

## MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, April 7, 2022, 6:45 p.m.

Ogden Valley Library, 131 South 7400 East, Huntsville, UT

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

**Citizens:** Brent Ahlstrom, PCM Allen Endicott, PCM Liz Poulter, John Janson, Bill Wangsgard

**Zoom:** Ron Gault

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by TCM Bruce Ahlstrom.

3-Opening Ceremony given by TCM Anderson.

4-Public Comments: **Liz Poulter** wanted to let the Town Council know that All West has started working on the corner of her property.

5-Sheriff's Report: There were not any calls for service in Huntsville Town last month. Lt. Ryan wanted the TC to know that there has been a good deal of construction theft in the area. A large home outside of Huntsville had ordered a \$10,000 stove that was delivered with the intention of being installed the next day. A thief had listed it on KSL and sold it, but the Sheriff's department were able to intercept the delivery. It was a bigger ring in the area.

Mayor Sorensen asked Lt. Ryan about the patrols at the cemetery in the middle of the night. Lt. Ryan stated this was part of their regular patrol.

6- Discussion and/or action on approval of the minutes for TC Work Session, March 2, 2022-Sheriff's Contract/CW Lands Development Agreement. (Attachment #1) TCM Anderson motioned to approve the minutes from the TC Work Session on March 2, 2022 – Sheriff's Contract. TCM Hunter seconded the motion. All votes Aye. Motion passed.

7-Discussion and/or action on approval of the minutes for TC Work Session, March 2, 2022-Development of Town Lots. (Attachment #2) TCM Anderson motioned to approve the amended minutes from the TC Work Session, March 2, 2022 on the development of the town lots. TCM Bruce Ahlstrom seconded the motion. All votes Aye. Motion passed.

8-Discussion and/or action on approval of the minutes for TC Meeting March 17, 2022.  
**(Attachment #3) TCM Sandy Hunter motioned to approve the minutes for TC Meeting March 17, 2022.** TCM Anderson seconded the motion. All votes Aye. Motion passes.

9-Discussion and/or action on approval of the minutes for TC Meeting March 22, 2022.  
**(Attachment #4) TCM Sandy Hunter motioned to approve the amended minutes for TC Meeting March 22, 2022.** TCM Anderson seconded the motion. All votes Aye. Motion Passed.

10-Discussion and/or action on Resolution 2022-4-7-1: Adoption of Sheriff's Contract. (See Attachment #5) Beckki commented she did change the word "city" throughout to "town." **TCM Hunter motioned to approve Resolution 2022-4-7-1: Adoption of Sheriff's Contract.** TCM Bruce Ahlstrom seconded the motion.

Mayor Sorensen stated the contract cost is based 60% on the residential population and 40% on calls for service. If you look at different cities, we are small in comparison. But we have many calls for service. This is the most expensive service contract we have. Huntsville residents need to use the services wisely.

**Roll Call Vote. All votes Aye. Motioned Passed. Votes are reflected below.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

11-Discussion and/or action on Resolution 2022-4-7-2: Moratorium on Out-of-Town Water Connections. (Attachment #6) The Town Council needed to clarify a couple of points in the resolution. Section 1.1 of the resolution does not specify that the connections are out-of-town connections. TCM Hunter stated one of the reasons for the moratorium was to pause the requests from those that had this letter because we are studying the rate at which this service can be provided. Section 1.2 sounds as if it allows those that have letters to receive approval. TCM Ahlstrom pointed out the resolution clarifies the town would consider those letters where Huntsville has already agreed to trade water for an easement. TCM Anderson suggested adding a section that would establish what the Town would not process. It was agreed to add a fourth section that would state "The Town will not process any other out-of-town culinary water connection applications during the time of the moratorium." In addition, it was agreed to add "approved" instead of "committed" to the resolution in section 1.2.

An adjustment was made to the third "Whereas" to remove reference to personnel. The recital will read, "Huntsville Town is aware letters promising out-of-town water connections to property owners were distributed during the years of 2012-2014 without expiration."

**TCM Hunter motioned to approve Resolution 2022-4-7-2: Moratorium on Out-of-Town Water Connections with the amendments discussed.** TCM Ahlstrom seconded the motion. Roll Call Vote. All votes Aye. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

12-Discussion and/or action on approving expenditure of \$27,000 for asphalt milling at the Huntsville Cemetery. (See Attachment #7) TCM Ahlstrom explained the town had an opportunity to get recycled asphalt millings in bulk at a discount price. After some recommendations, the cemetery installed the recycled asphalt millings last year on a part of the road. TCM Ahlstrom explained the millings have done well for a year and is inexpensive compared to asphalt. La Rose has bid the millings and labor for the rest of the cemetery roads. TCM Ahlstrom has consulted with Sheree Evans, treasurer, on the expenditure of these funds. The funds were not originally budgeted but can be included in the amended budget. The millings will cover all four roads. La Rose is available to lay the millings because it is too cold to pave at this time.

**TCM Ahlstrom motioned to approve expenditure of \$27,000 for asphalt milling at the Huntsville Cemetery.** TCM Hunter seconded the motion. Roll Call Vote. All Votes Aye. Motion Passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

13-Discussion and/or action on road paving expenditure of \$35,020.00 at 200 South and 7400 East. (See Attachment #8) TCM Ahlstrom explained this bid has been expanded and edited since last year when the project was officially bid. The bid will include the pavement in front of the new Town Hall offices.

**TCM Ahlstrom motioned to approve the road paving expenditure of \$35,020.00 at 200 South and 7400 East and include an additional \$2,700.00 to include the library overlay to total \$37,720.00.** TCM Hunter seconded the motion. Roll Call Vote. All Vote Aye. Motion Passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

14-Discussion and/or action on purchase of water shares from the Abbey, \$420,000. (See Attachment #9) Mayor Sorensen explained Huntsville Town has a contract with Huntsville Abbey Farm to purchase water shares at a discount until April 9, 2023. Mayor Sorensen is suggesting purchasing from Huntsville Abbey additional shares of water with the money received for water connections from CW Lands in the amount of \$420,000.00. Each share is \$5,000 and will go toward capacity for growth in Huntsville Town. There was concern that we don't need the connections at this time. The money from CW Lands could sit in an account until the expiration of the contract gets closer. Beckki pointed out that the accounts would be a government account and might not get the rate of return expected. They would need to check with Sheree Evans, treasurer.

TCM Anderson suggested delaying the decision until they had input from Ron Gault and more information regarding the water contract.

15-Discussion and/or action on Ordinance 2022-4-7: Flag Lot Ordinance. (See Attachment #10) TCM Hunter introduced the ordinance change. The Planning Commission has recommended this ordinance to prevent flag lots. There is a drawing included with the ordinance that adds to the description of a flag lots. TCM Hunter stated this ordinance will be placed in 15.7 which covers parcels. There are two different kinds of flag lots the PC discussed. The first type looks like the description given in the attachment. The description reads, "A flag or L-shaped lot, of which the major portion has access to a road or street by means of a narrow strip of land called the "staff" or "pole," which leaves the bulk of property the "flag" portion, with very little frontage." The second type of flag lot has a narrow neck of required frontage on the town road, but then has a narrow neck of property to connect to the majority of the parcel behind. The diagram would look like an upper case "L." TCM Anderson wanted to know if all types of flag lots could be included in the ordinance, or just prohibit flag lots. Beckki showed a couple of examples of these lots in Town. One example shown was Tim Charlwood's property next to the boat club.

The Town Council discussed whether to send this ordinance back to the Planning Commission for additional work. TCM Hunter stated she would bring this to the Planning Commission to see if they can add to the ordinance. However, the TC would like to move forward with what they have at this time.

**TCM Sandy Hunter motioned to approve 2022-4-7: Flag Lot Ordinance.** TCM Anderson seconded the motion.

TCM Powell asked if the motion includes the definition. TCM Powell suggested replacing the “with very little frontage” to read “without the required frontage on a town road.” The TC members agreed this would be a good change. He also suggested changing the word “diagram” to “example in diagram.”

**TCM Sandy Hunter amended her motion to include the edits TCM Powell suggested above.** TCM Anderson seconded the amended motion. Roll Call Vote. All votes Aye. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

16-Motion to table purchase of water shares. Beckki suggested if they wanted to revisit the purchase of water shares after getting additional information, that they officially table the item today. **TCM Ahlstrom motioned to table item 14 – purchase of water shares from Huntsville Abby.** TCM Anderson seconded the motion. All votes Aye. Motion Passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

17-Discussion and/or action on participation in emergency communications program. **(Attachment #11)** TCM Ahlstrom met with the CERT team in the previous weeks and discussed some communication programs available to them for an emergency. The priority telecommunications service would be available to bypass the standard routes for communications. There is an application process for two separate programs. TCM Ahlstrom would volunteer to be the point of contact for these services. **Mayor Sorensen motioned to apply for participation in these emergency communications program with TCM Ahlstrom as the point of contact.** TCM Hunter seconded the motion. All votes Aye. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

18-Update on trees in the park. Mayor Sorensen said that Kenton continues to find additional trees that have the beetle in the park. He will cut down a couple more spruce trees. The town will need to apply for some grants to replace trees. TCM Sandy Hunter stated there probably are tree grants available. Beckki suggested she give the references to Shannon Smith. She has been working on a couple of grants this year.

19-Public Road trial Huntsville Town v. Kerry Wangsgard. The trial has continued. They are hoping to finish the trial on this coming Friday, April 8<sup>th</sup>, 2022.

20-Town Clean Up is scheduled for the morning of April 30<sup>th</sup>. TCM Powell stated volunteers will meet at 8 a.m. the morning of the 30<sup>th</sup>. In addition, the group using the baseball diamonds want to help upgrade the diamond later this year.

21-Weber Basin Water District Update. TCM Anderson attended a meeting for the Weber Basin Water District. The drought is dire this year and worse than last year. The lake is 33% of normal. The district is limited outdoor watering to one day a week and cutting culinary water 60%. Violators will be ticketed \$250 for first time, \$500 for second time and \$1000 for third time in violation. If more than three violations, the water will be shut off.

22-Crime Conference. TCM Bruce Ahlstrom attended a two-day crime conference. He reported it was a great conference and would like some time to present some of the things taught at the conference.

23-Closed Session. **Mayor Sorensen motioned to adjourn the regular meeting and proposed they open a closed session at the Huntsville Mercantile, since the library was closing.** TCM Sandy Hunter seconded the motion. All votes Aye.

