

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

February 3, 2022, 7 p.m.

Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
Richard Sorensen	Mayor	Zoom
Bruce Ahlstrom	Council Member	Zoom
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Citizens: Rod Layton, Sgt. Greenhalgh

Zoom: Jared Andersen, Todd Meyers

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Rod Layton.

3-Opening Ceremony given by TCM Artie Powell.

4-Public Comments: There were none.

5-Sheriff's Report: Sgt. Greenhalgh reported that Lt. Ryan is out of Town. He had nothing to report. TCM Artie Powell asked about the increases that are being reported for the next Sheriff's contract. **(See Attachment #1)** Mayor Sorensen talked about releasing the preliminary report to the Town Council. TCM Powell would like to discuss the increases in the contract and suggested they set aside some good amount of time to discuss it.

6-Presentation from the Children's Justice Center: Rod Layton. The Children's Justice Center investigates child abuse cases. They have onsite specialist and medical experts onsite at the CJC. They meet with a team of investigators on a weekly basis to through the cases on a case-by-case basis. They offer services to all those that need it and end up prosecuting 20% of the cases they receive.

The CJC has seen a huge jump in cases. They are finding that children will report abuse cases about 18 months following the abuse. It is anticipated with COVID there will be even more cases. In 2021 they processed 800 cases. The facility looks like a house in order to make the children more comfortable. They have outgrown their facility. They would like to build a new home.

Two years ago, they purchased land. In 2021, ARPA grant money became available to them. ARPA stands for American Rescue Plan Act. It is federal money given to every community to improve and restore infrastructure. Rod stated this project fit with the ARPA guidelines. They approached Weber County for some of the money the county received. Weber County granted the CJC \$1 million with the condition that the communities served by the CJC contribute a

portion of the monies they received in their communities. The CJC came up with a formula. The Huntsville share would be approximately \$7,500. **(See Attachment #2)** It is difficult if not impossible to identify all the Huntsville cases that are sent to CJC from the Huntsville area because of Pineview and the amount of sexual abuse cases reported from the beaches. The CJC is charging the minimum amount to Marriott-Slaterville, Uintah and Huntsville Town.

Rod is not sure what Weber County will say regarding their grant if the communities vote not to give them funds. The plan is for the municipalities to contribute a total of \$1.5 million and for Weber County to contribute another \$1 million. If the CJC doesn't collect the \$1.5 million, he is not sure what the reaction will be from Weber County and whether they will qualify for the rest of their funds. Rod stated he is not looking for action tonight. He will let the town discuss. The CJC is raising 2.5 million in private donations, and they are collecting \$2.5 million from municipalities that the CJC serves. They need a commitment by the end of May 2022.

Beckki questioned whether Huntsville received funds from ARPA. Rod commented that all communities should have received a portion. Beckki emailed Sheree Evans and asked her about the ARPA funds and Sheree did not know about the funds. Jared Anderson commented that Huntsville's portion should have been \$78,000. Beckki emailed Kay to ask her about the ARPA money. Kay responded that Huntsville Town received approximately \$75,000 in August or September. Huntsville used the funds to match in a grant request for a water line installation out to Cemetery Point. The Utah State grant request was denied. Beckki stated she would investigate where the grant money is located.

Mayor Sorensen supports the efforts of the CJC and would be happy to give them \$7,500 when they are able to locate the funds they have received.

7-Discussion and/or action on approval of the minutes as amended for TC Meeting, January 4, 2022. (Attachment #3) **TCM Sandy Hunter motioned to approve the Town Council Minutes for January 4, 2022. TCM Kevin Anderson seconded the motion. All votes Aye. Motion passes.**

8-Discussion and/or action on approval of the minutes as amended for TC Meeting January 20, 2022. (Attachment #4) **TCM Bruce Ahlstrom motioned to approve the Work Session Minutes for November 16, 2021. TCM Kevin Anderson seconded the motion. All votes Aye. Motion Passes.**

9-Discussion and/or action on excavation permit for CW Lands. (Attachment #5) Todd Meyers explained that an excavation permit in Huntsville needs approval from both the Planning Commission and the Town Council. Todd stated that an excavation permit is needed to connect to the water line and dig in the right of way. By connecting the water lines in the right of ways, CW Lands can start the improvements while they are waiting on the well monitoring.

Mayor Sorensen clarified that CW Lands was just connecting the water lines. Todd responded that they would extend the water line the length of road and do all the trenching that the utilities will require. Mayor Sorensen asked if CW Lands was going to restore Huntsville's right of way

after they were done excavating. He also asked if they were going to connect the water line the full length of the property. CW Lands confirmed they were going to connect the full water line.

TCM Anderson asked about the scope of the excavation permit. The application for the permit states that CW Lands will be installing utilities and grading for the Sage Development. TCM Anderson commented that it doesn't seem that the scope is limited on the permit application. He is wondering how broad the excavation and digging will be and what it will cover.

Sections 17.6 of the Huntsville Code covers restrictions and conditions with regards to the excavation project. Sections 17.7 of the Huntsville Code covers the rehabilitation plan that would delineate all phases of the excavation plan between now and June 30, 2022. TCM Anderson asked Todd if the phases and rehabilitation plan have been submitted and all the items in sections 17.6 and 17.7 addressed and approved with our engineer, Jared Anderson.

Jared Anderson addressed these questions. His understanding from Todd Meyer was that CW Lands wanted to move materials on their own property. Jared didn't review the permit for the purpose of excavation in the Town right of way. He stated that if CW Lands wanted to excavate in the Town's right of way, there would need to be a review with the requirements in 17.6 and 17.7. In addition, there would need to be approval on the final drawings for the water line design. Jared stated the water lines would need to be approved by Gary Probasco and the bond would need to issue. He turned the time over to Todd to describe the excavation project.

Todd stated that Weber County allows road improvements once the preliminary approval is done. Huntsville Town requires an additional step of approving an excavation permit. As far as bonding goes, that is a requirement of any project when you are working in the right of way. The plans from CW Lands will be built at their own risk and built to the design of the improvement plans that were submitted with the application. He stated this application was submitted on December 7th. These were the same plans that were submitted in preliminary plat. The only difference is that this December 7th, 2022 application was submitted without property lines or future plat lines. They are not requesting platting tonight.

Jared Anderson addressed the Town Council. He stated that he did read the application and he did not realize CW Lands was going to be building everything. He does understand that CW might be allowed to build at their own risk. However, the water line structure needs to be approved both for secondary and culinary water lines. There will also be requirements throughout that process of building; for example, inspection and compaction testing. Jared stated if they want to construct the improvements, CW Lands will need approval from those owners who will be taking over that infrastructure.

Todd Meyers responded that he expected to have inspections on the infrastructure and that is why they submitted full plans five months ago. Mayor Sorensen asked what CW Lands what their plan for secondary water was. Todd replied they are working with Rex Mumford and Huntsville Irrigation. TCM Bruce Ahlstrom asked if the entire road would be constructed. If so, he wondered if they had submitted the plans and permits to UDOT for the road at 100 south. Todd stated they have been working with UDOT.

Jared repeated that now that we know that CW Lands is going to construct the water lines and utilities, they will need approval from all the entities that will take ownership of those utilities once they are constructed. Todd apologized for not submitting the plans to Gary Probasco for water line approval. He assumed the Town would take the plans to all the people needed to approve them. Todd stated he would be happy to submit them to Gary. Mayor Sorensen confirmed with Todd that we had received the water line plans months before. Jared stated he would need to review the plans for a final review, and he would go over the plans with Gary as well.

Mayor Sorensen asked Jared what he would like to recommend to the Town Council with regards to a motion tonight. Jared explained when he received the application, his understanding was they were going to grade but not install the road and utilities. He stated at this point he needed to do a final review on the project.

Todd Meyers explained his hope was to have homes under construction by August 2022. Right now, he would like to construct the utilities and road while waiting for the well monitoring. He would like all of his plans reviewed because he wants to do it all. He believes Weber Morgan Health will take until the middle of May to finish the well monitoring. From that time the Planning Commission will need 35 days for final plat. At that point it will be late June. Town Council will have the final approval of the plat in July. He understands that this is at their own risk. He would like to see road improvement construction in March.

Jared Anderson stated that he is happy to do a final review but wants to check with Bill Morris and make sure this is proceeding according to the Huntsville Town code. In addition, all of these recommendations will be conditioned upon approval from the Planning Commission and Town Council.

TCM Anderson commented there are many loose ends that need resolution. He is recommending a motion to table and schedule a work session where Todd, our Attorney, the Town Council and Jared could come to the work session. He recommends that we spend the time needed but be mindful of Todd's schedule.

TCM Anderson motioned to table the action on an excavation permit for CW Lands while scheduling a work session to address the details of the excavation. After the work session a Town Council Meeting will be held to take action on the excavation permit for CW Lands. Motion seconded by TCM Bruce Ahlstrom. Discussion was made as to a date available to all parties. The time decided for the work session is Tuesday, February 15th at 6 p.m. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayer Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

10-Discussion and/or action on approval of letter sent to Governor Cox on secondary metering. Beckki apologized for not having the letter ready for signing. She realized that the Town Council Members were in various places this week. Beckki suggested that the Town find an advocate or at least someone to give them information regarding the adjustments to secondary metering at the legislature this year. She has called the ULCT but hasn't received a call back yet. Beckki will go ahead and prepare the letter to Governor Cox for signatures. TCM Powell will follow up with John Johnson. **TCM Ahlstrom motioned to accept the letter as written changing the heading and names addressed to.** TCM Anderson seconded the motion. All Votes Aye. Motion passes.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

11-Discussion and/or action on purchase of copier for Town Office. (Attachment #6) Beckki went through the talking points on the options for an office printer. The new printer that is quoted at \$4300 and the maintenance costs are lower. There was an option of a used printer for \$3600. Mayor Sorensen stated that he has talked to Sheree and there is some room in the budget. Lewis Johnson, president of the secondary water company, stated that the waterworks would front us the money interest free over time. We receive money from the waterworks company for billing every month and we could credit them. Mayor Sorensen stated this is a generous offer. Mayor Sorensen motioned to approve up to \$4500 for the purchase of a new copier. TCM Hunter seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

12-Update on RAMP EZ grants. Mayor Sorensen stated that RAMP takes applications for EZ grants for items up to \$2000. The deadline is March 25th. He would like the Town Council Members to look at their departments and see if there is need for some items that would fit into the criteria for the EZ grant.

13-Update on the Sale of the Town Hall. Mayor Sorensen reported that the inspection for the building is tomorrow, February 4th. The purchase looks promising. The closing date is March 10th.

14-Future Work Sessions. Mayor Sorensen would like to schedule a work session where the Town Council could lay out a vision for the Town in the coming years. He would also like to talk

about the revisions to the Planning Commission Ordinance. He would like this to happen in the middle of March. TCM Powell suggest polling the needed parties.

15-Update on All West. Mayor Sorensen stated that he and TCM Anderson met with Dave Booth and Gina Myberg. They have been working with ADB and All West to have the equipment moved off the property by February 28th. Jack Walkenhorst from All West has promised to pay the reimbursement of the water line repairs.

16-Contract with Pepsi. TCM Powell commented that he was surprised to see that the address on the contract was in Wyoming. Mayor Sorensen gave a short history of the Pepsi contract. TCM Powell stated the contract is for 5 years. He would like the contract to be with someone local. Mayor Sorensen confirmed that this is through the Pepsi plant in North Ogden.

17-Update on a Masterplan. Beckki shared a document that was drawn in 2012 of the Town Square. The new town hall was drawn there, and intersection design is like the one we just constructed. **(See Attachment #7)**

18-Citizen Comments: TCM Artie Powell asked if the design was set. He would really like to see the design or aesthetic be like a schoolhouse. The history of that lot supports that idea.

19-Adjournment of Meeting: **TCM Sandy Hunter motioned to adjourn the meeting.** TCM Anderson seconded the motion. All votes Aye. Motion passes.

Meeting is adjourned at 9:19 p.m.


Beckki Endicott, Town Clerk

**This is an 5 year estimate and subject to change

City	Billing Amounts																Projected in 2021	5 Year Projection - 40/ 60 Split				
	50/50 Split between population and call volume																	To be billed 40/60 Split				
	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26		2026/27	2027/28			
Farr West	\$262,254	\$270,122	\$284,504	\$333,000	\$433,813	\$457,688	\$458,986	\$501,621	\$494,426	\$531,073	\$559,825	\$651,132	\$708,081	\$687,509	\$717,472	\$730,550	\$743,743	\$757,001	\$770,385			
Hooper	\$271,716	\$279,857	\$284,016	\$350,000	\$456,035	\$451,767	\$436,786	\$510,231	\$530,178	\$554,112	\$590,732	\$651,825	\$692,232	\$678,750	\$721,863	\$734,296	\$746,758	\$759,277	\$771,870			
Huntsville	\$30,370	\$28,590	\$29,280	\$52,630	\$51,294	\$47,574	\$52,086	\$67,888	\$68,896	\$69,001	\$63,575	\$77,272	\$82,955	\$81,215	\$89,463	\$90,517	\$91,626	\$92,713	\$93,856			
MSL	\$186,739	\$190,927	\$193,966	\$206,593	\$243,968	\$256,314	\$244,720	\$279,367	\$268,649	\$279,255	\$287,113	\$360,767	\$396,727	\$370,096	\$412,707	\$419,914	\$427,201	\$434,608	\$442,094			
Plain City	\$277,252	\$279,068	\$280,767	\$354,975	\$336,727	\$346,649	\$345,026	\$418,046	\$413,628	\$429,491	\$475,761	\$548,048	\$591,049	\$582,822	\$611,044	\$626,548	\$642,302	\$658,318	\$674,599			
Utah	\$65,822	\$68,267	\$68,029	\$105,336	\$113,990	\$112,368	\$113,951	\$126,426	\$121,618	\$120,103	\$130,518	\$154,101	\$165,465	\$157,751	\$173,118	\$175,026	\$176,963	\$178,891	\$180,889			
Washington Terrace	\$890,520	\$834,255	\$790,701	\$780,671	\$749,815	\$746,769	\$755,666	\$831,085	\$826,256	\$838,687	\$870,021	\$1,071,704	\$1,147,625	\$1,150,453	\$1,168,426	\$1,181,297	\$1,194,319	\$1,207,578	\$1,220,996			
West Haven	\$342,168	\$354,100	\$357,888	\$670,000	\$760,000	\$840,656	\$853,032	\$1,003,090	\$1,027,970	\$1,111,845	\$1,312,266	\$1,635,833	\$1,775,001	\$1,811,010	\$1,810,120	\$1,869,399	\$1,930,749	\$1,994,195	\$2,059,732			
Unincorporated	\$540,000	\$540,000	\$540,000	\$960,000	\$1,045,332	\$1,068,474	\$1,240,808	\$1,156,170	\$1,192,628	\$1,323,751	\$1,521,253	\$1,623,276		\$1,575,356	\$1,621,845	\$1,645,033	\$1,668,370	\$1,691,891	\$1,715,542			
Total Cost	\$2,866,841	\$2,845,196	\$2,829,151	\$3,813,205	\$4,105,642	\$4,305,117	\$4,328,727	\$4,978,502	\$4,907,791	\$5,126,195	\$5,613,562	\$6,671,394	\$7,182,411	\$7,094,962	\$7,326,058	\$7,472,580	\$7,622,031	\$7,774,472	\$7,929,962			
Percentage Change		-0.76%	-0.56%	34.78%	7.67%	4.86%	0.55%	15.01%	-1.42%	4.45%	9.51%	18.85%	7.65%	6.34%	2.00%	2.00%	2.00%	2.00%	2.00%			
Cost per FTE								\$121,309	\$119,585	\$124,907	\$130,730	\$141,956	\$146,580	\$149,511	\$152,502	\$155,552	\$158,663	\$161,836				
# of Deputies	51	49	56	68	74	76	72	72	72	72	75	78	80	80	80	80	80	80	80			
County-General Fund	25.5	24.5	25	25	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31			
Cities	25.5	24.5	31	43	43	45	41	41	41	41	44	47	49	49	49	49	49	49	49			
Estimates																						
	Projection Assumptions													2% Increase on budget dollars each year Using 40% population and 60% call volume for allocation Holding staffing at 80 Deputies beginning in 2022 2023 Population increase based on the past 5 year Average Call data increase at 5 year Average								

