

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, June 17th, 2021
7:00 p.m.
Huntsville Town Hall, 7309 East 200 South, Huntsville, UT

Name	Title	Status
James A. Truett	Mayor	Present
Richard Sorensen	Council Member	Present
Blake Bingham	Council Member	Present
Max Ferre'	Council Member	Present
Wendy McKay	Council Member	Excused
Beckki Endicott	Recorder	Present
William Morris	Legal Counsel	Excused

Citizens: Tom Freeman, Doug Allen, Susan Calton, Kay Larrison, Noah Shears, Shane Campbell, Adam Arndt, Hunter Swift, Aaron Yates, Artie Powell, Cody Child, Charles Creager, Kelly Wood (Zoom),

1-Mayor Truett called the meeting to order. There is a full quorum present.

2-The Pledge of Allegiance was led by Tom Freeman.

3-Opening Ceremony was led by TCM Max Ferre'.

4-Citizen Comments: There were none.

5-Discussion and/or action on Resolution 2021-6-17: Resolution to adopt contract to exchange source capacity to Town for water connections for Abbey Farm. (See Attachment #1) TCM Blake Bingham stated that when the Town entered into an agreement with Abbey Farm for water, they agreed that Abbey Farm would be able to purchase shares back from the Town for 1.5 times the residential rate. For example, if the Town bought shares for \$5,000, Abbey Farm would be able to purchase shares for \$7,500. At the time of the agreement there was no cap the number of residential connections on the agreement. The Resolution to adopt this agreement would establish 30 additional shares for the Town and 20 shares for the Abbey. TCM Bingham stated the advantage for the Town is the agreement establishes how many connections the Abbey would be needing. The water committee is able to plan for the residential connections in Town and also for Abbey Farms.

Mayor Truett commented that at the current rates the monetary value of the exchange is equitable. But in the future the Town may raise the rates for the impact fees. Mayor Truett questioned TCM Bingham regarding the request in the agreement for 2 hydrant connections. TCM Bingham stated the current impact fee for out-of-Town residents is \$10,000 for a fire hydrant. Tonight, the fee will be raised to \$20,000 for an out-of-Town fire hydrant connection. Mayor Truett would like to see the agreement with the Abbey give the Town 32 connections in exchange for the two fire hydrant connections they are requesting. TCM Bingham will take this back to Abbey Farms and see if they can renegotiate the contract.

TCM Sorensen wanted to know what prompted the renegotiation with the Abbey. TCM Blake Bingham stated he does not know exactly what prompted this on the side of the Abbey but believes that in the talk of raising fees for the future, it would be prudent for the Abbey to settle on the number of residential connections they would need from the agreement. TCM Bingham stated it was his suggestion to include the fire hydrants because he did not want them to be a point of contention later in time. Mayor Truett agreed that he believes that the talk of rates going up in the future is what prompted the renegotiation of this contract. TCM Bingham will go back to the Abbey and renegotiate the rate of exchange based on the inclusion of the fire hydrants.

Mayor Truett asked TCM Bingham to comment on the source capacity of well. Recently, Van King and Associates were tasked with measuring the capacity of the well. TCM Bingham explained the well capacity was measured at the time the well was completed and the safe yield capacity was 400 gallons per minute. After a year of use, Huntsville Town wanted to see if they could refine the safe yield number and see what effect a year of use had on the well. The safe yield after a year of use is the same at 400 gallons per minute. In connections, this yield would provide for 700 connections and Huntsville Town currently has about 350 connections.

TCM Bingham motioned to table this resolution and he will seek two additional connections from Abbey Farm in exchange for the fire hydrants they are asking for. TCM Sorensen seconded the motion. All votes Aye. Roll Call Vote. Votes are reflected below.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

6-Discussion and/or Cycle Kart Event for 2022. (See Attachment #2) Kelly Wood joined by Zoom. Kelly conducted this race for the seconded time in Huntsville in May 2021. He is here to propose the dates for 2022. Mayor Truett expressed how much he enjoyed the event and how well run the event is. Mayor Truett would like to see this event again in May. TCM Bingham proposed May 14th as the date for 2021.

TCM Sorensen motioned to approve the Cycle Kart Event for May 14th, 2021. TCM Ferre' seconded the motion. TCM Bingham clarified that it would include May 13th.

TCM Sorensen motioned to amend the motion to approve the Cycle Kart Event to include Friday, May 13th as well as May 14th, 2021. TCM Ferre' seconded the motion. All votes Aye. Roll Call Vote. Motion passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			

CM Wendy McKay	X			
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

7-Discussion and/or action on Receipt of certification for Annexation Petition from CW Lands. (See Attachment #3). **TCM Blake Bingham motioned to acknowledge the receipt of certification for the Annexation Petition from CW Lands.**

All votes Aye. Roll Call Vote. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

Beckki noted that the notice to affected entities will be sent tomorrow. The first of three public notices will also be posted tomorrow. The Annexation will be officially in a protest period.

8-Discussion and/or action on appointment to the Planning Commission. **Mayor Truett motioned to appoint Allen Endicott to the Planning Commission.** TCM Ferre' seconded the motion. All votes Aye. Roll Call Vote. Motion passes. Votes are reflected below.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

9-Motion to close the regular council meeting and open the public hearing on the FY 2021 amended budget, the FY 2022 Proposed budget, FY 2022 capital improvement plan, and the consolidated fee schedule. **Mayor Truett motioned to close the regular council meeting and open the public hearing on the FY 2021 amended budget, the FY 2022 proposed budget, FY 2022 capital improvement plan and the consolidated fee schedule.** TCM Ferre' seconded the motion. All votes Aye. Motion Passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

10-Presentation of the Budgets, Capital Improvement Plan and Consolidated Fee Schedule by Kay Larrison, Treasurer. (See Attachment #4, 5, 6 and 7)

Kay made copies of the summary budgets available to the public in attendance. She presented the highlights from FY 2021 and FY 2022. She made note about the changes in the budget this next year. She did some staff analysis with the budget for this year. That analysis is included in the different areas in the budget. Kay is projecting for \$20,000 of revenue in the water fund. TCM Bingham stated that there are some additional breaks. Kay suggested that it would take a proactive stance on replacements on the water lines. She stated they do budget for repairs but it would be great to plan for new line.

Kay presented the new consolidated fee schedule. New fees or increases for the year are the urn disinterment and out of Town fire hydrant impact fee.

Doug Allen asked about the Huntsville Waterworks Corporation and the contract with the Town.

Artie Powell asked if the budget would be posted on the website. Beckki stated they could post this on the website.

Mayor Truett provided handouts of a project on 7500 East and 200 South the Town Council is putting in the Capital Improvement Plan.