**Meeting is adjourned at 8:50 p.m.**



Beckki Endicott, Town Clerk

**WORK SESSION-MARCH 2, 2022, 6:30 p.m.**

**Minutes of the Huntsville Town Council Work Session, held at the Huntsville Town Hall, 7309 East 200 South at 6:30 p.m. March 2, 2022, regarding the development agreement with CW Lands and the Weber County Sheriff's contract.**

**Attending:** Lt. Ryan, TCM Bruce Ahlstrom, TCM Kevin Anderson, TCM Sandy Hunter, TCM Artie Powell, Mayor Richard L. Sorensen, Attorney Bill Morris

Mayor Sorensen welcomed those in attendance. **(Attachment #1)** This meeting is to address questions about the new WC Sheriff's contract which is going up from \$77,272.00 to \$82,955.00. Lt. Ryan stated the numbers are the proposed numbers based off a 60/40 split. Sixty percent is calls for service and 40% is population. Seven percent of the increase is for payroll increases seen in August. The increase in the contract is for 7.33%. Mayor Sorensen explained the increase was due to the wage wars between different law enforcement agencies. Weber County is still behind in wages. Both Roy and Ogden have increased their wages to attract more officers. Lt. Ryan stated the WC Sheriff's office is doing a good job of attracting officers with other incentives, including work hours and environment.

Lt. Ryan stated there are additional hours that the Upper Valley demands that are not included in the numbers presented. Huntsville is charged for a regular work week and not the additional hours that are required for the 4<sup>th</sup> of July or other events or crimes that demand additional hours.

TCM Bruce Ahlstrom wanted to know what is considered a Huntsville call. He is wondering if Cemetery Point calls are included in the Huntsville Incorporated calls. Lt. Ryan stated the calls are identified based on different areas of the Valley, including Pineview Reservoir. He described the process followed when receiving a call for 911 services. TCM Ahlstrom asked if the Forest Service contracts with the WC Sheriff's Office. Lt. Ryan stated they have deputies that work with the Forest Service, and they have a separate contract.

Lt. Ryan stated the WCSD still has good staffing. They are thinking about putting together a traffic unit for here in the Valley to address speed racers, etc.

TCM Sandy Hunter wanted to clarify with Lt. Ryan that the contract is for five years but the amounts for service are amended year to year. Lt. Ryan confirmed this statement. TCM Anderson asked if the terms and conditions in the contract were the same as they were for the 2017 contract. West Haven requested to have a meeting regarding the terms and conditions. Attorney Morris described the changes that were proposed. Reports would need to be forwarded to the cities and towns monthly or weekly. Some cities were not receiving reports. Currently, Huntsville is receiving reports. The second change in the terms of the contract was about active preventative policing. If you had a VIPS program or some type of community policing, those services would be provided at no extra cost. Attorney Morris reminded Huntsville officials to look for the disbursement of liquor funds in the contract. TCM Anderson asked for an explanation on how the liquor funds work.

Attorney Morris explained the State collects the liquor funds based on the number of liquor licenses we issue and the population of Huntsville. The funds are distributed through the County because Huntsville does not have its own police department. Attorney Morris stated the Huntsville Treasurer would need to check and see if the County is giving Huntsville credit for these funds. The funds are set aside for DUI stings and such. Since Huntsville is using the County Sheriff's department, the credit for these should be given on the Sheriff's fees. Sheree Evans, Huntsville Treasurer, checked on the funds received during the meeting and in 2019, Huntsville received \$1,400.

Plans were made to adopt the new Sheriff's contract at the March 17<sup>th</sup> meeting.

TCM Artie Powell asked Lt. Ryan about the police presence during the 4<sup>th</sup> of July celebrations. Lt. Ryan will arrange for law enforcement shifts during the day. TCM Powell requested that the traffic after the fireworks be directed to 100 South for exit and those entering Town, enter on 500 South. A wake-up call would be needed, and arrangements will be made to bring up equipment for participation in the parade.

Mayor Sorensen turned the time over to Attorney Morris regarding the CW Lands Development Agreement. **(See Attachment #2)** TCM Anderson asked Attorney Morris to address the Development Agreement with regards to the concessions made to the developer in the development agreement. TCM Anderson stated the annexation agreement was controversial because the developer was allowed many concessions in that agreement that were not in line with Huntsville Town code. TCM Anderson is fine with the development agreement so long as it does not go beyond what the original concessions were to the developer in the annexation agreement. He asked Attorney Morris to point out the areas where the development agreement goes beyond the Town code and explain why it would be in the best interest of the Town to make those concessions.

Attorney Morris asked the Town Council if the road should be public or private. TCM Hunter explained the A3 zone does not delineate whether frontage must be on a public or private road. The R1 zone states that the frontage for a home is required to be on a public street. She would like the development agreement to reflect the road be public. CW Lands would like the street to be private because of traffic. The traffic and status of the road was discussed, and the Town Council would like to propose the road have no gates but may remain private. In addition, the road could be closed to through traffic several times a year in times of heavy traffic.

Attorney Morris suggested and the Town Council agreed that pedestrian paths be added and open. There was a discussion about B&C road funds. Attorney Morris suggested that Huntsville contact the state and update their road mileage. Huntsville has added several roads including parts of 500 South in 2021's annexation. There have been several subdivisions also added to the Town's maintenance.

TCM Anderson suggested the agreement not be effective until final plat has been approved and accepted. He also stated that per the state subdivision code the TC must go through the planning approval process by looking at the provisions of the agreement with the Town Code line by line along with the Huntsville General Plan. Attorney Morris reviewed that CW Lands has requested the Town update its General Plan with the development concept from CW Lands



because the current concept in the general plan for those parcels are for commercial development. TC Hunter stated the PC is in the process of updating the General Plan.

Attorney Morris made the culinary water contingent upon payment of all fees and standards set by the Town engineer. He also added the septic approval and wetlands permits as part of the requirements for the development agreement. A clause to include the Ogden Valley Land Trust as the owner of the conservation easement was added. Mayor Sorensen will contact the Ogden Valley Land Trust to see if they can accommodate these lands.

TCM Anderson suggested that the density of the lots is not vested under the annexation agreement and suggested the same wording under the development agreement. He cited the example of UDOT compensating CW Lands for a round about with additional land for development or the wetlands accommodating more than the 21 lots. He would like to see no more than the code allows on a three-acre lot with a maximum of 21 lots.

TC Hunter suggested Attorney Morris add "single-family dwelling" language in the agreement and that language reflect what is currently in the R-1 zone

*Single-family dwellings. 1. Only one single-family dwelling is allowed on an approved R-1 building lot. 2. No single-family dwelling or a portion thereof, shall be rented for a term less than 30 days.*

There was discussion about the special service district. TCM Anderson like the wording of the annexation agreement. Attorney Morris will rewrite that section of the code. He will also rewrite the section regarding for the reimbursement of the costs of the engineers and the actual cost of the improvements. The road dedication sections will be rewritten to agree with the earlier section regarding the road being private with no gates.

Attorney Morris wanted to make sure the security section of the agreement was put back into the agreement. CW Lands has come before the Town Council intending to make all the improvements before final plat is approved. TC Anderson wants to make sure the financial incentives are there for CW Lands to finish the subdivision and the improvements. Attorney Morris will make sure they have to pay 10% warrantee which is the maximum allowed under the state code. In addition, he will add the costs incurred by the Town for engineering.

There was a provision for an agreement renewal at 10 years. Attorney Morris will take out this provision.

Meeting adjourned at 8:03 p.m.

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Beckki Endicott, Recorder

**WORK SESSION-MARCH 2, 2022, 8:00 p.m.**

**Minutes of the Huntsville Town Council Work Session, held at the Huntsville Town Hall, 7309 East 200 South at 8:00 p.m. March 2, 2022, regarding the development of the Huntsville Town Square lots.**

**Attending:** Ron Gault, Jeff P. Hyde, PCM Jeff Larsen, Mayor Sorensen, TCM Artie Powell, TCM Bruce Ahlstrom, TCM Kevin Anderson, PCM Suzanne Ferre', TCM Sandy Hunter

Mayor Sorensen welcomed those in attendance. He reviewed the history regarding the sale of the two town-owned lots on the Town Square. The Town lots are located on the south side of 100 South between 7400 East and 7450 East. These lots are east of the Ogden Valley Library. The lots are located north of the Compass Rose Lodge. There is a strip parcel owned by the town just south of the lots in between the town-owned lots and the Compass Rose Lodge. Mayor Sorensen thought the lots were all 1 acre lots. However, Ron Gault explained there is a strip of parcel that was set aside in an agreement with the Ogden Valley Library for parking. This is the strip between the town-owned lots and the Compass Rose Lodge with frontage on 7400 East. The creation of this parcel shrunk the size of the other two town-owned lots.

Mayor Sorensen stated Huntsville was under contract on the current Town Hall at 7309 East 200 South. It was decided by the previous Town Council, they would sell the town square parcel on the west side of the alley to better fund a new community center that would be located at 7450 East and 200 South. Both sales and a federal grant would give the Town approximately 2 million dollars for the construction of the community center. The TC received a full price offer on the parcel. The developers met with the Town Council and expressed a desire to develop what the Town wanted there. The TC thought some better planning ought to be done with regards to the land development at that corner. The buyer would like to have both town-owned parcels and the plan could be developed with a cohesive look and use. Mayor Sorensen invited those in attendance to share ideas about what they would like to see developed on the property.

Ron Gault stated those in attendance needed to be aware of what is allowed on the property in a commercial zone. TCM Anderson confirmed that it was important to look at the code and make changes before the property is sold. TCM Hunter showed pictures of potential development looks for the property. She also wanted to know what retail might be good for residents and viable. She would like to see the concept with all the buildings integrated. Jeff Hyde agreed. She would like thoughts on mixed use as well.

Jeff Hyde likes a "Gardiner Village" like concept. He would not like to see more parking or parks because it doesn't bring tax base. He does not want to see two parking lots on two sides of the Compass Rose Lodge. Jeff Hyde sees the need for his parking at the Compass Rose but has expressed interest in purchasing the parcel set aside for parking just north of the lodge as a buffer. Jeff Hyde said that mixed use is growing in the country because it provides different kinds of tax base. He gave Wood's Market as an example of Huntsville being founded on mixed use. Jeff Hyde stated mixed use could be controlled and is not a bad word. He does not

believe that mixed use must be low income. Jeff stated that Huntsville is very limited in their commercial uses, and it makes it very difficult for businesses to succeed.