Estimates

* Cities voted to change to a 40/60 split

In 2020, the commission approved additional deputies based on call demand
3 deputies added in 2020, 3 added in 2021 and 2 added in 2022

Projection Assumptions
2% increase on budget dollars each year
Using 40% population and 60% call volume for allocation
Holding staffing at 80 Deputies beginning in 2022 2023
Population increase based on the past 5 year Average
Call data increase at 5 year Average

** Need for additional officers will be evaluated each year

2022-2023 Contract Cities Allocation Calculation

Total Cost \$ 11,726,385
 General Fund 39% 31 from general fund/80 total
 Contract City Cost Burden \$ 7,182,411
 # Deputies 80
 Avg. Adjusted FTE Cost \$ 146,580

US Census

	Population %	Calls/Svc %	Tax Val %	Population	Calls/Svc	Taxable Value
				2020	2019-2020	Year End 2020
Farr West	11.03%	9.08%	9.29%	7,691	3,018	\$ 693,944,446
Hooper	13.03%	7.38%	8.23%	9,087	2,452	\$ 614,724,215
Huntsville	0.93%	1.31%	1.13%	645	434	\$ 84,297,118
MSL	3.06%	7.16%	4.41%	2,135	2,382	\$ 329,135,821
Plain City	11.23%	6.23%	7.42%	7,833	2,070	\$ 554,025,872
Uintah	1.96%	2.53%	1.55%	1,367	842	\$ 115,740,914
Washington Terrace	13.29%	17.77%	7.39%	9,267	5,908	\$ 552,321,017
West Haven	24.01%	25.18%	18.27%	16,739	8,373	\$ 1,365,062,423
Unincorporated	21.45%	23.36%	42.31%	14,963	7,767	\$ 3,160,568,896
	100.00%	100.00%	100.00%	69,730	33,246	\$ 7,469,820,722

2022/23 Formula		
Population	Calls/Svc	Other
40%	60%	0%
\$ 316,879	\$ 391,202	\$ -
\$ 374,396	\$ 317,836	\$ -
\$ 26,698	\$ 56,256	\$ -
\$ 87,965	\$ 308,762	\$ -
\$ 322,730	\$ 268,320	\$ -
\$ 56,322	\$ 109,143	\$ -
\$ 381,812	\$ 765,813	\$ -
\$ 689,668	\$ 1,085,333	\$ -
\$ 616,495	\$ 1,006,782	\$ -
\$ 2,872,964	\$ 4,309,446	\$ -

	2022/23 Cost	2021/22 Cost
Farr West	\$ 708,081	\$ 651,132
Hooper	\$ 692,232	\$ 651,825
Huntsville	\$ 82,955	\$ 77,272
MSL	\$ 396,727	\$ 360,767
Plain City	\$ 591,049	\$ 548,048
Uintah	\$ 165,465	\$ 154,101
Washington Terrace	\$ 1,147,625	\$ 1,071,704
West Haven	\$ 1,775,001	\$ 1,635,833
Unincorporated	\$ 1,623,276	\$ 1,521,253
	\$ 7,182,411	\$ 6,671,934

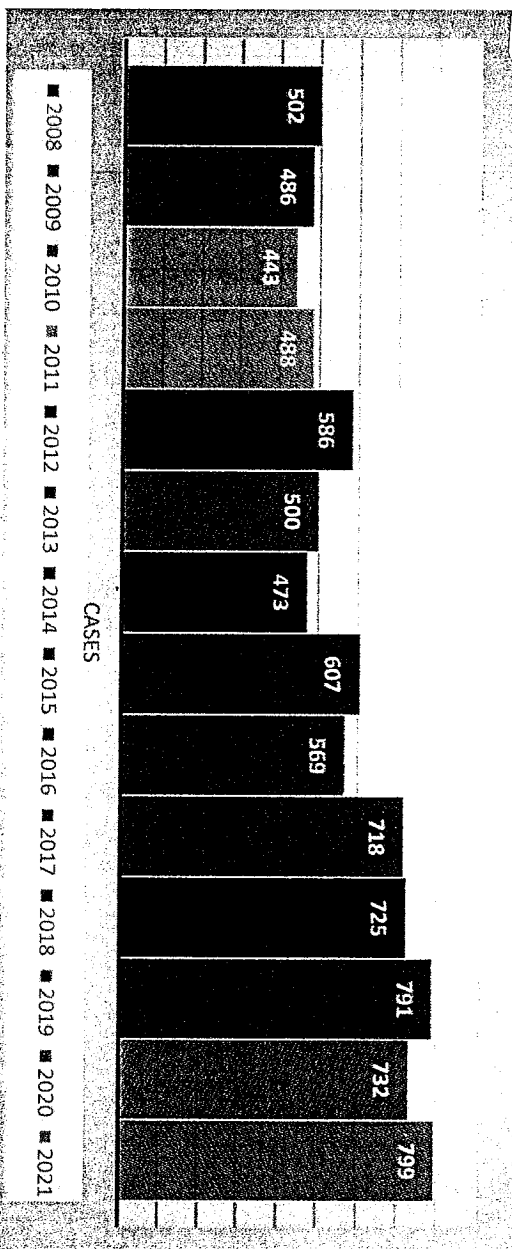
% Change	\$ Change
8.75%	\$ 56,949
6.20%	\$ 40,406
7.35%	\$ 5,683
9.97%	\$ 35,960
7.85%	\$ 43,001
7.37%	\$ 11,364
7.08%	\$ 75,921
8.51%	\$ 139,169
6.71%	\$ 102,024
7.65%	\$ 510,476.64

2022/23 Cost/Resident	2022/23 Cost per Call
\$ 92.07	\$ 234.62
\$ 76.18	\$ 282.31
\$ 128.02	\$ 191.14
\$ 185.82	\$ 166.55
\$ 75.46	\$ 285.53
\$ 121.04	\$ 196.51
\$ 123.84	\$ 194.25
\$ 106.04	\$ 211.99
\$ 108.49	\$ 209.00

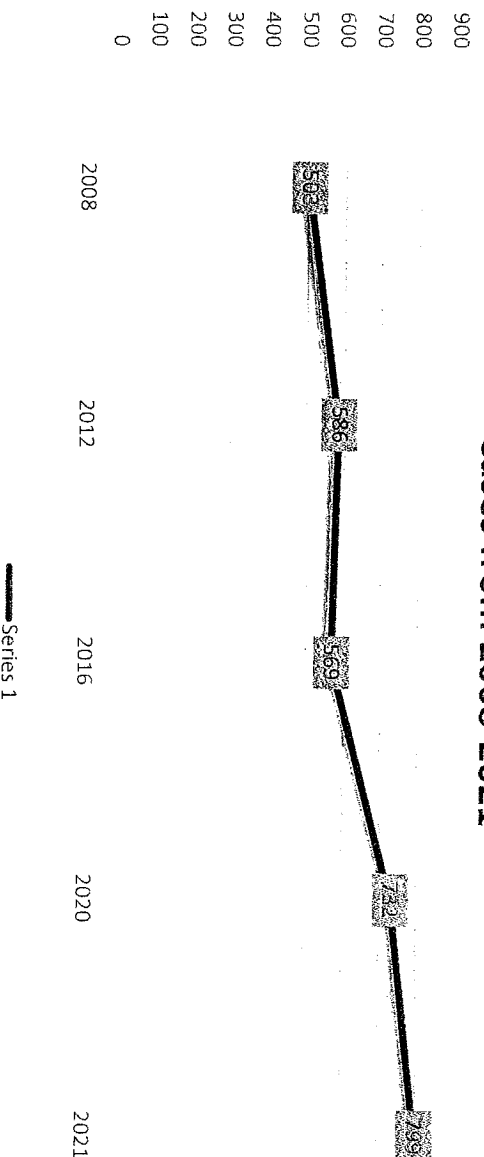
Quarterly	2022/23 Cost
Farr West	\$177,020
Hooper	\$173,058
Huntsville	\$20,739
MSL	\$99,182
Plain City	\$147,762
Uintah	\$41,366
Washington Terrace	\$286,906
West Haven	\$443,750
Unincorporated	\$405,819
	\$1,795,603

7.22% of the 7.65% increase is payroll increase

Total CJC Cases from 2008-2021



Cases from 2008-2021

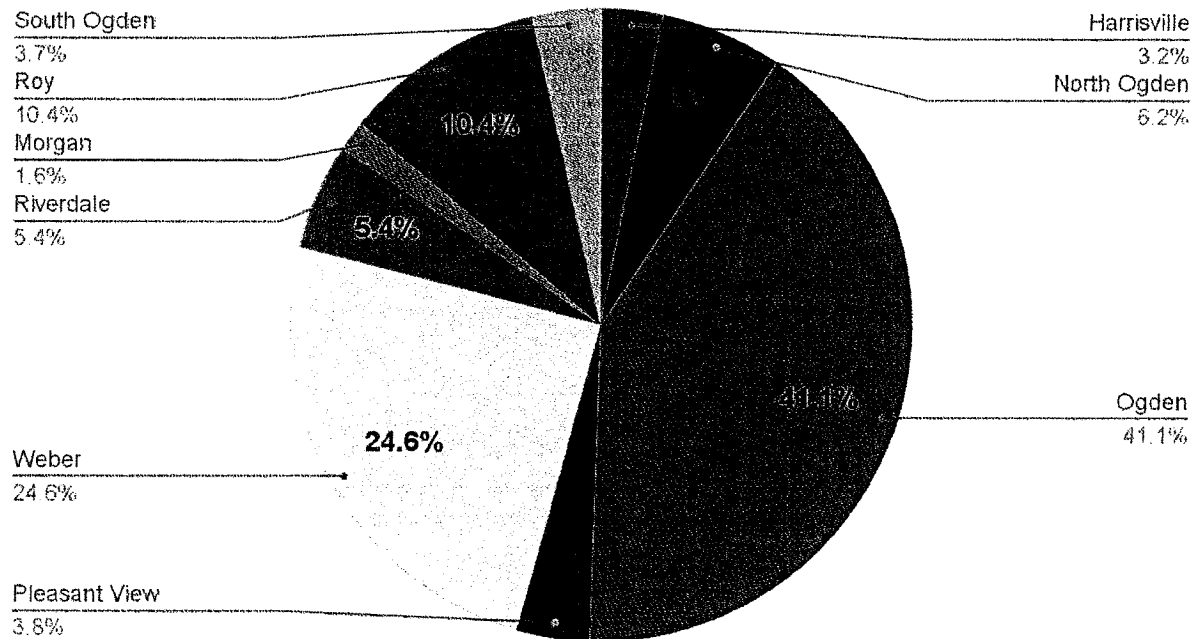


Disclaimer: During 2019, COVID-19 Pandemic decreased our case load. However, we anticipate that our case load will increase during 2022 and subsequent years as a result of COVID.

