

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, November 5, 2020, 7:00 p.m.
Meeting held at Town Hall 7390 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Present
Blake Bingham	Council Member	Present
Richard Sorensen	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Lt. Butler, Dakota Hyde, Jeff Hyde, Troy May, Ashley Smoot, Liz Poulter

1-Mayor Truett called the meeting to order. There is a full quorum present. Beckki read the statement regarding the Zoom only meeting without an anchor location due to the COVID-19 pandemic. **(See Attachment #1)**

2-Pledge of Allegiance – Mayor Truett

3-Opening Ceremony – TCM Blake Bingham.

4-Public Comments – There were none.

5-Sheriff's Report – Lt. Butler stated we doubled the amount of calls answered or serviced over 2019. There were three citations for the month of October. All the citations were DUI's. Lt. Butler stated there are down eight officers right now. There are two on administrative leave, two off on injuries, and the others are out with COVID or COVID exposures.

There was an officer involved shooting in Huntsville in October. There was also a stolen vehicle across from the American Legion in October. There have been several stolen vehicles in the past weeks in the Valley. Lt. Butler admonished everyone to lock up their vehicles. Some of the vehicles have had firearms in the vehicles. The firearms have been used in drive-by shootings in the Ogden Area.

6-Security Presentation by Troy May of Digital Defense Surveillance – Troy specializes in building license plate surveillance systems. He has built systems for law enforcement. He has also been protecting construction sites for some time. The cost for a license plate surveillance system in one intersection is \$12,500. TCM Blake Bingham asked about the camera feed and whether it is recorded or monitored. Troy stated the system is flexible and you are able to do a lot with the feed. It can be recorded or monitored. Troy explained monitoring is an extra monthly fee. The cameras are actually reading the license plates and not just taking pictures of the plates. The system then compares the license plates to a list of known license plates.

Troy offered to do a live demo down the road. Mayor Truett would like to learn more about the technology. TCM Blake Bingham wants to be cautious about proceeding but would like to know more about the technology.

ACTION ITEMS:

1 - Approval of Town Council Meeting Minutes, September 17, 2020. (See Attachment #2)
TCM Bingham motioned to approve the Town Council Meeting Minutes for September 17, 2020. TCM Wendy McKay seconded the motion. Roll Call Vote. Votes are reflected below. All votes aye. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen				X

2 – Discussion and/or action on stop sign at 7400 East and 200 South. Mayor Truett motioned to table this agenda item. Seconded by TCM Max Ferre'. Roll Call Vote. Votes are reflected below. All votes aye. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen				X

h

3 –Discussion and/or action on Resolution 2020-11-5: Establishment of Replacement Permit Fee. (See Attachment #3) Beckki explained she was approached by a heating and air condition company that wanted a permit to replace a heating and air conditioning system. She submitted to Sunrise for a building permit after the company filled out the form for a building permit. Sunrise advised her to put together an over the counter permit for vendors to replace or rework like items. She consulted with Rex and the fee for the permit was determined to be \$100. This resolution would establish that fee. TCM Ferre' felt the mechanism was a good idea but the fee was too high. He would recommend \$25-50. TCM McKay agreed. TCM Bingham felt the permit needed to be equal with the work that was put into it. Beckki stated she spent about 30 minutes on a permit like this. Mayor Truett motioned to accept Resolution 2020-11-5 as written with the exception that the fee be changed to \$30. TCM Blake Bingham seconded the motion. Roll Call Votes. All votes aye. Votes are reflected below. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen				X

4 – Discussion and/or action on Business License for First Lift Coffee. (See Attachment #4)
 Dakota Hyde stated they have applied to Huntsville Town for a Class-A, Off Premise Beer license. He explained it is traditional to do sundries sales along with beer in hotels. First Lift Coffee would like to sell beer to their hotel guests. Dakota explained they have been following the state requirements to get approval through the local government so that they can apply for an Off-Premise license through the State of Utah. He stated they would be able to sell beer and other drinks with less than 5% alcohol. Hotel guests would be able to buy beer and take it back to their rooms. The guests will not be able to consume it in the coffee shop or patio.

Dakota explained all employees would have to go through training in order to obtain the license. There are many rules that would be monitored by the State of Utah.