11-Motion to close the Public Hearing on the FY 2021 Amended Budget, the FY 2022 Proposed Budget, FY2022 Capital Improvements Plan, and the Consolidated Fee Schedule. TCM Bingham motioned to closed the public hearing on the FY 2021 amended budget, the FY 2022 proposed budget, FY 2022 Capital Improvements Plan, and the Consolidated Fee Schedule. TCM Max Ferre' seconded the motion. All votes Aye. Motion Passes.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

12-Discussion and/or action on Amended Budget for FY 2021. **TCM Sorensen motioned to accept the Amended Budget for FY 2021.** TC Ferre' seconded the motion. All Votes Aye. Roll Call Vote. Motion Passes. Votes are reflected below.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

13-Discussion and/or action on Proposed Budget for FY 2022 including the Capital Improvement Plan and Consolidated Fee Schedule. **TCM Bingham motioned to accept the proposed budget for FY 2022 including the Capital Improvement Plan and Consolidate Fee Schedule.** TCM Ferre' seconded the motion. All Votes Aye. Roll Call Vote. Motion Passes. Votes are reflected below.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Truett	X			
CM Wendy McKay				X
CM Blake Bingham	X			
CM Max Ferre'	X			
CM Richard Sorensen	X			

14-Update from Mayor Truett:

- a. Audit RFP – Mayor Truett stated the audit has really increased in cost over the years. He believes it would be a good time to RFP for audit services. He will work on this with Kay.
- b. Jeff and Jenna Holt's daughter came up with a group of youth and did a deep cleaning of the park facilities. They did a great job and it is much appreciated.

15-Update from TCM Blake Bingham:

- a. Secondary Water Update: TCM Bingham stated that he has called Rex Mumford regarding the water status considering the drought conditions in Utah. They are confident that if residents are wise stewards, we will be able to get through the summer with enough irrigation water.
- b. There have been questions about the source protection plan for Bennett Springs. There has been interest in building in that area. TCM Bingham has been in communication with the parties regarding this issue. The State does not allow septic systems within the area of the Springs. The Springs are considered surfaced influenced.

16-Update from TCM Max Ferre':

- a. TCM Ferre' wanted to know what the Ragnar event donates for use of the Park

and Town. Mayor Truett reported that Ragnar pays us \$2000.

- b. TCM Ferre' reported that many pot holes have been identified in Town and have been prepared for filling. The holes should be filled and project completed within the next couple of weeks.
- c. The sprinklers at the Cemetery were just replaced. The damage to the system was \$30,000. Vehicles are running over the pipes. They are needing to work on this problem.

17-Update from TCM Richard Sorensen:

- a. TCM Richard Sorensen wanted to know the status of the boat ramps. Anderson Cove is closed. Cemetery Point has about 30 additional feet.
- b. TCM Sorensen is putting the corner project out for bid.
- c. TCM Sorensen got a bid to put three windows in the ice shack so that it is easier to open up for selling drinks on the 4th of July.
- d. TCM Sorensen stated parade organizers want the TC to be on bicycles with the kids. This might be a problem because TCM Ferre' recently had some medical issues.

20-Public Comment:

Adam Arndt: He is an automotive shop teacher in Ogden. He and his students have participated with the Cycle Kart race in the past year. His students have really enjoyed not only participating and helping with corners and traffic, but they have enjoyed the project of building a car for the race. The students that drive the car are licensed and graduated drivers. He teaches at Bonneville High School. He is here with another teacher from Roy High School. The race has been a fun thing for their program. There were about 10 students that participated this year.

Tom Freeman: He would like volunteer for the 4th of July. He is wanting to see what the possibility of burying the power lines. Mayor Truett stated the cost to bury the line is \$15-20k per home. Tom hates seeing the park trees butchered by the power company. Mayor Truett stated that maybe the Town could apply for a grant to bury the lines at the park. He could see this as a donation campaign.

Artie Powell: He would like to see replacing the trees with hard wood trees.

Beckki: She stated that she is working on a QR code for the 4th of July donations.

Mayor Truett motioned to table the Bills for May 2021. TCM Bingham seconded the motion. Beckki didn't distribute a copy of the bills for May, 2021. The TC will review them at the next meeting.

TCM Blake Bingham motioned to adjourn the meeting. TCM Ferre' seconded the motion. All votes Aye.

Meeting adjourned at 8:38 p.m.


Beckki Endicott, Recorder

RESOLUTION 2021-6-17

A RESOLUTION OF HUNTSVILLE TOWN, UTAH, to enter into a contract to exchange source capacity to Huntsville Town for water connections for Abbey Farm, LLC.

WHEREAS, Huntsville Town (hereafter “Town”) is a municipal corporation duly organized and existing under the laws of the State of Utah;

WHEREAS, the Town Council is the municipal legislative body;

WHEREAS, the Town entered into the Amended and Restated Water System Improvement Agreement, dated April 9, 2018, which among other things allocates capacity rights in the Town’s municipal well and is referred to as the Wishing Well Agreement.

WHEREAS, the Wishing Well Agreement grants to the Town the option to purchase any of Abbey’s New Connection Capacity rights in the Wishing Well for a discounted price of five thousand Dollars per connection for a period of five years after execution of the Wishing Well Agreement.

WHEREAS, the Wishing Well Agreement grants to Abbey the right to purchase from Town new connections to the Huntsville municipal water service for a price not to exceed one and one-half times the price paid by Town residents for their water impact fee for a residential connection. Abbey is also required to dedicate to Town New Connection Capacity equivalent to the water required to serve the new connections. The current price charged by Town to residents for water impact fees is \$5,000 per connection. Therefore, Abbey may purchase water connections from Town for \$7,500 per connection.

WHEREAS, the Mayor has entered an Agreement with Huntsville Abbey Farm, LLC, for the development and operation of the Wishing Well Project and the Town Council desires to ratify that Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Huntsville Town Council as follows;

Section 1. Ratification. That the Agreement between Huntsville Town and Huntsville Abbey Farm, LLC, attached hereto as Exhibit “A” and incorporated

herein by this reference is hereby ratified by the Town Council and shall continue in full force and effect according to the terms of the Agreement.

Section 2. Effective Date. This Resolution is effective immediately upon adoption by the Town Council.

PASSED and ADOPTED on this 17th day of June, 2021.

James A. Truett, Mayor

ATTEST:

Beckki Endicott, Clerk

VOTES: APPROVED	
AYES:	Mayor Jim Truett Council Member Richard Sorensen Council Member Max Ferre' Council Member Blake Bingham
NAYS:	
EXCUSED:	Council Member Wendy McKay

HUNTSVILLE TOWN
WISHING WELL CAPACITY ACQUISITION
AND
GRANT OF HUNTSVILLE ABBEY FARM WATER CONNECTIONS

This agreement is entered among Huntsville Abbey Farm, LLC (Abbey) and Huntsville Town (Town).

