

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
February 17, 2022, 7 p.m.
Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
Richard Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Citizens: Dan Deiter, Suzy Dailey, Heather Marvell, Dave Booth, Gina Myrberg, Nate Allen, Todd Meyers, Tony Hill, Jack Walkenhorst, Suzanne Ferre', Max Ferre'

Zoom: Rajan Zed

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by TCM Sandy Hunter.

3-Opening Ceremony given by Rajan Zed, Hindu prayer.

4-Public Comments: There were none.

5-Sheriff's Report: Lt. Ryan. The flock camera is set up at 100 South and the training is complete. The data needs to be uploaded to the system. Lt. Ryan stated the Sheriff's department visited Chula Vista, California to receive training and see a new program (software) call Live 911. Lt. Ryan has been forwarding a daily report to Mayor Sorensen regarding all the calls from Huntsville. Mayor Sorensen asked the TC Members if they were interested in receiving the daily report.

TCM Ahlstrom asked Lt. Ryan who had access to the information of the flock cameras. Lt. Ryan stated they must have a reason to access the cameras. For example, if they receive information regarding a car burglary. There would be information the department collected from the call, for example plate number and time the car went missing. Then they can access the information during a specific period of time. He added that they are working at linking the cameras to other cities because many times burglaries go across cities and counties. It would produce a more coordinated effort.

6-Presentation from Jack Walkenhorst, All West: Jack doesn't have a presentation. He wanted to come after Mayor Sorensen reached out to him regarding the unpaid bills with the water leaks and the equipment stored on the Booth property. He stated he wasn't aware that the bills went unpaid. All West has now reimbursed Huntsville Town for the repairs of the water leaks due to the fiber optic installation.

Jack Walkenhorst stated that ADB has another lot that is located outside of Town. He has talked to ADB and they are planning on moving the equipment before February 28th.

7-Presentation from Nate Allen from Approval Voting: (Attachment #1)

8-Presentation: Review of Quarterly Budget: Beckki stated that she misunderstood the directions from the audit committee. The instruction is for all the Town Council Members to look at the budget quarterly and then ask needed questions to the Treasurer. The report should be sent to the Town Council Members individually. Beckki instructed the Council Members to review the information provided and then get with Sheree if they have questions.

9-Discussion and/or action on approval of the minutes for TC Work Session, January 19, 2022. (Attachment #2) Mayor Sorensen requested the minutes reflect that he believes the Planning Commission term should be something less than five years. **TCM Anderson motioned to approve the amended TC work session minutes for January 19, 2022.** Motion seconded by TCM Ahlstrom. All votes Aye. Motion passes.

10-Discussion and/or action on approval of the minutes for TC Meeting, February 3, 2022. (See Attachment #3) **TCM Ahlstrom motioned to approve the amended minutes for TC Meeting, February 3, 2022.** TCM Anderson seconded the motion. All Votes Aye. Motion passes.

11-Discussion and/or action to list parcel #241200001, corner lot on 100 South 7400 East for sale. Mayor Sorensen stated the Town had an offer on the adjacent lot. The Town Council would like to see the lots developed with a consistent plan. Mayor Sorensen reached out to Ray Bertoli who did the general plan and drawings for the Huntsville Town Square in 2012. He worked with a City Planner to come up with the original plans. TCM Powell stated that the Town Council is going to hold a work session on March 3rd to help solidify the vision for those lots and determine what kind of development they would like to see at that location. **TCM Anderson motioned to approve the listing of parcel #241200001, corner lot on 100 South 7400 East.** TCM Hunter seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

12-Discussion and/or action on approval of excavation permit from CW Lands. (See Attachment #4) Mayor Sorensen stated this item had an approval recommendation from the Planning Commission. It came before the Council at the last TC Meeting on February 3rd. The Town Council tabled the motion to fully discuss the details in a work session. Mayor Sorensen explained the work session had been held before this current Town Council meeting.

Todd Meyers thanked the Town Council for the work session earlier. Todd Meyers stated he would like to modify his excavation permit and divide it into two parts. He would like the Town Council to consider approving the dirt removal and rough grading. In addition, if they come within 300 feet of the Town right-of-way, CW Lands would post the bond for rehabilitation. His plan is to come back to the Town Council within the next month and allow time for additional permits to be granted and a final review done by the town engineer.

TCM Hunter motioned to approve the excavation permit from CW Lands, the Sage, LLC with the following modifications: that the excavation permit will be modified in the notes section to say, “this permit is for importing dirt and rough grading the road and pathway but not within 300 feet of 500 South with a bond.” In addition, 1) If more than 1 acre of land is disturbed a UPDES permit must be obtained through the State storm weather program, 2) Wetlands are to remain undisturbed per the delineation report submitted by CW Lands and conducted by Martin and Nicholson, environmental consultants, dated April 1st, 2020, 3) CW Lands will be excavating at their own risk, 4) CW Lands will provide a performance bond sufficient to restore any rehabilitation before they work within the 300-foot right-of-way.

TC Anderson proposed an amendment to the motion. He proposed the motion reflect the modifications Todd Meyers expressed in his comments to the Town Council at the beginning of this action item; to modify the current excavation permit application to the dirt removal and rough grading.

TCM Powell seconded the motion and the amendment to the motion. Roll Call Vote. All votes Aye. Motion passes and the permit as modified is approved. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

13-Discussion and/or action on revised meeting schedule for Town Council Meetings. Mayor Sorensen would like to propose an earlier time for Town Council Meetings. The concern is that the Town Council has the time it needs once it starts meeting at the library. Beckki also suggested that a work session prior to the meeting might be helpful in moving the executive sessions along. The consensus of the group was to meet in a work session from 6:00 p.m. until 6:45 p.m. The Town Council Meetings would start at 6:45 p.m. **TCM Artie Powell motioned that due to sale of the Town Hall and the necessity of holding the Town Council meeting in the library starting in April, that the Town Council hold a work session starting at 6:00 p.m. and running until 6:45 if necessary and then starting the Town Council Meetings at 6:45 p.m.** TCM Hunter seconded the motion. All votes Aye. Motion passes.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

14-Discussion and/or action on approval of ARPA funds for the Children's Justice Center. The last Town Council meeting Rod Layton, from the Children's Justice Center asked for some of the ARPA distributed to Huntsville for construction of a new center in Ogden. Huntsville Town has received \$38,000 and will receive a total of \$75,000. The Children's Justice Center is asking for a total of \$7,500. TCM Hunter asked about using the rest of the funds for the water lines. Beckki will get the description for the use of the ARPA funds. **TCM Ahlstrom motioned to approve the \$7,500 of our ARPA funds to go to the Children's Justice Center.** TCM Anderson seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

15-Discussion and/or action on funds for the lighting update at the maintenance shed. **(Attachment #5)** Mayor Sorensen described a program offered by Rocky Mountain Power to update the lighting in the Town Maintenance Shed. RMP will pay 75% of the costs to update the lighting. The total cost to the Town is \$904.35. The estimated cost savings over the year is \$913.00. **TCM Ahlstrom motioned to approve \$904.35 to pay for cost of upgrading the lighting at the Town Maintenance Shed.** TCM Hunter seconded the motion. Roll Call Vote. All Votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

16- Discussion regarding power outages at Rocky Mountain Power. TCM Anderson asked if there was a way to put off the many power outages that we have recently experienced. TCM Hunter stated that she had spoken with a supervisor at RMP. Beckki went over the roadblocks

she has experience with RMP doing city clearances for remodels and new homes. TCM Powell offered to provide some assistance if needed.

17-Discussion on the appointment for the Uintah-Huntsville Justice Court Judicial Nominating Commission. (See Attachment #6) Mayor Sorensen told the Town Council that the judge serving the Justice Court in Uintah has retired after many years. They have asked that Huntsville have two volunteers serve on the selection committee for a new judge. Mayor Sorensen has given them the name of TCM Kevin Anderson and TCM Sandy Hunter.

18-Discussion on convening the water board. Huntsville has received a request to vacate an easement in the Falcon Crest Subdivision. The easement might have value to the Town. Ron will get the board together to discuss the issue.

19-Discussion on electrical panel on the sale of the Town Hall. Mayor Sorensen stated the inspection of the Town Hall went well but the electrical panel needs to be replaced. Huntsville is reducing the price on sale to accommodate the \$2500 cost of replacing the panel. The work will be done next week. In addition, the closing date for the sale has been moved to March 23. We will be able to stay in the building until April 1st.

20-Secondary Water Metering. TCM Kevin Anderson gave an update on the requirement to meter secondary water systems. They are in the middle of the legislative session. There is a bill that is now being considered that is even more stringent. Beckki stated the Utah League is not supportive of the bill. It is HB242. There are no exceptions or exemptions for small systems.

21-Forest Service Update. TCM Hunter would like to see how the Forest Service is doing on the update of facilities at Pineview. She would like to see if we can reach out to Sean Harwood.

22-Plants for the intersection at Huntsville Square. TCM Hunter wanted to know about the plants going into the planters. Mayor Sorensen stated that we held \$10,000 from the payment to pay for plants to finish the planters. She would like to see a committee formed to take care of the beds on an ongoing basis. TCM Powell is concerned about the plowing of that intersection.

23-Update on the 4th of July. He is working on the plans for the 4th of July. TCM Powell is also in charge of the Town Clean Up. He would like to discuss that at the next Town Council meeting.

24-Citizen Comments: **Gina Myrberg** wanted to let the Town Council know that Jack Walkenhorst is working with Gina and Dave Booth in getting ADB equipment off their property. They should be able to clear off the property by February 28th. Gina stated that it was only their intention to help the Town. ADB misrepresented themselves and brought more equipment than was promised. She hopes that this miscommunication doesn't hurt their reputation with the Town. Both Gina and Dave would like to work with the Town in the future in developing their lot.

Suzanne Ferre' wanted to report that there are several streetlights that are out in Town. She suggested and asked if she identifies the poles if someone could help her report them to Rocky

Mountain Power. Beckki stated there is a site online on the RMP website. If she gets the pole numbers, Beckki could submit for the lighting. She really would like to see additional lighting at the Post Office and then at this corner where the Town Hall is at 7300 East and 200 South.

26-Approval of the Bills, January 2022. **TCM Sandy motioned to approve the bills from January 2022.** TCM Anderson seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

25-Adjournment of Meeting: **TCM Sandy Hunter motioned to adjourn the meeting.** TCM Ahlstrom seconded the motion. All votes Aye. Motion passes.

Meeting is adjourned at 9:09 p.m.



Beckki Endicott, Town Clerk

Approval Voting for Huntsville

Simplicity, Security, Clear Winners



What is Approval Voting?

- Vote for all candidates you support (not limited to only one)
- The candidate with the most votes wins

Plurality Voting

PLANTSVILLE BALLOT (VOTE FOR ONE)	PLANTSVILLE BALLOT (VOTE FOR ONE OR MORE)
MS. BLUEBERRY <input type="checkbox"/>	MS. BLUEBERRY <input checked="" type="checkbox"/>
MR. PEACH <input checked="" type="checkbox"/>	MR. PEACH <input checked="" type="checkbox"/>
MR. SQUASH <input type="checkbox"/>	MR. SQUASH <input type="checkbox"/>
MS. APPLE <input type="checkbox"/>	MS. APPLE <input checked="" type="checkbox"/>

How Would Approval Voting Be Used in Huntsville?

Race	Old Ballot Instructions	New Ballot Instructions
Mayor	Vote for one	Vote for all you support
2 Open Town Council Seats	Vote for two	Vote for all you support

Why Approval Voting?