Jeff Hyde expressed his opinions that restaurants in Huntsville have difficult time succeeding. The town square is close to churches, libraries, and parks. A restaurant cannot obtain a beer and wine permit because these structures are too close to the churches, libraries and parks. In the past Utah would issue variances for alcohol permits, but they stopped doing that. He believes the village like development would be the most successful. He sees pizza and shops being very successful.

PCM Ferre' asked what the goal was in developing a new Town Hall and developing the town-owned parcels. Mayor Sorensen stated when the Town purchased the Huntsville Square property, its vision was to build a new Town Hall that would benefit the community. He read a statement from Jim Truett, former mayor of Huntsville. Jim Truett stated the development should be the right fit providing a service for the residents, supporting the businesses already here and fit with the feel of Huntsville. Jim stated it has been hard to find the right fit over the past years.

TCM Powell hopes that a better design can come about for the new Town Hall. The renderings he has reviewed do not fit his vision for Huntsville. Mayor Sorensen would like to see a useful layout but make the outside design fit the area.

There was a discussion about mixed use with the pros and cons. One of the cons listed is that housing might fail and be left empty. TCM Hunter suggested that housing in Huntsville is unique. There are many who would want to stay in Huntsville but reduce their yard and other upkeep. To allow mixed use, there would be necessary zoning changes and a possible overlay zone.

PCM Jeff Larsen suggested it would be a good idea to have an urban planner who could look at the block and give some ideas about how to use the property.

TCM Kevin Anderson stated these lots are the last undeveloped lots that the Town owns. He does not believe the residents of the Town want high density housing to be placed on these lots. He does not believe the residents will support it. Retail will generate tax revenue for the Town. Many studies reflect that housing is a tax drain on a municipality. TCM Anderson likes the idea of working with a land or urban planner. He would like to see something that would generate taxes and work with the other businesses in the area.

The idea of a small grocery store was presented. Jeff Hyde is not supportive of a grocery store. TCM Hunter believes that a store off Highway 39 would be an ideal place.

It was suggested the Town Council evaluate the current code to make sure the code includes only what Huntsville would want in a commercial zone. It was suggested that Huntsville think about not including conditional use as an option. There was consensus that both lots should be looked at together with the other structures and businesses on the block. There was a general consensus about having many shops with trails in between and not having one large building.

Parking on the square could present challenges. The Town retains a buffer north of the Compass Rose that could be used for parking. Parking for the Community Center would be on 200 South on the street. The library would need to be part of the discussion of parking for the development of the block.

TCM Artie Powell stated he would like to see the Community Center designed in the style of an old-time schoolhouse. The property has the history of housing the schools in the valley. TCM Artie Powell would like to see a master plan for the block. He would rather see a master plan for the block and not rush the sale of the lots.

TCM Anderson recommended having another meeting with land planners who might be able to give the Town Council and Planning Commission a vision for a masterplan. TCM Anderson has an idea of a land planner that might give the committees some ideas. He will contact the planner.

**TCM Hunter motioned to close the meeting.** TCM Ahlstrom seconded. All votes Aye.

Meeting adjourned at 9:13 p.m.

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Beckki Endicott, Clerk

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Thursday, March 17, 2022, 7:15 p.m.**  
**Huntsville Town Hall, 7309 East 200 South, Huntsville, UT**

Name	Title	Status
Richard Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Zoom
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

**Citizens:** Nancy Hales, Roy Hales, Fay Michelony, Bob Michelony, Justin Bennett, Sandy Bennett, Kenton Peterson, Lt. Ryan, Lt.

**Zoom:**

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by TCM Sandy Hunter.

3-Opening Ceremony given by TCM Bruce Ahlstrom.

4-Public Comment: **Bill White** commented his wife was applying for a business license to purchase furniture from wholesalers. He also wanted to comment on the out-of-town water connections. In the past, two mayors and other staff members have issued will serve letters. The staff members were not authorized to do so. He does not believe the will serve letters are valid. Another issue is the impact fees for out-of-town water connections. Bill White states that he believes there is no legal obligation to do an impact study on out-of-town water connections. There is no legal obligation to them because they are not residents of the Town. Even if there is a legal obligation to do so, he has been looking at the numbers with Ron Gault believes the fee of \$40,000 per connection is justifiable. The ordinance requires the \$40,000 fee and he thinks the Town Council should make sure the out-of-town connections are charged this fee. The water committee recommended this fee prior to October 2020 before Blake Bingham left the Town Council. Ten years ago, Bill White, submitted the recommendation for \$20,000.

**Bill White left the Town Council Meeting for other meetings.**

Mayor Sorensen asked Beckki if she had the resolution that reflected the \$40,000. Beckki stated at the time the recommendation was submitted the town was advised by our Town Attorney, Bill Morris, that a study needed to be conducted and submitted prior to the fees being raised. Beckki stated that there were many land use fees raised in 2020 because the fees were nominal. They put the fees together with the other fees in town and adopted the consolidated fee schedule. Jared Anderson, our town engineer, was contracted shortly after that time in April 2022 and it was decided that Huntsville would invite him to conduct the study on impact fees. The current fee schedule says \$20,000 for an out-of-town water connection fee.

5-Sheriff's Report: Lt. Ryan reported this time of year is still slow in Huntsville Town. He did report that the flock cameras are up and working. They are starting to receive training on the cameras and have had one success in the county using them.

Lt. Ryan brought Sgt. Greenhalgh to report on VIPS. Sgt. Greenhalgh has parked the VIPS truck at Fire Station 65. He went on to report that he had the opportunity to look at Huntsville's contract for VIPS and it expired June 2020. He brought a copy of the new agreement. He did not know if they were using it for parking patrols in the summer months. He would like the Town Council to review the contract. Sgt. Greenhalgh stated the vehicle would still be in Huntsville for their volunteers, but if Huntsville wanted to use the vehicle for town purposes, Huntsville would need to renew the contract. Mayor Sorensen asked him to email the contract to the Council.

6-Discussion and/or action on approval of the minutes for TC Meeting, February 17, 2022, TC Work Session, February 17, 2022, and TC Meeting February 24, 2022. (Attachment #1, #2, and #3) TCM Ahlstrom added to edits that TCM Sandy Hunter had emailed Beckki ahead of time. TCM Hunter clarified that TCM Sandy Hunter and TCM Kevin Anderson were appointed to the judicial selection board in the Uintah Courts. **TCM Hunter motioned to approve the amended minutes for TC Meeting, February 17, 2022, the amended minutes for Work Session, February 17, 2022, and amended minutes for TC Meeting, February 24, 2022.** TCM Ahlstrom seconded the motion. TCM Ahlstrom wanted to discuss the context of the minutes with regards to the comments about the flock cameras. He would like details added to the minutes so that the residents could understand more about how the flock cameras work. Mayor Sorensen suggested this detail be added to a newsletter article instead the minutes. All votes Aye. Motion passes.

7-Public hearing on Sill's Annexation Ordinance 2022-3-17. (Attachment #4) Beckki read the Annexation Ordinance.

**TCM Artie Powell joined the Town Council by Zoom at 7:35 p.m.**

**TCM Sandy Hunter motioned to close the regular meeting and open the public hearing on the Sill's Annexation.** TCM Ahlstrom seconded the motion. All votes Aye. Motion passes.

**Public Comment on the Sill's Annexation Ordinance.**

**Fay Michaelony: Did the survey modify any of the property lines?** Beckki responded that the property lines were not modified that she knows of. Sandy explained in the research done for the Annexation Huntsville Town learned that the boundary line for Huntsville Town was recorded incorrectly at Weber County. The Town line went straight through the middle of the Sill's northeast parcel. With the annexation the boundary line will jog north and take all the parcels that were not previously included in the town boundary.

**Nancy Hales** asked if that was done in 1953? She also asked what advantage there was to the small noncomplying parcels to be included in the Annexation? Mayor Sorensen explained that in Annexing the Sill's full property, the Town is obligated to not leave islands or peninsulas.

Beckki explained a little more of the history of these parcels. The surveyor researched all the annexations and the article of incorporation since 1924. The boundary line for the town has always been inside the Sill's parcels, yet not recorded as such. Originally the Sill's came to annex their east parcel. However, they would like all their property to be in Huntsville Town and requested all the northern parcels be annexed. The Town reached out to Shyrel Roberts, executor of the Daniel Felt property. This estate has a .10 of an acre parcel that is located outside the Town's northern boundary and would leave an unincorporated peninsula. Mrs. Roberts has voiced her full support for the annexation on two occasions. Beckki showed the GIS map with all the surrounding parcels. She explained the Sill's would like to remodel and expand their home. The expansion would go across their property line which was in Weber County and not Huntsville Town.

**Fay Michaelony** asked if the Sill's would need to come to the Planning Commission to build. TCM Hunter confirmed that the Sill's would need approval to build. TCM Hunter reminded the residents that a home needs to have 130 feet of street frontage to add another home.

**The Hales** want to know if someone could build on the Daniel Felt parcel. TCM Hunter stated they would need frontage and .75 acres.

**Fay Michaelony** asked if the Forest Service could own land inside Huntsville Town and if they could ever sell their land. TCM Hunter confirmed that the Forest Service could own land both inside and outside the Town. Beckki stated that she has been told that it would take an act of the US Congress for the Forest Service to sell land.

**TCM Sandy Hunter** motioned to close the public hearing and open the regular session of the Town Council Meeting. Mayor Sorensen seconded the motion. All votes Aye. Motion passes.

8-Discussion and/or action on Ordinance 2022-3-17: Sill's Annexation. TCM Anderson wanted to ask the Town Council if there was anything in the ordinance that would make the Daniel Felt piece, which is .10 acre, a lot of record in the Town of Huntsville. Mayor Sorensen clarified that lot of record would make it a buildable lot. TCM Hunter stated that this parcel would be brought in under the R-1 zone but does not say anything about it being a buildable parcel. TCM Anderson recommended that the TC add a sentence reflecting that this lot will not be able to be a buildable lot.

TCM Artie Powell wanted an explanation on *"WHEREAS said petition contains the signature of owners of private real property that is: 1) located within the Town's area proposed for annexation...3)is equal in value to at least one-third (1/3) of the value of all the private real property within the area proposed for annexation."* TCM Artie Powell wanted clarification on "area proposed for annexation." TCM Anderson clarified that the Sill's property should be at 1/3 of the value included in this annexation petition which the property is if the notice is properly given. TCM Anderson asked if there has been notice given to the property owner. Beckki explained that she spoke with Mrs. Roberts twice, once prior to this meeting and she expressed her support for the annexation. Beckki also confirmed she received notice of the annexation.