TCM Wendy McKay if they would be able to sell beer to anyone that entered First Lift Coffee. Dakota stated the intent is to sell to their guests, but legally they would be able to sell to the public. TCM McKay wanted to know if Huntsville Town could restrict the approval from Huntsville Town to hotel guests only. Dakota responded that Chevron isn't restricted on selling to the public. TCM Blake Bingham stated he has read the Town Ordinance and it states that we follow the Utah State guidelines.

TCM Richard Sorensen entered the meeting at 7:50 p.m.

TCM Blake Bingham motioned to approve the Off-Premise Beer License for Jeff & Bonnie Hyde/First Lift Coffee. Mayor Truett seconded the motion. Roll Call Vote. All votes aye. The votes are reflected below. The Off-Premise Beer License is approved.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

5 – Discussion on CDBG Grant. Beckki stated she has attended the orientation for the CDBG grant. There are many rigorous requirements for low to moderate income. She doesn't know if Huntsville would qualify. In order to qualify Beckki feels that they should do a second home

survey. CDBG would be able to eliminate second homes from the income survey if there are less than 30% of the homes in Huntsville fall into that category.

Mayor Truett explained they have been able to fund many infrastructure projects of the past with the CDBG grants. He feels it is a good idea to do the survey. Beckki suggested they use the college student who was looking to do a survey project for the Town. The student had reached out to Max. Mayor Truett suggested we go ahead with the income survey with the projects of First Street improvements and establishing a community center in mind.

6 – Discussion on compliance officer. Mayor Truett explained he would like to table this item. He and TCM Blake Bingham have been reviewing the ordinances regarding the compliance officer. He stated they have a good applicant but aren't ready to move forward yet.

7 – Discussion on Town Christmas Party. Mayor Truett stated COVID is really surging and a traditional holiday party doesn't conform to the current guidelines. Mayor Truett suggested an employee gift would be a good replacement for the party.

8 – Discussion on Second Home Tax. TCM Wendy McKay and Mayor Truett discussed the possibility of an additional tax for second homes. TCM McKay stated second homeowners are not usually contributors to the Town neighborhoods. TCM Sorenson would like to see a municipality tax for future second homeowners, but grandfather those that currently reside here. TCM Blake Bingham stated he is in favor of the tax because the amount of sweat equity residents provide to the Town. He is concerned with the legality of such a tax.

Beckki suggested Mayor Truett check with Attorney Morris about the resort tax. She believes there might be a mechanism for this already in place.

9 – Update on Town Street Signs. TCM Ferre' ordered some additional signs for the new developments and future use. Mayor Truett stated he has used Grizzly Graphics in the past.

10 – Update on the Water Committee Meeting. TCM Bingham summarized the meeting that was held tonight. Ron Gault has been doing a lot of analysis and reporting on the water treatment plant and the maintenance of the plant.

11 – Update on the Self Remodel Permit. TCM Bingham explained the Planning Commission had been given the assignment to look at the self-remodel permit by Mayor Truett. He stated the Planning Commission is divided on whether to have the self-remodel permit. The Planning Commission will continue to work on this.

12 – Update on the Conditional Use Table. The committee continues to work on the Conditional Use Table. He stated the 4-month moratorium is about to expire. Mayor Truett stated the committee was done with the update and it is now in the hands of the Planning Commission. TCM Blake Bingham stated it was going to take time to finish this process. He will bring an extension proposal to the next meeting.

13 – 30 Day Minimum on Rentals. The Planning Commission discussed extending the minimum period of time for rentals beyond 30 day. There were no conclusions. The Planning Commission will continue to discuss.

14 – History Library. TCM McKay stated the history books are being scanned at a good rate.

15 – CERT Supplies. TCM McKay wanted to know if Steve Waldrup was going to make a donation for CERT supplies. TCM Ferre’ will check on the status of the donation. TCM McKay have been working hard at organizing the trailer. They have reorganized the captains. She stated this will be great in case of a disaster. Mayor Truett wanted Gary to check the tires on the CERT trailer.