RECITALS

- A. Abbey and Town entered into the Amended and Restated Water System Improvement Agreement, dated April 9, 2018, which among other things allocates capacity rights in the Town's municipal well and is referred to as the Wishing Well Agreement.
- B. The Wishing Well Agreement grants to the Town the option to purchase any of Abbey's New Connection Capacity rights in the Wishing Well for a discounted price of five thousand dollars per connection for a period of five years after execution of the Wishing Well Agreement.
- C. The Wishing Well Agreement grants to Abbey the right to purchase from Town new connections to the Huntsville municipal water service for a price not to exceed one and one-half times the price paid by Town residents for their water impact fee for a residential connection. Abbey is also required to dedicate to Town New Connection Capacity equivalent to the water required to serve the new connections. The current price charged by Town to residents for water impact fees is \$5,000 per connection. Therefore, Abbey may purchase water connections from Town for \$7,500 per connection.

AGREEMENT

- 1. The attached Exhibit A contains a description of the New Connection Capacity owned by the parties.
- 2. The parties hereby agree that the following is an equal value exchange:
 - a. Abbey hereby conveys to Town 25 gallons per minute (gpm) of New Connection Capacity. Twenty-five gpm is sufficient to provide water source capacity for 50 new residential connections under current Utah Division of Drinking Water standards. Twenty of the new residential connections will be reserved by Town for future new connections requested by Abbey as described in section 2.b. below. The remaining 30 connections will belong to Town as compensation paid by Abbey for the twenty connections received by Abbey.
 - b. Town hereby conveys and transfers to Abbey the right to 20 new residential connections for municipal water service from Town (Prepaid Connection Credits). The Prepaid Connection Credits satisfy any and all impact fees, connection fees, water rights and fee in lieu of water rights required for water service. The Prepaid Connection Credits granted to Abbey will

not be charged a standby-fee or other fee during the time prior to connecting to the Town system. The Prepaid Connection Credits may be used for new water service within or outside of Town boundary and may be freely assigned by Abbey to any third party. Abbey will pay the cost to extend a pipeline if the new connection is not adjacent to Town water pipeline. The extended pipeline will then be owned and operated by Town. Included with the twenty residential connections acquired by Abbey is the right for Abbey to install two fire hydrants on Town's water line at Abbey's expense. If Abbey desires any additional fire hydrants, Abbey will be charged the same impact fee Town charges to any other out of town customer for a new fire hydrant.

3. This Agreement shall inure to the benefit of the parties' successors and assigns.

The parties have executed this Agreement to be effective the ____ day of May, 2021.

TOWN OF HUNTSVILLE

By: Jim Truett, Mayor

Date: _____

HUNTSVILLE ABBEY FARM, LLC

By: Marc Wangsgard, Manager

Date: _____

HUNTSVILLE TOWN

P.O. BOX 267
HUNTSVILLE, UT 84317
(801) 745-3420

Special Event Application

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted with evidence of insurance listing the Town as an additional insured. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

Fees for Special Events are based on the number of people attending and participating in the event.

150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee

301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee

501 and above: \$3500 for park rental with a \$750 refundable cleaning fee

YOUR INFORMATION:

Name of Applicant: Kelly Wood Group/Function: Cyclekart Races/Show

Address [REDACTED] City [REDACTED] Zip Code [REDACTED]

Home/Cell Phone [REDACTED] Email Address: [REDACTED]

EVENT INFORMATION:

Name of Event: Huntsville Grand Prix - III

Event Description: Cyclekart Races/Show

Is your event public or private? Public

Event Date: TBD by Huntsville Town Event Times: Friday afternoon through Saturday Night

Proposed to be MID may 1 2022
Time of operation: 12 noon to 7pm Friday, then 6 AM to 6pm Saturday

(Include start of set-up through the end of take down)

Estimated number of people participating: 50
(500+ requires mass gathering permit through Weber County)

Facilities Required by Huntsville Town: Hay Bales

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? Yes
If "yes," please complete Special Event Application Section A only. If "no", please complete the rest of this page.
2. Is your event a multiple day event? Yes
If yes, please complete Special Event Application Section B
3. Will there be a cost for admission and/or vendor sales? No
If yes, please complete Special Event Application Section C
4. Are you filming on public property? No
If yes, please complete Special Event Application Section D
5. Will this event require Huntsville Town Services? No
If yes, please attach list of those services (ie. Police, Sanitation, power, water, etc.)
6. Will this event use, cross or close any public roads, sidewalks or trails?
If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details. Yes, see map, same as last year.
7. Does the event include a run, walk, race, or parade route?
If yes, please attach a map with the proposed route Yes, see map, same as last year.
8. Will food be served at this event? Unknown
If yes, please contact Weber-Morgan Health Department
9. Will you be bringing in, setting up or staking any special equipment?
If yes, please attach a description of the special equipment Yes, 200 Traffic Cones
10. Do you anticipate any parking problems? No
If yes, please attach a parking plan

If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE:  DATE: 5-27-21

Special Event Application: page 3

Date Application received: _____

Town Council Approval: _____

Date Approved: _____

Conditions:

Section A (Previously Held Event)

When was your event last held in Huntsville Town?

May 14th & 15th, 2021

Describe any changes or additional needs for your event this year?

More focus on Safety,
will be equipping all
corner workers with full
on flagging system.

Section B (Multi Day Event)

Will your event set-up and take-down include all, a portion, or none of the event related materials, tents, barricades, etc. each day?

Yes.

If all or a portion, what are your set-up and take down times?

Setup, 6 am. Takedown,
5pm Saturday

If a portion, please describe what will remain set-up overnight:

If a portion or none, please describe your overnight security plans?

Beckki Endicott

From: Kelly Wood [REDACTED]
Sent: Thursday, June 17, 2021 8:44 PM
To: Jim Truett; Beckki Endicott
Subject: Huntsville GP3

In the spirit of keeping you informed,

The organizers of my event (my helpers) are Steve Vinson, Dennis Thomas, Adam Arndt and Dave Dupaquier (pronounced Doo Pah Kee ay)

Should anything happen to me, Steve Vinson & Dennis Thomas are my Second in command. Both, have been in the sport/hobby for years and are trusted by the community and myself.

While they do help me the days of the event and some background items, I have all and final say so in anything that occurs.

As for the event:

The event will go exactly as it did last time around with some small changes/additions.