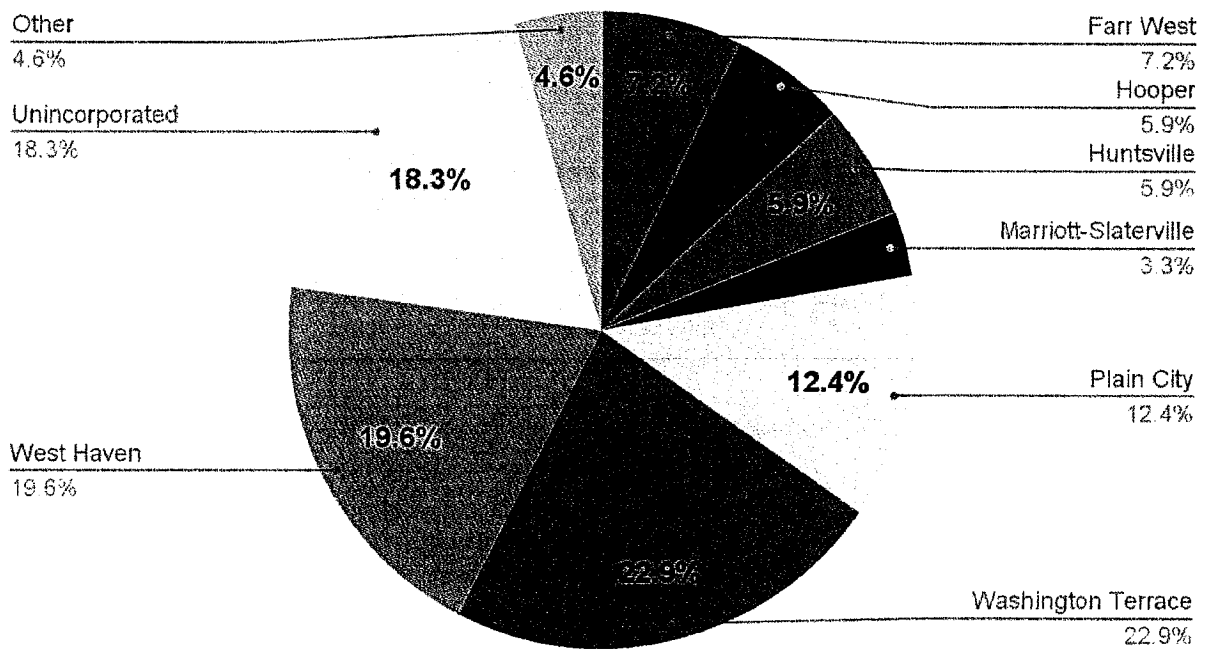
The Data shown includes Interviews and Medicals conducted at the Weber Morgan CJC

In addition, starting in 2018 we added mental health assessments which significantly increased the workload of our advocates.

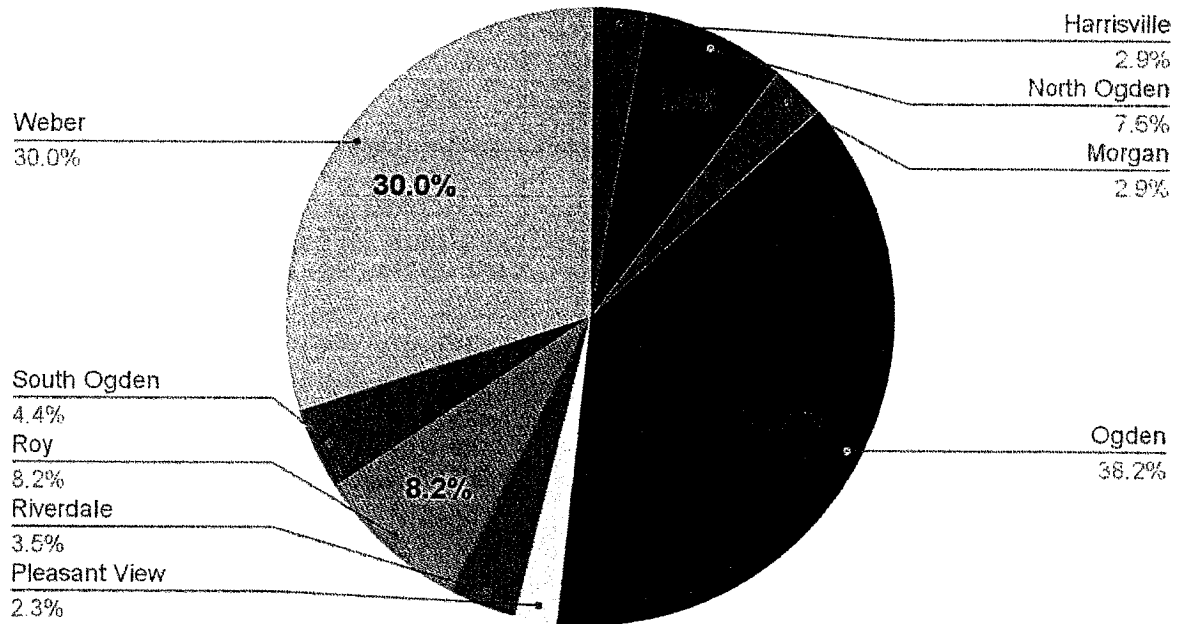
2019 Cases



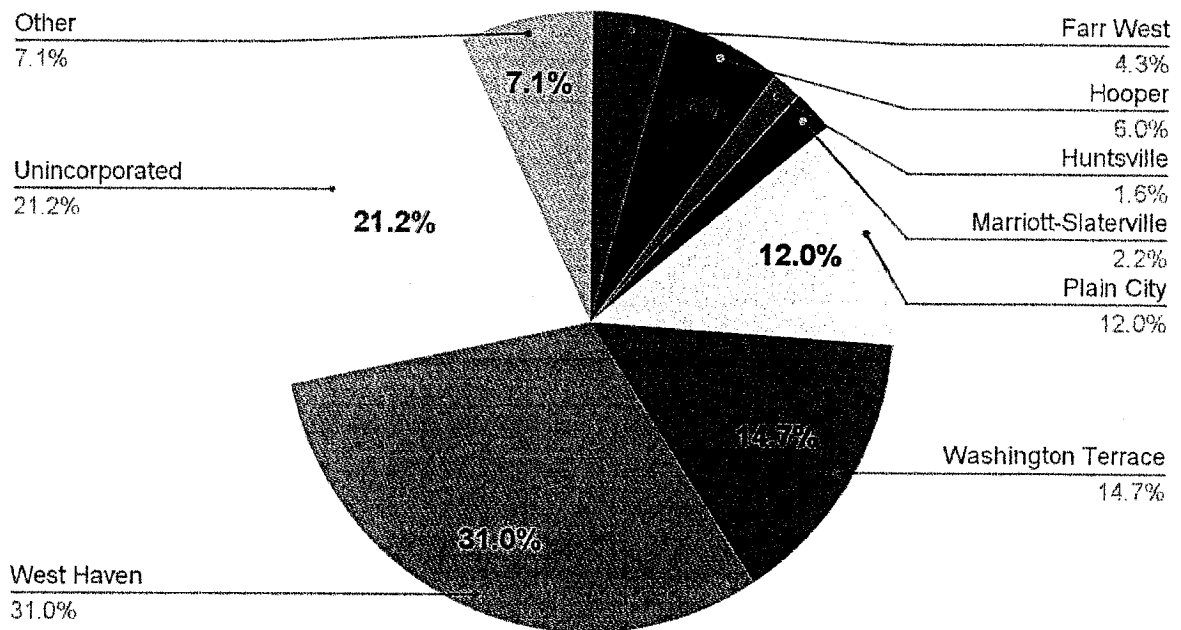
2019 Weber County Cities



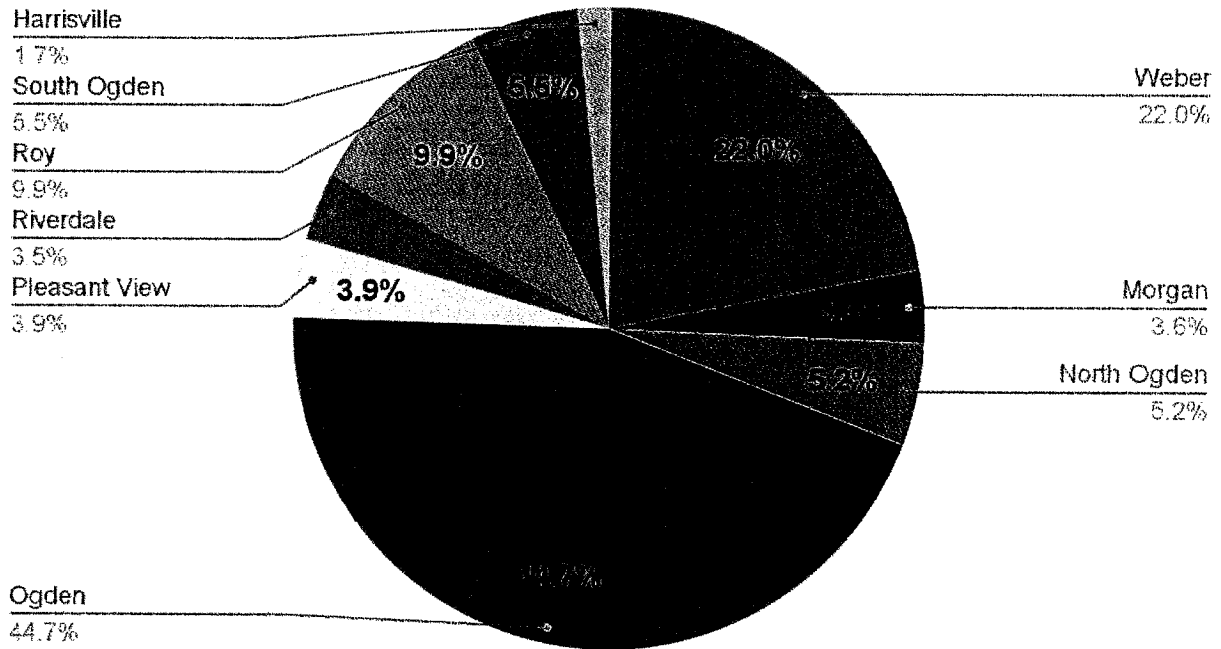
2020 Cases



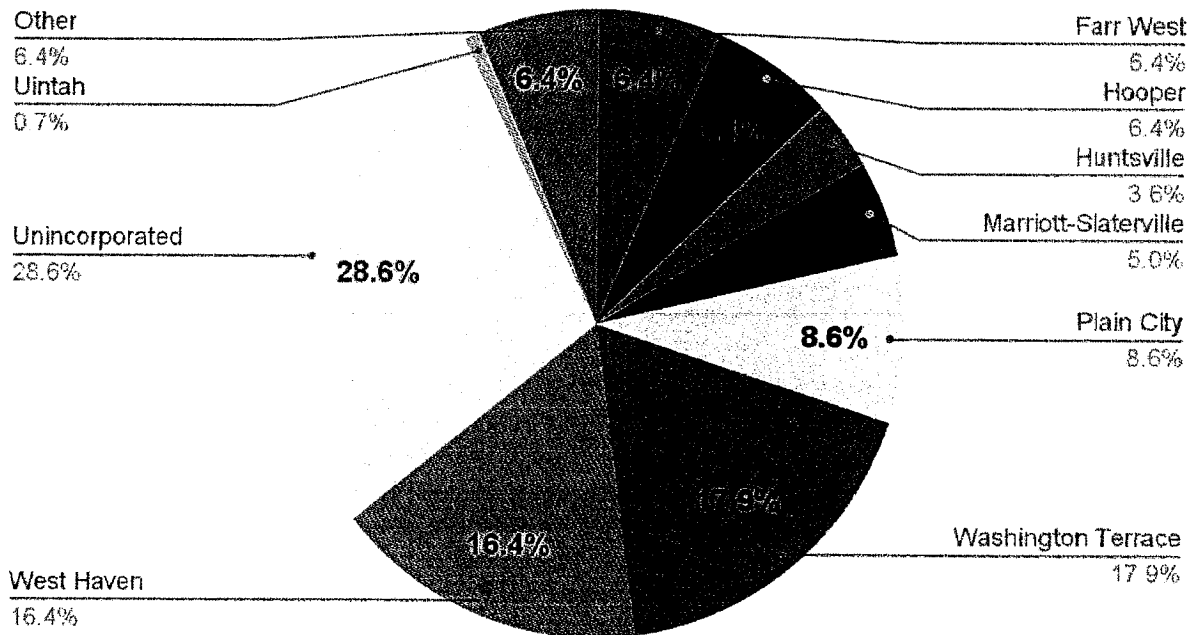
2020 Weber County Cities



2021 Cases (as of 12/14/2021)



2021 Weber County Cases (as of 12/14/2021)



Jurisdiction	2021	2020	2019	Year Total	3 Year Average	Percent of 3 Year Total	Percentage of 1.5 Million	Percentage of 2.5 Million
Morgan	23	18	10	51	17.0000	2.7142%	\$40,713.15	\$67,855.24
North Ogden	33	47	39	119	39.6667	6.3332%	\$94,997.34	\$158,328.90
Ogden	284	237	257	778	259.3333	41.4050%	\$621,075.04	\$1,035,125.07
Pleasant View	25	14	24	63	21.0000	3.3528%	\$50,292.71	\$83,821.18
Riverdale	22	22	34	78	26.0000	4.1511%	\$62,267.16	\$103,778.61
Roy	63	51	65	179	59.6667	9.5263%	\$142,895.16	\$238,158.59
South Ogden	35	27	23	85	28.3333	4.5237%	\$67,855.24	\$113,092.07
Harrisville	11	18	20	49	16.3333	2.6078%	\$39,116.55	\$65,194.25
Farr West	9	8	11	28	9.3333	1.4902%	\$22,352.32	\$37,253.86
Hooper	9	11	9	29	9.6667	1.5434%	\$23,150.61	\$38,584.35
Huntsville	5	3	9	17	5.6667	0.5000%	\$7,500.00	\$12,500.00
Marriott-Slaterville	7	4	5	16	5.3333	0.5000%	\$7,500.00	\$12,500.00
Plain City	12	22	19	53	17.6667	2.8206%	\$42,309.74	\$70,516.23
Washington Terrace	25	27	35	87	29.0000	4.6301%	\$69,451.84	\$115,753.06
West Haven	23	57	30	110	36.6667	5.8542%	\$87,812.67	\$146,354.44
WC - Unincorporated Weber County	40	39	28	107	35.6667	5.6945%	\$85,417.78	\$142,362.96
Uintah	1	0	0	1	0.3333	0.5000%	\$7,500.00	\$12,500.00
WC Other - reassigned new jurisdiction	9	13	7	29	9.6667	1.5434%	\$23,150.61	\$38,584.35
	636	618	625	1879	626.3333	100.0000%	#####	\$2,492,263.17
				0	0.0000	0.0000%	\$0.00	\$0.00
				0	0.0000	0.0000%	\$0.00	\$0.00
Weber County Flat Contribution				0	0.0000	0.0000%	#####	\$0.00
				0	0.0000	0.0000%	\$0.00	\$0.00
Weber + contracted cities & Other	140	186	154	480	160.0000	25.5455%	\$383,182.54	\$638,637.57

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Tuesday, January 4, 2022
Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Present
Richard Sorensen	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Present
Kevin Anderson	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Citizens: Jennifer Walker, Mariko Rollins, LuAnn Carver, Bill Carver, Allen Endicott, Artie Powell, Sherre Evans, Sandy Hunter, Chad McKay, Bruce Ahlstrom, Suzanne Ferre', Regen Sorensen, Angel Truett, Britain Sorensen, Nicole Sorensen, Don & Nekkala McFarland, Mojo McFarland, Kendall Wadsworth, John Sill

Zoom: Jeff Holt, Kay Larrison, Kilen Sorensen, Ron Gault, Sara's iphone, Tommy Christie, Jeff Holt

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Angel Truett.