- Simplicity
- Secure, transparent, easily audited
- More expressive for voters
- Less candidate strategy
- Limits vote splitting and spoiled elections
- Clearer winning mandates
- Higher voter satisfaction with consensus winners

Approval Voting
Support your favorites

Alice	<input checked="" type="checkbox"/>
Bob	<input type="checkbox"/>
Carey	<input checked="" type="checkbox"/>
Drew	<input checked="" type="checkbox"/>
Edith	<input type="checkbox"/>
Frank	<input type="checkbox"/>

Simplicity

Approval voting is an extremely simple method for everyone involved

- The City
 - Very little voter education needed (less than with Ranked-Choice Voting)
- Candidates
 - Simple strategy: appeal to as many people as possible
 - No need to explain the voting method
- Voters
 - Simple ballot instructions
 - Fewer spoiled ballots
- The County
 - No new software required
 - Ballot size unchanged
 - Elections remain precinct summable

Administrative Ease and Security

- Precinct summable unlike other alternatives
- The county clerks have stated approval voting is the only alternative that “has an audit trail they are comfortable with”
- No increased cost of administering elections
- Voter education is extremely cost efficient

SLC Costs	Ranked Choice	Approval Voting
-----------	---------------	-----------------

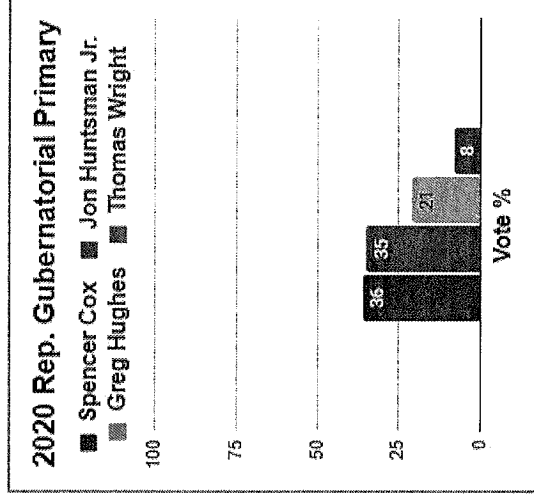
Voter	\$283,600	\$94,533
Education		

Estimated totals based on SLC

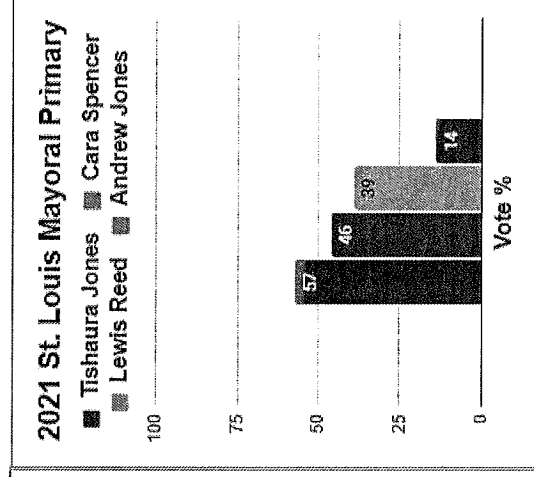
Higher Voter Satisfaction

- Approval Voting works better than plurality with crowded races
- Higher winning percentage gives winner stronger mandate to lead
- Shows true levels of support for each candidate
- Favors candidates with broad-based support

Plurality Election



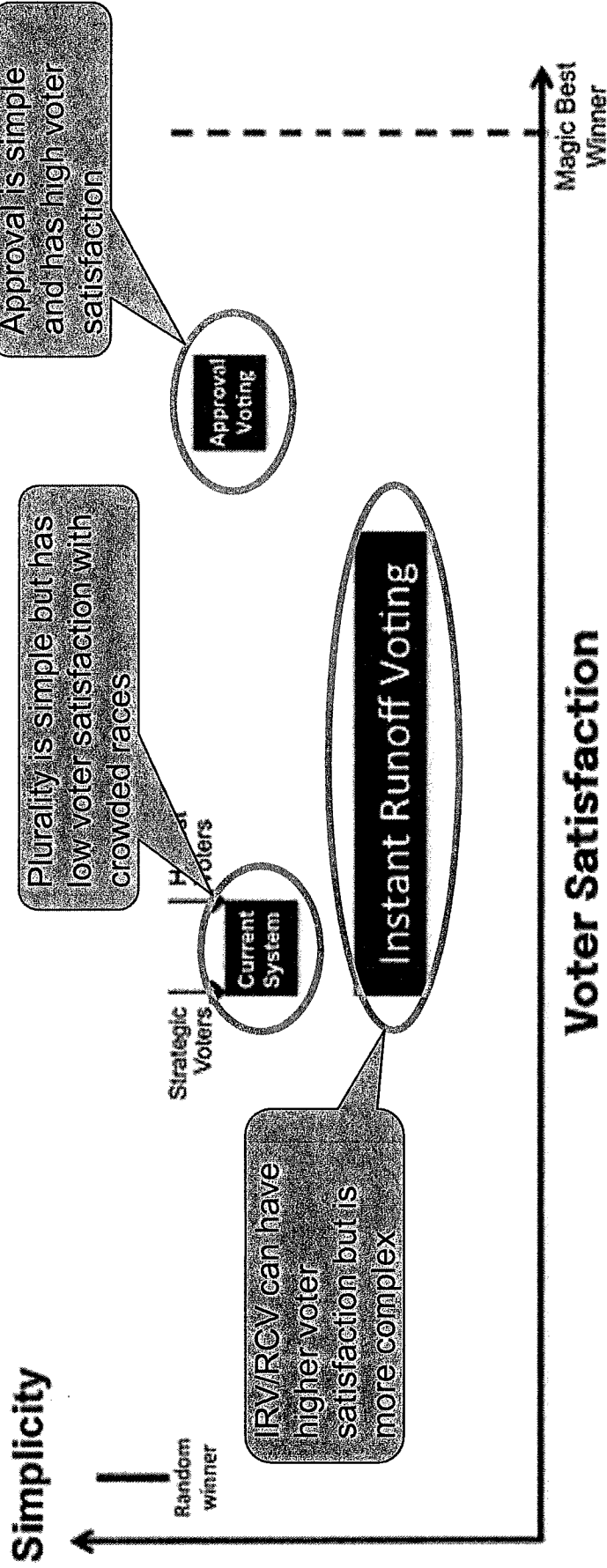
Approval Election



Voter Satisfaction

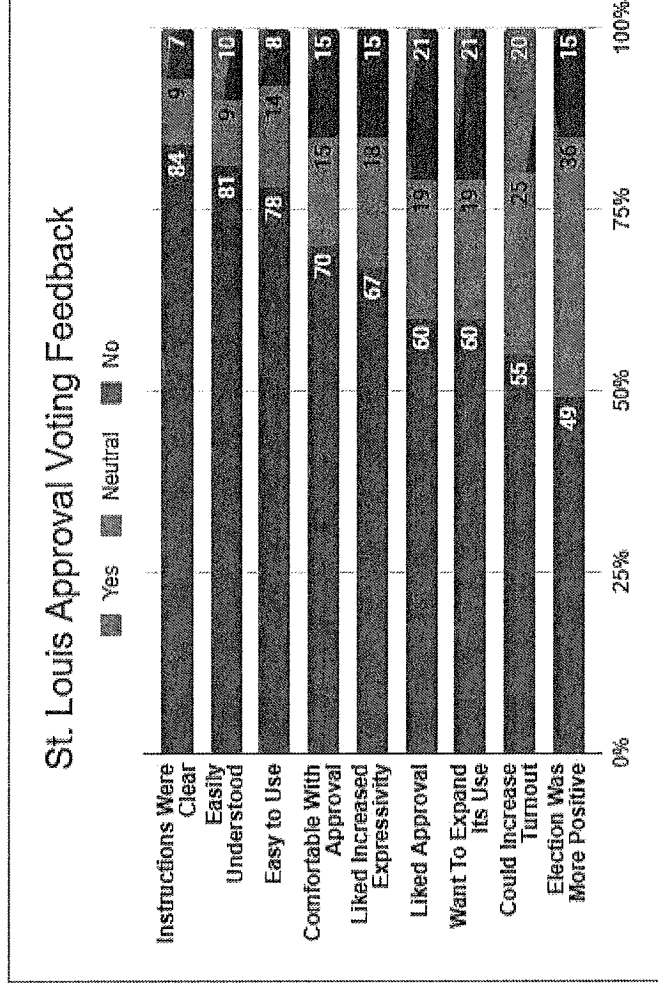
Based on computer simulation with 5 candidates and 200 voters

Warren D. Smith, 2000



Where has Approval Voting been used?

- International Elections
 - Papal Conclaves
 - Venice, Italy
 - Greek Legislature
 - UN General Secretary
- US Elections
 - Fargo, ND
 - St. Louis, MO



Comparison of Voting Systems

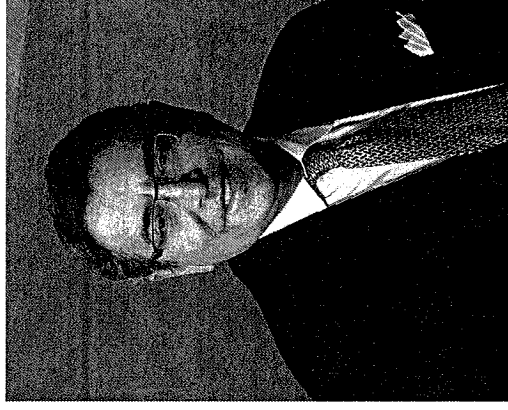
	Current System	Approval	Ranked Choice
High Winning Percentage	No	Yes	Yes
Voter Satisfaction	Low	High	Moderate
Ballot Spoilage	Moderate	Low	High
New Voting Software	No	No	Yes
Ballot Size	Small	Small	Large
Counting Complexity	Low	Low	High
Precinct Summable	Yes	Yes	No
Voter Education	Low	Moderate	High

HB395

- Rep. Robertson (Provo) is sponsoring a bill that would allow cities to use Approval Voting
- If this sounds like something you would consider trying in 2023, please write a letter to your legislators and the Gov. Ops. Committee letting them know



Representative Waldrip



Senator Johnson

Questions?

WORK SESSION—January 19, 2022

Minutes of the Huntsville Town Council Work Session, Wednesday, January 19th, 2022 at the Huntsville Town Hall, 7309 East 200 South. The purpose of the work session was to discuss making changes to the Planning Commission and Appeals Authority structure by amending the Town Ordinances.

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Zoom
Artie Powell	Council Member	Zoom
Beckki Endicott	Clerk/Recorder	Present
William Morris	Legal Counsel	Excused

Citizens:

Mayor Sorensen opened the meeting and wanted to start with some brief history. He stated when Bruce Ahlstrom was appointed to the Town Council, Bruce wanted to suggest Rod Layton be appointed to the head of the Appeals Authority. Mayor Sorensen had spoken with our attorney, Bill Morris, about heading a different direction and selecting a former ombudsman, Craig Call, to settle the Appeals. Craig Call is the law partner of Kevin Anderson, Town Council Member, making this a conflict of interest. Mayor Sorensen also had some ideas about the Planning Commission, so he reached out to Attorney Morris to draft some ordinance changes. Attorney Morris has been recommending the Planning Commission be changed to a Land Use Authority for several years now.

Mayor Sorensen recommended to Attorney Morris:

- 1) The term of a Planning Commissioner be changed to 4 years. It is currently 5 years.
- 2) The Planning Commission Chair be appointed in 1-year terms, with the opportunity to be reappointed.
- 3) Get rid of the alternate position on the PC
- 4) Make Quorum the majority of the those in attendance live or virtually

Attorney Morris drafted the changes and sent it to Beckki. **See Attachment #1.**

Mayor Sorensen suggested that he would like to see the term changed because it is difficult to get residents to serve the whole five-year term. Currently, it is longer than the Town Council's term. Mayor Truett has suggested previously that it would be a good tool to bring new residents into the Planning Commission in preparation to serve in elected office.

The Planning Commission Chairman has served in perpetuity. However, the Weber County Planning Commission and the Ogden Valley Planning Commission rotate the chair position

annually. A lot of business leader boards also rotate this position. Weber Fire Board rotates every year.

Alternates were originally written in the code because the PC was having a hard time getting a full quorum at their meetings.

Sandy Hunter agreed that the alternate is not needed. If there are five on the Town Council, mirroring that in the Planning Commission with five members sounds reasonable. Her definition of a quorum is three members. With her leaving the PC, this would leave one position open. After some thought, Sandy commented that when she recruits residents to the Planning Commission, she tells them if they feel like they can't serve five years, they can resign. She expressed that this might not be the best way to entice people to serve. As far as the chair position term of a year, she would like to see the wording changed so a year would be the term, but reappointment could be considered with no time limit.

Sandy recounted that Rex Harris served as the Land Use Coordinator for some time and went through the application process for a Land Use Permit with residents. The current drafted ordinance calls for that position again, unless it is a subdivision of 5 or more lots. Sandy would like the number downsized to 3 lots but could see that position of Land Use Coordinator or Land Use Authority take the burden off the Planning Commission. She stated if Huntsville didn't have that position, the Planning Commission is the Land Use Authority, and they would have to sign off on the Land Use Permits. Sandy likes the wording in the powers and duties section that refers to the State Code. She can see how some of these changes would be good for Huntsville.

Artie Powell stated he appreciated the history of how the changes came to be and it gives him some additional perspective. He stated there are changes in this code that he doesn't agree with and couldn't go along with. He believes that one-year terms are unreasonable because it takes a considerable amount of training to understand Land Use.

Attorney Bill Morris entered the meeting at 7:20 p.m.

Artie continued with his comments stating he does not understand the problems with the Planning Commission and the Variance Board to justify the significant changes in the proposed draft ordinance. He suggested that we set this ordinance aside and talk about what the problems are.