1. Black flags added at all corners. I need it to be safe and won't hesitate to take people out if they're ignoring the rules. Proper attire and passing dangerously in corners is of the highest concern.
2. The 1/4 mile straight, will be ended with MORE of a chicane to slow them down more.
3. The start/finish line U-turn, will be changed to be more of a wider, and narrower area. People tend to hit that too fast. While we didn't have any accidents, I don't want to see one there.
4. Fire hydrant turn: Same story, will be widened and narrowed to slow down the driver.
5. Fee upped by a small bit, as a donation to the Church for their hospitality.
6. Required drivers to bring a "board" of sorts, this goes under their cars. I saw a little problem with some people working on their cars and leaving little drops here & there.
7. A watch person will be on the street also, near the bar. Some concern for public safety there.
8. My event pulled out of a "for fun" points standings that's been taking place for 2 years. I believe that this contributes to competition, of which the Huntsville GP is not.

As usual, prior to it I will visit periodically and handle advertising.

If there are concerns or questions, just let me know and we'll get together.

Thanks so much.

Kelly



CERTIFICATION OF ANNEXATION PETITION
AND NOTICE TO CITY COUNCIL

June 17, 2021

P.O. Box 267
Huntsville, UT 84317

Phone 801.745.3420
Fax 801.745.1792
Web HuntsvilleTown.com

Mayor
James A. Truett

Town Council
Blake Bingham
Max Ferre'
Wendy McKay
Richard Sorensen

Town Clerk/Recorder
Beckki Endicott

Treasurer
Kay Larrison

Attorney
Bill Morris

STATE OF UTAH)
 :SS
COUNTY OF WEBER)

I, Beckki Endicott, the duly appointed and acting Town Clerk of Huntsville Town, Weber County, Utah, do hereby certify that I did on Thursday, May 6th, 2021, receive the completed Petition for Annexation and plat which was filed with Huntsville Town by CW Lands.

Which said petition was accepted by **Huntsville Town Resolution 2021-6-3-C** by the Town Council for consideration pursuant to Section 10-2-405, Utah Code Annotated 1953, as amended, by the Huntsville Town Council on the 3rd day of June, 2021.

As of the above date, I hereby certify the petition and state that I, along with the Huntsville Town Attorney, William Morris, have reviewed the referenced petition for Annexation and have determined the petition meets the requirements of Subsections 10-2-403(3), (4) and (5) of the Utah Code and I hereby give notice to the Town Council and the Contact Sponsor, CW Lands, for said petition of my certification of said petition as meeting the requirements of the referenced subsections of state law.

IN WITNESS WHEREOF, I have hereunto set my official signature and affixed the corporate seal of Huntsville Town Corporation in Weber County, State of Utah, on this 17th day of June, 2021.

Beckki Endicott

Beckki Endicott
Clerk, Huntsville Town



**SUMMARY FOR FISCAL YEAR ENDING
JUNE 30, 2021 AS AMENDED**

Three major items brought unanticipated revenue budget effects to Huntsville Town in the form of CARE grant funding, increased home building activity, additional fees from First Street tolls, and a decrease in interest earnings due to the economic state. On the expense side, expense to clean and sanitize the park bathrooms more frequently increased staffing cost.

The windstorm on Labor Day resulted in unexpected cost, audit fees were higher than planned, and the extra funds from the First Street toll went to more road maintenance.

Huntsville Town purchased 8.5 water shares this year, along with a Smartboard and AED machine for town hall, barricades and CERT supplies, and new financial software. Many water treatment repairs and upgrades were completed.

**BUDGET NOTES FOR FISCAL YEAR ENDING
JUNE 30, 2021, AS AMENDED**

FY2021 General Fund recap:

Revenue

- A. State tax originally budgeted at 85% materialized thus raising revenue by \$19,700.
- B. Ice rink donations, parking fines, and business licenses netted \$17,700 more than hoped.
- C. Building permits and Zoning/Planning fees brought \$68,000 more than expected. (Covid related)
- D. Burial permits and Cemetery plot sales \$9,500 less than planned.
- E. CARE funding from the State was not expected, \$19,000. (Covid related)
- F. Interest earnings down from original budget by \$6,000.
- G. Fees from First Street toll (Utah Recreation) came in over planned by \$21,000. (Covid related)

Expense

- H. CERT received a donation and added to supplies and purchased vests.
- I. Road maintenance added \$15,000 for needed repairs.
- J. Labor Day windstorm increased costs for cleanup and park cleaning increased for extra cleaning during Covid.
- K. Cemetery sprinkler repairs and parking lot resurfacing increased expected expense by \$11,000.

Net Change

Originally budgeted to use \$9,000 of fund balance, however, added nearly \$70,000 largely due to higher level of building and zoning permits.

FY2021 Water Fund recap:

Revenue

- A. Operating revenue less than expected, \$2,200.
- B. Interest earnings down, \$3,000.
- C. Impact fees collected over plan, \$15,000.

Expense

- D. Operating expense overall as budgeted.
- E. Capital expense is on target per plan.

Net Change

Operating revenue and interest earnings down but covered by impact fees collected.

FY2021 Capital Projects Fund recap:

Revenue

- A. Interest earnings down, \$2,000.
- B. CARE funding from the State for new Smartboard, \$6,762.

Expense

- C. Planned building project not done resulting in \$200,000 less than budgeted.
- D. New financial software and computer purchased as approved for \$22,700.

Net Change

Expected to use fund balance for construction of new town hall, however, added to the fund balance with the sale of town hall.

FY2021 July 4th Fund recap:

Revenue

- A. Interest earnings down by \$650; donations received as of June 30, 2021 are \$2,800.

Expense

- B. July 4, 2020 actual expenses with some added for staffing and supplies expended this fiscal year (prior to June 30, 2021).

Net Change

When budgeting for our current fiscal year, the pandemic eliminated any planning for future year activities for the town. Adjustments are made to account for the small celebration that took place on July 4, 2020.

Adopted Budget Form for: Cities, Towns & Counties	Name	Huntsville Town Corporation
	Fiscal Year Ended	6/30/2021
	AMENDED	

Basic Form Instructions

- As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
- If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
- A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.
- Please report amounts rounded to the nearest dollar.
- Some items may not apply to your entity.
- If you have questions about the form, call Patricia Nelson at (801) 538-1334 or 1-800-622-1243, or send an email to patricianelson@utah.gov.
- Send completed budgets electronically to sao@utah.gov or mail a printed form to:
Office of the Utah State Auditor
Utah State Capitol Complex
East Office Building Suite E310
PO Box 142310
Salt Lake City, UT 84114

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Taxes			
General Property Taxes - Current	90196	102000	90500
Prior Years' Taxes - Delinquent			
General Sales and Use Taxes	122193	76500	104000 A
Franchise Taxes			
County Option Hwy/Transit Tax	10482	6700	13000
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes	3881	4100	3900
Penalties and Interest on Delinquent Taxes	4223	4500	3300
Other (specify):Municipal Telecom Tax	3408	2300	1100
Licenses and Permits			
Business Licenses and Permits	2752	2500	6600 B
Non-business Licenses and Permits			1600
Building, Structures, and Equipment	13464	20000	75000 C
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits	3850	6500	5400 D
Animal Licenses			
Other (specify):	325	0	0