16 – Discussion and/or action on stop sign at 200 South and 7400 East. TCM Richard Sorenson stated the stop sign is set back behind the line of sight at the Mercantile. It is creating a dangerous situation. The stop sign needs to be moved farther out into the street. There is no way to stop at the stop sign and see around it. Mayor Truett suggested TCM Sorenson work with Gary to punch a hole in the concrete and restripe the street.

17 – Snow Plowing. TCM Richard Sorenson asked if the maintenance department could plow the snow farther north on 7400 East to the telephone building. TCM Ferre’ will talk to Gary about this.

18 – Approval of the Bills, August 2020. TCM Ferre’ motioned to approve the bills. TCM McKay seconded the motion. TCM McKay will ask Kay about the bills for Brisky Plumbing. All votes aye. Roll Call Vote. The votes are reflected below. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre’	X			
CM Richard Sorensen	X			

19 – Approval of the Bills, September 2020. TCM Bingham motioned to approve the bills for September 2020. TCM McKay seconded the motion. All votes aye. Roll Call Vote. The votes are reflected below. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre’	X			
CM Richard Sorensen	X			

20 – Citizen Comments: **Liz Poulter** stated they have closed the gate at the parking area at Cemetery Point. She would like to know why they have closed the gate. Mayor Truett will put Liz in contact with the Forest Service.

21 - Adjournment of Meeting. TCM Blake Bingham made a motion to adjourn. TCM McKay seconded the motion. All votes aye.

Meeting is adjourned at 8:50 p.m.



Beckki Endicott, Recorder

Authorization to Conduct Electronic Meeting Without Anchor Location

In accordance with Utah Code §52-4-207, the Presiding Officers whose signature appears below hereby authorize the City Council and Planning Commission to convene and conduct an electronic meeting without an anchor location based upon this written determination that conducting the meeting with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This written determination is based upon the fact that: the Centers for Disease Control and Utah Department of Health have declared a national and state pandemic for COVID-19 where social distancing and other requirements are in place to prevent the spread of this infectious disease.

Further, that the Public Notice for the meetings will include the following statement which shall also be read before the meeting: "The Centers for Disease Control and Utah Department of Health have declared a national and state pandemic for COVID-19 where social distancing and other requirements are in place to prevent the spread of this infectious disease."

The Public Notice will state that members of the public at the Public Meeting may view the meeting by via Zoom using a link on the web page at: huntsvilletown.com. Comments on appropriate agenda items may be emailed to: clerk@huntsvilletown.com

This written determination expires thirty (30) days after the date signed below.

DATED this 22nd day of October, 2020.

Mayor

Chair, Planning Commission

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, September 17, 2020, 7:00 p.m.
Meeting held at Town Hall 7390 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Present
Blake Bingham	Council Member	Present
Richard Sorensen	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Lt. Butler

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance – Lt. Butler.

3-Opening Ceremony – TCM Max Ferre'.

4-Public Comments – There were none.

5-Sheriff's Report – Lt. Butler reviewed the statistics for the month of August. Most of the citations were for parking tickets. There were 29 reports including traffic stops. There were two reports for roaming dogs and one for dog nuisance. He reports there are still a couple of extra support staff that are working the traffic. The Sheriff's department have officers that were not back to their assigned schools yet. The extra officers have been serving here in the Valley. Those officers will be going back to their schools. There plan is to try to staff the Valley with 2 officers instead of one for the fall/winter months.

Lt. Butler reported things have really slowed down in the Valley. The Sheriff's Department has needed a break, so it is a welcome respite. They have had two deputies that were injured in Eden. There was a drug and domestic violence incident in Eden. One deputy is off with a broken nose. The other deputy had a fractured arm/wrist and was on light duty at the time.

The GOAL Foundation are starting to put together there winter event circuits.

ACTION ITEMS:

1 - Approval of Town Council Meeting Minutes, August 6, 2020. (See Attachment #1) TCM Ferre' motioned to approve the Town Council Meeting Minutes for August 6, 2020. TCM Blake Bingham seconded the motion. All votes aye. Motion passes.

2 – Approval of Town Council Work Session Minutes, August 12, 2020. (See Attachment #2) TCM Blake Bingham motioned to approve the Town Council Meeting Minutes for August 12, 2020. TC Wendy McKay seconded the motion. All votes aye. Motion passes.