Attorney Morris reviewed the ordinance starting with page two. He cited that every year the state legislature is seeing bills that take away land use authority from the Towns and Cities because the process is slow. Attorney Morris would like to see Huntsville streamline its application process for simple things. The state requires us to have a Planning Commission, but the community can decide how it looks. This is the board that hears from the residents.

Another problem Huntsville has is that the Planning Commission often wants to get into areas of government that are not within their scoop of power. Attorney Morris included more specific powers and duties in the ordinance to clarify the scoop for the Planning Commission. He gave the example of road projects. Last year the Planning Commission wanted to have say in a road project that was in the prevue of the Town Council. The Town Council oversees public roads. He stated that the Planning Commission should oversee Land Use Permit, Conditional Use Permits, Subdivisions, Zoning, and Re-zoning Ordinances. They should be focused on these five things.

Attorney Morris stated there has been constant conflict between the TC and PC and he is seeking to improve that relationship. He also commented the Town Council would not be involved in the Conditional Use and the Subdivision process. It delegates that authority to them and removes the conflict between the committees.

TC Member Kevin Anderson asked if the Town Council could reserve the right to review those Conditional Uses and such if they wanted. He went on to explain that if the Planning Commission was a recommending body only, he would not like to see the deciding power taken away from the Town Council and make the Planning Commission something it wasn't intended in the first place. TCM Anderson would not like to see the Town Council give up the power that it has traditionally had.

Attorney Morris explained the Town Council would retain that power in the legislative process with ordinance changes, zoning changes and the subdivision over how many lots the Town Council decides. He further explained that many cities are turning over the quasi-judicial duties and focusing on the legislative process. Attorney Morris stated the Planning Commission is governed by the ordinance and making decisions based on the ordinance. The Town Council is the legislative body and establishing the code the Planning Commission is basing their decisions on. If the Planning Commission makes a bad decision, it would go to an Appeals Authority who have experience making decisions based on the ordinances. The appeal would not go to the Town Council.

TCM Anderson reiterated that he is not arguing against having a Land Use Authority or Appeals Hearing Officer, he would just like the Town Council to retain the power to hear a Land Use case if it chooses to. If the Town Council does not want to review it then they would not be incumbered by it. Attorney Morris will come up with some language in the proposed ordinance that will allow the Town Council to choose the hear the cases it chooses to hear.

Sandy Hunter asked Attorney Morris who he was thinking about when writing the position of Administrative Hearing Officer. Attorney Morris responded the position was up to the Town Council but could see a resident who is trained in law, engineering or surveying that could come in and get paid as a side job. Once a month, they could come in and meet with Beckki who could make a record of findings and decide. If the decision is contested, it would go to the Land Use Authority (the Planning Commission) and then to the Appeals Authority.

TCM Artie Powell asked about the qualifications for the Administrative Hearing Officer. He suggested some additional language changes. TCM Sandy Hunter stated that it would just take someone who was familiar with Huntsville's Title 15.

Attorney Morris asked about changes in the membership section of the proposed ordinance. TCM Bruce Ahlstrom suggested the PC be 5 people. TCM Hunter agreed. TCM Hunter suggested the term on the PC should be two years. TCM Hunter added that everyone could be reappointed. TCM Powell would like to see the term by 3-5 years. TCM Hunter stated it is difficult to find those who will serve for 5 years. TCM Anderson also explained that 4-5 years is too long, and a shorter term allows more service on the committee creates a pool of experience for elected office as well.

TCM Sandy Hunter suggested the Town Council meet with the Planning Commission to go over the changes.

There was discussion on appointment terms. TCM Ahlstrom suggested that the terms be two years and expire together so that we don't lose track of the terms. Mayor Sorensen would like to stagger the terms to have more continuity on the Planning Commission. Attorney Morris suggested he will work on the language, but it would be easier for Beckki to track the terms if they coincided with each other.

Attorney Morris asked about adjustments to the removal process in the new ordinance. The proposed ordinance calls for removal by the mayor for cause. TCM Powell was concerned about this and wanted to be able to take personalities out of the process. TCM Kevin Anderson suggested the language of "a majority of the Town Council for cause." He suggested that would take out some of the personality conflicts and not be an invitation for litigation.

The presiding officer section allows for the Planning Commission to pick their own chair. That chair will serve for a year and get passed to another person. Attorney Morris suggested this would give everyone the opportunity to gain leadership experience. TCM Hunter liked the idea of the PC electing their own chair. She would like to see the chair have the ability to be reelected every year if it is the desire of the PC. TCM Artie Powell would like to see the vice-chair take that position. Then the vice-chair would be elected every year. However, he would defer to Sandy as well. TCM Ahlstrom can see advantages and disadvantages as well. By consensus Attorney Morris will make the change to have the chair elected every year without restrictions. This reflected TCM Hunter's ideas about this position.

There was a discussion about reimbursement and per diems. There currently is no reimbursement for the Planning Commission and per diems are not established. Kay Larrison is currently working on the policy and procedure manual which would address these issues.

There was a lot of discussion on whether to keep the Appeals Committee as is. Beckki explained that she has had Appeals Members who have asked to get rid of the Appeals Committee. Members have a hard time deciding for childhood friends. TCM Powell stated he is concerned over cost to the Town. Attorney Morris stated he would budget \$1000 for the year. He also confirmed that this cost could be charged to those making the appeal. TCM Powell stated he recognizes the problems and people do not want to make these tough decisions; however, the variance board must follow the Town Code. The conditions to grant a variance are very difficult and most residents do not come prepared to present their case for a variance. TCM Ahlstrom would like to see the same structure. Mayor Sorensen expressed what a difference it has made to have an outside attorney and engineer. It gives the Town a different perspective.

TCM Anderson stated the disadvantage is cost. It can get very expensive if a developer needs an extensive appeal. The cost could be \$10,000 to \$20,000 if the case is a high-profile case. Another disadvantage is that the appeal authority doesn't understand the Town as well as the residents.

Attorney Morris suggested having a resident appointed as the Appeal Authority and have an attorney hired to represent that appeal authority member/resident. The attorney could be a deputy attorney from Weber County. The resident makes the decision, but the attorney will write up the decision.

TCM Anderson would like to see the same language in 15.5.030 as currently drafted in 15.5.020 which states that “the mayor by the advice of the Town Council will establish an Appeal Authority.” This would give the Town Council additional options as they move forward.

Attorney Morris asked the Council about the qualifications for the variance board. TCM Powell stated he did not see how relevant the same qualifications were for the Appeal Authority as the Administrative Hearing Officer.

TCM Anderson stated he had some concerns with paragraph 6. There are some questions he has about the applicant being notified and having a specified time for an Appeal. He is concerned with the second sentence in paragraph 6. Attorney Morris stated the Planning Commission has not sent out notice of action letter in the past. He was trying to find a way to work around this practice. The Planning Commission needs to make a written decision so that they can have a time specified for appeal. TCM Anderson would also like to see an appeal application where the applicant must meet a certain standard for the variance or appeal.

There are additional edits on the ordinance that TCM Powell sent to everyone.

TCM Ahlstrom had questions about the disclosure statements for the Town Council. He is wondering how detailed the disclosure needs to be. Beckki clarified that he should disclose any financial conflict that TCM Ahlstrom could foresee. She gave an example of The Huntsville Mercantile for Mayor Sorensen’s business.

Secondary Water Metering is a mandate that was passed in 2019. TCM Ahlstrom stated we have a small system that does not have any debt. The expense of metering would be devastating to the secondary water company. He would like to send some letters to the legislators. Beckki suggested they put this on the Town Council agenda to discuss the matter.

Mayor Sorensen wanted to reiterate to the Town Council that he is concerned with division between residents in Town and between the Town Council and Planning Commission. He wants to make sure that everyone is doing their best to make efforts to unify the Town.

TCM Ahlstrom made the motion to adjourn. TCM Anderson seconded the motion. All votes Aye.

Meeting adjourned at 8:40 p.m.

Beckki Endicott, Clerk/Recorder

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
February 3, 2022, 7 p.m.
Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
Richard Sorensen	Mayor	Zoom
Bruce Ahlstrom	Council Member	Zoom
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Citizens: Rod Layton, Sgt. Greenhall (sp)

Zoom: Jared Andersen, Todd Meyers

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Rod Layton.

3-Opening Ceremony given by TCM Artie Powell.

4-Public Comments: There were none.

5-Sheriff's Report: Sgt. Greenhall reported that Lt. Ryan is out of Town. He had nothing to report. TCM Artie Powell asked about the increases that are being reported for the next Sheriff's contract. **(See Attachment #1)** Mayor Sorensen talked about releasing the preliminary report to the Town Council. TCM Powell would like to discuss the increases in the contract and suggested they set aside some good amount of time to discuss it.

6-Presentation from the Children's Justice Center: Rod Layton. The Children's Justice Center investigates child abuse cases. They have onsite specialist and medical experts onsite at the CJC. They meet with a team of investigators on a weekly basis to through the cases on a case by case basis. They offer services to all those that need it and end up prosecuting 20% of the cases they receive.

The CJC has seen a huge jump in cases. They are finding that children will report abuse cases about 18 months following the abuse. It is anticipated with COVID there will be even more cases. In 2021 they processed 800 cases. The facility looks like a house in order to make the children more comfortable. They have outgrown their facility. They would like to build a new home.

Two years ago, they purchased land. In 2021, ARPA grant money became available to them. ARPA stands for American Rescue Plan Act. It is federal money given to every community to improve and restore infrastructure. Rod stated this project fit with the ARPA guidelines. They approached Weber County for some of the money the county received. Weber County granted the CJC \$1 million with the condition that the communities served by the CJC contribute a

portion of the monies they received in their communities. The CJC came up with a formula. The Huntsville share would be approximately \$7,500. **(See Attachment #2)** It is difficult if not impossible to identify all the Huntsville cases that are sent to CJC from the Huntsville area because of Pineview and the amount of sexual abuse cases reported from the beaches. The CJC is charging the minimum amount to Marriott-Slaterville, Uintah and Huntsville Town.

Rod is not sure what Weber County will say regarding their grant if the communities vote not to give them funds. The plan is for the municipalities to contribute a total of \$1.5 million and for Weber County to contribute another \$1 million. If the CJC doesn't collect the \$1.5 million, he is not sure what the reaction will be from Weber County and whether they will qualify for the rest of their funds. Rod stated he is not looking for action tonight. He will let the town discuss. The CJC is raising 2.5 million in private donations, and they are collecting \$2.5 million from municipalities that the CJC serves. They need a commitment by the end of May 2022.

Beckki questioned whether Huntsville received funds from ARPA. Rod commented that all communities should have received a portion. Beckki emailed Sherree Evans and asked her about the ARPA funds and Sherree did not know about the funds. Jared Anderson commented that Huntsville's portion should have been \$78,000. Beckki emailed Kay to ask her about the ARPA money. Kay responded that Huntsville Town received approximately \$75,000 in August or September. Huntsville used the funds to match in a grant request for a water line installation out to Cemetery Point. The Utah State grant request was denied. Beckki stated she would investigate where the grant money is located.

Mayor Sorensen supports the efforts of the CJC and would be happy to give them \$7,500 when they are able to locate the funds they have received.

7-Discussion and/or action on approval of the minutes as amended for TC Meeting, January 4, 2022. (Attachment #3) TCM Sandy Hunter motioned to approve the Town Council Minutes for January 4, 2022. TCM Kevin Anderson seconded the motion. All votes Aye. Motion passes.

8-Discussion and/or action on approval of the minutes as amended for TC Meeting January 20, 2022. (Attachment #4) TCM Bruce Ahlstrom motioned to approve the Work Session Minutes for November 16, 2021. TCM Kevin Anderson seconded the motion. All votes Aye. Motion Passes.

9-Discussion and/or action on excavation permit for CW Lands. (Attachment #5) Todd Meyers explained that an excavation permit in Huntsville needs approval from both the Planning Commission and the Town Council. Todd stated that an excavation permit is needed to connect to the water line and dig in the right of way. By connecting the water lines in the right of ways, CW Lands can start the improvements while they are waiting on the well monitoring.

Mayor Sorensen clarified that CW Lands was just connecting the water lines. Todd responded that they would extend the water line the length of road and do all the trenching that the utilities will require. Mayor Sorensen asked if CW Lands was going to restore Huntsville's right of way

after they were done excavating. He also asked if they were going to connect the water line the full length of the property. CW Lands confirmed they were going to connect the full water line.

