeting held for such purpose.

15.25.1.14 Boundary Line Adjustment

Upon favorable recommendation of the Huntsville Town Planning Commission and approval of the Huntsville Town Council, any adjoining property owners may submit an application, proposed map, and proposed legal descriptions for a boundary line adjustment unless a subdivision amendment is required under Title 15.25.1.12.

A. Petition: petitions for a boundary line adjustment may be approved and executed upon the recordation of an appropriate deed subject to the following conditions:

1. The change in boundary lines does not result in the creation of a new lot or

- parcel.
2. The change in boundary does not involve a recorded subdivision plat.
 3. The proposed change to a lot does not result in the creation of a parcel of size or shape that does not conform to all Town zoning regulations, site development standards, and uses as approved in Appendix One, Table 15-1 (Acceptable Uses by Zone). If the proposed change is to a legally existing nonconforming lot, the change may not perpetuate the nonconformity.
 4. The proposed change to a parcel does not result in changing a complying structure into a non-complying structure as a result of setbacks, proximity to other structures, use, landscaping, or any other land use requirement.
 5. The petition to change the boundaries must include signatures from representatives of each parcel affected by the boundary line adjustment.
 6. If the subject parcels are zoned differently, the Huntsville Town Council may require the applicant to proceed with a rezone petition under Title 15.16 prior to approval of a boundary line adjustment petition.
- B. Application: Application materials for the boundary line adjustment shall include the following:
1. Completed application signed by all affected property owners;
 2. Legal descriptions of each parcel involved in the boundary line adjustment;
 3. Copies of deeds reflecting the new property boundaries; and
 4. One (1) eleven by seventeen (11x17) drawing to scale of the existing plat and one (1) eleven by seventeen (11x17) drawing to scale of the proposed plat. All plats shall show all structures on the property, fence lines, easements, driveways, and streets, and include a measurement scale.
- C. Recordation: Boundary line adjustment shall be accomplished by recording appropriate deeds with the County Recorder's Office. The new legal descriptions shall not create a remnant parcel or violate existing zoning ordinances.
- D. General: If necessary, the Huntsville Town Planning Commission may require the following additional information:
1. A plat (drawn to scale) prepared in ink by a licensed land surveyor or engineer of a to a scale not smaller than one hundred (100) feet to the inch and shall be of such size as is acceptable for filing in the Office of the County Recorder. The plat shall:
 - a. Be accompanied by one reduced eleven inch by seventeen inch (11"x17") copy of the full size drawing(s).
 - b. Be presented to the Town Clerk at least thirty (30) days prior to a regular meeting of the Planning Commission to review the plat and prepare for its consideration at a regular meeting held for such purpose.

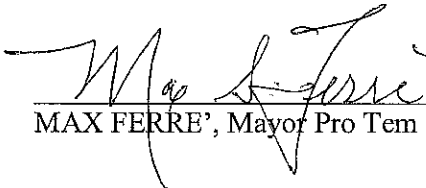
Section 3: **Severability.** If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue

in full force and effect.

Section 4: **Effective date.** This Ordinance shall take effect immediately upon mayoral approval and posting.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Jim Truett				X
CM Max Ferre'	X			
CM McKay	X			
CM Bill Wangsgard	X			
CM Blake Bingham	X			

PASSED AND ADOPTED by the Town Council on this 2nd day of May, 2019.


MAX FERRE', Mayor Pro Tem

ATTEST:

BECKKI ENDICOTT, Recorder



RECORDED this 2nd day of May, 2019.