CONTINUE PART I ON PAGE 2

Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2021	
Part I		General Fund Revenue - Continued					
Source of Revenue (a)		FY 2020 Prior Year Actual Revenue (b)		FY 2021 Current Year Proposed (c)		FY 2021 Current Year Amended (d)	
Charges for Services							
General Government		2642		3000		8795	
Court Costs, Fees, and Charges (Clerk)							
Recording of Legal Documents (Recorder)							
Zoning and Subdivision Fees		465		250		13900	
Sale of Maps and Publications							
Auditor's Fees							
Surveyor's Fees							
Treasurer's Fees							
Public Safety							
Special Police Services							
Special Protective Services							
Corrective Fees (Jail)							
Streets and Public Improvements							
Street, Sidewalk, and Curb Repairs							
Parking Meter Revenue							
Street Lighting Charges							
Sanitation							
Sewer Charges							
Street Sanitation Charges							
Refuse Collection Charges							
Sale of Waste and Sludge							
Weed Removal and Cleaning Charges							
Health							
Parks and Public Property		5139		2000		8700	
Cemeteries		25309		25000		16340	
Miscellaneous Services							
Other (specify):							
Fines and Forfeitures							
Fines		4476		6000		14140	
Forfeitures							
Other (specify):							
CONTINUE PART I ON PAGE 3							

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2021
Part I General Fund Revenue - Continued				
Source of Revenue (a)		FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Intergovernmental Revenue				
Federal Grants				
General Government		619		
Public Safety				
Highways and Streets				
Health				
Cultural - Recreation				
Federal Payments in Lieu of Taxes				
State Grants		18978	38000	18978
State Shared Revenue				
Class "C" Road Fund Allotment		42052	48000	45000
Liquor Fund Allotment				
Grants from Local Units				
Other (specify):				
Miscellaneous Revenue				
Interest Earnings		9892	7500	1550
Rents and Concessions		3750	3600	4200
Sale of Land				
Sale of Materials and Supplies				
Sale of Equipment		10000		
Sales of Bonds				
Other Financing - Capital Lease Obligations				
Other (1st Street Toll Fee)		67740	60000	80862
Other Miscellaneous Revenue				
Contributions and Transfers				
Transfer From: 4th of July Fund				
Transfer From Other Funds		41750		
Transfer From:				
Transfer From:				
Loan From:				
Loan From:				
Contribution from Private Sources				
Beg. Class "C" Road Fund Bal. to be Appropri.				
Beg. General Fund Bal. to be Appropriated				
TOTAL REVENUES		487586	418450	516865

CONTINUE ON PAGE 4 WITH PART II

Name **Huntsville Town Corporation**

Fiscal Year Ended

6/30/2021

Part II General Fund Expenditures

Expenditure (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
General Government			
Administrative/Legislative	109831	145500	143050
Commission or Council			
Legislative Committees and Special Bodies			
Ordinances and Proceedings			
Judicial			
City and Precinct Courts			
Juvenile Court			
District and Circuit Courts			
Law Library			
Executive and Central Staff Agencies			
Executive			
Boards and Commissions			
Central Purchasing			
Personnel			
Budgeting			
Data Processing			
Microfilming			
Administrative Agencies			
Auditor	16900	17200	18900
Clerk			
Treasurer			
Recorder			
Attorney			
Surveyor			
Assessor			
Non-Departmental			
General Governmental Buildings			
Elections	365	500	0
Planning and Zoning			9500
Education and Community Promotion			
Other Professional Services	8812	6000	6000
Other (specify):			
CONTINUE PART II ON PAGE 5			

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2021
Part II General Fund Expenditures - Continued				
Expenditure (a)		FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Public Safety				
Police Department		60743	66000	62300
Fire Department				
Corrections (Jail)				
Protective Inspections				
Other Protective (Parking Enforcement)		762		
Agricultural Inspection				
Animal Control and Regulation		5821	6200	4000
Flood Control				
Emergency Services (Civil Defense)		0	200	2500 H
Capital Outlay (CERT Trailer)				
Public Health				
Health Services				
Infirmaries				
Other (specify):Landfill		9951	2000	3325
Highway and Public Improvements				
Highways				
Class "C" Road Program				
Sanitation				
Sewage Collections and Disposal				
Shop and Garage		16028	20000	18975
Construction				
Repair and Maintenance		77725	57000	72000 I
Other (specify):Wages & Payroll Expense		15906	25000	14870
Capital Outlay				
Parks, Rec., and Public Property				
Park and Park Areas		40329	42000	52750 J
Park Lighting			15000	0
Recreation and Culture				
Libraries				
Cemeteries		26524	25000	39000 K
Other (specify):				
Capital Outlay				
CONTINUE PART II ON PAGE 6				

Name **Huntsville Town Corporation**

Fiscal Year Ended

6/30/2021

Part II General Fund Expenditures - Continued

Expenditure (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Community and Economic Development			
Community Planning			
Community Development			
Urban Redevelopment and Housing			
Economic Development and Assistance			
Economic Opportunity			
Other (specify):			
Debt Service			
Principal and Interest			
Other (specify):			
Transfers and Other Uses			
Transfer To: Capital Projects Fund			
Transfer To Other Funds			
Transfer To:			
Due Other Funds			
Loan To:			
Loan To:			
Use of Restricted/Reserved Fund Balance			
Class "C" Road Funds			
Miscellaneous			
Judgments and Losses			
FEMA Reimbursement of Flood Costs			
Other Flood Costs			
Other (specify):			
Budgeted Increase in Fund Balance	97889	-9150	69695
TOTAL EXPENDITURES	487586	418450	516865

CONTINUE ON PAGE 7 FOR PART III

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2021
Part VII	Enterprise or Internal Service Fund:	Water Fund		AMENDED
	Description (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
	Operating Revenue			
	Charge for Services	308329	315000	312800 A
	Interest Earned	5477	5900	2450 B
	Other: State Grant			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	313806	320900	315250
	Operating Expense			
	Personnel Services	29345	34000	28000
	Contractual Services	63540	72000	56300
	Material and Supplies	88111	83900	102525
	Depreciation	215000	235000	235000
	Other: Utilities and telephone			
	Other:			
	Other:			
	TOTAL OPERATING EXPENSE	395996	424900	421825 D
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			1400
	Interest Expense		-20000	
	Impact Fee Collected	10000	25000	40000 C
	Advances to Other Funds			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent	-15000	-25000	
	CDBG Grant Expense		-2235	
	CDBG Grant Matching Expenses		-32245	
	CDBG Grant			
	CIB Grant Matching Expenses			
	CIB Grant			
	CIB Grant Expenses			
	PHMSA GIS Mapping Grant			
	PHMSA GIS Mapping Grant Expense			
	Other: Insurance Payment			
	NET INCOME (LOSS)	-87190	-158480	-65175