TCM Anderson asked about the scope of the excavation permit. The application for the permit states that CW Lands will be installing utilities and grading for the Sage Development. TCM Anderson commented that it doesn't seem that the scope is limited on the permit application. He is wondering how broad the excavation and digging will be and what it will cover.

Sections 17.6 of the Huntsville Code covers restrictions and conditions with regards to the excavation project. Sections 17.7 of the Huntsville Code covers the rehabilitation plan that would delineate all phases of the excavation plan between now and June 30, 2022. TCM Anderson asked Todd if the phases and rehabilitation plan have been submitted and all the items in sections 17.6 and 17.7 addressed and approved with our engineer, Jared Anderson.

Jared Anderson addressed these questions. His understanding from Todd Meyer was that CW Lands wanted to move materials on their own property. Jared didn't review the permit for the purpose of excavation in the Town right of way. He stated that if CW Lands wanted to excavate in the Town's right of way, there would need to be a review with the requirements in 17.6 and 17.7. In addition, there would need to be approval on the final drawings for the water line design. Jared stated the water lines would need to be approved by Gary Probasco and the bond would need to issue. He turned the time over to Todd to describe the excavation project.

Todd stated that Weber County allows road improvements once the preliminary approval is done. Huntsville Town requires an additional step of approving an excavation permit. As far as bonding goes, that is a requirement of any project when you are working in the right of way. The plans from CW Lands is build at their own risk and build to the design of the improvement plans that were submitted with the application. He stated this application was submitted on December 7th. These were the same plans that were submitted in preliminary plat. The only difference is that this December 7th, 2022 application was submitted without property lines or future plat lines. They are not requesting platting tonight.

Jared Anderson addressed the Town Council. He stated that he did read the application and he did not realize CW Lands was going to be building everything. He does understand that CW might be allowed to build at their own risk. However, the water line structure needs to be approved both for secondary and culinary water lines. There will also be requirements throughout that process of building; for example, inspection and compaction testing. Jared stated if they want to construct the improvements, CW Lands will need approval from those owners who will be taking over that infrastructure.

Todd Meyers responded that he expected to have inspections on the infrastructure and that is why they submitted full plans five months ago. Mayor Sorensen asked what CW Lands what their plan for secondary water was. Todd replied they are working with Rex Mumford and Huntsville Irrigation. TCM Bruce Ahlstrom asked if the entire road would be constructed. If so, he wondered if they had submitted the plans and permits to UDOT for the road at 100 south. Todd stated they have been working with UDOT.

Jared repeated that now that we know that CW Lands is going to construct the water lines and utilities, they will need approval from all the entities that will take ownership of those utilities once they are constructed. Todd apologized for not submitting the plans to Gary Probasco for water line approval. He assumed the Town would take the plans to all the people needed to approve them. Todd stated he would be happy to submit them to Gary. Mayor Sorensen confirmed with Todd that we had received the water line plans months before. Jared stated he would need to review the plans for a final review, and he would go over the plans with Gary as well.

Mayor Sorensen asked Jared what he would like to recommend to the Town Council with regards to a motion tonight. Jared explained when he received the application, his understanding was they were going to grade but not install the road and utilities. He stated at this point he needed to do a final review on the project.

Todd Meyers explained his hope was to have homes under construction by August 2022. Right now, he would like to construct the utilities and road while waiting for the well monitoring. He would like all of his plans reviewed because he wants to do it all. He believes Weber Morgan Health will take until the middle of May to finish the well monitoring. From that time the Planning Commission will need 35 days for final plat. At that point it will be late June. Town Council will have the final approval of the plat in July. He understands that this is at their own risk. He would like to see road improvement construction in March.

Jared Anderson stated that he is happy to do a final review but wants to check with Bill Morris and make sure this is proceeding according to the Huntsville Town code. In addition, all of these recommendations will be conditioned upon approval from the Planning Commission and Town Council.

TCM Anderson commented there are many loose ends that need resolution. He is recommending a motion to table and schedule a work session where Todd, our Attorney, the Town Council and Jared could come to the work session. He recommends that we spend the time needed but be mindful of Todd's schedule.

TCM Anderson motioned to table the action on an excavation permit for CW Lands while scheduling a work session to address the details of the excavation. After the work session a Town Council Meeting will be held to take action on the excavation permit for CW Lands. Motion seconded by TCM Bruce Ahlstrom. Discussion was made as to a date available to all parties. The time decided for the work session is Tuesday, February 15th at 6 p.m. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayer Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

10-Discussion and/or action on approval of letter sent to Governor Cox on secondary metering. Beckki apologized for not having the letter ready for signing. She realized that the Town Council Members were in various places this week. Beckki suggested that the Town find an advocate or at least someone to give them information regarding the adjustments to secondary metering at the legislature this year. She has called the ULCT but hasn't received a call back yet. Beckki will go ahead and prepare the letter to Governor Cox for signatures. TCM Powell will follow up with John Johnson. **TCM Ahlstrom motioned to accept the letter as written changing the heading and names addressed to.** TCM Anderson seconded the motion. All Votes Aye. Motion passes.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

11-Discussion and/or action on purchase of copier for Town Office. (Attachment #6) Beckki went through the talking points on the options for an office printer. The new printer that is quoted at \$4300 and the maintenance costs are lower. There was an option of a used printer for \$3600. Mayor Sorensen stated that he has talked to Sheree and there is some room in the budget. Lewis Johnson, president of the secondary water company, stated that the waterworks would front us the money interest free over time. We receive money from the waterworks company for billing every month and we could credit them. Mayor Sorensen stated this is a generous offer. Mayor Sorensen motioned to approve up to \$4500 for the purchase of a new copier. TCM Hunter seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

12-Update on RAMP EZ grants. Mayor Sorensen stated that RAMP takes applications for EZ grants for items up to \$2000. The deadline is March 25th. He would like the Town Council Members to look at their departments and see if there is need for some items that would fit into the criteria for the EZ grant.

13-Update on the Sale of the Town Hall. Mayor Sorensen reported that the inspection for the building is tomorrow, February 4th. The purchase looks promising. The closing date is March 10th.

14-Future Work Sessions. Mayor Sorensen would like to schedule a work session where the Town Council could lay out a vision for the Town in the coming years. He would also like to talk

about the revisions to the Planning Commission Ordinance. He would like this to happen in the middle of March. TCM Powell suggest polling the needed parties.

15-Update on All West. Mayor Sorensen stated that he and TCM Anderson met with Dave Booth and Gina Myberg. They have been working with ADB and All West to have the equipment moved off the property by February 28th. Jack Walkenhorst from All West has promised to pay the reimbursement of the water line repairs.

16-Contract with Pepsi. TCM Powell commented that he was surprised to see that the address on the contract was in Wyoming. Mayor Sorensen gave a short history of the Pepsi contract. TCM Powell stated the contract is for 5 years. He would like the contract to be with someone local. Mayor Sorensen confirmed that this is through the Pepsi plant in North Ogden.

17-Update on a Masterplan. Beckki shared a document that was drawn in 2012 of the Town Square. The new town hall was drawn there, and intersection design is like the one we just constructed. **(See Attachment #7)**

18-Citizen Comments: TCM Artie Powell asked if the design was set. He would really like to see the design or aesthetic be like a schoolhouse. The history of that lot supports that idea.

19-Adjournment of Meeting: **TCM Sandy Hunter motioned to adjourn the meeting.** TCM Anderson seconded the motion. All votes Aye. Motion passes.

Meeting is adjourned at 9:19 p.m.

Beckki Endicott, Town Clerk

HUNTSVILLE TOWN
APPLICATION FOR EXCAVATION PERMIT

APPLICANT ADDRESS 1222 LEGACY CROSSING BLVD #6
APPLICANT CONTACT TODD MEYERS FOR CW THE SAGE LLC
APPLICANT PHONE 801-520-4072 APPLICANT FAX _____
CONTRACTOR NAME _____
CONTRACTOR ADDRESS _____
CONTRACTOR PHONE _____
CONTRACTOR CONTACT _____
CONTRACTOR FAX _____
PROPERTY OWNERS NAME CW THE SAGE LLC
PROPERTY OWNERS PHONE 801-520-4072
JOB ADDRESS NEC OF HWY 39 + 500 SOUTH TO 100 SOUTH

DATE CONSTRUCTION TO BEGIN FEB 15TH, 2022
DATE TO BE COMPLETED JUNE 30TH, 2022
LENGTH OF EXCAVATION 500 SOUTH TO 100 SOUTH WIDTH OF EXCAVATION _____
DEPTH OF EXCAVATION PER UTILITY COMPANY SPEC TYPE OF LINE UTILITIES
METHOD OF INSTALLATION _____
PURPOSE OF EXCAVATION: UTILITY INSTALLATION AND GRADING FOR THE SAGE DEVELOPMENT.

NOTES:

SIGNATURE OF APPLICANT Todd Meyers
DATE 12/7/21

PERMIT APPROVED BY _____
DATE _____
PERMIT FEE _____
PERMIT NUMBER _____

Beckki Endicott
Town Clerk
P.O. Box 267
Huntsville, Utah 84317

December 8, 2021

Beckki Endicott,

Please find attached an application for an excavation and grading permit. Town Code 15.25.1.7 B. permits grading and excavation following preliminary subdivision approval when in compliance with Title 17 Excavation.

B. Grading Limitation. No large-scale excavation, grading or re-grading, as determined by the Huntsville Town Planning Commission or the Huntsville Town Council shall take place on any land for which a preliminary subdivision plan has been submitted until such plan has been given preliminary approval by the Huntsville Town Planning Commission and then only in accordance with the Huntsville Town Excavation Title. Preliminary Plan approval is required for any subdivision that requires new road improvements or engineering plans.

Title 17 allows the Planning Commission up to 60 days to make a recommendation to the Town Council. I am asking that Planning Commission make their recommendation during their January meeting and then receive their final consideration at the following Town Council meeting.

17.8 Approval of Excavation and Rehabilitation Plans

A. The Huntsville Town Planning Commission shall consider the excavation and rehabilitation plans and all data and information pertaining thereto and shall have sixty (60) days in which to make a recommendation to the Huntsville Town Council.

B. The Huntsville Town Council may approve or disapprove the proposal. If approved, the Huntsville Town Council shall instruct an enforcement official to issue an "Excavation Permit" which shall state any conditions or limitations to be imposed. If disapproved, the Huntsville Town Council shall indicate its disapproval in writing to the applicant with reasons, therefore.

The construction plans for this application are the same as the improvement plans that were previously submitted for the Sage development but without the lot lines. We understand that approval of this permit is separate from the approval required to plat or subdivide the property. Furthermore, and in anticipation of approval by the Huntsville Town Council and issuance of the Excavation Permit, CW the Sage, LLC, desires and is willing to complete its excavation and related activities at-risk and fully acknowledges that receipt of the Excavation Permit is not a representation or warranty that the Huntsville Town Council will approve the final subdivision plat.

Thanks, you for your consideration of this application. Please contact me if you have any questions or need additional information.

Sincerely,



Todd Meyers
Project Manager



Colin Wright
Manager

Application Submittal:

Application for excavation permit
Application fee \$75.00
Excavation and Grading Plans.