3 –Discussion and/or action on approval of new computer for Kay. The office computers have been on a rotation schedule for replacing them. This is an item that is budgeted year after year. Mayor Truett asked what is done with the old computers. Beckki responded that we are letting Dynaquest, our IT company, take care of them for us. **TCM Richard Sorenson motioned to approve up to \$2,000 for a new computer for Kay with the exception that the funds not come from the Huntsville Marathon.** TCM Wendy McKay seconded the motion. TCM Bingham made a point that Kay does much with the water system and her computer could use funds from the water. Beckki confirmed TCM Bingham’s remarks and commented last year Ramona’s computer came from grant funds for the water treatment plant. Mayor Truett called for the vote. All votes aye. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre’	X			
CM Richard Sorensen	X			

4 – Presentation of Draft of Consolidated Fee Schedule. (See Attachment #3) Beckki explained that Kay has wanted a Consolidated Fee Schedule for a long time. She explained that cities and towns use a consolidated fee schedule to review fees that they have every year once a year. The State is doing a review of fees in the cities and town and we were required to submit our fees. Beckki stated she put together all the known fees and this document is the result. She wanted the Town Council to look over the schedule and see if they had any input. Beckki reminded them these fees are already approved and in place. There is no need for a motion. We will review the fees at the beginning of next year. TCM Blake Bingham commented that the tiered water table is not in the document. He recommended adding the table in the water section.

COUNCIL MEMBER PRESENTATIONS:

1. Mayor Truett –

1. Update on shooting of high-powered rifle restrictions around Pineview - Mayor Truett has been talking to Senator Lee’s office and Rep Steve Waltrip’s office. Mayor Truett has been to the State Capital twice. DNR is now involved with the issue. The State is now putting pressure on DNR to ban high powered rifles inside of Hwy 39. DNR’s wildlife resource board will vote later in the fall.
2. Great American Outdoors grant for Forest Service Cemetery Point - The Forest Service is receiving a very large grant. Some of the funds will be going to shoring up Cemetery Point’s erosion. The Forest Service would like to shut down access at 200 South and 6900 East and 7100 East and 200 South. They would like to push people out to the parking areas. The Middle Inlet parking is going to be expanded and doubled at the Middle Inlet. Mayor Truett is excited about the funding to fix the erosion.

3. Weber Cares Act Update (See Attachment #4)

Mayor Truett gave an update on the status of the first round of Weber Care money. He states that Huntsville businesses have received \$107,000 of those funds. Huntsville's contributions for the first round was \$17,000 and received \$107,000 of funding. He thanked the Town Council for participating in Weber Cares. It is benefitting our businesses.

4. Cyclekart Update - Mayor Truett reported it was a great day. The Cyclekart racers loved the race venue. The residents who attended liked it as well. They are on the schedule for next May. Kelly Wood mailed a check to Huntsville for \$1900.
5. Rocky Mountain Underground Power Line Update - There were citizens asking about burying power lines. Mayor Truett contacted RMP and the cost is about \$20k per home. The cost is too much for the Town to do this. TCM Wendy McKay wanted to know if we got our own contractors if it would be that expensive. TCM Bingham commented this is the cost for just the houses, not the Town lines that run across the streets. TCM Sorenson commented we could have our own contractors do our own trenching. Mayor Truett would like to see if RMP could come and make a presentation to us. TCM McKay wanted to know if there is a grant that could make this happen. Mayor Truett stated that we had 9 power lines go down in Huntsville Town during the last windstorm. Mayor Truett expressed thanks to all the neighbors that helped each other. It is great to live in a place that helps one another.

2. TCM Max Ferre'-

1. Pickleball parking lot - TCM Max Ferre' received bids to fix the parking lot at the pickleball courts. He stated he has checked with Kay and there is not money in the in the pickleball accounts to fix the asphalt. The cost for repair is \$7,000. TCM Wendy McKay stated she met with the bidder and they want to take the whole parking lot out. She doesn't see that the whole parking lot needs to be taken out. There are repairs that need to be done and she will have the company that did the asphaltting come back and fix it.