TCM Hunter suggested that section 2 be amended to say, "The property subject to the annexation in Exhibit "A" is hereby designated as the R-1 Zone subject to the conditions set forth in the R-1 zone of the Town's municipal code for permitted uses." TCM Anderson agreed that this addition would satisfy his concerns.

**TCM Hunter motioned to adopt Ordinance 2022-3-17: Sill's Annexation with the proposed edits and the changes in section 2 to read "The property subject to the annexation in Exhibit "A" is hereby designated as the R-1 Zone subject to the conditions set forth in the R-1 zone of the Town's municipal code for permitted uses."** Motion seconded by TCM Ahlstrom. Roll Call Vote. All Votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

9-Discussion and/or action on out-of-town culinary water connection for Justin Bennett. (See Attachment #5) Justin Bennett introduced himself. They bought their lot on SR39 in May 2021. In the property sale paperwork, there is a promissory letter from Tim Hanson for culinary water in Huntsville Town. Justin Bennett explained he had been told there were water lines on their property, and he has also been told that the water lines don't run near property. There is a fire hydrant near the border of their lot. The Bennett's were going to dig a well, but they don't have enough space for a protective zone, as required by Weber County, for the well on their property. They are petitioning for an out-of-town connection to the Huntsville Town culinary water.

Mayor Sorensen stated the water board met and made a recommendation for out-of-town water connections. The majority of the members of the water committee recommended that Huntsville Town limit the amount of out-of-town water connections. Mayor Sorensen went on to explain that Ron Gault has evaluated the culinary system and studies have also concluded that there is adequate water for residents. The caution of the committee was to be aware of not hooking up too many out-of-town connections in case there is a need in the future. Justin Bennett stated there is a letter he presented promising a culinary connection. The parcel is also in Huntsville's annexation plan. There was discussion about where previous water lines are located. Mayor Sorensen looked at the letter signed by Tim Hansen. He reviewed the history of Tim having authorization to provide these letters. Most of these letters have been dated 2012-2013.

TCM Powell supports honoring the letters but believes that Huntsville should be cautious especially considering the drought. Mayor Sorensen agrees with TCM Powell but added that one of the concerns of the water committee is that many people will be coming for water if the Council decides to approve just one connection. Mayor Sorensen cited several situations where this hasn't been the case. TCM Powell believes that we should honor the connection applications only under extraordinary circumstances and the applicant be required to bring value to the exchange. He doesn't see a point in first come, first serve.



TCM Hunter suggested a short moratorium while the Town contemplated the fees and publicly notice a call for letters. She also suggested with the study, they might know how many connections the system could handle. Huntsville could then only allow what the system could handle appropriately. This would not apply to the Bennett's petition for water.

Mayor Sorensen gave more background. Huntsville is providing up to 21 culinary hook ups to the CW Lands development. They have paid \$420,000 for those connections. Currently, Huntsville Town has a contract with the Abbey to purchase additional shares of water at a discounted rate until 2023. Mayor Sorensen has recommended that \$420,000 be used to purchase those additional shares at \$5,000 a share. With this purchase, Huntsville should be able to provide culinary connections to all potential Huntsville Town residents.

TCM Anderson agrees with the consensus of the group. He would like to evaluate the out-of-town connections on a case-by-case basis with a vote of the Town Council.

**Mayor Sorensen motioned to approve the out-of-town culinary water connection application for Justin Bennett, parcel #210300016 for \$20,000 per our current fee schedule.** TCM Ahlstrom seconded the motion. **TCM Powell wanted to amend the motion to reflect that the \$20,000 fee does not cover the labor or materials needed to connect to the water system.**

**Mayor Sorensen amended said motion.** TCM Bruce Ahlstrom seconded the amended motion. Roll call vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

TCM Hunter asked about the next steps in establishing a higher fee and noticing for the promissory letters. Beckki explained the process for undergoing a study and gave some of the history behind the establishment of impact fees for Huntsville Town. Both town engineer and attorney advise us to have the study completed before establishing the fees. The process is mandated by state code. TCM Anderson suggested that Huntsville follow the advice of our attorney and engineer. Ron Gault has been included in the meetings regarding the connection fees.

10-Discussion and/or action on business license for Alane White, W& A Real Estate, LLC.  
**(Attachment #6)** TCM Hunter motioned to approve the business license for Alane White. TCM Anderson seconded the motion. All votes Aye. Motion passes.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			

TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

11-Discussion and/or action on removal of culinary water easement from Falcon Crest Subdivision. (See Attachments #7) Mayor Sorensen reviewed the history of the culinary water easement at the Falcon Crest Subdivision. He stated Huntsville has been contacted by Michael Brown to vacate the easement. The original easement was for Huntsville's water line that connected into the original 10x10 building for water treatment. The water line is not being used at this time. The water committee has reviewed the situation and recommended that the easement be sold or moved depending on what the property owner desires. In the letter from Ron Gault, the easement has value and could have future value for Huntsville. The property owner is not present. His desire is not known. TCM Anderson would like to check with our legal counsel regarding the easement because Huntsville does not want to set the wrong precedent with regards to Huntsville's rights and public easements. He also is concerned about diminishing the value of the easement when it is moved. It may make sense to have an appraisal done in evaluating the easement as it is located now and how it may be valued in the relocation. **Mayor Sorensen motioned to table this agenda item until Huntsville can consult with their attorney and look at the possibility of getting an appraisal of the easement.** TCM Hunter seconded the motion. TCM Powell would like to hear from a member of the water board regarding the value of the easement. TCM Anderson would like to see a copy of the described easement. All votes Aye. Motion passes.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

12-GEM incorporation of the Ogden Valley – Update. Mayor Sorensen and TCM Hunter recently met with Jan Fullmer from the GEM committee, a citizen group in the Ogden Valley. The GEM committee has plans to incorporate the entire valley into one city. In the past they have tried to incorporate as a smaller city and the effort failed. In recent years, the GEM committee has looked into the valley incorporating as a county. The committee has been advised to incorporate into a larger city which might have a successful outcome. The committee wanted to know if Huntsville Town wanted to be included in the incorporation. The process of incorporation takes about two years. GEM is willing to work with Huntsville, but Mayor Sorensen advocated looking at the Huntsville Annexation Plan and expanding that plan.

TCM Hunter wanted to ask TCM Anderson about how the Annexation Plan functions in a situation like this where a new city is incorporating. TCM Anderson explained they should not be able to come into Huntsville Town's annexation area if Huntsville establishes that area first. He recommended being proactive about updating the annexation plan. He would like to see the

commercial areas that have been proposed by Snowbasin on the south side of Pineview be evaluated for our annexation plan. He doesn't see a need for additional residential parcels because Huntsville would like to remain a Town. However, there is a need for some commercial tax base that could reside physically away from the Town.

Beckki stated the timing is good to evaluate the annexation policy Plan because the Planning Commission is in the process of updating the General Plan. They are waiting to finish the General Plan to make sure the new annexation is added to that. Beckki will research the procedure to evaluate the annexation policy plan.

Mayor Sorensen mentioned the Randy Day property, south of Huntsville in the floodplain, has just been sold.

13-Flock Cameras. TCM Bruce Ahlstrom is concerned about the process of flock cameras collecting information and who holds the information. He asked Lt. Ryan how many people have access to the pictures and information. He wanted to know how long the information is kept. Lt. Ryan responded that four people have access to the information and that the picture is much like the Ring doorbell. Any stolen vehicle that is on the update list for the cities in Weber County has license plate information in the update. If a flock camera sees this license plate it will alert those cities in the area. TCM Hunter volunteered to talk to Lt. Ryan prior to writing the article for the newsletter with the potential of Lt. Ryan putting together the article. TCM Bruce Ahlstrom is concerned about privacy. Lt. Ryan stated the cameras do not run checks. It also does not give the Sheriff's office registration information. The camera does time stamp when the vehicle passes the camera and gives a description of the vehicle. After 30 days the picture is deleted.

14-History Library. TCM Bruce Ahlstrom stated the History Library is being filmed on KUTV news regarding the history of the Shooting Star.

15-Secondary Water Metering. TCM Bruce Ahlstrom stated that Nate Buttars, a representative of another small secondary system, sat down with Steve Waldrup. Representative Waldrup understood the difficulties of secondary metering on a system as small as Huntsville Town's. Beckki mentioned other cities are putting funding of the metering on their agenda's. She suggested grants may be available right now.

16-Flag Lots. TCM Sandy Hunter stated the Planning Commission is working on a flag lot ordinance and the TC should see this coming to them in the future.

17-Alleyways. TCM Hunter explained the PC is talking about the alleyways and how to enforce keeping the alleyways clear. The PC would like the TC to enforce Huntsville Code with regards to the alleyways. There was a question about whether you can sell a town street or alleyway. TCM Anderson explained that the street and alley are municipal assets. If it has value, you could sell the property. He would not recommend vacating. TCM Anderson warned that selling the alleyways or streets could be setting a precedent and hard to stop. TCM Powell gave the example of the Bill White property going west to 7100 East. Huntsville Town sold this property to Bill White. TCM Anderson recommended not selling any portion of any alley.

TCM Artie Powell was concerned about singling out residents. The alleyways need to be cleared but the code needs to be applied to everyone. One of the problems that TCM Powell sees is that some residents have been using the alleys as driveways. Some of the residents have legal use of the alley. Mayor Sorensen stated that the alleyway code is difficult to enforce.

18-Fiber Optic equipment on the Booth property. Mayor Sorensen reported that ADB is trying to remove the equipment from the Booth property but some of the equipment is frozen to the ground. They are keeping in touch and will remove the rest of the equipment as soon as they are able.

19-Baseball in the park. TCM Powell received a phone call from the baseball league in the valley. They are interested in fixing up the baseball diamond in the park.