Other Required Approvals

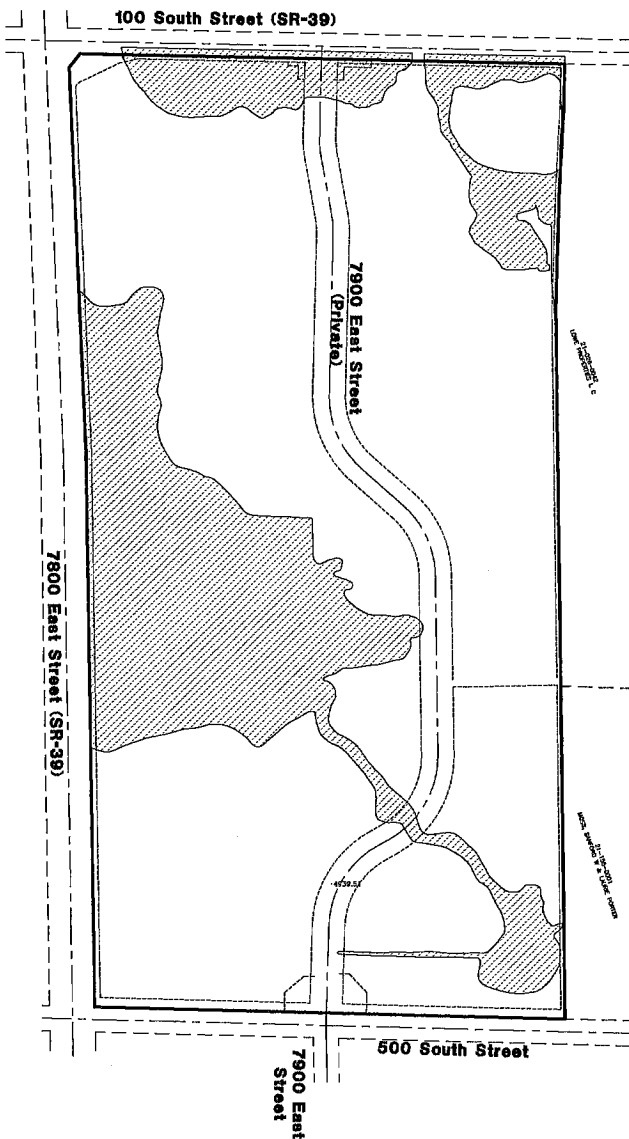
Stream Alteration Permit (Division of Water Rights)	Approved
U-Dot Access permit (SR 39)	Approved
U-Dot Encroachment Permit (SR39)	Approved
Grading & Excavation Permit (500 South)	Waiting TC approval
Huntsville Irrigation Company (secondary water)	Being reviewed
Improvement Plans (street, culinary water, drainage)	Being reviewed
Nationwide Permit (Army Corp)	Being reviewed
Dedication of Public Utility Easement	Being prepared

Sage Construction Schedule

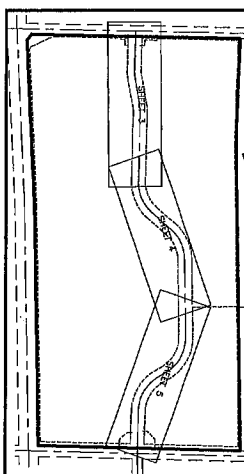
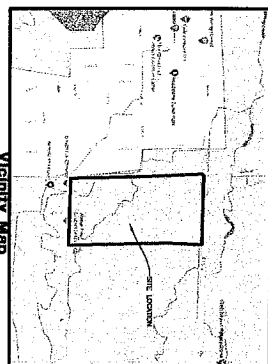
Activities	Approximate starting date
Import Dirt	Early March
Rough grading road and pathway	Late March
Hot Tap Water Line	Early April
Water Line	Early to Mid-April
Secondary Water	Mid to Late April
Street and drainage Swell	Early May

Sage Improvement Plans

HUNTSVILLE TOWN, WEBER COUNTY, UTAH
JULY 2021



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF REEVE & ASSOCIATES, INC. AND SHALL NOT BE REPRODUCED, COPIED, OR USED IN ANY PROJECT OTHER THAN THE PROJECT SPECIFICALLY DESCRIBED HEREON WITHOUT WRITTEN PERMISSION. THE OWNERS AND ENGINEERS OF REEVE & ASSOCIATES, INC. ASSUME ANY LIABILITY FOR ANY CHANGES OR ADDITIONS MADE TO THESE PLANS OR THE DESIGN THEREON WITHOUT THEIR CONSENT.



Sheet Index Key Map
NOT TO SCALE

- Sheet Index**
- Sheet 1 - Cover/Index Sheet
 - Sheet 2 - Notes/Legend/Street Cross-Section
 - Sheet 3 - 7900 East Street - 0+00.00 - 9+50.00
 - Sheet 4 - 7900 East Street - 9+50.00 - 19+10.00
 - Sheet 5 - 7900 East Street - 19+10.00 - 28+00.00
 - Sheet 6 - Grading & Drainage Plan
 - Sheet 7 - Grading & Drainage Plan
 - Sheet 8 - Utility Plan
 - Sheet 9 - Storm Water Pollution Prevention Plan Exhibit
 - Sheet 10 - Storm Water Pollution Prevention Plan Exhibit
 - Sheet 11 - Storm Water Pollution Prevention Plan Details

Engineer's Notice To Contractors

THE DESIGN AND LOCATION OF ANY UNDERGROUND UTILITY LINES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED FROM AVAILABLE INFORMATION PROVIDED BY THE CLIENT. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS AND FIELD SURVEYS TO VERIFY THE LOCATION AND DEPTH OF ANY UTILITY LINES SHOWN. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ANY UTILITY LINES SHOWN AND FOR PROTECTING ANY UTILITY LINES SHOWN. ANY OTHER LINES OBTAINED BY THE CONTRACTOR'S RESEARCH, AND OTHERS NOT OF RECORD OR NOT SHOWN ON THESE PLANS, ARE THE RESPONSIBILITY OF THE CONTRACTOR.

Surveyor
Trevor Haddon
Reeve & Associates, Inc.
5160 South 1500 West
Riverton, Utah 84403
PH: (801) 621-3100

Developer Contact
Civ Land - Colin Wright
222 West Legacy Crossing Blvd
Centerville, Utah 84014
PH: (801) 721-9079

Project Contact
Nida Reeve
Reeve & Associates, Inc.
Riverton, Utah 84403
PH: (801) 621-3100



Sage

HUNTSVILLE TOWN, WEBER COUNTY, UTAH

Cover/Index Sheet

REVISIONS
DATE DESCRIPTION



Project Info

Engineer: NIDA REEVE, P.E.
Drawing: C. JENSEN
Begin Date: JAN 2021
Home: SAGE

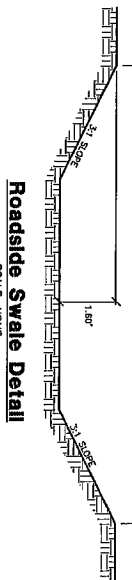
11 TOTAL SHEETS

Legend

- [illegible]

-8" SUBBASE (4" MINUS)

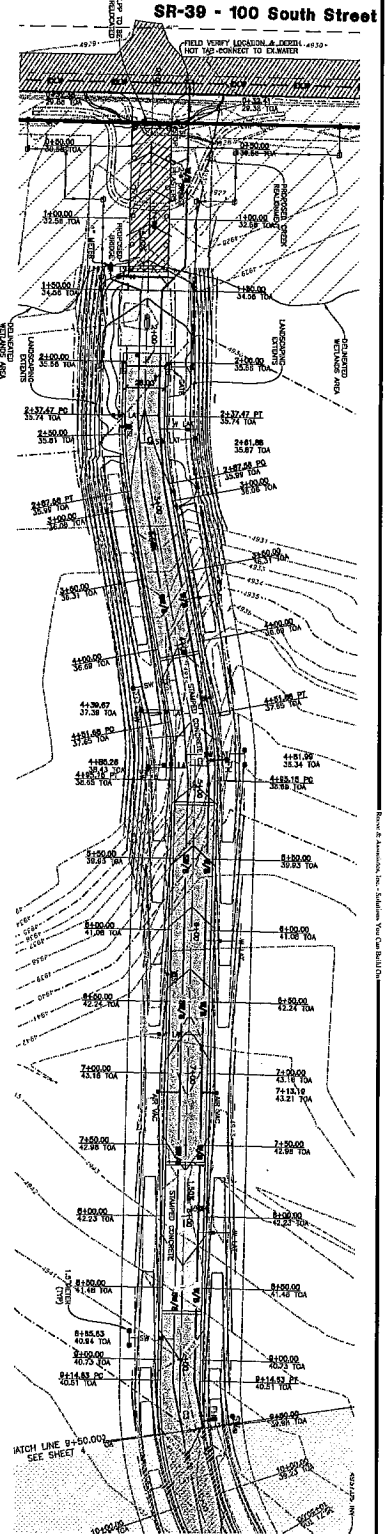
- Street Section with
Storage (66' R.O.W.)**
SCALE: NONE



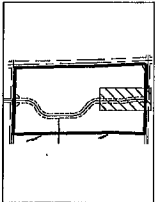
Reeve
& Associates, Inc.

5150 SOUTH 1560 WEST, RIVERDALE, UTAH 84065
TEL: (801) 827-3700 FAX: (801) 827-3700

LAND PLANNERS • CIVIL ENGINEERS • LAND SURVEYORS
WATER ENGINEERS • STRUCTURAL ENGINEERS • LANDSCAPE ARCHITECTS



Key Map
NOT TO SCALE



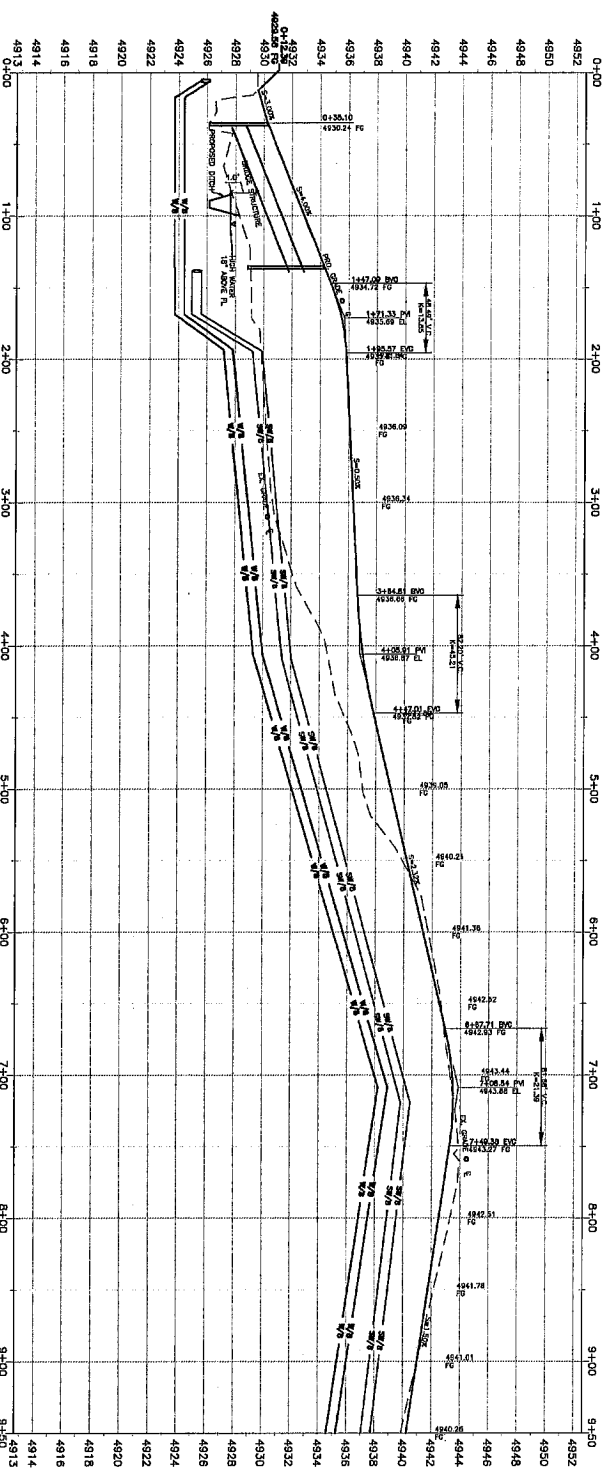
Construction Notes

- 1) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 2) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 3) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 4) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 5) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 6) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 7) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 8) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 9) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.
- 10) ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, UTAH EDITION, 2003.