3-Opening Ceremony given by TCM Max Ferre'.

4-Public Comments: There were none.

5-Approval of the Minutes for Town Council Meeting December 2, 2021. (See Attachment #1)
TCM Wendy McKay motioned to approve the minutes for Town Council Meeting December 2, 2021. TCM Max Ferre' seconded the motion. All votes Aye. Minutes are approved.

6- Approval of the Bills, November 2021. TCM Max Ferre' motioned to approve the bills for November 2021. TCM Wendy McKay seconded the motion. Roll Call Vote. All Votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			
CM Kevin Anderson	X			

7-Approval of the Bills, December 2021. **Mayor Truett motioned to table the approval of the bills for December 2021.** TCM Wendy McKay seconded the motion. All Votes Aye. Motion is tabled.

8-Presentation for ice rink donation. Receiving donations from Mojo MacFarland, Jennifer Walker. Mayor Truett invited Mojo MacFarland to introduce herself. She introduced herself as Morgan MacFarland, age 11 years old, who loves hockey and especially skating on the outdoor rink of Huntsville. She wanted to help raise money and donations of skates. She raised over \$1200 and welcomed donations of 60 pairs of skates. She even donated her first pair of hockey skates. She thanked her parents and coaches for helping and supporting her. Mayor Truett thanked her for her efforts and in return read an Official Proclamation naming January 15, 2022, as Mojo MacFarland day at the Huntsville Ice Rink **(See Attachment #2).**

Mayor Truett invited Jennifer Walker to the front. She is a resident of Huntsville Town and wanted to raise money for the ice rink. She held a winter dance at the Huntsville Mercantile and accepted donations for ice skates. Jennifer collected \$655 and two pairs of skates. She gave the money to Mojo for purchasing additional skates. Mayor Truett awarded her lifetime skate rental at the ice shack and gift card donation to idk barbeque.

9-Discussion and/or action on appointment of Project Manager for the New Town Hall, CDBG grant. (See Attachment #3) Mayor Truett explained the Town Hall is currently under contract to be sold. The Town Council has been working on the grant and funding for a new community center north of the Town Park. The sale has not gone through yet and Mayor Truett's, TCM Ferre' and TCM McKay's terms are expiring tonight. Since TCM Wendy McKay has had the vision and leadership on the project, **Mayor Truett motioned to appoint TCM Wendy McKay as project manager on the new community center and CDBG grant lead.** TCM Richard Sorensen seconded the motion. TCM Kevin Anderson commented that Wendy McKay would be volunteering in this position. Mayor Truett called for a roll call votes. Four votes Aye. One abstention. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Truett	X			
CM Wendy McKay			X	
CM Max Ferre'	X			
CM Richard Sorensen	X			
CM Kevin Anderson	X			

10-Discussion and/or action on Resolution 2022-1-4-3: A Resolution to ratify an agreement with Jeff Holt for the extension of construction on 6900 East. Mayor Truett invited Jeff to talk about this agreement and the history behind it. Jeff Holt thanked Mayor Truett for this opportunity to be here on a night where so many are honored for their leadership of the Town over the many years.

Jeff stated he bought property many years ago in the 2-300 block of about 6900 East. He purchased 6 acres and the road did not extend into the property. His property lacked the frontage, and he approached the Town and worked with the Planning Commission to figure out how to develop his property. The Holt's ended up donating the land for the extension of 6900 East so that it might go all the way to the Wangsgard's property. Chris Stevenson suggested at the time that the Holt's split the cost of the road between the parcel owners because it would benefit both owners. Jeff stated he wanted to develop at that time, but the other parcel owner, Bradbury, did not want to develop his parcel at that time. The Holt's gave the Bradbury's the option of reimbursing them for the cost of the road at a later time if they wanted access to the road and to develop their lot. The Holt's donated their 66 feet most of the way to the Wangsgard property. The 66 feet was donated up to about Mayor Truett's barn. Then 33 feet was donated going north to the Wangsgard property. Jeff Holt also paid for the utilities that were installed on that road.

This transaction was done 18 years ago. The Bradbury parcel is still not developed. Because Jeff knew that many of the people involved in this decision were leaving the Town government, he approached Mayor Truett to put in writing the details of the agreement. Mayor Truett suggested that Jeff Holt talk to Bradbury once again. Bradbury stated that he had no intention of developing the property and he would sign an agreement with the details of the transaction. Jeff Holt contacted him once the agreement was written and Bradbury notified him that he had sold the property. Jeff came back to Mayor Truett and asked him if the Town Council would be willing to enter into an agreement with the Holt's not to allow further development and access to the parcel without reimbursement to the Holt's for early development 6900 East.

Mayor Truett concurred with Jeff Holt with the details of the development at the time. Mayor Truett stated this happened on his first year on the Town Council. He also lives next to this road.

TCM Sorensen asked Jeff Holt what was prohibiting the new owners from accessing their parcel on 6800 East and not reimbursing the Holt's for their development. Jeff stated they owners could do that if they wanted multiple homes. The access would be better off of 6900 East.

TCM Max Ferre' motioned to adopt Resolution 2022-1-4-3.

TCM Wendy McKay asked if the Town would be paying the Holt's development or the new developer of the property. Mayor Truett confirmed that the Town would not be paying out anything to the Holt's. The money would come from the new developer.

TCM Anderson wanted to confirm that before the property could be developed, the new developer would have to dedicate the 33 feet and then reimburse the cost of the road to the Holt's. TCM Anderson wanted to ask Jeff if the new developer would also pay the cost of the asphalt. Jeff stated the asphalt has already been paid for by the Holt's. But the 33 feet would need to be donated.

TCM Wendy McKay seconded the motion. Roll Call vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Truett	X			
CM Wendy McKay	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			
CM Kevin Anderson	X			

11- Final Report TCM Max Ferre'. TCM Ferre' stated they have done a lot on the roads but didn't finish this year's work since it got cold fast. TCM Ferre' stated it had been a privilege being on the Town Council and working the many members of the Council. He recounts that he has now served for 8 years with 4 years off in between. He has enjoyed the experience.

12-Final Report TCM Wendy McKay. TCM Wendy McKay thanked the Town Council Members and stated she has loved her time on the Council. She was excited to bring pickleball to Huntsville Town and working to digitize the history documents for Huntsville Town. She expressed her love for the Town and thanked the residents for allowing her to serve.

13-Final Report Mayor Truett. Mayor Truett expressed thanks to everyone for allowing him to serve. He has been around a long time and has had the privilege of serving with many members of the Town Council. He has really enjoyed meeting community members and people over his 18 years of public service. He expressed gratitude to Richard for stepping up. He is looking forward to watching the new TC. Mayor Truett reminded everyone that we are neighbors and friends. He hoped that the TC make future decisions on what is best for the Town.

14-Swearing in Ceremony. Beckki administered the oath of office to Sandy Hunter, Artie Powell and Mayor Richard L. Sorensen. The new council members took their seats.

Name	Title	Status
Richard Sorensen	Mayor	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Mayor Richard Sorensen welcomed the new council members and thanked Mayor Truett for his help in transitioning.

15- Appointment of Open Town Council Member Seat. Mayor Sorensen stated there are three candidates who submitted applications for the open town council seat. The candidates have also answered a questionnaire that was sent out by the new town council members. Mayor Sorensen

invited the candidates to come forward and introduce themselves. Both Bruce Ahlstrom and Allen Endicott introduced themselves. Lee Primm is the third candidate who had a previous engagement for the evening. The town council members were invited to write their vote for the open seat on a piece of paper. It was collected by former Mayor Truett who counted the votes and announced the winner. The winner is Bruce Ahlstrom.

Beckki administered the oath of office to Bruce Ahlstrom, and he took his seat.

16-Discussion and/or action on Resolution 2022-1-4-1 to accept annexation petition for further consideration from the Sill's. (See Attachment #5) John Sills introduced himself. He stated he has a piece of property in town and then bought the property adjacent to them. They would like to remodel, but the plans cross one of the parcels they now own. The parcel they would like to cross into is not in the town boundary. The Sill's filed a petition for annexation on November 26, 2021. Beckki explained that the resolution today is a resolution to accept the petition for consideration. The map will go through additional review if the council votes to accept the resolution. In addition, she and Attorney Morris will review and certify the petition making sure the annexation complies with the state code.

Beckki stated she has been working on this map with the Sill's engineer and Weber County. Weber County is stating that the town boundary runs through the middle of the northwestern parcel. If the boundary line is confirmed in this place, the Sill's home would not be located inside the Town boundary. In addition, Beckki suggested that the Felt parcel, which is east of Sill's parcels, be included in the annexation as not to leave any peninsulas.

The Sill's own three parcels that they would like to consolidate. The northeast parcel was a full parcel that needed annexation consideration. The northwest parcel will need parcel consideration. Beckki suggested that all the parcel's be considered in the Annexation because the review is ongoing at the Weber County Surveyor's office.

TC Kevin Anderson asked Beckki if the Felt parcel can be included in the Sill's petition. Beckki responded that it could not be included in the petition; however, the parcel could be included in the Annexation notices, hearings, and ordinance at a later time. TC Kevin Anderson asked if there had to be a petition in order to annex. Beckki stated that the Felt property could be considered an unincorporated peninsula and therefore be included in the annexation.

TC Sandy Hunter stated the motion should include an acceptance of the petition with the condition that we leave no unincorporated peninsulas or islands.

TC Sandy Hunter motioned to accept the annexation petition from John and Shelly Sill for parcel #240150024, possible parcels #240150019, 240150031. The last two parcels may be included in the petition because of a possible dispute with the County on the Town boundary line. This motion also has the condition that the annexation does not leave any islands or peninsulas. TCM Anderson seconded the motion. Roll Call Vote. All votes Aye. Motion passes. The votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			
TCM Bruce Ahlstrom	X			

17- Discussion and/or action on Resolution 2022-1-4-2 to establish new commercial garbage can rates. (See Attachment #6) Mayor Sorensen called the owner of EconoWaste to inquire about their desires to raise the rates for commercial business. The trash cans for commercial businesses and especially restaurants are significantly heavier. The costs for dumping those cans have gone up. The proposed rate is raised to \$15 per month per can for a commercial business. The residential rate will stay the same. Recycling for commercial businesses will also be \$15 per month per can. The residential rate is not being raised. TCM Kevin Anderson motioned to accept Resolution 2022-1-4-2 to establish new commercial garbage can rates. TCM Sandy Hunter seconded the motion. Roll Call Vote. Four votes Aye. One Abstention. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			
TCM Bruce Ahlstrom			X	

18-Reminder about Yearly Training on January 8th at 8:15 a.m. to 3:15 p.m. in North Salt Lake.

19-Reminder about Ethical disclosure Agreements.

20-Town Council Assignments. (See Attachment #7)

21-Citizen Comments:

22-Adjournment of Meeting: **TCM Bruce Ahlstrom motioned to adjourn the meeting.** TCM Sandy Hunter seconded the motion. All votes Aye. Motion passes.

Meeting is adjourned at 8:42 p.m.

Beckki Endicott, Town Clerk

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, January 20, 2022
Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Zoom
Artie Powell	Council Member	Zoom
Bruce Ahlstrom	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Citizens: Lewis Johnson, Sherre Evans/Treasurer, Carol Stoker, Michaeline Wangsgard, Bill Wangsgard, Steven Davis Suzanne Ferre', Max Ferre', Velma Ahlstrom

Zoom: Kim Best

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Bill Wangsgard.

3-Opening Ceremony given by TCM Kevin Anderson.

4-Public Comments: There were none.

5-Sheriff's Report – Sgt. Greenhalgh attended the Town Council Meeting in place of Lt. Ryan. He stated that there hasn't been a lot of activity over the last couple of weeks. The flock camera was installed at the entrance to Town at 100 South. They are waiting for the programing to be updated and installed.

6- Presentation of the Audit Report. Steve Davis is a CPA from Ogden that serves on the audit committee. The audit committee met on Tuesday, January 18th to review the audit done for the year ending June 30, 2021. Steve Davis was able to review the cash position of the Town funds. He stated there were three minor concerns reported in the process of the audit. The first concern was there were areas of the budget that exceeded some areas of appropriations. Steve explained that this was a little difficult considering Huntsville was changing accounting programs. The second area of concern was that the Town Council did not have a motion to approve the Tax Rates of the Town. The process was followed but did not culminate with a motion from the TC. In addition, the Fraud Assessment document also needed to be presented in the TC meeting. Steve Davis explained the audit is on file at the Town Hall. Beckki stated the public notice has gone out stating that this document is available to the public.

7- Presentation on the CFOV board assignment, Kim Best. Kim Best stated that the CFOV is the umbrella organization for all the non-profits in the Valley. Last year they gave out \$5,000in matching funds. There are 16 non-profits in the Valley. They also help other non-profits put on fund raising events. They have a board that has great representation from the north side of the

Valley. They would really like representation from the Huntsville side of the Valley. She is formally asking for suggestions for board placement from Huntsville Residents.

Mayor Sorensen asked if there were any volunteers on the TC that would be willing to take the assignment to be on the CFOV Board. There were no volunteers. Mayor Sorensen stated that they would be thinking about residents that would be good to add to the CFOV.

8-Presentation of the Certification Letter addressing the Sill's Annexation. (See Attachment #1) Beckki presented a letter to the Town Council addressing the certification of the Sill's Annexation. She also updated the TC on the status of the Annexation. The map has been updated to include the Felt property which is located east of the Sill's lots. Mayor Sorensen corrected the date typo at the bottom of the page. Beckki reread the letter with the correct date reflecting today's date, Thursday, January 20, 2022.

Beckki stated that she has reviewed the map with Weber County Surveyors. She has reviewed all the annexations since 1924 and the north part of the Sill's property are not currently located in the boundary of Town. She stated that it was good that all parcels were included in the petition. She will notice the affected entities and start the public noticing process.