**TCM Anderson left the meeting at 9:21 p.m.**

20-Approval of the Bills, February 2022. **TCM Sandy Hunter motioned to approve the bills from February, 2022.** TCM Ahlstrom seconded the motion. Roll Call Vote. All votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson				X
TCM Sandy Hunter	X			
TCM Artie Powell			X	

21-Removal of Trees. Kenton Petersen came to the meeting to see if he could arrange for tree removal at the park. He has access to a crane in the next week. He needs the crane to remove some trees that are on top of telephone lines and near the playground. TCM Powell and Mayor Sorensen would like to walk the park with Monty Stewart to look at the trees and take some suggestions on new trees that can be planted and resistant to the beetle that is currently killing the pine trees. Kenton will start working on the removal of trees next week. Cranes and equipment are difficult to locate currently.

22-Adjournment of Meeting: **TCM Sandy Hunter motioned to adjourn the meeting.** TCM Ahlstrom seconded the motion. All votes Aye. Motion passes.

**Meeting is adjourned at 9:43 p.m.**

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Beckki Endicott, Town Clerk

**MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING**  
**Tuesday, March 22, 2022, 5:00 p.m.**  
**Huntsville Town Hall, 7309 East 200 South, Huntsville, UT**

Name	Title	Status
Richard Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

**Citizens:** Nancy Hales, Roy Hales, Fay Michelony, Bob Michelony, Justin Bennett, Sandy Bennett, Kenton Peterson, Lt. Ryan, Steve Songer

**Zoom:**

1-Mayor Sorensen called the meeting to order at 5:12 p.m. There is a full quorum present.

2-Public Comments: There were none.

3-Discussion and/or action on approval of the minutes for TC Work Session 3-2-22 at 6 p.m., the TC Work Session 3-2-22 at 8 p.m., and TC Meeting 3-17-22. The minutes are not prepared.

**TCM Ahlstrom motioned to table the approval of the minutes for the next meeting.** TCM Sandy Hunter seconded the motion. All votes Aye. Motion passes.

4-Discussion and/or action on Resolution 2022-3-22. (See Attachment #1) Mayor Sorensen read the resolution into the record. TCM Sandy Hunter wanted to clarify that this resolution was for the sale of the Town Hall. TCM Artie Powell was concerned with the purchase price listed. He had understood the sale price was \$960,000. Mayor Sorensen reviewed the history of the price on the Town Hall. There were multiple offers on the Town Hall. The final sale price is \$830,000 and the waiver of the buyer's commission for their agent. There will be a commission on the seller's agent. Also, credit was given for the replacement of the electrical panel.

TCM Hunter motioned to approve the adoption of the Resolution 2022-3-22. TCM Anderson seconded the motion. Roll Call Vote. All Votes Aye. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Sorensen	X			
TCM Bruce Ahlstrom	X			
TCM Kevin Anderson	X			
TCM Sandy Hunter	X			
TCM Artie Powell	X			

5-Adjournment of Regular Meeting to a Closed Session. **TCM Bruce Ahlstrom** motioned to **adjourn the regular meeting and go into the closed session.** TCM Sandy Hunter seconded the motion. All votes Aye. Motion passes.

**Meeting is adjourned at 5:25 p.m.**

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Beckki Endicott, Town Clerk

**RESOLUTION 2022-4-7-1**

**A RESOLUTION APPROVING AN INTERLOCAL  
AGREEMENT BETWEEN HUNTSVILLE TOWN AND  
WEBER COUNTY FOR LAW ENFORCEMENT SERVICES**

This Agreement is made and entered into pursuant to § 11-13-101, Utah Code Annotated, 1953, as amended, commonly referred to as the Interlocal Cooperation Act, by and between Weber County, a body corporate and politic of the State of Utah, hereinafter referred to as "County", and HUNTSVILLE TOWN, a municipal corporation of the State of Utah, hereinafter referred to as "Town".

**WITNESSETH**

**WHEREAS**, Huntsville Town wants a safe and secure environment for its citizens, businesses and all others within the town boundaries; and

**WHEREAS**, Huntsville Town desires to make the most cost effective use of tax dollars to provide law enforcement services; and

**WHEREAS**, Huntsville Town feels that the Weber County Sheriff will provide excellent, cost effective law enforcement services within the Town boundaries; and

**WHEREAS**, the Weber County Sheriff's Office is able and willing to provide the law enforcement services needed by Town; and

**WHEREAS**, Huntsville Town and Weber County have determined that it is mutually advantageous to enter into this Agreement for the Weber County Sheriff's Office to provide law enforcement services in the Town; and

**WHEREAS**, it is agreed that the services provided will be paid for by Town as hereinafter set forth and the respective entities have determined and agree that the amount set forth herein is reasonable, fair and adequate compensation for providing the described law enforcement services;

**NOW THEREFORE**, pursuant to the Utah Interlocal Cooperation Act the parties hereby agree as follows:

## **SECTION ONE AGREEMENT**

- 1.01** The County, through the Weber County Sheriff's Office agrees to furnish law enforcement services and to enforce State laws and Town ordinances within the corporate limits of Town, to the extent and in the manner hereinafter set forth.
- 1.02** This Agreement terminates and supersedes any existing law enforcement service agreement, whether oral or written, between the parties.
- 1.03** The concepts set forth in the above recitals are recognized and incorporated as an integral part of this agreement.

## **SECTION TWO AGREEMENT**

- 2.01** The Weber County Sheriff's Office will furnish all necessary equipment and personnel for the investigation and enforcement of State laws and Town ordinances, and will conduct traffic enforcement, felony and misdemeanor investigations, follow-up investigations, as well as any other services in the field of public safety that are within the legal power and ability of the Sheriff to provide.
- 2.02** The personnel and equipment furnished by the Sheriff will provide an active field force on duty on behalf of the Town, providing direct services 24 hours per day, 365 days per year.
- 2.03** The County will designate a deputy and/or an appropriate supervisor as the liaison to the Town for the purpose of coordinating the activities of the Sheriff's Office, attending staff and City Council meetings as reasonably requested, and to oversee the delivery of police services under this agreement.
- 2.04** The Town may request additional services or personnel not otherwise provided for in this Scope of Services Section. Sheriff will review the need /request with Town to determine whether such additional service is feasible and will determine the cost of providing the service to Town. If both Town and Sheriff agree on the service and the cost, the parties shall execute a written amendment to this agreement containing the additional services and costs agreed upon.
- 2.05** The Sheriff's Office will provide and participate in crime prevention programs, including programs to prevent crime in both residential and business areas.



**SECTION THREE  
SPECIAL EVENTS**

- 3.01** The Sheriff will respond, upon request, to special law enforcement situations that may arise from time to time within the Town for traffic enforcement of special events, celebrations or parades, protection from vandalism and such other special law enforcement help that is normally provided to the residents of the unincorporated areas of the County.

**SECTION FOUR  
EQUIPMENT AND OTHER FACILITIES**

- 4.01** The County will furnish all necessary labor, supervision, equipment, communications facilities, uniforms, badges, firearms and other items of equipment reasonably necessary to provide the services described herein.

**SECTION FIVE  
AUTHORITY AND EMPLOYMENT STATUS**

- 5.01** For purposes of liability, County officers or employees shall not be deemed to be Town officers or employees except as more fully specified in this Agreement. All law enforcement officers employed by the County to perform duties under the terms of this Agreement shall be County employees, and shall have no right to any Town pension, civil service, or any other Town benefit for services provided hereunder. The County will have full supervision authority over all persons employed to carry out the requirements of this agreement.

**SECTION SIX  
INDEMNIFICATION BY THE CITY**

- 6.01** The Town shall be responsible for all damages to persons or property that occur as a result of the negligence or fault of the Town in connection with the performance of this Agreement. The Town shall also defend and indemnify the County for all claims and expenses that arise out of the enforcement of a Town Ordinance that is deemed to be unlawful or unconstitutional.

**SECTION SEVEN  
INDEMNIFICATION BY COUNTY**

- 7.01** The County shall be responsible for all damages to persons or property that occur as a result of the negligence or fault of the County in connection with the performance of this Agreement. The County shall indemnify and hold the Town free and harmless from all claims that arise as a result of the negligence or fault of the County, its officers, agents and employees. In the event that the Town or any of its officers or employees are named as co-defendants with the County or any of its offices or employees in any civil action based upon the delivery of services under the terms of this Agreement, the County agrees to undertake the defense of the Town or any of its officers or employees so named under a reservation of rights agreement until such time as they have been successfully dismissed from the action or it has been determined by the County that a conflict of interest exists, at which time Town will be notified of its duty to independently undertake and pay for the defense of the Town or its officer or employee named as a co-defendants in such civil actions.

**SECTION EIGHT  
RESPONSIBILITY FOR SALARY AND BENEFITS**

- 8.01** The Town shall not assume any liability for the payment of any salaries, wages, employment benefits or other compensation to any County personnel performing services hereunder for the Town and will not assume any other employment related liability except as provided for in this Agreement.
- 8.02** The Town shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his employment, unless otherwise provided herein, and the County hereby agrees to hold the Town harmless against any such claim.

**SECTION NINE  
PERIOD OF AGREEMENT**

- 9.01** Unless sooner terminated as provided for herein, this Agreement shall be effective 12:01 a.m., July 1, 2022 and shall run for a sixty (60) month period until 12 midnight June 30, 2027. The Sheriff shall be the administrator of this Agreement.
- 9.02** In the event the Town desires to extend this Agreement for a succeeding five year period, the Town Council, by March 31<sup>st</sup> of the year of the expiration date of this Agreement, shall notify the Board of County Commissioners that it wishes to renew the agreement, whereupon the Board of County Commissioners, not later than April 15<sup>th</sup>, shall notify the Town Council in writing of its determination concerning the renewal for an additional five year period together with any readjusted rates for the new extended agreement and a new agreement shall be executed. If these notifications are not made, this agreement shall terminate at the end of the five-year period.
- 9.03** Notwithstanding the provisions of this Section, either party may terminate this Agreement at any time by giving 180 days prior written notice to the other party.

**SECTION TEN  
COST OR PAYMENT**

- 10.01** The Town agrees to pay to the County the amount set forth in Attachment A, which is attached hereto and incorporated herein by reference, for the services provided pursuant to this agreement. The amount listed on Attachment A includes, but is not limited to: salary, benefits, uniform costs, training, overtime, supervision, supplies, communications equipment, fleet/motor pool expenses, system services, insurance, crime scene investigations, equipment, and associated administrative/support staff costs. The contract cities pay the costs of the enforcement positions that are not covered by the general fund. The amount that each city pays is determined using a population and calls for service formula (See Attachment A). Costs are determined annually. The costs for the next fiscal year (July - June) will be calculated and sent to the contract Cities no later than January 15<sup>th</sup> prior to the new fiscal year. An annual adjustment will be deducted from the amount billed to the Town for any State Beer Tax Funds collected by the County on behalf of the Town.
- 10.02** The Town shall remit one quarter (1/4) of the contract amount to the Weber County Sheriff's Office, 721 West 12th Street, Ogden, UT 84404, within 20 days after the close of each calendar

quarter. If such payment is not remitted to the County Sheriff when due, County is entitled to recover interest thereon as well as the contract amount. Interest shall be at the rate of twelve percent (12%) per annum.