Huntsville Town

Boundary Line Adjustment Application

Applicant Name: Jack M Davis, Jennifer D. Sorensen, Dan M. Davis

Applicant Mailing Address: P.O. Box 416 Huntsville, UT 84317

Email: [REDACTED] Phone: [REDACTED]

Brief Description of Proposed Boundary Line Adjustment:

Adjust boundary lines to accommodate settlement of Davis Family property estate

Parcel Owner's Permission for Boundary Line Adjustment Application

The undersigned authorize this application for boundary line adjustment:

Parcel Number(s): 210080039, 240140042, 240140044, 240140043, 240140010, 240140009, 240140001, 210080007

Parcel(s) Owner Name: Jack J. Davis Management, LLC

Parcel(s) Owner Mailing Address: 507 W. Kingsley St, Meridian ID 83646

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: Jack M. Davis, Manager Date: 23 Mar 2019

Title (Authorized Agent): Manager, Jack J Davis Management, LLC

The undersigned authorize this application for boundary line adjustment:

Parcel Number(s): 210080039, 240140042, 240140044, 240140043

Parcel(s) Owner Name: Jack J Davis Management, LLC

Parcel(s) Owner Mailing Address: 507 W. Kingsley St, Meridian, ID 83646

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: Jennifer D Sorensen Date: 3

Title (Authorized Agent): _____

(For Additional Parcel Owners Use Attached Sheet)

For Town Use:

Application Date: 3-28-2019

Fees Paid: \$100.00

Becky Chalcraft
Gail Ahlstrom, Town Clerk

Huntsville Town Planning Commission

- Recommended for Approval
- Recommended for Conditional Approval
- Recommended for Rejection
- Deferred

Chair Signature: *[Signature]* Date: 3-28-2019

Notes/Conditions: Conditioned on approval of the boundary line adjustment/revision ~~15.25.1.14.A to~~ 15.25.1.14.A.6.

Huntsville Town Council

- Approved
- Conditional Approval
- Rejected
- Deferred

Mayor Signature: *[Signature]* Date: 5-2-19

Notes/Conditions: No conditions - Mayor Pro Tem

ATTEST:
[Signature]
Beckki Endicott, Town Recorder



Date: 5/2/2019

Boundary Line Adjustment Application Requirements:

- The change in boundary lines does not result in the creation of a new lot or parcel.
- The change in boundary does not involve a recorded subdivision plat.
- The proposed change to a lot does not result in the creation of a parcel of size or shape that does not conform to all Town zoning regulations, site development standards, and uses as approved in Appendix One, Table 15-1 (Acceptable Uses by Zone). If the proposed change is to a legally existing nonconforming lot, the change may not perpetuate the nonconformity.
- The proposed change to a parcel does not result in changing a complying structure into a non-complying structure as a result of setbacks, proximity to other structures, use, landscaping, or any other land use requirement.
- The petition to change the boundaries must include signatures from representatives of each parcel affected by the boundary line adjustment.
- The subject parcels are the same zone.

Submission Requirements & Process:

- Completed & Signed Application Form
- Payment of Application Fee to Huntsville Town
- Legal descriptions of each parcel involved in the boundary line adjustment
- Copies of deeds reflecting the proposed property boundaries (not yet recorded)
- One 11x17 (or larger) drawing to scale of the existing plat showing all structures, fence lines, easements, driveways, and streets. Plats must include a measurement scale.
- One 11x17 (or larger) drawing to scale of the proposed plat showing all structures, fence lines, easements, driveways, and streets. Plats must include a measurement scale.
- Boundary Line Adjustment Applications (including all required documents) must be reviewed by the Huntsville Planning Commission and approved by the Huntsville Town Council.
- Once approved by the Huntsville Town Council, the boundary line adjustment shall be accomplished by recording the appropriate deeds with the County Recorder's Office.

HUNTSVILLE TOWN CLEAN-UP PROJECTS SATURDAY, MAY 11, 2019

PARK:

<u>Helpers Needed</u>	<u>Projects</u>
2	Clean Restrooms at Playground
2	Clean Restrooms on West Side Across from the Church
4	Clean Both Bowerys and Stage
4	Clean Playground Equipment
2	Clean and Varnish Wooden Benches
6	Rake Pine cones
2	Clean Park Bleachers

OTHER:

<u>Helpers Needed</u>	<u>Projects</u>
4	Prune and Haul off Trees Branches on 1 st Street and Take to the Landfill
2	At Town Hall: rake pine cones and needles; clean up flower garden along the sidewalk and in front of building, Town Hall roof and rain gutters.
1	Clean the playground parking with broom or leaf blower