Centerline Curve Data

Station	Radius	Length	Tangent	Chord	Chord Length
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'
4892.00	11728.42'	277.00'	50.00'	50.00'	50.00'

7900 EAST STREET
0+00.00 - 9+50.00



3

Sage

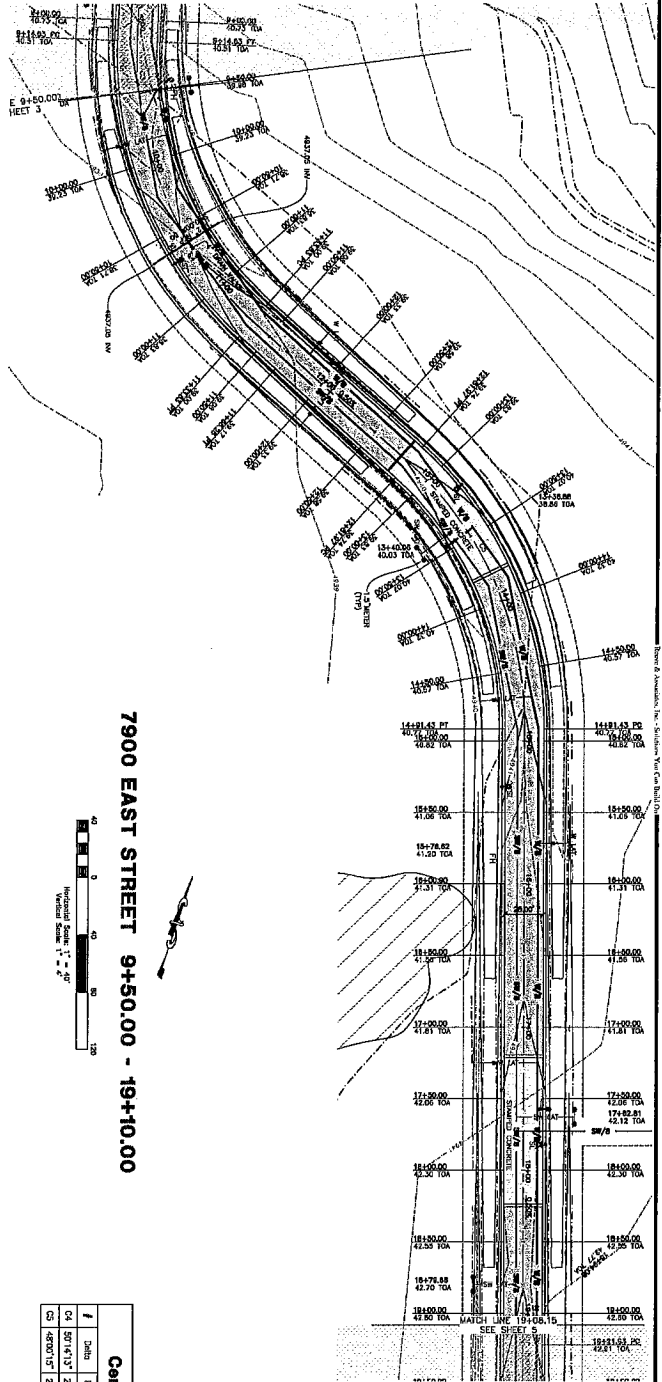
HUNTSVILLE TOWN, WEBER COUNTY, UTAH
7900 EAST STREET
0+00.00 - 9+50.00

DATE	REVISIONS	DESCRIPTION

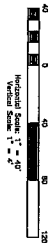
Reeve & Associates, Inc.
3100 SOUTH 100 WEST, HUNTSVILLE, UTAH 84003
(801) 467-1000 FAX (801) 467-1001
WWW.REEVE-ASSOCIATES.COM
LAND PLANNING • CIVIL ENGINEERING • LAND SURVEYING
TRAIL DESIGN • STRUCTURAL ENGINEERING • LANDSCAPE ARCHITECTURE



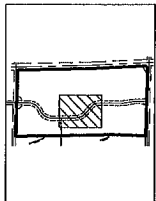
Robert A. Reeve, P.E.
Engineer
3100 SOUTH 100 WEST, HUNTSVILLE, UTAH 84003
(801) 467-1000 FAX (801) 467-1001
WWW.REEVE-ASSOCIATES.COM
LAND PLANNING • CIVIL ENGINEERING • LAND SURVEYING
TRAIL DESIGN • STRUCTURAL ENGINEERING • LANDSCAPE ARCHITECTURE



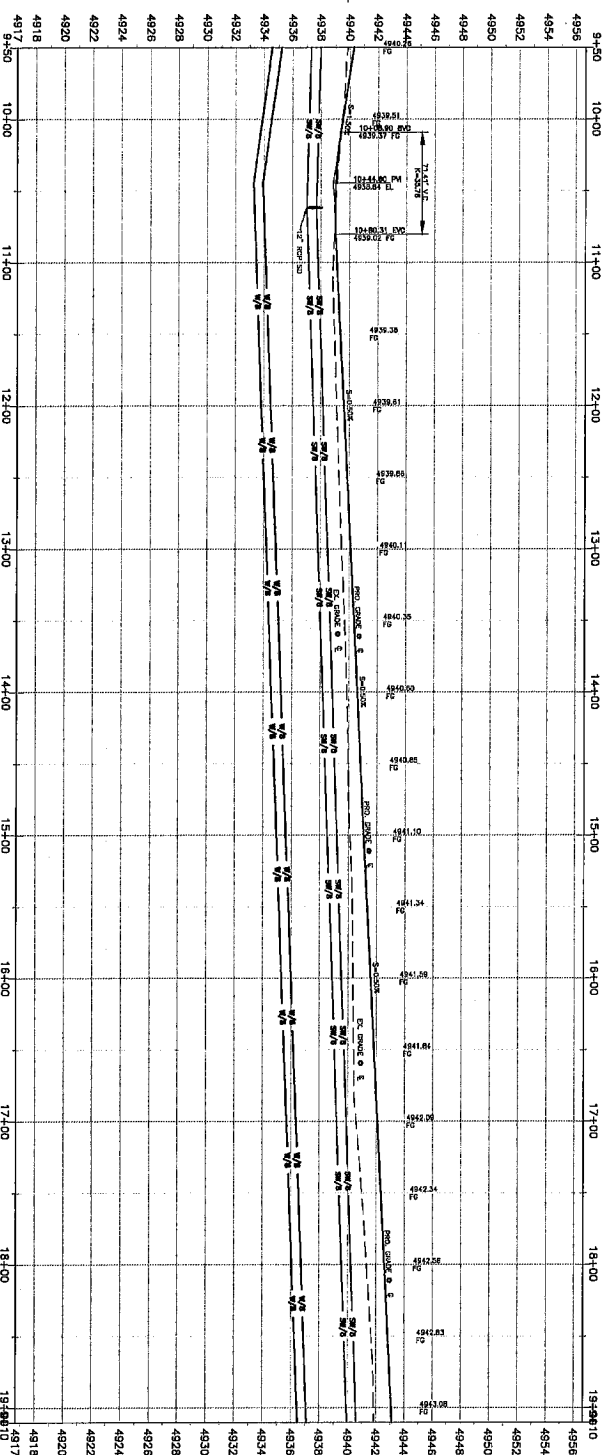
7900 EAST STREET 9+50.00 - 19+10.00



Centerline Curve Data				
f	Station	Length	Turnpoint	Chord
CA	9+50.00	281.27'	17+25.12'	171.27'
CB	17+25.12'	281.27'	17+25.12'	171.27'



- Construction Notes:**
- 1) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD DRAWINGS AND SPECIFICATIONS OF WEBER COUNTY.
 - 2) W/8" - 8" POLY SERVICE LATERAL.
 - 3) SECONDARY WATER.
 - 4) SW/5 - 8" POLY SERVICE LATERAL.
 - 5) SW/5 - 8" POLY SERVICE LATERAL.



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF REEVE & ASSOCIATES, INC. AND SHALL NOT BE REPRODUCED, COPIED, OR USED IN ANY PROJECT OTHER THAN THE PROJECT SPECIFICALLY IDENTIFIED. THE USER OF THESE PLANS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR OBTAINING ALL NECESSARY INFORMATION FROM ANY SOURCES OR AGENCIES. REEVE & ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF REEVE & ASSOCIATES, INC. AND SHALL NOT BE REPRODUCED, COPIED, OR USED IN ANY PROJECT OTHER THAN THE PROJECT SPECIFICALLY IDENTIFIED. THE USER OF THESE PLANS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR OBTAINING ALL NECESSARY INFORMATION FROM ANY SOURCES OR AGENCIES. REEVE & ASSOCIATES, INC. SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS.

Sage
HUNTSVILLE TOWN, WEBER COUNTY, UTAH
7900 EAST STREET
9+50.00 - 19+10.00

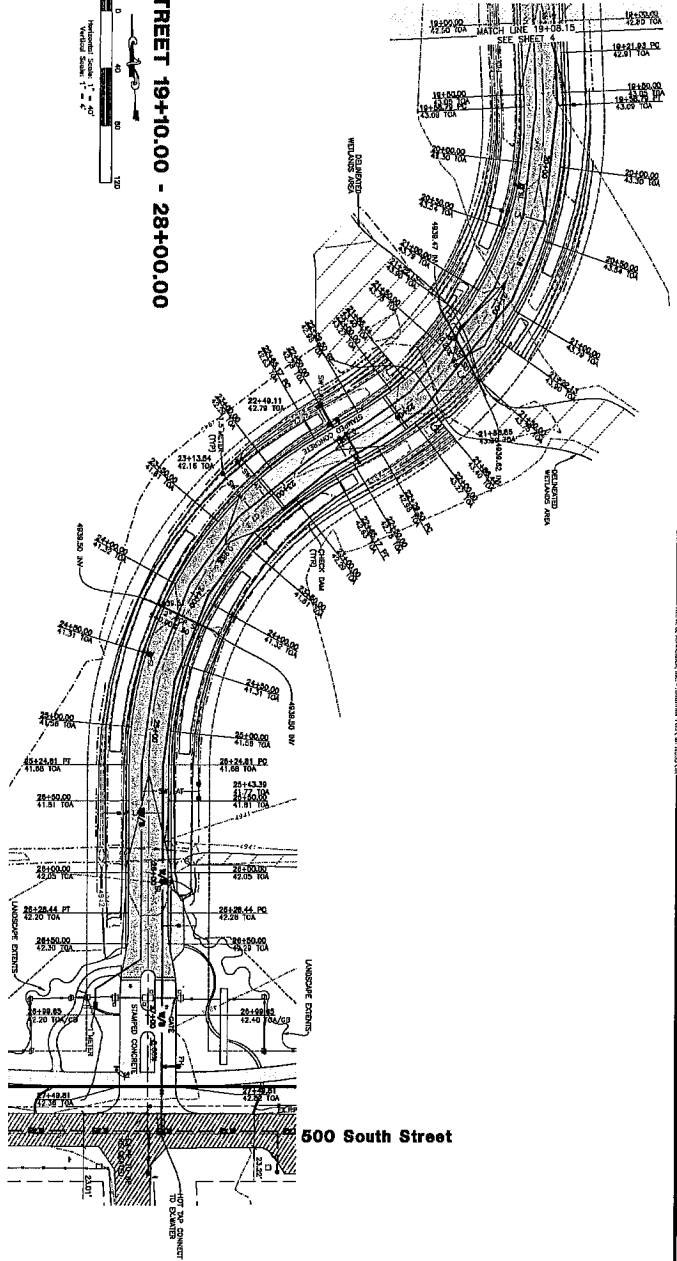


REVISIONS	
DATE	DESCRIPTION

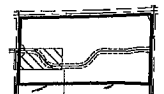


Project Info:
Engineer: REEVE, P.E.
Designer: G. KINSLEY
Project No.: 7868-01
Date: MAY 2021
Name: SAGE

7900 EAST STREET 19+10.00 - 28+00.00



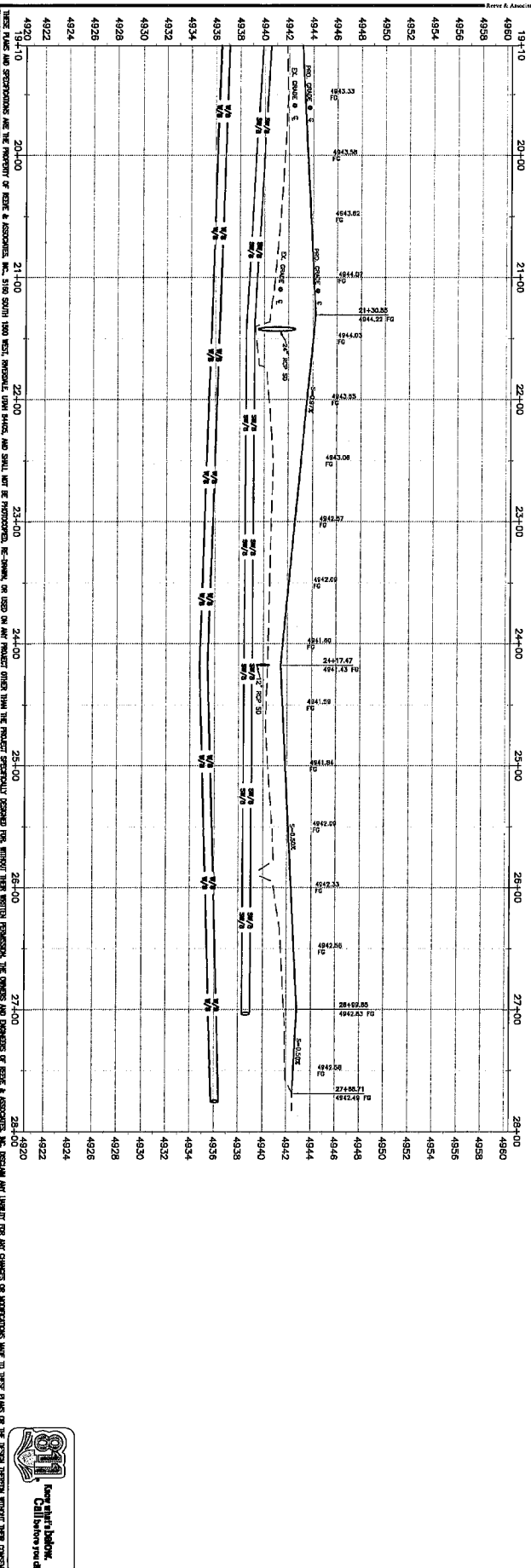
Centerline Curve Data					
#	Delta	Radius	Tangent	Chord	Chd Length
CS	82°22'37"	250.00'	270.32'	150.34'	150.34'
CT	57°20'19"	250.00'	268.64'	144.80'	144.80'



Key Map
NOT TO SCALE

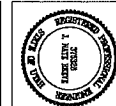
Construction Notes

- 1) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD SPECIFICATIONS FOR HIGHWAY CONSTRUCTION, 2003 EDITION, AS AMENDED, AND THE SPECIFICATIONS OF WEBER COUNTY.
- 2) DRAINAGE MAINTENANCE SHALL BE MAINTAINED DURING CONSTRUCTION.
- 3) ALL UTILITY LINES SHALL BE PROTECTED DURING CONSTRUCTION.
- 4) ALL UTILITY LINES SHALL BE REPAIRED OR REPLACED AS NECESSARY.
- 5) ALL UTILITY LINES SHALL BE PROTECTED DURING CONSTRUCTION.
- 6) ALL UTILITY LINES SHALL BE REPAIRED OR REPLACED AS NECESSARY.
- 7) ALL UTILITY LINES SHALL BE PROTECTED DURING CONSTRUCTION.
- 8) ALL UTILITY LINES SHALL BE REPAIRED OR REPLACED AS NECESSARY.