- 10.03** The rates set forth in Attachment A may be renegotiated, at the request of either party prior to July 1st of each year of this Agreement, to reflect the current cost of the provided services in accordance with the policies and procedures for the determination of such rate as adopted by the Board of County Commissioners and agreed to by Town.
- 10.04** The compensation paid by the Town to the County pursuant to this Agreement shall be used only for the services provided pursuant to this Agreement, and County shall not have the authority or right to use such funds for other purposes. Further, the County agrees not to offset the Sheriff's present or future budget because of the compensation paid pursuant to this Agreement.

#### **SECTION ELEVEN REPORTS AND RECORDS**

- 11.01** Records will be maintained of all law enforcement activity and services in the town and the records will be accessible to the Town at all reasonable times. The Sheriff's Office will prepare an annual report of law enforcement efforts in the Town and will review the report with the Town Council each year at one of the Council's regular meetings.
- 11.02** The Sheriff's Office will coordinate with the Town to provide an activity report that details the activities of the Sheriff's Office in the Town. The report shall contain, at a minimum, the number of calls answered and the number of traffic stops made. Additional details may be provided, as requested by the Town, as long as that information is reasonably obtainable and does not violate law or Sheriff's Office policy. The report will be generated and provided monthly. However, that frequency may be modified if agreed to by the Town and the Sheriff's Office.

#### **SECTION TWELVE PROBLEM RESOLUTION**

- 12.01** The Town's Mayor, Town Council or other designated representatives, shall have the right upon request to meet and confer with the Sheriff, and/or his designated contract representatives, to discuss any problems arising from the Sheriff's Office performance or the individual deputies performing services under this Agreement, the costs for future periods under this contract, or any other issues related to this contract.

**IN WITNESS WHEREOF** HUNTSVILLE TOWN, BY RESOLUTION DULY ADOPTED BY ITS Town Council, causes this Agreement to be signed by its Mayor and attested by its Clerk, and the County of Weber, by resolution of its Board of County Commissioners, has caused this Agreement to be signed by the Chairman of said Board and attested by its Clerk, all on the day and year appearing below their respective signatures.

Date:

ATTEST:

Approved as to form and for compliance  
with State law:

Town Clerk

\_\_\_\_\_  
Town Attorney

**BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY**

By \_\_\_\_\_  
Scott Jenkins, Chair

Date \_\_\_\_\_

ATTEST:

Approved as to form and for compliance  
with State law:

\_\_\_\_\_  
Weber County Clerk/Auditor

\_\_\_\_\_  
Weber County Attorney's Office

# 2022-2023 Contract Cities Allocation Calculation

## Attachment A

Total Cost \$ 11,726,385  
 General Fund 39% 31 from general fund/80 total  
 Contract City Cost Burd \$ 7,182,411  
 # Deputies 80  
 Avg. Adjusted FTE Cost \$ 146,580

## US Census

				2020	2019-2021	Year End 2020
	Population %	Calls/Svc %	Tax Val %	Population	Calls/Svc	Taxable Value
Farr West	11.03%	9.08%	9.29%	7,691	3,018	\$ 693,944,446
Hooper	13.03%	7.38%	8.23%	9,087	2,452	\$ 614,724,215
Huntsville	0.93%	1.31%	1.13%	648	434	\$ 84,297,118
MSL	3.06%	7.16%	4.41%	2,135	2,382	\$ 329,135,821
Plain City	11.23%	6.23%	7.42%	7,833	2,070	\$ 554,025,872
Uintah	1.96%	2.53%	1.55%	1,367	842	\$ 115,740,914
Washington Terrace	13.29%	17.77%	7.39%	9,267	5,908	\$ 552,321,017
West Haven	24.01%	25.18%	18.27%	16,739	8,373	\$ 1,365,062,423
Unincorporated	21.46%	23.36%	42.31%	14,963	7,767	\$ 3,160,568,896
	100.00%	100.00%	100.00%	69,730	33,246	\$ 7,469,820,722

## 2022/23 Formula

Population	Calls/Svc	Other
40%	60%	0%
\$ 316,879	\$ 391,202	\$ -
\$ 374,396	\$ 317,836	\$ -
\$ 26,698	\$ 56,256	\$ -
\$ 87,965	\$ 308,762	\$ -
\$ 322,730	\$ 268,320	\$ -
\$ 56,322	\$ 109,143	\$ -
\$ 381,812	\$ 765,813	\$ -
\$ 689,668	\$ 1,085,333	\$ -
\$ 616,495	\$ 1,006,782	\$ -
\$ 2,872,964	\$ 4,309,446	\$ -

	2022/23 Cost	2021/22 Cost
Farr West	\$ 708,081	\$ 651,132
Hooper	\$ 692,232	\$ 651,825
Huntsville	\$ 82,955	\$ 77,272
MSL	\$ 396,727	\$ 360,767
Plain City	\$ 591,049	\$ 548,048
Uintah	\$ 165,465	\$ 154,101
Washington Terrace	\$ 1,147,625	\$ 1,071,704
West Haven	\$ 1,775,001	\$ 1,635,833
Unincorporated	\$ 1,623,276	\$ 1,521,253
	\$ 7,182,411	\$ 6,671,934

% Change	\$ Change
8.75%	\$ 56,949
6.20%	\$ 40,406
7.35%	\$ 5,683
9.97%	\$ 35,960
7.85%	\$ 43,001
7.37%	\$ 11,364
7.08%	\$ 75,921
8.51%	\$ 139,169
6.71%	\$ 102,024
7.65%	\$ 510,476.64

2022/23 Cost/Resident	2022/23 Cost per Call
\$ 92.07	\$ 234.62
\$ 76.18	\$ 282.31
\$ 128.02	\$ 191.14
\$ 185.82	\$ 166.55
\$ 75.46	\$ 285.53
\$ 121.04	\$ 196.51
\$ 123.84	\$ 194.25
\$ 106.04	\$ 211.99
\$ 108.49	\$ 209.00

Quarterly	2022/23 Cost
Farr West	\$177,020
Hooper	\$173,058
Huntsville	\$20,739
MSL	\$99,182
Plain City	\$147,762
Uintah	\$41,366
Washington Terrace	\$286,906
West Haven	\$443,750
Unincorporated	\$405,819
	\$1,795,603

7.22% of the 7.65% increase is payroll increase

## RESOLUTION NO: 2022-4-7-2

### *A Resolution placing a Moratorium on Out-of-Town Culinary Water Connections.*

**WHEREAS**, Huntsville Town, Utah, (hereafter referred to as “Town”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, Huntsville Town is undergoing an analysis and study of the connection fees on out-of-town culinary water connections;

**WHEREAS**, Huntsville Town is aware letters promising out-of-town water connections to property owners were distributed during the years of 2012-2014 by an employee without authorization or expiration;

**WHEREAS**, Huntsville Town is gathering the information regarding the property owners who have received these said promissory letters;

**NOW THEREFORE**, be it resolved by the Town Council of Huntsville Town that:

#### **Section 1.**

1-A Moratorium on culinary water connections shall be immediately established.

2-Requests for culinary water connections that have already been committed and can provide written contract for Huntsville easement shall be connected.

3-Requests for connections inside the current Huntsville Town boundaries shall be honored according to established procedure.

4-This moratorium will expire 6 months after this resolution is effective. The Huntsville Town Council may lift the moratorium at any time prior to this expiration date.

**Section 2. Effective Date.** This Resolution is effective immediately upon passage and adoption by the Huntsville Town Council.

Votes	Ayes	Nays	Excused	Recused
Mayor Richard L. Sorenson				
CM Bruce Ahlstrom				
CM Kevin Anderson				
CM Sandy Hunter				
CM Artie Powell				

PASSED AND ADOPTED by the Town council on this 7<sup>th</sup> day of April, 2022

ATTEST:

\_\_\_\_\_  
Beckki Endicott, Clerk

\_\_\_\_\_  
Richard L. Sorensen, Mayor

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A 10-3-713, 1953 as amended, I, the municipal clerk of Huntsville Town, hereby certify that the foregoing ordinance was duly passed and published, or posted at 1) Town Hall 2) [www.huntsvilletown.com](http://www.huntsvilletown.com) 3) [pmn.gov](http://pmn.gov)

\_\_\_\_\_  
Huntsville Town Clerk

DATE: \_\_\_\_\_

**LaRose Paving, Inc.**  
P.O. Box 12910 • Ogden, Utah 84412  
801-675-5309

**PROPOSAL**

PAGE NO. \_\_\_\_\_  
OF \_\_\_\_\_ PAGES

**SPECIALISTS IN: ASPHALT PAVING • SEAL COAT • CRACK SEAL**

PROPOSAL SUBMITTED TO:		PHONE: 801-745-3420	DATE: 3/22/2022
NAME: Huntsville City Corporation		JOB NAME: Asphalt Millings on Cemetery Roads	
STREET: 7309 East 200 South		STREET:	
CITY: Huntsville	STATE: UT 84317	CITY: Huntsville	STATE: UT

**WORK TO INCLUDE:**

- Grade and compact existing roadbase.
- Furnish, grade and compact 3" asphalt millings to all existing roads, 33,860/SF @ \$0.80/SF \$26,928.00

\*The square foot price is for all the cemetery roads. If we only do half or the roads, increase price to \$1.05/SF

*APPROVED*

- \*City to notify residents of work, we will do our best to work with patrons of the cemetery.
- \*Sprinklers to be shut off 24HRS during work.

We hereby propose to furnish labor and material - complete with the above specifications for the sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$\_\_\_\_\_) with payment to be made as follows:  
Net due in 30 days following date of invoice, including monthly payments equal to the evaluation of work performed in any preceding month, interest at the rate of 1 1/2% per month charged on all past due accounts. This is an annual percentage rate of 18%. Purchaser agrees to pay reasonable legal fees, if it becomes necessary to place account for collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimated. Contractor shall not be responsible for breakage of curb, gutter and sidewalk when existing conditions require crossing concrete. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. LaRose Paving, Inc. is not responsible for any work performed between October 15th and April 1st.