Name	Huntsville Town Corporation	Fiscal Year Ended		6/30/2021
Part VII	Enterprise or Internal Service Fund:	Water Fund		AMENDED
	Description (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
	Cash Operating Needs			
	Net Income (Loss)	-87190	-158480	-65175
	Plus: Depreciation	215000	235000	235000
	Plus:			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay		40850	41800
	Less: Bond refinancing			
	Less: Bond Principle Payment (Zions Bank)		53000	53000
	Less: Bond Interest Payment	18400		20000
	TOTAL CASH PROVIDED (REQUIRED)	109410	-17330	55025
	Source of Cash Required			
	Cash Balance at Beginning of Year	532838	513838	513838
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt	-19000		
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	513838	513838	513838

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2021
Part V	Capital Projects Fund	AMENDED	
Nature of the Fund:		Capital Outlay	
Description (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Revenues			
Interest Income	2541	2500	500 A
Contributions	25330		
Municipal RAMP Grant	4500	5000	5000
Charges for Services			
State Grants (CARES)			6762 B
Sale of Fixed Assets			
Transfer from General Fund			
WACOG/Weber Pathways Grant			
TOTAL REVENUE	32371	7500	12262
Beginning Fund Balance	124480	129547	129547
TOTAL AVAILABLE FOR APPROPRIATION	156851	137047	141809
Expenditures			
General Government	422		
Parks & Recreation	12157	2000	
Cemetery	3340		
Capital Outlay-Buildings		200000	
Capital Outlay (Improvements other than buildings)			
Capital Outlay Equipment	11385	22000	11130 C
Capital Outlay Software			11600 D
Transfer to General Fund			
TOTAL EXPENDITURES	27304	224000	22730
Ending Fund Balance	129547	-86953	119079

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2021
Part VII Enterprise or Internal Service Fund:		Fourth of July		AMENDED
Description (a)		FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Proposed (c)	FY 2021 Current Year Amended (d)
Operating Revenue				
Charge for Services		34		0
Interest Earned		656	800	145
Other:				
Other:				
Other:				
TOTAL OPERATING REVENUE		690	800	145
Operating Expense				
Personnel Services		101		620
Contractual Services		5550		5400
Material and Supplies		2526	5350	470
Depreciation				
Other: Utilities and telephone				
Other: Sales Tax Expense				
Other:				
TOTAL OPERATING EXPENSE		8177	5350	6490
Non-Operating Revenue (Expense) and Transfers				
Interest Expense				
Capital Contributions From Outside Sources				
Local Grants				
Interest Revenue				
Operating Transfers From:				
Donations to Other Entities				
Transfers to Capital Projects Fund				
Transfers to General Fund				
Other: Donations		5000	2000	2800
NET INCOME (LOSS)		-2487	-2550	-3545
Cash Operating Needs				
Net Income (Loss)		-2487	-2550	-3545
Plus: Depreciation				
Plus:				
Plus:				
Plus:				
Less: Major Improvements and Capital Outlay				
Less: Bond Principal Payments				
Less:				
Less:				
Less:				
TOTAL CASH PROVIDED (REQUIRED)		-2487	-2550	-3545
Source of Cash Required				
Cash Balance at Beginning of Year		41297	38810	38810
Sale of Investment and Other Current Assets				
Issuance of Bonds and Other Debt				
Loans from Other Funds				
Other:				
Other:				
TOTAL CASH PROVIDED (REQUIRED)		41297	38810	38810

**SUMMARY/PLANNING FOR FISCAL YEAR ENDING
JUNE 30, 2022 AS PROPOSED**

The new Community Center brings on the largest budget impact to this next year with CDBG funding and construction costs. As part of the new Community Center project, the sale of property expects to bring in funding for future use.

A shift from in-house to contracted Land Use coordination expense will be covered by the increased fees established by the Town Council in June.

Additional first responder coverage through Weber County Sheriff has increased their law enforcement fee, however, the Animal Control contract has been reduced. Depending on number of participants, the Huntsville Marathon expects to donate \$20,000 this year.

If annexation is approved by the town council for Sage Development, the budget will be amended to include possible increases in 1) water impact fees, \$400,000, 2) property tax, \$30,000-\$35,000, and 3) building permit fees up to \$200,000. We will also budget for purchase of additional water shares for future in-town build out.

**BUDGET NOTES FOR FISCAL YEAR ENDING
JUNE 30, 2022, AS PROPOSED**

FY2022 overall comments:

Budgets were prepared using current year-to-date data due to events that occurred this past year, many pandemic related. A staff analysis was done to project a better idea of where road maintenance employees were spending their time, and to plan for staffing changes predicted in the future. Building permits have increased and expect to stay high.

FY2022 General Fund:

Revenue

- A. Increased state sales tax projection slightly from current year expectations.
- B. Increased land use permits due to revised fee schedule approved by Town Council in April 2021.
- C. Projected building permits and fees from First Street toll to stay consistent with current year.

Expense

- D. Increased software support for computer security and financial system and added budget for elections.
- E. Increased land use coordinator cost to be covered by increased permit fees.
- F. Increased cost of Weber County Sheriff per budget submitted by County.
- G. Road, Park, Cemetery, Landfill budgets are overall close to the same.

FY2022 Water Fund:

Revenue

- A. Slight increase in anticipated interest income.

Expense

- B. Contractual Services for garbage and water operator/testing, up \$6,000.
- C. Booster pumps, chlorine pump/transmission line/monitor scale, and other maintenance costs approved by Water Committee; \$16,500.
- D. Software purchase and support for mobile meter reader - \$5,250 capital, \$1,750 support, \$600 tablet expense.
- E. Bond principal and interest payments due in FY 2022: \$56,000 principal, \$18,415 interest.

FY2022 Capital Projects Fund:

Revenue

- A. Planned building project with \$220,000 in CDBG funding in FY2022.
- B. Annual RAMP population grant, \$5,000.
- C. Huntsville Marathon is back in September; \$20,000 donation.
- D. Sale of town property is expected to increase revenue by \$900,000.

Expense

- E. Planned building project estimated at \$400,000 in the first year of construction.
- F. Street improvements, 7400 E. 200 S., \$60,000.
- G. Annual computer upgrade/replacement, \$2,500.

FY2022 July 4th Fund:

Revenue

- A. Parade fees and booth rentals are anticipated at \$2,500; donation at \$2,800

Expense

- B. Contracts for DJ, sound system, porta potties and fireworks are included for \$7,000.
- C. Permits and supplies now budgeted \$2,000.