11 Total Sheets
5

Project Info
Engineer: KATE ECKEL, P.E.
Designer: C. KENSLEY
Begin Date: 08/20/2011
Name: 7900 EAST STREET
Scale:



Sage
HUNTSVILLE TOWN, WEBER COUNTY, UTAH
7900 EAST STREET
19+10.00 - 28+00.00

DATE	REVISIONS	DESCRIPTION



100 South Street (SR-39)

7800 East Street
(Private)

Wetlands Impact

NORTH ADJUTANT GRADING	330 S.F.
BROOK PULPERS	140 S.F.
SOUTH ADJUTANT GRADING	190 S.F.
TOTAL WETLANDS IMPACT	660 S.F.
TOTAL WETLANDS IMPACT	2,718 S.F. (0.03 ACRES)



THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF REEVE & ASSOCIATES, INC. THEY SHALL NOT BE REPRODUCED, COPIED, LOANED, OR USED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF REEVE & ASSOCIATES, INC. ANY VIOLATION OF THESE PLANS OR SPECIFICATIONS SHALL BE CONSIDERED A VIOLATION OF THE UTAH PROFESSIONAL SEAL ACT AND SHALL BE PUNISHABLE BY LAW. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

7800 East Street (SR-39)

6

Project Info:
 Engineer: REEVE & ASSOCIATES, INC.
 Designer: C. ELLIS, P.E.
 Date: 10/20/2021
 Name: SR-39

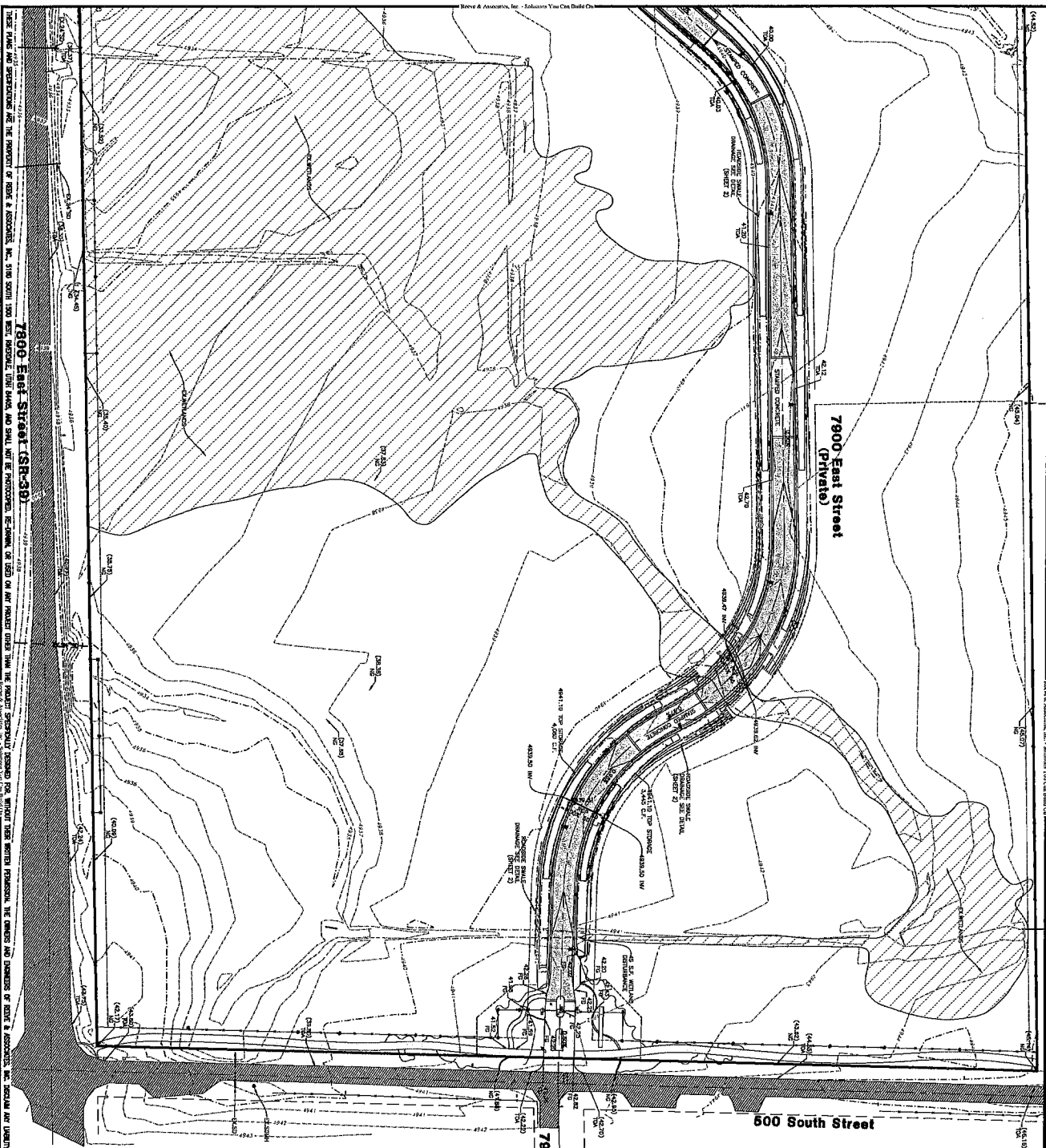


Sage
 HUNTSVILLE TOWN, WEBER COUNTY, UTAH
Grading & Drainage Plan

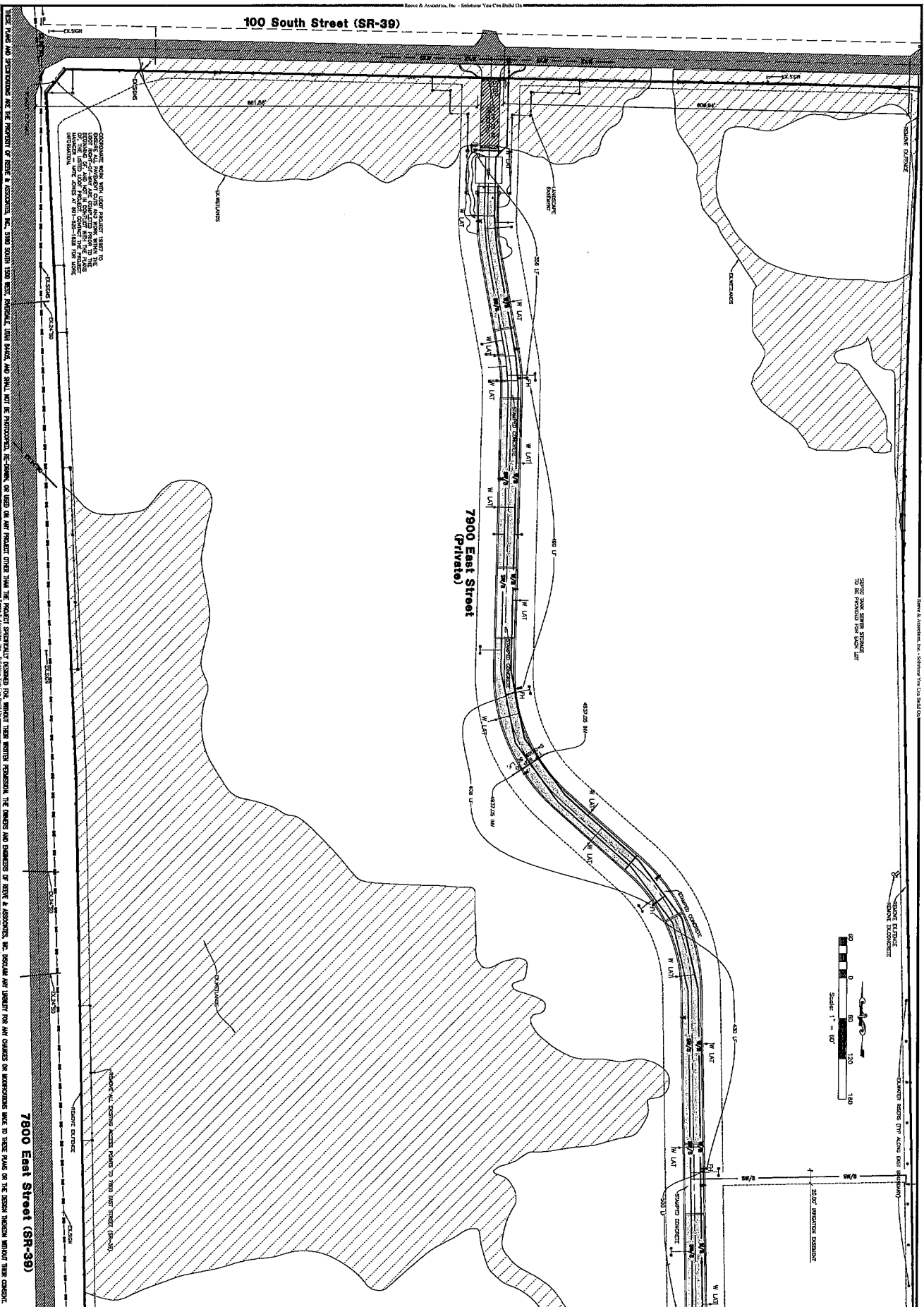
REVISIONS

DATE	DESCRIPTION

RA **Reeve & Associates, Inc.**
 3100 SOUTH 100 WEST, HUNTSVILLE, UTAH 84003
 (801) 241-1000 FAX (801) 241-1001
 WWW.REEVE-ASSOCIATES.COM
 LAND SURVEYING • CIVIL ENGINEERING • LAND DEVELOPMENT
 WATER TREATMENT • SEWERAGE • DRAINAGE • EROSION CONTROL



<p>RA</p> <p>Storm Runoff Calculations</p> <p>Site Development</p> <p>06/02/21</p>	
<p>The following information is based on the project description, site plan, and other information provided by the client. The engineer is not responsible for the accuracy of the information provided by the client. The engineer is not responsible for the accuracy of the information provided by the client.</p>	
<p>Drainage Area</p> <p>Drainage Area: 4.68 acres</p> <p>Drainage Area: 4.68 acres</p>	
<p>Runoff Coefficient</p> <p>Runoff Coefficient: 0.65</p> <p>Runoff Coefficient: 0.65</p>	
<p>Peak Runoff</p> <p>Peak Runoff: 1.25 cfs</p> <p>Peak Runoff: 1.25 cfs</p>	
<p>Volume of Runoff</p> <p>Volume of Runoff: 1.25 cfs</p> <p>Volume of Runoff: 1.25 cfs</p>	
<p>Volume of Storage</p> <p>Volume of Storage: 1.25 cfs</p> <p>Volume of Storage: 1.25 cfs</p>	