**IF THIS BID IS ACCEPTED, PLEASE  
SIGN AND RETURN WHITE COPY**

Authorized Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted within 14 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.  
Payment will be made as outlined above.

ACCEPTED:

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_



**LaRose Paving, Inc.**  
P.O. Box 12910 • Ogden, Utah 84412  
801-675-5309

**PROPOSAL**

PAGE NO. \_\_\_\_\_  
OF \_\_\_\_\_ PAGES

**SPECIALISTS IN: ASPHALT PAVING • SEAL COAT • CRACK SEAL**

PROPOSAL SUBMITTED TO:		PHONE: 801-745-3420	DATE: 3/30/2022
NAME: Huntsville City Corporation		JOB NAME: Main Intersection Overlay	
STREET: 7309 East 200 South		STREET:	
CITY: Huntsville	STATE: UT 84317	CITY: Huntsville	STATE: UT

**WORK TO INCLUDE:**

- Saw cut asphalt around new fixtures.
- Excavate, grade and compact existing base gravel.
- Tack coat edges.
- Furnish, place and compact 3"asphalt pavement.
- Clean entire area free of all dirt and debris.
- Furnish, place and compact asphalt leveling course for drainage and smoothness as needed.
- Tack coat entire area.
- Furnish, place and compact 1.5-inch asphalt overlay, 27,120/SF

Total \$35,020.00

**\*Option**

- Overlay area by the library parking lot, ADD \$2,700.00

37,720

- \*Intersection to be closed during work. Traffic control included.
- \*Notice on overlay streets to be given by Huntsville city.
- \*Sprinklers to be shut of 24HRS during work.

We hereby propose to furnish labor and material - complete with the above specifications for the sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$ \_\_\_\_\_) with payment to be made as follows:  
Net due in 30 days following date of invoice, including monthly payments equal to the evaluation of work performed in any preceding month, interest at the rate of 1 1/2% per month charged on all past due accounts. This is an annual percentage rate of 18%. Purchaser agrees to pay reasonable legal fees, if it becomes necessary to place account for collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimated. Contractor shall not be responsible for breakage of curb, gutter and sidewalk when existing conditions require crossing concrete. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. LaRose Paving, Inc. is not responsible for any work performed between October 15th and April 1st.

**IF THIS BID IS ACCEPTED, PLEASE  
SIGN AND RETURN WHITE COPY**

Authorized Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted within 14 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.  
Payment will be made as outlined above.

ACCEPTED:

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

MARC WANGSGARD  
2933 Estates Cir., Park City, UT 84060  
[mwangsgard@gmail.com](mailto:mwangsgard@gmail.com)  
(435) 901-3736

March 30, 2022

Richard Sorenson  
Huntsville Town Mayor  
7309 East 200 South  
P.O. Box 267  
Huntsville, UT 84317

Dear Mayor Truett:

This will confirm the Town is purchasing:

- 42 gallons per minute (gpm) of capacity in the Wishing Well.

Pursuant to Section 13.b. of the Amended and Restated Water System Improvement Agreement, dated April 9, 2018, the purchase price is \$5,000.00 for each 0.5 gpm of well capacity. The Town's option to purchase well capacity will expires at April 9, 2023.

This is an invoice from Huntsville Abbey Farm to Huntsville Town for \$420,000.00 for the 42 gpm.

The updated spreadsheet is attached.

Sincerely,



Marc Wangsgard  
Managing Member  
Huntsville Abbey Farm, LLC

# I CAPACITY PURCHASE HISTORY FOR HUNTSVILLE TOWN

DATE OF PURCHASE	GPM PURCHASED	TOTAL GPM PURCHASED BY TOWN	GPM ABBEY CAPACITY REMAINING	COMMENTS
10/29/2018	0.5	0	300 GPM	Preliminary safe yield determined at 400 gpm. Safe yield may change as a final
1/10/2020	1.5	0.5	299.5	safe yield determination is made in accordance with the MOU
11/5/2020	7.5	2	298	Watkins connection to Town's system
11/5/2020	1	9.5	290.5	Balance of Watkins impact fees collected
		10.5	289.5	Use Bank of Utah bond account closed to purchase 15 shares
				White and Davis impact fees collected

March 31, 2022

Attn: Huntsville Town Council

The Huntsville Planning Commission would like to present the attached Ordinance 2021-12-09, Flag Lots. The Planning Commission has held it's Public Hearing on the matter and received no opposition. We present this to the Town Council, to recommend the approval of this Ordinance to be added to Huntsville Town Code as Title 15.17.16.

Thank You,

**Huntsville Town**  
**Ordinance 2022-4-~~5~~-7**

**AN ORDINANCE OF HUNTSVILLE TOWN, UTAH, REGARDING FLAG LOTS,  
AMENDING TITLE 15.17.6 AND ADDING A DEFINITION TO THE HUNTSVILLE  
TOWN CODE**

**RECITALS**

**WHEREAS**, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables municipalities to regulate land use and development;

**WHEREAS**, Title 15 currently does not address flag lots;

**WHEREAS**, the proposed change to the ordinance specifies the desires of the Town on the subject of flag lots;

**WHEREAS**, after publication of the required notice, the Planning Commission held its public hearing on March 24<sup>th</sup> 2022, to take public comment on the proposed ordinance, after which the Planning Commission gave its recommendation to ADOPT THIS Ordinance on March 24<sup>th</sup> 2022.

**WHEREAS**, the Town Council received the recommendation from the Planning Commission and held its public meeting on April 7, 2022 and desires to act on this Ordinance;

**NOW, THEREFORE**, be it ordained by the Town Council of Huntsville, Utah as follows:

**Section 1: Repealer.** Any ordinance or portion of the municipal code inconsistent with this ordinance is hereby repealed and any reference thereto is hereby vacated.

**Section 2: Amendment.** The Huntsville Municipal Code is hereby amended to read as follows:

**15.17 Nonconforming Buildings, Nonconforming Uses, and Parcels**

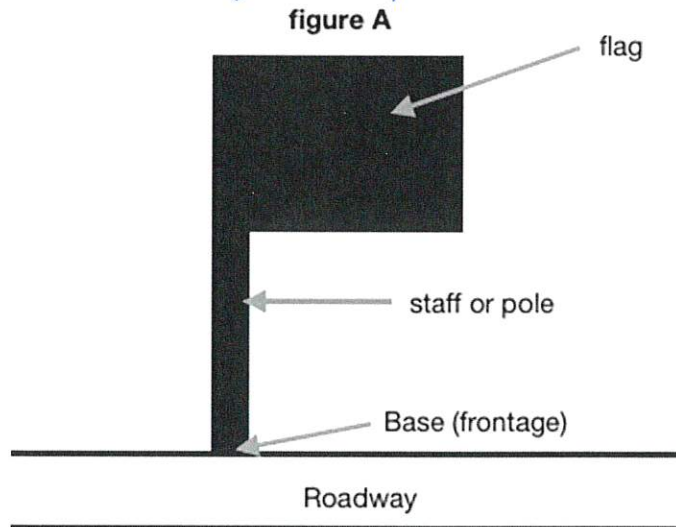
**15.17.16 Flag Lots**

Flag lots shall not be permitted in any Zone in Huntsville Town.

## Title 0 Definitions

**1.2 Flag Lot** - A flag or L-shaped lot, of which the major portion has access to a road or street by means of a narrow strip of land called the "staff" or "pole", which leaves the bulk of property, the "flag" portion, with very little frontage. Refer to diagram A below:

*example in diagram  
without the required frontage on a town road.*



Votes	Ayes	Nays	Excused	Recused
Mayor Richard L. Sorenson				
CM Bruce Ahlstrom				
CM Kevin Anderson				
CM Sandy Hunter				
CM Artie Powell				

PASSED AND ADOPTED by the Town Council on this 7<sup>th</sup> day of April, 2022

\_\_\_\_\_  
Richard Sorenson, Mayor

ATTEST:

\_\_\_\_\_  
Beckki Endicott, Clerk

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

According to the provision of U.C.A. 10-3-713,1953 as amended, I, the municipal clerk of Huntsville Town, hereby certify that the foregoing ordinance was duly passed and published, or posted at 1)Town Hall 2) [www.huntsvilletown.com](http://www.huntsvilletown.com) 3) pmn.gov

\_\_\_\_\_  
Huntsville Town Clerk

DATE: \_\_\_\_\_

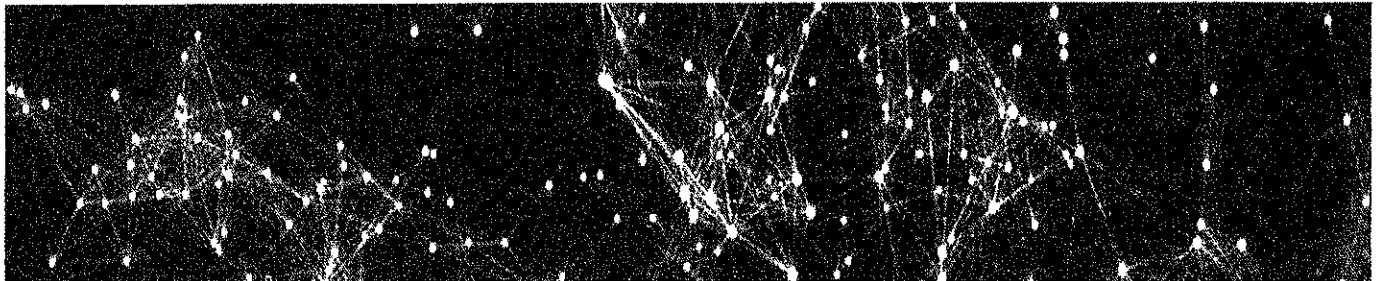


## ABOUT PRIORITY TELECOMMUNICATIONS SERVICES

The Cybersecurity and Infrastructure Security Agency (CISA) provides end-to-end communications priority via three services: Government Emergency Telecommunications Service (GETS), Wireless Priority Service (WPS), and Telecommunications Service Priority (TSP). CISA Priority Services evolve with commercial technologies via its acquisition program: Next Generation Networks-Priority Services.