TMC Powell asked if the Felt parcel could be separated from the Sill's Annexation at a later time if needed. Beckki confirmed that after the public hearing, the TC will have the option of adopting the annexation as is.

9-Appointment to the Planning Commission. Mayor Sorensen stated the Planning Commission had an opening for another member. He wanted to approach the Town Council with the name of Suzanne Ferre' and asked for their support. **TCM Kevin Anderson motioned to approve the appointment of Suzanne Ferre' to the Planning Commission.** TCM Bruce Ahlstrom seconded the motion.

TCM Sandy Hunter stated she wanted to discuss the motion. She stated the Town Council was working on an ordinance that would change the structure of the Planning Commission. She stated the change would be made within the next couple of months. If the ordinance goes through has currently written there would only be five members and not room for the nominee tonight. Currently the Planning Commission has five members, and with the addition of Suzanne there would be six members. The Town Council talked about getting rid of the alternate member.

The Town Council reviewed all the members of the Planning Commission: Doug Allen, Liz Poulter, Jeff Larsen, Steve Songer and Allen Endicott. TCM Ahlstrom asked if the current code required an alternate. Mayor Sorensen confirmed the current code provides for the alternate.

TCM Hunter asked Suzanne Ferre' if she is willing to serve a few months. Suzanne Ferre' stated she was willing to serve for whatever time was needed. Mayor Sorensen stated the ordinance was in the early stages of drafting. TCM Anderson stated much writing and input was still needed on the ordinance. He saw possibilities to include a transition period in the new ordinance.

TCM Kevin Anderson amended his motion to approve the appointment of Suzanne Ferre' as the alternate to the Planning Commission. TCM Bruce Ahlstrom seconded the motion. All votes Aye. Roll Call Vote. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Kevin Anderson	X			
TCM Bruce Ahlstrom	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

10-Discussion and/or action on approval of \$1400 expense for Pickleball Court Signage. (See Attachment #2) Mayor Sorensen recounted that Huntsville Town had installed pickleball courts several years ago. Huntsville Town Treasurer Sheree Evans stated she received an invoice for the pickleball signage in the past few weeks. In an email, Wendy McKay explained the sign was approved with the drinking fountain years ago when Bill Wangsgard was on the Town Council. Sheree had gone through the minutes and didn't find a record of the approval. The rock was purchased several years ago, and the design was done by Wendy a year ago. They are now just finishing up the expense. Since we can not find a record of the approval, the expense is here before the Town Council today. Mayor Sorensen stated the sign is beautiful and looks great in that location. **TCM Bruce Ahlstrom motioned to approve the \$1400 purchase of the pickleball sign.** TCM Kevin Anderson seconded the motion.

TCM Artie Powell commented his understanding is that this is a privately funded project. Mayor Sorensen stated the Town received some RAMP grant funding for the project. He believes that this expense could be part of the required match. TCM Anderson commented the stone was already in our possession and this is a good use for the stone.

Roll Call Vote Four votes, Aye. One vote, Nay. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell		X		

11-Discussion and/or action on approval of expenses and bills associated with water line breaks. (See Attachment #3) Mayor Sorensen explained there are several bills totaling approximately \$10,000 to be paid to contractors who made repairs on our water lines during the fiber optic installation. The bills are approaching 90 days out. All West has failed to pay the bills that they are 100% responsible for. Mayor Sorensen would like to see the contractors be paid because we

rely on their good service here in Huntsville. The contractors are Thom Summers and BC & Sons. The Town can not be put in a position where they don't have local contractors that wouldn't come at a moments notice.

TCM Anderson asked if a stop work order could be placed on the company to help us recover expenses. Beckki explained there is currently a stop work order on All West because they haven't been able to come up with a plan to incentivize not hitting the water lines. She stated it would be reasonable to add another condition of reimbursing the bills prior to the stop order being lifted.

Sheree Evans, Treasurer, commented Huntsville's budget does not support ongoing water repairs at this rate. TCM Hunter expressed support in getting reimbursed from All West.

Lewis Johnson, president of Huntsville Waterworks, volunteered to help with the expenses if needed. Mayor Sorensen expressed thanks for the offer to help.

Mayor Sorensen motioned to approve the payment up to \$11,000 to BC & Sons and Thom Summers for water line repairs with the stipulation that the stop work order is not lifted until Huntsville Town has received reimbursement from All West.

TCM Anderson suggested that a review of the contracts be done with the Town Attorney to see if anything else could be done with regards to contingencies.

Mayor Sorensen amended his motion to include TCM Anderson's stipulations. TCM Ahlstrom seconded the motion.

Roll Call Vote. All Votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

Suzanne Ferre' asked about the staging area north of the post office. She was wondering if removing the equipment from that area could be part of this work order. She stated in another meeting it was suggested that they move their equipment to the landfill area. Mayor Sorensen stated that a letter has been delivered to the property owner and the matter is being dealt with currently.

TCM Powell wanted to ask two questions. One of the questions was addressed by Suzanne Ferre'. TCM Powell also wanted to make sure that Huntsville has a plan in place to help this not happen again. TCM Anderson suggested the contracts be looked at with our Town Attorney.

12-Discussion and/or action on approval of expenses associated with office equipment/printer. (See Attachment) Beckki explained they have had the current printer in the office for 10 years. Recently, the office computers have received updates and no longer does the old printer network with the new computer software. The office staff has some work arounds, but they won't last a long time and the office will require a new printer. Les Olson has provided a bid of \$4305.20 to purchase a new printer. Currently we have a service agreement which could still be applied to this purchase, and it would include some supplies and services. There are options for leasing the printer. There is a two-year lease option for \$282.60. We would still need additional services at about \$75.00 a month. The five-year lease would be \$185.00. The five-year option would have us pay more than \$11,000. For a two-year lease they would pay more than \$6,000. Beckki explained the office staff doesn't want to replace this printer until we move into a new space.

TCM Anderson suggested the staff investigate a used printer that is coming off a lease with light use.

Beckki stated they would go ahead and investigate a used printer. She also stated she knows the history library is having trouble with their printer. The office staff was wondering if they could give the old Town Hall printer to the history museum and then get a new one for the office. She turned the time over to TCM Bruce Ahlstrom on the history museum printer.

TCM Ahlstrom explained the history museum has had a repairman come out and look at their printer. It was the old office printer, so it is quite old. Carol Stoker spoke to the repairman visit. The repairman stated it was beyond repair. Les Olson suggested they pick up a used machine for about \$2,000. Carol stated they have light use, and only use black and white. They are currently using a low-grade HP printer. They would like to replace the printer with a desktop laser jet printer. She stated they do charge for copies for visitors. They are copying the paper less and downloading from the mortuaries more often. Carol stated they have a scanner which is separate from the printer.

Mayor Sorensen stated they could purchase for a reasonable price at Costco, and it would be more economical with a purchase price of \$500 or less than a large printer with service.

TCM Bruce Ahlstrom motioned to table this item until the next agenda. TCM Anderson seconded the motion. All votes Aye. Motion is tabled.

13-Discussion and/or action on amendment of contract with Steve Benjamin. Mayor Sorensen explained Steve Benjamin's contract does not have a mechanism to pay him after hours. He would like to amend his contract to pay him time and a half after hours, weekends and holidays.

TCM Bruce Ahlstrom motioned to approve the amendment to Steve Benjamin's contract. TCM Hunter seconded the motion.

TCM Anderson suggested amending item 10 to include the pay "per hour." Beckki also suggested they take out the stipulations for certification. Beckki stated Steve Benjamin has completed the initial certification.

TCM Bruce Ahlstrom amended the motion to include the adjustments suggested by TCM Anderson and Beckki. TCM Hunter seconded the amended motion. Roll Call Vote. All votes Aye. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

14-Update on the Secondary Water Metering. TCM Ahlstrom introduced Lewis Johnson, president of Huntsville Waterworks to explain the current mandate to state metering secondary water systems. Lewis stated the State passed legislation in 2019 that mandated all pressurized water systems be metered. He explained that there are 333 water connections on their secondary system. It is a very small system that won't every be expanded. The community leaders years ago had the foresight to pressurize this small system and took out a loan to provide for the upgrade. Huntsville Waterworks paid the loan and is financially sound. Adding meters would add \$1000 per meter expense to the company and the residents. In addition, there will be the expense of monitoring and upkeep the meters. TCM Bruce Ahlstrom drafted a letter to be sent to Representative Waldrip and Senator John Johnson. Lewis Johnson is seeking the support for that letter from the Town Council.

TCM Anderson stated there is an exemption in the law for "dirty" water. Lewis Johnson said they are talking to suppliers and manufacturers about this exemption.

TCM Anderson asked if the letter has been finalized. TCM Powell suggested the letter needs some additional edits. Beckki suggested they circulate the letter and make the adjustments.

15-Update on the proposed Roundabout on 100 South and I-39. TCM Ahlstrom recounted he attended a meeting with the Town Engineer, Jared Anderson, on the proposed roundabout at the entrance to Town. The roundabout is being designed and constructed by UDOT. Jared Anderson attends the meetings and was approached by UDOT about input for the design and whether Huntsville Town wanted to maintain the roundabout. Jared felt he should approach the Town since this is really the entrance to the Town. Huntsville can talk about what the Town would like to see in a design for that roundabout. However, the Town would oversee the design. TCM Ahlstrom asked Gary Probasco about the project, and he stated that there isn't secondary water near that location. It was more than a block and a half away. It might be difficult to add landscaping to the project. The design will be ongoing through 2022. The construction will happen in 2023. TCM Hunter recounted she had seen a statue once that was beautiful. Carol Stoker commented that the entrance to Midway has a decorative roundabout. Carol is concerned about the disturbance of natural water ways at that intersection. TCM Ahlstrom stated Jared had mentioned that UDOT has been involved with the correct permitting for the project.

16-Update on the moving of Town Hall. TCM Hunter stated that Kay Larrison is doing a great job of coordinating the move of Town Hall. The closing date on the building is March 10th and

so far, everything is looking good. She stated that the plan is to have the last public meeting in the Town Hall on February 24th. The library will host our meetings while our building is being built. We may have to adjust the schedule for a few conflicts at the library, which has a few bookings already. The library closes at 9 p.m. and at 8:45 they start making announcements of closing. TCM Artie Powell suggested we start TC meetings at 6:30.

The administration office will be moved to the old post office. The maintenance shed has been working on a secure place to keep Town documents. TCM Sandy Hunter would like to see a team of volunteers to have us do the physical job of moving.

17-Update on the letter to Blake Moore on the locking of the Cemetery Gate. TCM Hunter stated she called Blake Moore's office to follow up on this letter. Travis is the liaison for Blake Moore, and he spoke with Sean Harwood about unlocking the gate. He was unable to change Sean's mind. Sean Harwood has a multi-year plan to have year-round improvements around Pineview. He could see winter recreation added to the Cemetery Point and then the gate would be unlocked. Sean Harwood would like to meet with the Town Council about the improvements. TCM Hunter suggested having a meeting and then advertising it to the public.

In addition, TCM Hunter spoke with Blake Moore's office about the decommissioning of the Jefferson Hunt Campground. She would like to see the campground turned into a day use area. She doesn't think the Cemetery Gate would be open this year. The meeting could probably be delayed until after the move.

Blake Moore's office would like to be invited to a future Town Council Meeting.

Suzanne Ferre' asked about using a portable classroom for additional office space for Town Board Meeting. TCM Hunter responded that a portable is a good idea but it would be a cost to Huntsville.

18-Update from TCM Powell. He attended the mosquito abatement board meeting. There is not much to report. TCM Powell has started working on the 4th of July. He is thinking about delegating assignments. He will be here until July 1st. Each of the Town Council members will have committee. TCM Sandy Hunter commented she knows a lot about the parade. TCM Powell will start contacting people.

19-Citizen Comments: Suzanne Ferre' thanked the Town Council and Planning Commission for considering her name for appointment to the Planning Commission. She hopes to be an asset to the committee. She expressed her love for the Town and appreciated the opportunity.

20-Approval of the Bills, December 2021. **TCM Anderson motioned to approve the bills for December, 2021.** TCM Bruce Ahlstrom seconded the motion. Roll Call Vote. 4 votes, Aye. 1 abstention. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

19-Adjournment of Meeting: **TCM Bruce Ahlstrom motioned to adjourn the meeting.** TCM Sandy Hunter seconded the motion. All votes Aye. Motion passes.

Meeting is adjourned at 9:24 p.m.

Beckki Endicott, Town Clerk

HUNTSVILLE TOWN
APPLICATION FOR EXCAVATION PERMIT

APPLICANT ADDRESS 1222 LEGACY CROSSING BLVD #6
APPLICANT CONTACT TODD MEYERS FOR CW THE SAGE LLC
APPLICANT PHONE 801-520-4072 APPLICANT FAX _____
CONTRACTOR NAME _____
CONTRACTOR ADDRESS _____
CONTRACTOR PHONE _____
CONTRACTOR CONTACT _____
CONTRACTOR FAX _____
PROPERTY OWNERS NAME CW THE SAGE LLC
PROPERTY OWNERS PHONE 801-520-4072
JOB ADDRESS NEC OF HWY 39 + 500 SOUTH TO 100 SOUTH

DATE CONSTRUCTION TO BEGIN FEB 15TH, 2022
DATE TO BE COMPLETED JUNE 30TH, 2022
LENGTH OF EXCAVATION 500 SOUTH TO 100 SOUTH WIDTH OF EXCAVATION _____
DEPTH OF EXCAVATION PER UTILITY COMPANY SPEC TYPE OF LINE UTILITIES
METHOD OF INSTALLATION _____
PURPOSE OF EXCAVATION: UTILITY INSTALLATION AND GRADING FOR THE SAGE DEVELOPMENT.

NOTES:

SIGNATURE OF APPLICANT Todd Meyers
DATE 12/7/21

PERMIT APPROVED BY _____

DATE _____

PERMIT FEE _____

PERMIT NUMBER _____

To: Town Council

From: Planning Commission

Reason: Planning Commission's recommendations for Town Council regarding CW Lands Application for Excavation Permit.