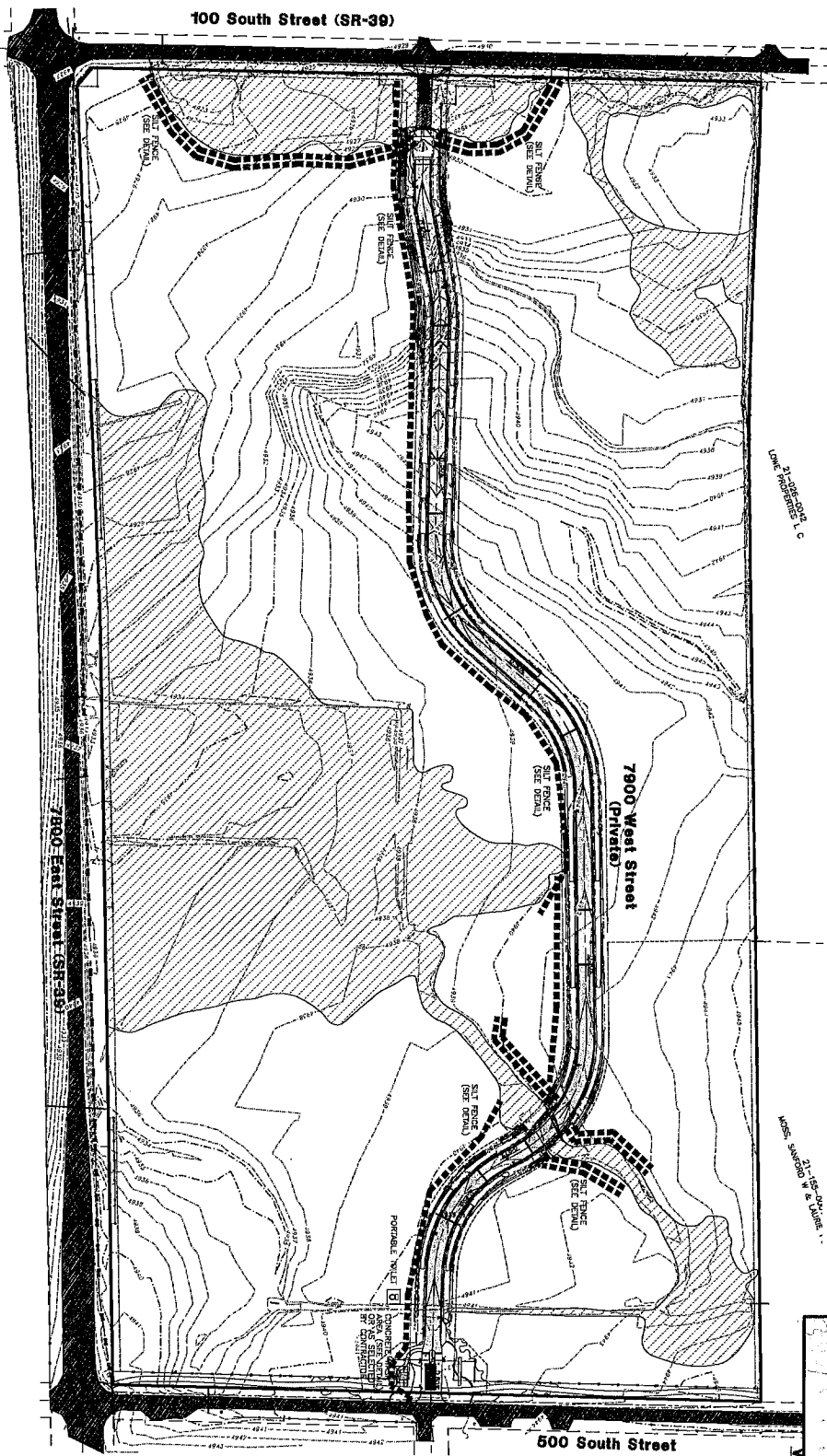


Reeve & Associates, Inc. • Solutions You Can Build On

Sage

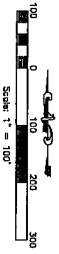
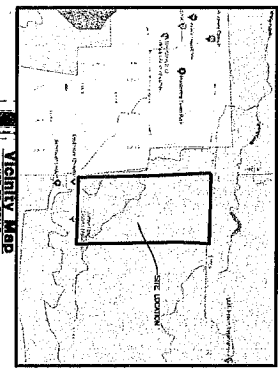
Storm Water Pollution Prevention Plan Exhibit

HUNTSMVILLE TOWN, WEBER COUNTY, UTAH
JULY 2021



2-1/2" x 3-1/2" = 100'

2-1/2" x 3-1/2" = 100'



Scale: 1" = 100'

Construction Activity Schedule

- PROJECT BEGINNING DATE: HUNTSMVILLE, UTAH, WEBER COUNTY, UTAH
- PROJECT ENDING DATE: MAY 2021
- DATE OF PRELIMINARY DESIGN: MAY 2021
- DATE OF FINAL DESIGN: MAY 2021
- DATE OF CONSTRUCTION SCHEDULE: MAY 2021
- BY: OWNER/DESIGNER

ALL VEHICLES EXISTING SITE TO BE SHUT DOWN WITHIN 100' OF CONSTRUCTION AREA. EXISTING DRIVE PAVED AND REPAIRED. EXISTING DRIVE TO BE REPAIRED. EXISTING DRIVE TO BE REPAIRED. EXISTING DRIVE TO BE REPAIRED.


Sage

HUNTSMVILLE TOWN, WEBER COUNTY, UTAH
Storm Water Pollution Prevention Plan Exhibit

DATE	REVISIONS	DESCRIPTION



Reeve & Associates, Inc.
5140 SOUTH 1000 WEST, HUNTSMVILLE, UTAH 84401
(801) 466-1000 FAX (801) 466-1001
WWW.REEVE-ASSOCIATES.COM
LAND PLANNING • CIVIL ENGINEERING • LAND SURVEYING
WATER ENGINEERING • STRUCTURAL ENGINEERING • ENVIRONMENTAL ENGINEERING



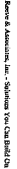
Professional Engineer
JULY 2021
10

Project Info:
Project Name: HUNTSMVILLE, UTAH, WEBER COUNTY, UTAH
Project Number: 2562-01
Project Date: MAY 2021
Project Location: HUNTSMVILLE, UTAH, WEBER COUNTY, UTAH
Project Status: IN PROGRESS
Project Manager: [Name]
Project Engineer: [Name]
Project Designer: [Name]
Project Checker: [Name]
Project Approver: [Name]

1. Describe all BMP's to protect storm water inlets: All storm water inlets to be protected by straw wattle barriers, or grown bogs (see detail)

- [illegible]

Figure 2



000000







Disc 11: 1945-1955





SCALE: NONE



Oil & Grease Resistant



3

CO
e

HUNTSVILLE TOWN, WEBER COUNTY, UTAH

Abstract

REVISIONS

<u>DATE</u>	<u>DESCRIPTION</u>
11/1/78	100.00
11/2/78	100.00
11/3/78	100.00
11/4/78	100.00
11/5/78	100.00
11/6/78	100.00
11/7/78	100.00
11/8/78	100.00
11/9/78	100.00
11/10/78	100.00
11/11/78	100.00
11/12/78	100.00
11/13/78	100.00
11/14/78	100.00
11/15/78	100.00
11/16/78	100.00
11/17/78	100.00
11/18/78	100.00
11/19/78	100.00
11/20/78	100.00
11/21/78	100.00
11/22/78	100.00
11/23/78	100.00
11/24/78	100.00
11/25/78	100.00
11/26/78	100.00
11/27/78	100.00
11/28/78	100.00
11/29/78	100.00
11/30/78	100.00
12/1/78	100.00
12/2/78	100.00
12/3/78	100.00
12/4/78	100.00
12/5/78	100.00
12/6/78	100.00
12/7/78	100.00
12/8/78	100.00
12/9/78	100.00
12/10/78	100.00
12/11/78	100.00
12/12/78	100.00
12/13/78	100.00
12/14/78	100.00
12/15/78	100.00
12/16/78	100.00
12/17/78	100.00
12/18/78	100.00
12/19/78	100.00
12/20/78	100.00
12/21/78	100.00
12/22/78	100.00
12/23/78	100.00
12/24/78	100.00
12/25/78	100.00
12/26/78	100.00
12/27/78	100.00
12/28/78	100.00
12/29/78	100.00
12/30/78	100.00
12/31/78	100.00

1850

Total

15 SEPTEMBER 2005

From: [REDACTED]
Sent: Monday, February 14, 2022 11:06 AM
To: Gary Probasco <[REDACTED]>
Cc: Chris Munford <[REDACTED]>
Subject: Rocky Mountain Power LED Lighting Upgrade Proposal - Huntsville City

Hi Gary!

As promised, attached is the LED lighting proposal which came from the walk-thru audit we did a few days ago.

The total out-of-pocket costs for Huntsville City to go to 100% LED at City Shop location is **\$904.35**. The utility (RMP) incentive to do this project would be **\$2,712.75** or 75% of the total project cost. These amounts include all parts, labor, and proper recycling of the old tubes. We have not included any emergency lighting in this proposal which can on rare occasions be present in existing fluorescent fixtures – but I didn't see any of this. We do our best to catch this during our initial audit yet at times, it is not visible until we get inside certain light fixtures.

The LED's come with a 5-year material warranty. **Payment for Huntsville's out-of-pocket cost would be due upon completion of the upgrade.**

The attached Project Summary (PS) shows the complete financials of the project. Keep in mind, the savings and payback information is for energy savings only. You will see a significant savings in maintenance as well.

Attached you will also find a Rocky Mountain Power General Application. If you would like to go ahead with your upgrade, please sign and return to me.

Because of the low average-hours that the lighting is used in your shop, we went with the option of replacing the fluorescent tubes in your shop Hi-bays existing fixtures with new LED tubes into the same fixtures. We could not achieve similar incentives to replace the hi-bay fixtures all-together with new LED hi-bay fixtures. We also did not include new Exit Signs inside your facility because incentives for these have been removed from the WattSmart small business program. Please review and feel free to contact me any time. We would be happy to go over any specifics of these numbers, scope of the work, or the approximate timeframe etc.

Thanks,

Brad Harvey
LMS WattSmart Projects
801-699-0455
Lighting Maintenance & Service, Inc. (LMS)
663 West 4330 South, SLC UT 84123
801-281-0400 x106 (O)
www.lmslighting.com

LIGHTING, SIGN & ELECTRICAL SERVICES SINCE 1977

From: Amy Hernandez <amymh@utcourts.gov>

Sent: Friday, February 4, 2022 2:13 PM

To: Richard Sorensen <rsorensen@huntsvilletown.com>; Beckki Endicott <bendicott@huntsvilletown.com>; Richard Sorensen <rsorensen@huntsvilletown.com>

Subject: Appointment for the Uintah-Huntsville Justice Court Judicial Nominating Commission

Mayor Sorensen,

My name is Amy Hernandez and I serve as staff for the Justice Court Judicial Nominating Commission. Last year, Judge Lambert retired from the Uintah-Huntsville Justice Court and I am in the process of filling his vacancy. Because this court is based upon an interlocal agreement between Uintah and Huntsville, Huntsville is able to appoint two representatives to the nominating commission per statute. I tried to get the appointments from the previous mayor, but I wasn't able to connect with him.

Could you please appoint two commissioners to serve on this commission? These appointments need to meet the following criteria:

1. they cannot apply for the judicial vacancies in the county;
2. they cannot be closely related to the applicants by blood or marriage; and
3. they must be available for two to three meetings (potentially three to four hours during each meeting).

Finally, could I please get their contact information (email and phone number) as well? Once I have the appointments, I will be able to move forward with the nominating commission process. Please let me know if you have any questions or concerns; I look forward to receiving your appointments. Thank you.

Amy,

Has Huntsville appointment commissioners in the past? If so, who? What kind of time is required for the appointment? Is this for just a few meetings to consider the reappointment? What kind of qualifications would you suggest that these appointments have?

To Beckki from Amy:

I don't think Huntsville has appointed commissioners in a long time since Judge Lambert served on the bench for so long. Unfortunately, I don't have records for commissions dating back that far (don't know who served; sorry).

The time commitment is around ten hours total. I ask commissioners to budget approximately six to eight hours between the first meeting and applicant interviews (second meeting) with two to four hours to review the applications. It really is just for two meetings to consider the reappointment.

Typically, my office recommends that the court clerk serve, but Ms. Blackner has already been appointed by the Uintah Mayor. My office also recommends appointing individuals whom you feel will best represent the community's needs and interests. If the mayor has time, he is welcome to appoint himself. Mayor Cutler from Uintah will be serving as the other Uintah appointment. Other cities have appointed their city managers while other mayors have city council members or respected citizens of their towns serve on the commission. Some mayors also appoint retired judges. I think as long as your appointments are passionate about Huntsville's needs and abide by the legal and ethical requirements of the commission, your appointments will be perfect. Is that helpful at all? If it is helpful to know, I do give commissioners a brief education about the justice courts and their ethical obligations as commissioners as part of the commission process. Please let me know if you have any additional questions or concerns; thank you for your help on this matter. I greatly appreciate it.