[Expand All Sections](#)

### Government Emergency Telecommunications Service (GETS)



Government Emergency Telecommunications Service (GETS) is a White House-directed emergency telephone service provided and managed by CISA. GETS provides subscribers with priority access and prioritized processing in the local and long-distance segments of landline telephone networks. Subscribers are issued a Personal Identification Number (PIN) that assigns priority status to calls in service provider networks when used. Physical GETS cards and usage guides are issued to all subscribers for easy reference. Calls made with GETS overcome network congestion and/or degradation and complete with a success rate of 98%. GETS calls do not preempt calls in progress or deny the general public's use of the telephone network.

#### GETS Benefits

- Versatile: GETS can be used with the following devices:
  - Landline phones
  - Cellular phones (on all nationwide cellular networks)
  - Satellite phones
  - Fax
- Hassle-free: GETS does not require additional hardware.
- Free: There is no charge to GETS subscribers for enrollment or use.



- Customer-focused: Comes with 24-hour User Assistance at 1-800-818-4387.
- Resilient: GETS can be used with Wireless Priority Services (WPS) to maximize call completion.

## Easy Priority Calls for GETS



The PTS Dialer App automatically uses the GETS access numbers and the subscriber's PIN. The PTS Dialer App can be set to automatically pull destination numbers from the subscriber's phone contacts/recent calls.

The PTS Dialer App can be found in the Apple App Store and the Google Play Store.



## GETS Resources

- GETS Fact Sheet (.pdf, 437.75kb)
- GETS User Guide (.pdf, 864.15kb)
- GETS and WPS Wallet Guide (.pdf, 294.77kb)

## Wireless Priority Service (WPS)



Wireless Priority Service (WPS) is a White House-directed cellular communications service provided and managed by CISA in compliance with Federal Communications Commission (FCC) Second Report and Order, FCC 00-242. WPS provides authorized devices with priority calling on all nationwide and several regional cellular networks. WPS calls do not preempt calls in progress or deny the general public's use of the telephone network. WPS carriers activate eligible devices which enables priority calling in the service providers' networks when the \*272 service code is dialed. Calls made with WPS overcome network congestion/degradation and complete with a success rate of 95%.

## WPS Benefits

- **Interoperable:** WPS connects calls across all major service carrier cellular networks and some regional networks.
- **Efficient:** Organizations can easily mass-subscribe select personnel via the bulk upload feature as WPS is an add-on feature to subscribed mobile devices.
- **No cost:** There is no charge to WPS subscribers for enrollment or use.
- **Resilient:** Can be used with GETS to maximize call completion.
- **Customer-focused:** Comes with 24-hour User Assistance at 1-800-818-4387.

## Easy Priority Calls for WPS



The PTS Dialer App automatically uses the GETS access numbers and the subscriber's PIN. The PTS Dialer App will invoke WPS and GETS for those subscribing to both services; it can be set to automatically pull destination numbers from the subscriber's phone contacts/recent calls.

The PTS Dialer App can be found in the Apple App Store and the Google Play Store.



## WPS User Categories

The FCC assigns all WPS subscribers to a user category (one through five) based on their role in a disaster or incident response. Service providers use these categories to prioritize WPS users only in instances of extreme congestion or network degradation. All WPS subscriber calls receive priority over regular calls—thereby greatly increasing the probability that their cellular call will go through—and service providers only reference these categories under extreme circumstances to help allocate network resources.

1. Executive Personnel and Policy Makers
2. Disaster Response/Military Command and Control Personnel
3. Public Health, Safety and Law Enforcement Personnel
4. Public Services/Utilities, Public Welfare, and Critical Infrastructure Protection Personnel
5. Disaster Recovery Personnel

## WPS Coverage

Cellular service providers voluntarily participate in the WPS program. Please consult with your service provider for the most up-to-date coverage information.

Table of WPS Coverage

Region/ Carrier	AT&T Mobility	AT&T FirstNet Authority	T-Mobile/ Sprint	Verizon Wireless	Regional Carriers
--------------------	------------------	----------------------------	------------------	---------------------	----------------------

					Cellular	TLP:WHITE
CONUS	Yes	Yes	Yes	Yes	C Spire U.S. Cellular	
Alaska	Yes	Yes	T-Mobile: Roams Sprint: No WPS Service	VoLTE Only		
Hawaii	Yes	Yes	Yes	Yes		
Puerto Rico	Yes	Yes	Yes	No WPS Service	Claro	
US Virgin Islands	Yes	Yes	T-Mobile: Roams onto AT&T network Sprint: Yes	No WPS Service		

### WPS Resources

- WPS Fact Sheet (.pdf, 334.35kb)
- GETS and WPS Wallet Guide (.pdf, 294.77kb)

### Telecommunications Service Priority (TSP)

### Next Generation Networks Priority Services (NGN PS)



# PRIORITY TELECOMMUNICATIONS SERVICES ENROLLMENT/MANAGEMENT

The Priority Telecommunications Service Center (Service Center) is comprised of a team of dedicated specialists who assist organizations with the enrollment process for Government Emergency Telecommunications Service (GETS), Wireless Priority Service (WPS), and Telecommunications Service Priority (TSP). In addition, the Service Center assists with all other aspects of managing an organization's Priority Services accounts. The Service Center is the first resource for assistance with Priority Services. The Service Center team is available Monday-Friday, from 8:00 AM ET until 6:00 PM ET, at 866-627-2255 or email [gets-wps@cisa.dhs.gov](mailto:gets-wps@cisa.dhs.gov) or [tsp@cisa.dhs.gov](mailto:tsp@cisa.dhs.gov).

24-hour technical support and emergency assistance is also available from the User Assistance team at 800-818-4387.

Login to GETS/WPS Information Distribution System (GWIDS) (for current POCs)

[Collapse All Sections](#)

## Steps to Enroll

### GETS/WPS

Every organization must establish a Point of Contact (POC) to enroll subscribers.

For organizations who need to establish a POC for the first time:

1. Fill out the appropriate form below:
  - Federal Organizations
  - All Other Organizations
2. The Service Center reviews the application within 5 business days of receiving, contacting the POC if supporting documentation is necessary. When the application processing is complete, the Service Center notifies the POC.

For organizations with an established POC:

1. An organization's POC submits requests for personnel they wish to subscribe via GWIDS. Positions may also receive services (e.g., watch posts, command center, and other rotating positions). When the request is complete, the Service Center notifies the POC.
2. To replace an organization's POC, complete the Change a Point of Contact form.

POCs will receive GETS Cards and usage guides for distribution to new users. Each new WPS subscriber will receive a text message and email confirming service activation and providing instructions on initial steps for using the service (e.g., placing a test call, downloading the PTS Dialer App).

It is essential that organizations train their subscribers on using GETS and WPS and encourage frequent test calls as part of their organization's standard operating procedures.

## TSP

Every organization must establish a TSP POC to begin enrollment.

- Determine if your organization has a TSP POC
- Register a new POC

As part of the application process, TSP POCs individually identify each circuit to be covered. Once the application is complete, TSP Authorizations Codes will be sent for each circuit within 30 days. Contact the Service Center (866-627-2255/gets-wps@cisa.dhs.gov) if there is a need for expedited access.

## Additional Information

In addition to the Service Center, Cybersecurity and Infrastructure Security Agency has a support team of Priority Telecommunications Services Area Representatives (PARs) who act as regional resources to:

- Raise awareness about Priority Services.
- Assist organizations with Priority Services training needs.
- Answer questions and provide information on Priority Services.

Organizations are encouraged to contact their region's PAR directly for assistance with Priority Services.

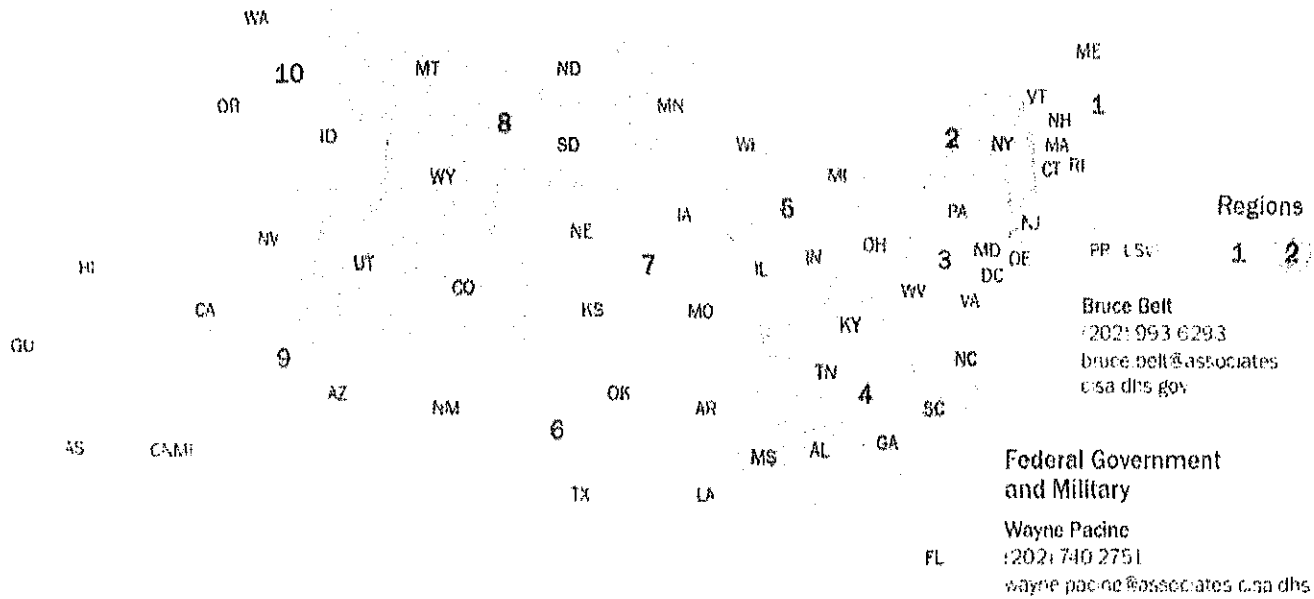
TLP:WHITE

Regions  
8 10  
AK

Cathy Orcutt  
(202) 941 4633  
cathy.orcutt@associates.cisa.dhs.gov

Regions  
3 5

James Fogarty  
(202) 893 1629  
jim.fogarty@associates.cisa.dhs.gov



Regions  
9 6

Larry Clutts  
(202) 763 6101  
larry.clutts@associates.cisa.dhs.gov

Regions  
4 7

Dale Moushon  
(202) 738 3678  
dale.moushon@associates.cisa.dhs.gov

TLP:WHITE