The Application for Excavation permit was reviewed by the Planning Commission on January 27th 2022. After some discussion and guidance from Town Engineer the permit was approved by the Planning Commission for recommendation to the Town Council with the following stipulations:

- 1) If more than 1 acre of land is disturbed a UPDES permit must be obtained through the State Storm Water Program.
- 2) Wetlands are to remain undisturbed, per the delineation report submitted by CW Lands and conducted by Martin & Nicholson, Environmental Consultants dated April 1, 2020.

Beckki Endicott
Town Clerk
P.O. Box 267
Huntsville, Utah 84317

December 8, 2021

Beckki Endicott,

Please find attached an application for an excavation and grading permit. Town Code 15.25.1.7 B. permits grading and excavation following preliminary subdivision approval when in compliance with Title 17 Excavation.

B. Grading Limitation. No large-scale excavation, grading or re-grading, as determined by the Huntsville Town Planning Commission or the Huntsville Town Council shall take place on any land for which a preliminary subdivision plan has been submitted until such plan has been given preliminary approval by the Huntsville Town Planning Commission and then only in accordance with the Huntsville Town Excavation Title. Preliminary Plan approval is required for any subdivision that requires new road improvements or engineering plans.

Title 17 allows the Planning Commission up to 60 days to make a recommendation to the Town Council. I am asking that Planning Commission make their recommendation during their January meeting and then receive their final consideration at the following Town Council meeting.

17.8 Approval of Excavation and Rehabilitation Plans

A. The Huntsville Town Planning Commission shall consider the excavation and rehabilitation plans and all data and information pertaining thereto and shall have sixty (60) days in which to make a recommendation to the Huntsville Town Council.

B. The Huntsville Town Council may approve or disapprove the proposal. If approved, the Huntsville Town Council shall instruct an enforcement official to issue an "Excavation Permit" which shall state any conditions or limitations to be imposed. If disapproved, the Huntsville Town Council shall indicate its disapproval in writing to the applicant with reasons, therefore.

The construction plans for this application are the same as the improvement plans that were previously submitted for the Sage development but without the lot lines. We understand that approval of this permit is separate from the approval required to plat or subdivide the property. Furthermore, and in anticipation of approval by the Huntsville Town Council and issuance of the Excavation Permit, CW the Sage, LLC, desires and is willing to complete its excavation and related activities at-risk and fully acknowledges that receipt of the Excavation Permit is not a representation or warranty that the Huntsville Town Council will approve the final subdivision plat.

Thanks, you for your consideration of this application. Please contact me if you have any questions or need additional information.

Sincerely,



Todd Meyers
Project Manager



Colin Wright
Manager

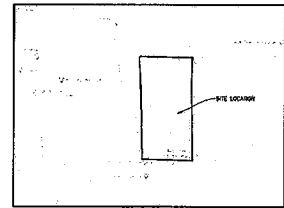
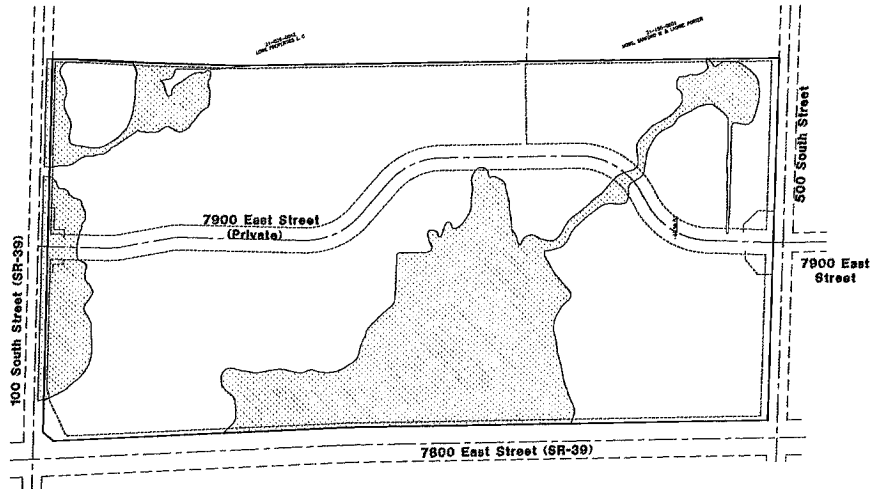
Application Submittal:

Application for excavation permit
Application fee \$75.00
Excavation and Grading Plans.

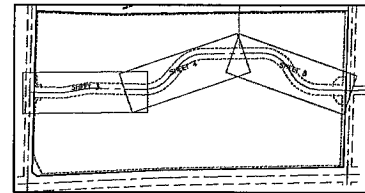
Project Narrative/Notes/Revisions

1. 12/02/21 CK - COMPLETED DESIGN FOR CLIENT & CITY REVIEW.

Sage Improvement Plans HUNTSVILLE TOWN, WEBER COUNTY, UTAH JULY 2021



Vicinity Map
NOT TO SCALE



Sheet Index Key Map
NOT TO SCALE

- Sheet Index
- Sheet 1 - Cover/Index Sheet
- Sheet 2 - Notes/Legend/Street Cross-Section
- Sheet 3 - 7900 East Street - 0+00.00 - 0+50.00
- Sheet 4 - 7900 East Street - 9+50.00 - 10+10.00
- Sheet 5 - 7900 East Street - 10+10.00 - 28+00.00
- Sheet 6 - Grading & Drainage Plan
- Sheet 7 - Grading & Drainage Plan
- Sheet 8 - Utility Plan
- Sheet 9 - Utility Plan
- Sheet 10 - Storm Water Pollution Prevention Plan Exhibit
- Sheet 11 - Storm Water Pollution Prevention Plan Details

Engineer's Notice To Contractors

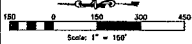
THE EXISTENCE AND LOCATION OF ANY UNDERGROUND UTILITY PIPES OR STRUCTURES SHOWN ON THESE PLANS WERE OBTAINED FROM AVAILABLE INFORMATION PROVIDED BY OTHERS. THE LOCATIONS SHOWN ARE APPROXIMATE AND SHALL BE CONFIRMED BY THE FIELD BY THE CONTRACTOR SO THAT ANY NECESSARY ADJUSTMENT CAN BE MADE IN ALIGNMENT AND/OR GRADE OF THE PROPOSED IMPROVEMENTS. THE CONTRACTOR IS RESPONSIBLE TO CONTACT THE UTILITY COMPANIES AND TAKE THE PRECAUTIONARY MEASURES TO PROTECT ANY UTILITY LINES SHOWN, AND ANY OTHER LINES OWNED BY THE CONTRACTOR'S RESEARCH, AND OTHERS NOT OF RECORD OR NOT SHOWN ON THESE PLANS.

Surveyor:
Trevor Hatch
Reeve & Associates, Inc.
5160 South 1500 West
Riverton, Utah, 84405
Tel: (801) 621-3100



Developer Contact:
City Land - Colin Wright
1222 West Legacy Crossing Blvd
Ste. 8
Centerville, Utah 84014
Tel: (801) 721-2079

Project Contact:
Nate Reeves
Reeve & Associates, Inc.
5160 South 1500 West
Riverton, Utah, 84405
Tel: (801) 621-3100



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REVISION	DATE	DESCRIPTION

Project Info:
Project Name: SAGE
Location: HUNTSVILLE TOWN, WEBER COUNTY, UTAH
Project Number: 2982-91

Cover/Index Sheet

11 Total Sheets

[illegible]

LEAD NOTES

REMOVE OR REPLACE ANY DAMAGED CLIMB, EITHER A/ON EXISTING CLIMB & GRATE TO BE TYPE 31 CLIMB, UNWANT TO BE CONSTRUCTED AS NEW LEAD SHOT (CHARGE)

ALL WRENCHES TO BE RETURNED AS A 2-PARTY BY /APPROXIMATE CREATOR OF IT ON 10 MARCH 2000 AS LEAD IS GREATER THAN 1/2" OF ON EACH SIDE OF TRENCH TO BE WELDED 2" DEEP AND REPAIRED AS A SINGLE PAIR.

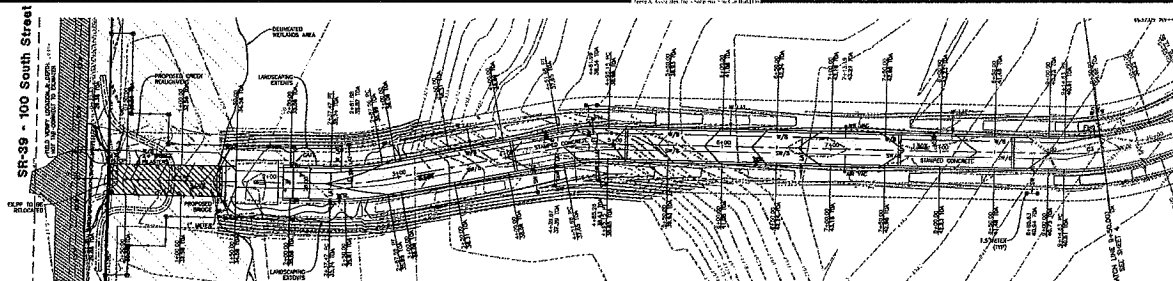
LEADY WORK ACQUIRES SEPARATE FORTNIGHT, CONSTRUCTION TO APPLY EFFECTED BY /LEAD AT LEAST 30 DAYS IN ADVANCE.

ANY DAMAGED PENT STRIPS DURING CONSTRUCTION MUST BE REZONE.

[illegible]

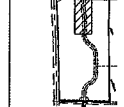
Project Info.
Originator: U. NATE REEVE, P.E.
Drafter: G. KNOXLEY
Begin Date: MAY 2021
Notes: SAGE
Number: 7562-01

SP-39 - 100 South Street



Key Map

NOT TO SCALE



Construction Notes:

- 1) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD DRAWING AND SPECIFICATIONS OF WISCONSIN COUNTY.
- 2) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD DRAWING AND SPECIFICATIONS OF WISCONSIN COUNTY.
- 3) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD DRAWING AND SPECIFICATIONS OF WISCONSIN COUNTY.

Centerline Curve Data

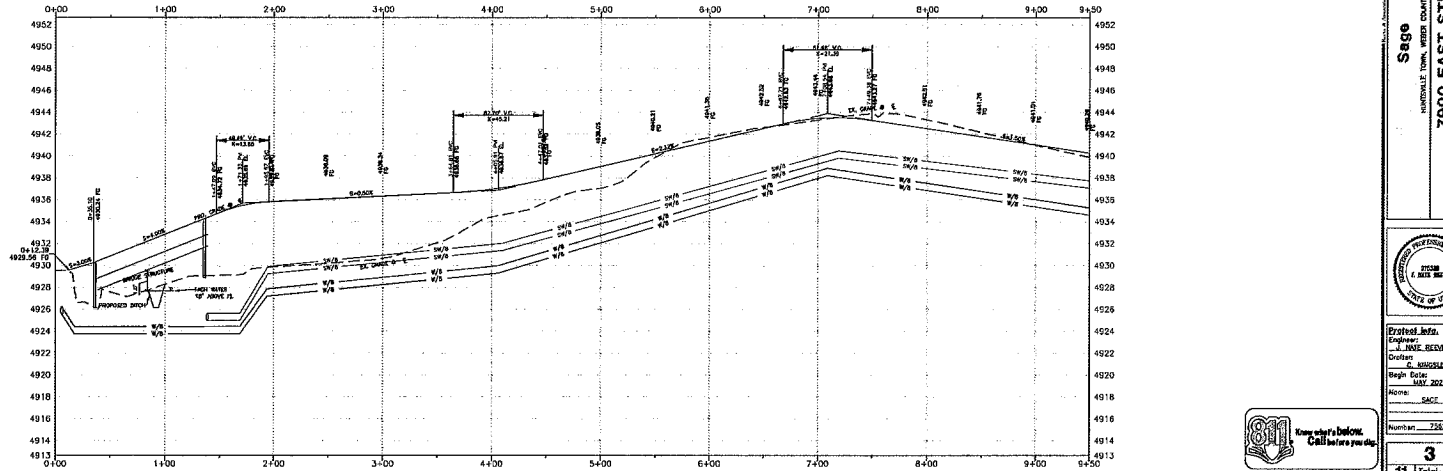
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C2	117.24°	250.00'	50.00'	25.13'	50.00'	50.00'
C3	50.14°	250.00'	25.13'	11.72'	25.13'	25.13'

7900 EAST STREET

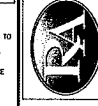
0+00.00 - 9+50.00

Horizontal Scale: 1" = 40'

Vertical Scale: 1" = 2'



Reeve & Associates, Inc.