Adopted Budget Form for: Cities, Towns & Counties	Name	Huntsville Town Corporation
	Fiscal Year Ended	6/30/2022

Basic Form Instructions

- As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
- If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
- A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
- Please report amounts rounded to the nearest dollar.
- Some items may not apply to your entity.
- If you have questions about the form, call Jeremy Walker at (435) 277-0049, or send an email to jeremywalker@utah.gov.
- Upload completed budgets to reporting.auditor.utah.gov.** Choose Option 1 (Upload a budget, financial statement, impact fee, or other document), and log-in or register. Choose Option 1 again and follow the instructions. If you have any questions related to the uploading of your document, please contact our office at 801-538-1025 or stateauditor@utah.gov.

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	90196	90500	91500
Prior Years' Taxes - Delinquent			
General Sales and Use Taxes	122192	104000	110000
Franchise Taxes			
Transient Room Tax			
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes	3881	3900	3900
Penalties and Interest on Delinquent Taxes	4223	3300	3300
Other (specify): County Highway Transit Tax	10482	13000	8500
Other (specify): Municipal Telecommunication Tax	3408	1100	4000
Licenses and Permits			
Business Licenses and Permits	2752	6600	6000
Non-business Licenses and Permits		1600	1850
Building, Structures, and Equipment	13464	75000	75000
Marriage Licenses			
Motor Vehicle Operation			
Cemetery - Burial Permits	3850	5400	6000
Animal Licenses			
Other (specify):	325	0	

CONTINUE PART I ON PAGE 2

Name **Huntsville Town Corporation**

Fiscal Year Ended

6/30/2022**Part I General Fund Revenue - Continued**

Source of Revenue (a)	FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Charges for Services			
General Government	2642	8795	9200
Court Costs, Fees, and Charges (Clerk)			
Recording of Legal Documents (Recorder)			
Zoning and Subdivision Fees	465	13900	43800 B
Sale of Maps and Publications			
Auditor's Fees			
Surveyor's Fees			
Treasurer's Fees			
Public Safety			
Special Police Services			
Special Protective Services			
Corrective Fees (Jail)			
Streets and Public Improvements			
Street, Sidewalk, and Curb Repairs			
Parking Meter Revenue			
Street Lighting Charges			
Sanitation			
Sewer Charges			
Street Sanitation Charges			
Refuse Collection Charges			
Sale of Waste and Sludge			
Weed Removal and Cleaning Charges			
Health			
Parks and Public Property	5139	8700	8500
Cemeteries	25309	16340	4000
Miscellaneous Services			
Other (specify):			
Fines and Forfeitures			
Fines	4476	14140	15000
Forfeitures			
Other (specify):			
CONTINUE PART I ON PAGE 3			

Name Huntsville Town Corporation		Fiscal Year Ended		6/30/2022
Part I General Fund Revenue - Continued				
Source of Revenue (a)		FY 2020 Prior Year Actual Revenue (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Intergovernmental Revenue				
Federal Grants				
General Government		18978	18978	
Public Safety				
Highways and Streets				
Health				
Cultural - Recreation				
Federal Payments in Lieu of Taxes				
State Grants				
State Shared Revenue				
Class "C" Road Fund Allotment		50712	45000	45000
Liquor Fund Allotment				
Grants from Local Units				
Other (specify):				
Miscellaneous Revenue				
Interest Earnings		9892	1550	2000
Rents and Concessions		3750	4200	
Sale of Fixed Assets - Compensation for Loss		10000		
Sale of Materials and Supplies				
Sales of Bonds				
Other Financing - Capital Lease Obligations				
Other (specify): First Street Toll Fee		67740	80862	80000
Contributions and Transfers				
Transfer From:				
Transfer From:				
Transfer From:				
Transfer From:				
Transfer From:				
Loan From:				
Loan From:				
Contribution from Private Sources				
Beg. Class "C" Road Fund Bal. to be Appropri.				
Beg. General Fund Bal. to be Appropriated				
TOTAL REVENUES		453876	516865	517550
CONTINUE ON PAGE 4 WITH PART II				

Name		Huntsville Town Corporation		Fiscal Year Ended		6/30/2022	
Part II		General Fund Expenditures					
Expenditure (a)		FY 2020 Prior Year Actual Exp. (b)		FY 2021 Current Year Estimate (c)		FY 2022 Approved Budget Appropriation (d)	
	General Government						
	Administrative/Legislative	109831		143050		162880	
	Commission or Council						
	Legislative Committees and Special Bodies						
	Ordinances and Proceedings						
	Judicial						
	City and Precinct Courts						
	Juvenile Court						
	District and Circuit Courts						
	Law Library						
	Executive and Central Staff Agencies						
	Executive						
	Boards and Commissions						
	Central Purchasing						
	Personnel						
	Budgeting						
	Data Processing						
	Microfilming						
	Administrative Agencies						
	Auditor	16900		18900		20000	
	Clerk						
	Treasurer						
	Recorder						
	Attorney						
	Surveyor						
	Assessor						
	Non-Departmental						
	General Governmental Buildings						
	Elections	365		0		1000	
	Planning and Zoning			9500		27000	
	Education and Community Promotion						
	Other Professional Services	8812		6000		5000	
	Other (specify):						

CONTINUE PART II ON PAGE 5

Name		Huntsville Town Corporation	Fiscal Year Ended		6/30/2022
Part II General Fund Expenditures - Continued					
Expenditure (a)		FY 2020 Prior Year Actual Exp. (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)	
Public Safety					
Police Department		60743	62300	76500 F	
Fire Department					
Corrections (Jail)					
Protective Inspections					
Other Protective		762			
Agricultural Inspection					
Animal Control and Regulation		5821	4000	2900	
Flood Control					
Emergency Services (Civil Defense)		0	2500	1000	
Other (specify):					
Public Health					
Health Services					
Infirmaries					
Other (specify):					
Highway and Public Improvements					
Highways					
Class "C" Road Program					
Sanitation					
Sewage Collections and Disposal					
Shop and Garage		31934	33845	33100 G	
Construction					
Repair and Maintenance		77725	72000	70000 G	
Other (specify):					
Parks, Rec., and Public Property					
Park and Park Areas		40329	52750	42800 G	
Park Lighting					
Recreation and Culture					
Libraries					
Cemeteries		26524	39000	28000 G	
Other (specify): Landfill		9951	3325	4350 G	
CONTINUE PART II ON PAGE 6					