TCM McKay believes the ally is a problem. Mayor Truett suggested the company that did the work make the repairs needed. If the ally needs to be done, then the TC can look at doing that in the spring.

2. TCM Wendy McKay heard from someone who was looking for a headstone in the Huntsville Cemetery. They were unable to read the map and find the headstone they were looking for. She was wondering if a compass could be added to the map. TCM Ferre' will look into it.

3. TCM Richard Sorenson –

1. The memorial bench has been added to the park by the swing set. Beckki suggested that Richard write this up and put it on our social media. There might be others who might want to take advantage of this.

4. TCM Blake Bingham –

1. The water committee will meet at the end of September. There is not a date yet.

5. TCM Wendy McKay –

1. The history library is starting to do vertical scans for the history papers. As soon as the scanning is done, then they will turn that information over to Weber State and they will create a library.
2. TCM Wendy McKay is starting to work on some drawings and plans for a new Town Hall. Grant possibilities were discussed.

CLOSING ITEMS:

1. **Citizen's Comments** – Mayor Truett talked to the Town Council about a Christmas Party. The Town Council members commented they would like to have a Christmas Party. They want to find a place big enough to social distance. TCM Richard Sorenson volunteered The Mercantile for the dinner. He stated it would hold 150 people. TCM Wendy McKay stated she felt that we could wear masks until we eat.
2. **Approval of the Bills, July 2020. TCM Ferre' motioned to approve the bills for July.** TCM McKay seconded the motion. TCM McKay questioned the Town Council about Brian Clapperton's fee for fireworks. She thought the fee for Brian Clapperton was \$500 and the bills paid him \$300. Beckki will check the minutes. TCM Max Ferre' wanted the Town Council to know that there are voids on the check register because there were paychecks that were lost and had to be reissued. All votes aye. Motion passes.
3. **Adjournment of Meeting. TCM Wendy McKay made a motion to adjourn. TCM Ferre' seconded the motion. All votes aye.**

Beckki asked for a motion to adjourn the meeting and open the closed session. TCM Blake Bingham motioned to adjourn the meeting and move to a closed door session. TCM Richard Sorenson seconded the motion. All votes aye. Motion passes.

Meeting is adjourned at 8:20 p.m.

Beckki Endicott, Recorder

RESOLUTION NO. 2020-11-5

A RESOLUTION ESTABLISHING REWORK/REMODEL FEES

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation duly organized and existing under the laws of the State of Utah;

WHEREAS, the Huntsville Town Council recognizes the need to establish a permit to replace and remodel like kind items, such as furnaces, air conditioning units, water heaters, meters, etc.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF HUNTSVILLE TOWN, the fee for Replacement/Rework Permits be established at the rate of \$100 per permit.

PASSED and ADOPTED on this 11th day of November, 2020.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett				
CM Wendy McKay				
CM Blake Bingham				
CM Max Ferre'				
CM Richard Sorensen				

James A Truett, Mayor

ATTEST:

Beckki Endicott, Recorder



Oct 19, 2020

Contact:

Jeff Hyde and Bonnie Hyde
[Redacted]
[Redacted]
[Redacted]

Off-Premise Beer License Application

Compass Rose Lodge LLC, D.B.A. First Lift Coffee hereby submits application for a Class A Off-Premise Beer Retail License to sell beer on the premises licensed in original containers for consumption off premises in accordance to the Utah Alcoholic Beverage Control Act (Utah Code 32B-7-201) and Huntsville Town Title 5: Business Licenses (5.9-B3-i).

Business conducted under this permit is intended to be sold in First Lift Coffee at 198 S. 7400 E. Huntsville Utah 84317 or as best directed by representatives of the Utah Department of Alcoholic Beverage Control.

Issuance of the license will commence immediately and shall be renewed annually according to Huntsville Town Title 5.

An accompanying Off-Premise Beer Retail License issued by the Utah Department of Alcoholic Beverage Control will be acquired following local consent of the Huntsville Town Authority in accordance to the Utah Alcoholic Beverage Control Act.

Applicant Name _____

Applicant Signature _____ Date _____

Huntsville Town Business License Official Signature _____

State of _____ County of _____ Subscribed
and sworn before me this day _____ of _____, 20 _____

Notary Signature _____

SEAL