7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

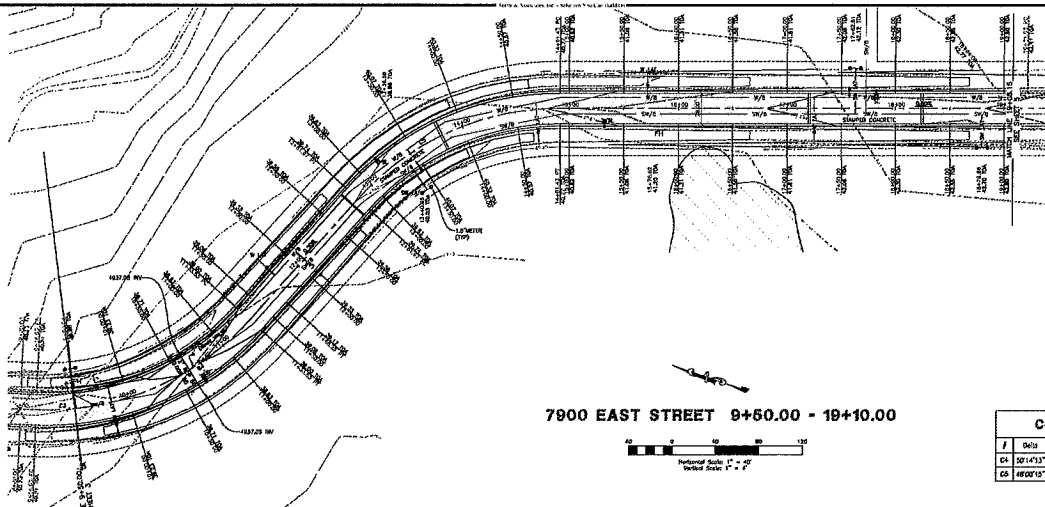
7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

7900 EAST STREET
0+00.00 - 9+50.00

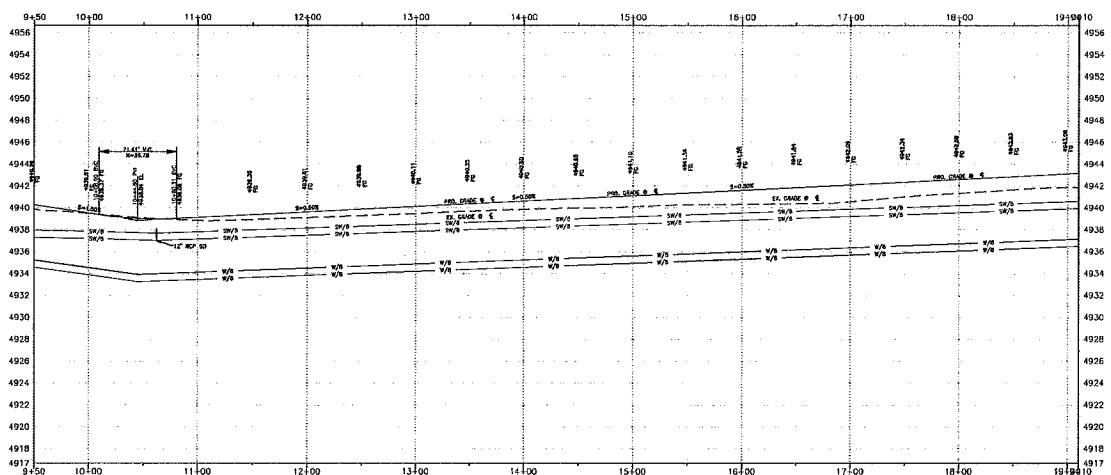


Key Map
NOT TO SCALE

Construction Notes:
1) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD SPECIFICATIONS AND SPECIFICATIONS OF UTAH COUNTY.
2) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD SPECIFICATIONS AND SPECIFICATIONS OF UTAH COUNTY.
3) ALL CONSTRUCTION IS TO CONFORM TO THE STANDARD SPECIFICATIONS AND SPECIFICATIONS OF UTAH COUNTY.

Centerline Curve Data

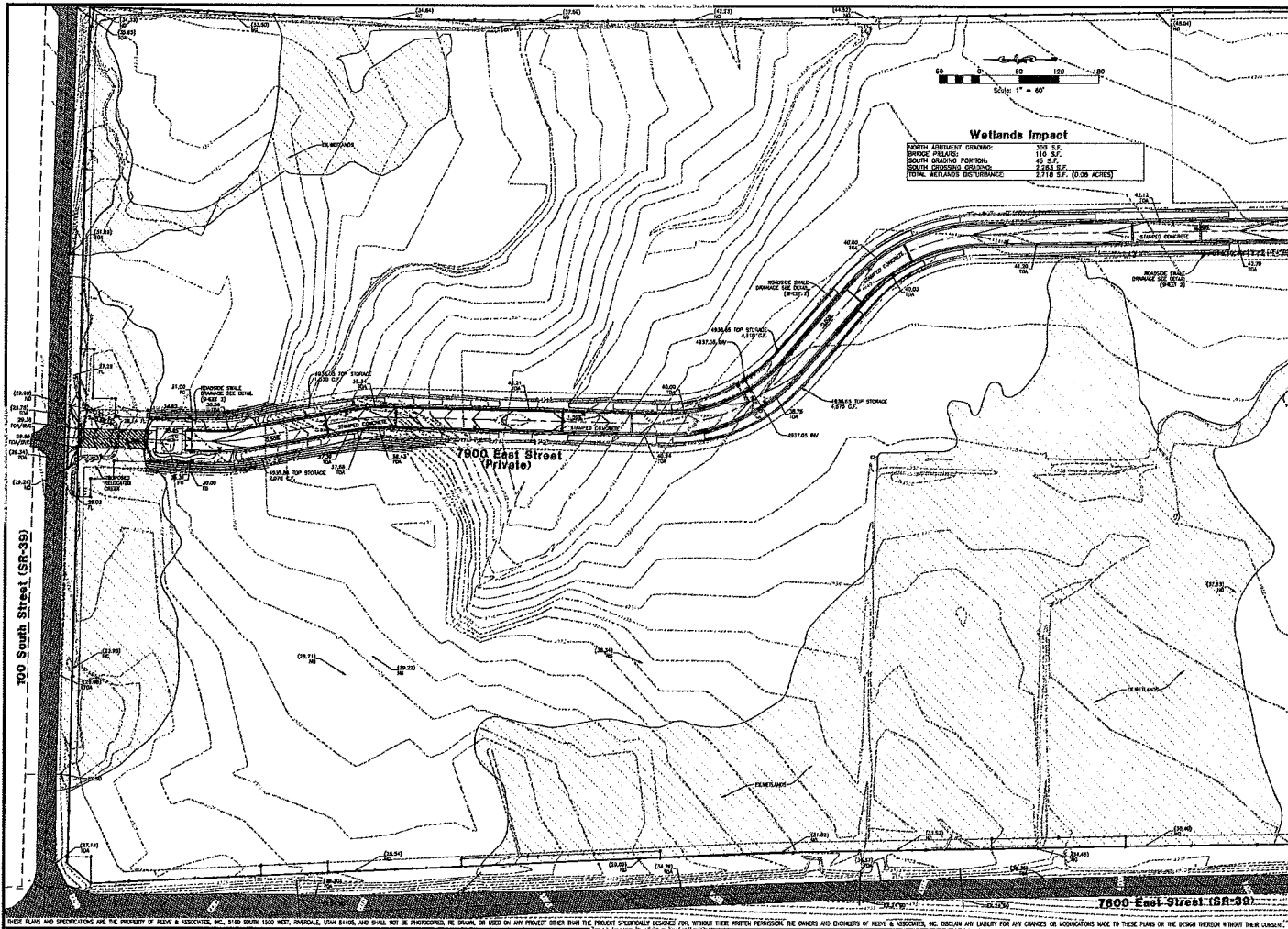
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9+50	147.13°	250.00'	238.23'	117.21'	523.13' (PT)	218.23'
10+00	147.13°	250.00'	238.23'	117.21'	523.13' (PT)	218.23'



Reeve & Associates, Inc.
RA
Professional Engineer
No. 123456789
State of Utah

Project Info:
 Project Name: **7900 EAST STREET**
 Stationing: **9+50.00 - 19+10.00**
 Date: **10/1/2021**
 Drawn by: **RA**
 Checked by: **RA**
 Number: **2021-01**
 Total Sheets: **4**

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Reeve & Associates, Inc.
1000 SOUTH 1000 WEST, SUITE 100, SALT LAKE CITY, UT 84143
TEL: 801.488.1111 FAX: 801.488.1112

DATE: _____

REVISION: _____

Sage
HARTFORD TOWN, WARDEN COUNTY, IDAHO

Grading & Drainage Plan

Project Info:

Engineer: J. LEE REEVE, P.E.

Draftsman: J. ANDERSON

Begin Date: MAY 2024

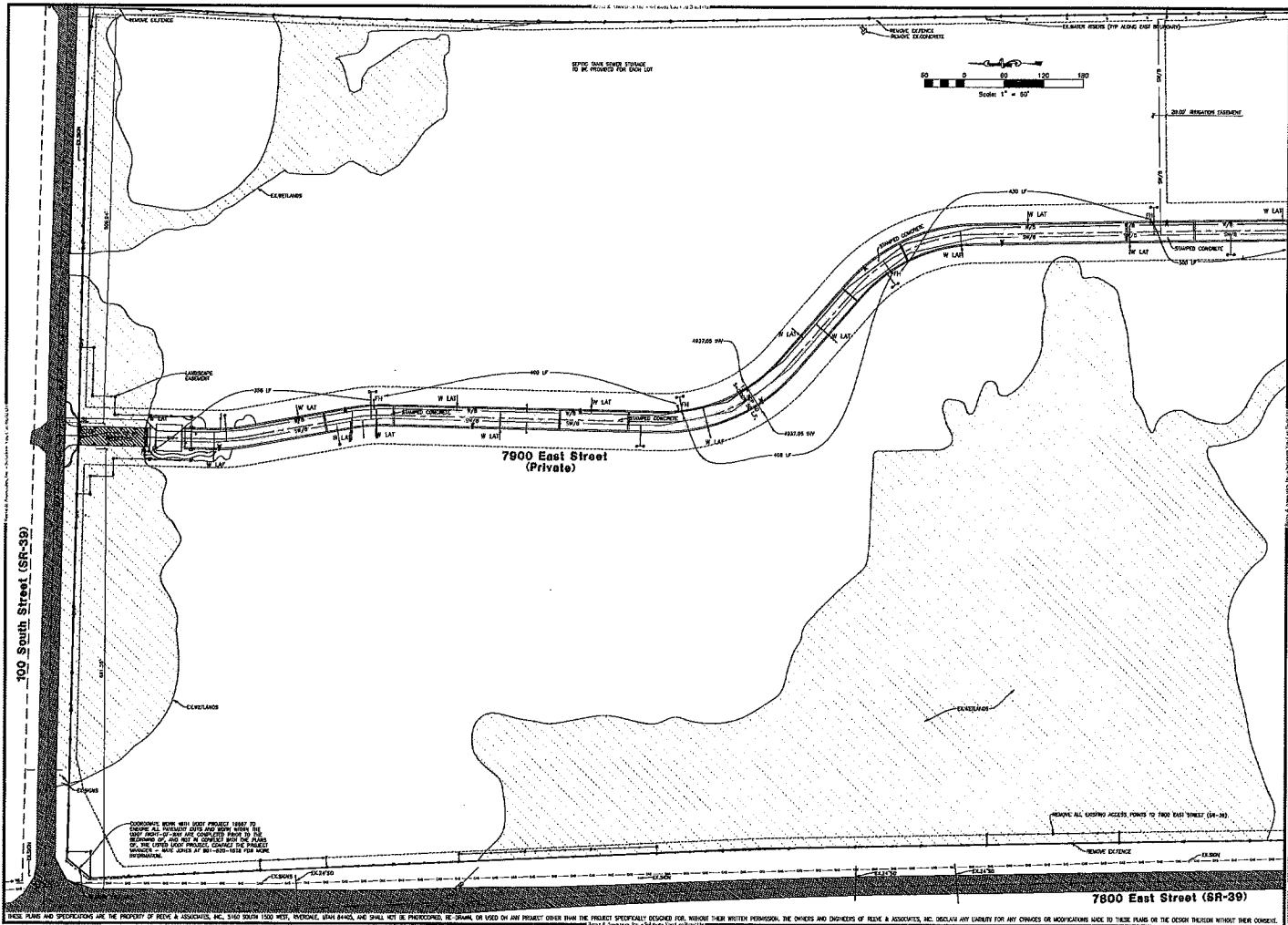
Notes: 1/25

Number: 1562-01

6

11 Total Sheets

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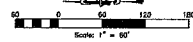
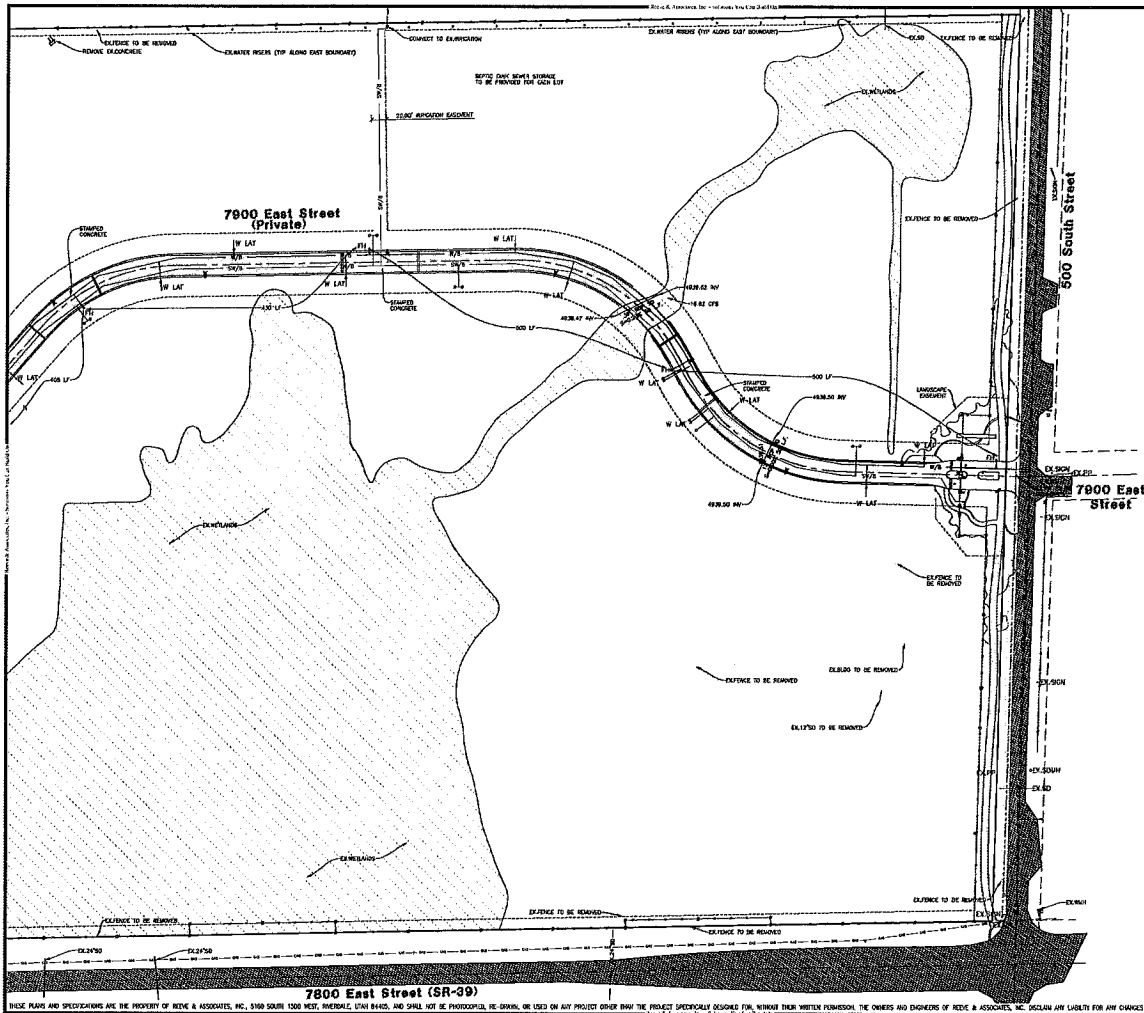
Reeve & Associates Inc.
IRA

DATE: _____
REVISION: _____
BY: _____
CHECKED BY: _____

Sage
WARTVILLE TOWNSHIP, WINDSOR COUNTY, CANADA
Utility Plan

Project Info
Engineer: J. ROSE REVE, P.E.
Drawn: C. HENNINGSEN
Begin Date: May 2021
Number: 2562-01

8
11 Total Sheets



DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____

Sage
 INTERMOUNTAIN TOWN, WYOMING COUNTY, IDAHO
Utility Plan



Project Info:
 Engineer: J. SAGE, P.E.
 Drafter: S. SAGE
 Design Date: MAY 2021
 Home: SAGE
 Number: 7562-01

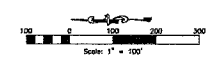
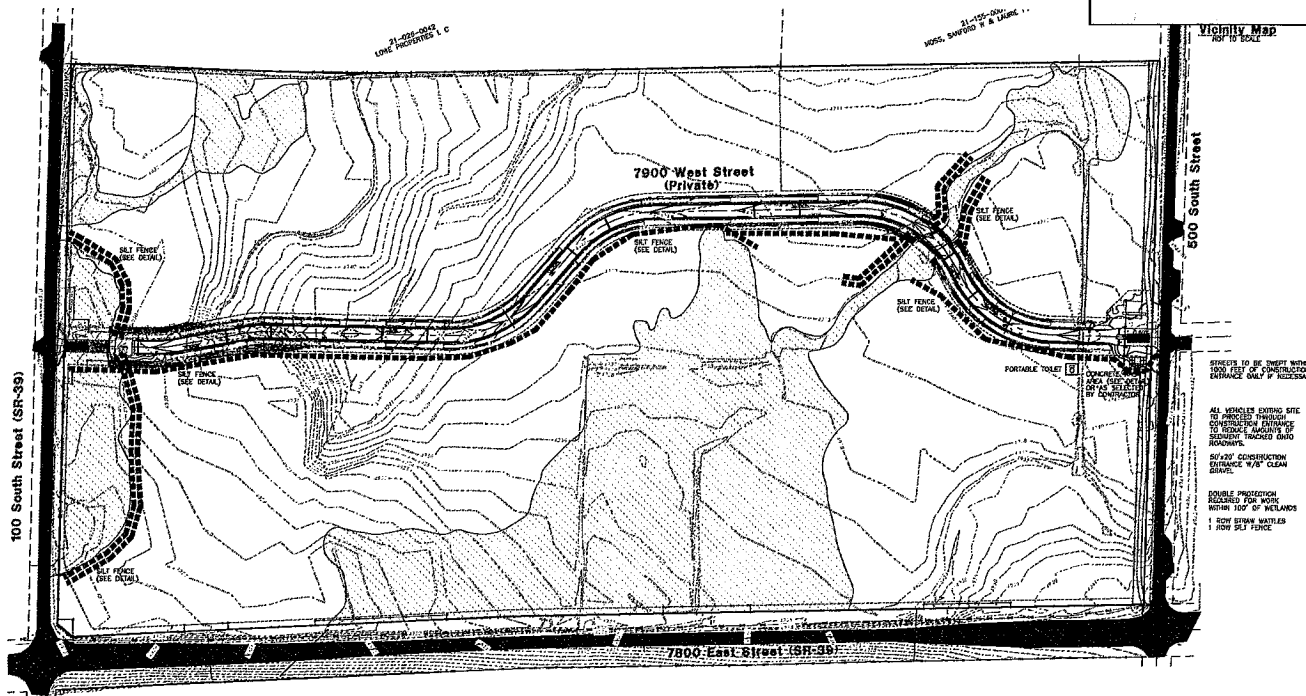
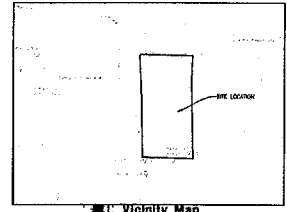
9
 11 Total Sheets

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Sage

Storm Water Pollution Prevention Plan Exhibit

HUNTSMVILLE TOWN, WEBER COUNTY, UTAH
JULY 2021



Construction Activity Schedule	
PROJECT LOCATION	HUNTSMVILLE CITY, WEBER COUNTY, UTAH
PROJECT BEGINNING DATE	MAY 2021
PROJECT COMPLETION DATE	MAY 2021
STORM WATER MANAGEMENT CONTACT / INSPECTION	CLAY WATKINS (201) 721-9079
SPECIFIC CONSTRUCTION SCHEDULE INCLUDING SWP CONSTRUCTION SCHEDULE TO BE INCLUDED WITH SWPPP BY OWNER/DEVELOPER	

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Reeve & Associates, Inc.
PA

REVISIONS

DATE	DESCRIPTION

Sage
HUNTSMVILLE TOWN, WEBER COUNTY, UTAH
Storm Water Pollution
Prevention Plan Exhibit

CLAY WATKINS
P.E.
2011

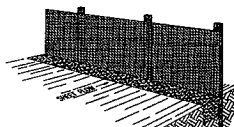
Project Info:
Engineer: J. J. REEVE, P.E.
Draftsman: C. WATKINS
Begin Date: MAY 2021
Work: SWPPP

Number: 7552-01

10
11 Total Sheets

Notes:

- Describe all BMPs to protect storm water intake.
- Describe BMPs to eliminate/reduce contamination of storm water from:
 - Equipment / building / concrete wash areas.
 - Areas of contaminated soil.
 - Any contaminants are found or generated, contact environmental engineer and contacts listed.
 - Vehicle maintenance areas.
 - Vehicle parking areas.
 - Vehicle maintenance areas only and surrounded with all fence.
 - Vehicle storage areas.
 - Vehicle storage areas only and surrounded with all fence.
 - Vehicle maintenance areas only and surrounded with all fence.
 - Vehicle storage areas only and surrounded with all fence.
 - Vehicle maintenance areas only and surrounded with all fence.
 - Vehicle storage areas only and surrounded with all fence.
- BMPs for solid erosion.
- Staples and wire are needed to be ordered regularly to eliminate / control soil erosion.
- Construction Vehicles and Equipment
 - Maintenance
 - Location of construction equipment to prevent oil or other fluid leaks.
 - Keep vehicles and equipment clean, prevent excessive build-up of oil and grease.
 - Regularly inspect on-site vehicles and equipment for leaks, and repair immediately.
 - Once loading vehicles and equipment (including delivery trucks, and employees and subcontractor vehicles) for loading of one fluid. Do not allow loading vehicles or equipment on-site.
 - Segregate and recycle wastes, such as grease, used oil or oil filter, antifreeze, cleaning solutions, automotive batteries, hydraulic and transmission fluids.
 - Fluid leaks
 - If fueling occur on-site, use designated areas away from drainage.
 - Locate spill kits along storm water intake or storm water line to hold the tank volume.
 - Cover spill kits with an impermeable material and install in a manner to ensure that any spill is not contained in the retention area, for catch spill or leaks when removing or changing fluids.
 - Use dip pans for any oil or fluid changes.
 - Washing
 - Use as little water as possible to avoid building erosion and sediment control for the wash area.
 - If washing must occur on-site, use designated, fenced wash areas to prevent waste water discharge into storm water, creeks, rivers, and other water bodies.
 - Use phosphate-free, biodegradable soap.
 - Do not permit storm cleaning on-site.
- Spill Prevention and Control
 - Minor spills are those which are they to be controlled by on-site personnel. After collecting local emergency response personnel, the following actions should occur upon discovery of a minor spill:
 - Contain the spill at the source.
 - If the spill occurs on paved or impermeable surfaces, clean up using "dry" methods (i.e. absorbent materials, oil spill, and / or rug).
 - If the spill occurs in dirt areas, immediately contain the spill by constructing an earth dike. Dig up and properly dispose of contaminated soil.
 - If the spill occurs during rain, cover the impacted area to avoid runoff.
 - Report all spills above to report and contain spill.
 - Major Spills
 - Describe personnel should not attempt to control major spills until the appropriate and detailed emergency response staff have arrived at the site. For spills of hazardous materials, also notify the National Response Center at (800) 424-9302. A written report should be sent to all notified authorities. Failure to report major spills can result in significant fines and penalties.
- Post Runoff / Utility Construction
 - Excavate or cover building material storage areas.
 - Property along roadway such as patios and driveways.
 - Storm dry and wet material under cover, away from drainage areas.
 - Avoid mixing excess amounts of fresh concrete or cement on-site.
 - Perform washout of concrete trucks, wheelbarrows or in designated areas only.
 - Do not wash out concrete trucks into storm drains, open ditches, streets or streams.
 - Do not place material or debris into storm, gutters or catch basins that stop or reduce the flow of runoff.
 - All mobile storage and storm drain facilities shall be maintained free of building materials, mud and debris caused by grading or construction operations. Roads will be swept within 1000' of construction entrance daily, if necessary.
 - Install silt fence, silt fence around all limits contained within the development and all others that receive runoff from the development.
- Erosion Control Plan Notes
 - The contractor will develop an emergency control that can be reached 24 hours a day 7 days a week.
 - A stand-by crew for emergency work shall be available at all times during potential rain or snow runoff events.
 - Necessary material shall be available on site and provided of corrected locations to facilitate rapid construction of emergency devices when rain or snow is anticipated.
 - Construction control devices shown on the plan and approved for the project may not be removed without approval of the engineer of record. If it is necessary to remove any device, the contractor shall first notify the engineer of record. If it is necessary to remove any device, the contractor shall first notify the engineer of record. If it is necessary to remove any device, the contractor shall first notify the engineer of record.
 - Once the necessary erosion control devices are established, the contractor shall maintain them in good condition at all times. The contractor shall maintain them in good condition at all times. The contractor shall maintain them in good condition at all times.
 - All silt and debris shall be removed from all devices within 24 hours after each rain or runoff event.
 - Control of silt and debris shall be maintained by the contractor. All removable protective devices shall be in place at the end of each working day and through weekends until removal of the system is approved.
 - At times and on debris, which may create a potential hazard to public property, shall be removed from the site as directed by the engineer of record or the governing agency.
 - The placement of additional devices to reduce erosion devices within the site is left to the discretion of the engineer of record.
 - Existing roads may not be removed or made impassable without the approval of the engineer of record and the governing agency.
 - Erosion control devices shall be modified as needed on the project progress and plans of less changes submitted for approval by the engineer of record and the governing agency.
- Conduct a minimum of one inspection of the erosion and sediment controls every two weeks. Maintain documentation on site.
- Part B.2.4 of general permit UTRC00000 identifies the minimum inspection requirements.
- Part B.2.4.2 identifies the minimum inspection report requirements.
- Failure to complete and/or document storm water inspection is a violation of part B.2.4 of Utah General Permit UTR 000000.



Perspective View
Figure 2

TABLE 1
Recommended Silt Fence Slope Lengths for Site Factors

Slope (Feet/100 Feet)	Recommended Silt Fence Slope Length (Feet)
1:1	100
1:1.5	150
1:2	200
1:2.5	250
1:3	300
1:4	400
1:5	500
1:6	600
1:8	800
1:10	1000

INSTALLATION
Silt fences should be installed prior to major earthmoving in the drainage area. The fence should be placed across the slope along a line of uniform elevation whenever feasible. The maximum slope length between silt fences should not exceed the values for noted site factors.

REPAIRS
Silt fences should be inspected daily during rain events. If the fence is damaged, it should be repaired immediately. If the fence is damaged, it should be repaired immediately. If the fence is damaged, it should be repaired immediately.

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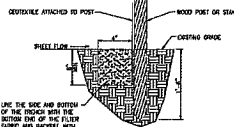
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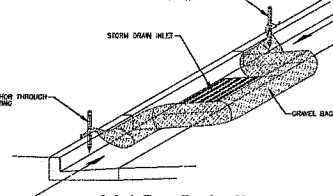
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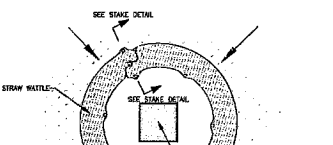
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Section



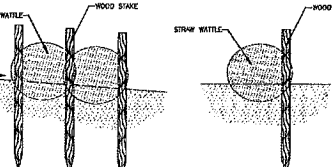
Inlet Box Protection



Plan View



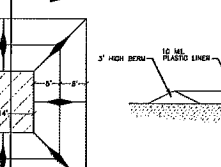
Drop Inlet Protection



Straw Wattle Stake Detail

Silt Fence Detail

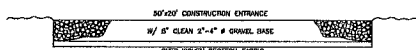
SCALE NONE



Concrete Washout Area

w/ 10 mil Plastic Liner

SCALE NONE



Cross Section 50' x 20' Construction Entrance

Copier Quote Notes:

Les Olson has a used model. It's available in their Logan office. For a used system, this has low volume and the Logan office says it's in great condition. The system has around 5,000 black/white pages and around 10,000 color pages. The cost per page is higher because the systems don't receive the discounted service rates that new equipment receives from being on a State contract.

Sharp MX-3140N (used printer), cash price \$3,695 – Maintenance contract is .0125 per black/white pages and .09 per color page

Sharp MX-3071 (new, State Contract price), \$4305.20 – Maintenance contract is .0079 black/white and .051 per color page. 60 month lease: \$185.00 per month. 24 month lease \$282.60 (lease would include 1,500 pages per month black/white and 1,400 pages per month color)

Our current volume for maintenance contract is \$346.00 per quarter. If we went with a new printer the maintenance cost would go down to \$247.31 ~~a month~~ *per quarter*

HUNTSVILLE TOWN CENTER

Concept Plan



November 20, 2012