Name		Huntsville Town Corporation	Fiscal Year Ended		6/30/2022
Part II General Fund Expenditures - Continued					
Expenditure (a)			FY 2020 Prior Year Actual Exp. (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Community and Economic Development					
Community Planning					
Community Development					
Urban Redevelopment and Housing					
Economic Development and Assistance					
Economic Opportunity					
Other (specify):					
Debt Service					
Principal and Interest					
Other (specify):					
Transfers and Other Uses					
Transfer To:					
Transfer To:					
Transfer To:					
Loan To:					
Loan To:					
Loan To:					
Use of Restricted/Reserved Fund Balance					
Class "C" Road Funds					
Miscellaneous					
Judgments and Losses					
FEMA Reimbursement of Flood Costs					
Other Flood Costs					
Other (specify):					
Budgeted Increase in Fund Balance				69695	42620
TOTAL EXPENDITURES			389697	516865	517150
CONTINUE ON PAGE 7 FOR PART III					

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2022
Part VII	Enterprise or Internal Service Fund:	Water Fund	
Description (a)	FY 2020 Prior Year Actual (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	308329	312800	315000
Interest Earned	5477	2450	2650
Other:			
Other:			
Other:			
TOTAL OPERATING REVENUE	313806	316250	317650
Operating Expense			
Personnel Services	29345	28000	36100
Contractual Services	63540	56300	62000
Material and Supplies	88111	102525	113900
Depreciation	215000	235000	240000
Other:			
Other:			
Other:			
TOTAL OPERATING EXPENSE	395996	421825	452000
Non-Operating Revenue (Expense) and Transfers			
Connection Fees		1400	3500
Interest Expense			
Capital Contributions From Outside Sources			
Impact Fee Collected	10000	40000	
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent	-15000		
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Other:			
NET INCOME (LOSS)	-87190	-65175	-130850
Cash Operating Needs			
Net Income (Loss)	-87190	-65175	-130850
Plus: Depreciation	215000	235000	240000
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay		41800	14250
Less: Bond Principal Payments		53000	56000
Less: Bond Interest Payments	18400	20000	18415
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	109410	55025	20485
Source of Cash Required			
Cash Balance at Beginning of Year	532838	513838	513838
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt	-19000		
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	513838	513838	513838

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2022
Part V	Capital Projects Fund		
Nature of the Fund:		Capital Outlay	
Description (a)	FY 2020 Prior Year Actual (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Revenues			
Transfers from General Fund			
Interest Income	2541	500	750
State Capital Grants		6762	220000 A
Local Capital Grants	4500	5000	5000 B
Local Donations	25330		20000 C
Sale of Fixed Assets			900000 D
TOTAL REVENUE	32371	12262	1145750
Beginning Fund Balance	124480	129547	119079
TOTAL AVAILABLE FOR APPROPRIATION	156851	141809	1264829

Expenditures			
Capital Outlay - Buildings			400000 E
Capital Outlay - Infrastructure	15919		60000 F
Capital Outlay - Machinery/Equipment	11385	11130	2500 G
Capital Outlay - Software		11600	
Capital Outlay - Other			
TOTAL EXPENDITURES	27304	22730	462500
Ending Fund Balance	129547	119079	802329

Name	Huntsville Town Corporation	Fiscal Year Ended	6/30/2022
Part VII	Enterprise or Internal Service Fund:	July 4th Fund	
Description (a)	FY 2020 Prior Year Actual (b)	FY 2021 Current Year Estimate (c)	FY 2022 Approved Budget Appropriation (d)
Operating Revenue			
Charge for Services	34		2500 A
Interest Earned	656	145	150
Other:			
Other:			
Other:			
TOTAL OPERATING REVENUE	690	145	2650
Operating Expense			
Personnel Services	101	620	540
Contractual Services	5550	5400	7000 B
Material and Supplies	2526	470	2000 C
Depreciation			
Other:			
Other:			
Other:			
TOTAL OPERATING EXPENSE	8177	6490	9540
Non-Operating Revenue (Expense) and Transfers			
Connection Fees			
Interest Expense			
Capital Contributions From Outside Sources			
Impact Fee Collected			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Operating Transfers From:			
Impact Fee Spent			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Operating Transfers To:			
Other: Donations	5000	2800	2800 A
NET INCOME (LOSS)	-2487	-3545	-4090
Cash Operating Needs			
Net Income (Loss)	-2487	-3545	-4090
Plus: Depreciation			
Plus:			
Plus:			
Plus:			
Less: Major Improvements and Capital Outlay			
Less: Bond Principal Payments			
Less:			
Less:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	-2487	-3545	-4090
Source of Cash Required			
Cash Balance at Beginning of Year	41297	38810	35265
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	41297	38810	35265

HUNTSVILLE TOWN CORPORATION
CAPITAL IMPROVEMENT/PROJECTS

Updated 5/19/21

Culinary Water

	FY2022	FY2023	FY2024	FY2025	FY2026
Mobile meter reader	\$ 5,250				
Booster pumps 1 and 2	\$ 4,000				
Chlorine pump, transmission line, monitor, scale	\$ 5,000				
Storage reservoir			\$ 4,000		
Subtotal	\$ 14,250	\$ -	\$ 4,000	\$ -	\$ -

Buildings/Streets

New Huntsville Town Hall Expansion	\$ 400,000	\$ 1,010,000			
7400 E. 200 S. Upgrade	\$ 60,000				
Subtotal	\$ 460,000	\$ 1,010,000	\$ -	\$ -	\$ -

Parks

Upgrade playground equipment	\$ 40,000				
Dark Sky initiative lighting around park	\$ 15,000				
Subtotal	\$ -	\$ 55,000	\$ -	\$ -	\$ -

Green Waste Facility (Landfill)

Fencing	\$ -	\$ -	\$ 5,000	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ 5,000	\$ -	\$ -

Computers/Office Equipment

Computer upgrades/\$2,500 every year	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Subtotal	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500

Roads

100 S to 200 S on 7000 E	\$ 14,702				
Intersection @ 500 S	\$ 6,740				
500 S to 600 S on 7500 E	\$ 13,731				
Post Office 500 S	\$ 14,561				
7600 E to 7700 E on 200 S	\$ 19,970				
Subtotal	\$ 69,704	\$ -	\$ -	\$ -	\$ -
Totals	\$ 546,454	\$ 1,067,500	\$ 11,500	\$ 2,500	\$ 2,500

HUNTSVILLE TOWN

*P.O. Box 267
Huntsville, UT 84317
801-745-3420*

CAPITAL IMPROVEMENT PLAN

Adopted June 3, 2021

Huntsville Town has adopted a Capital Improvement Plan on June 3, 2021 during the Public Hearing on the Fiscal Year Budget for 2022. Attached is the agenda, minutes, narrative for the CIP and spreadsheet. This plan includes a list of projects planned for fiscal year 2022 and includes a list of projects planned for the five-year period (2022-2026). We have included estimated costs for these projects.

Because of the limited tax base, the completion of the projects will be contingent upon other funding sources. These include possible grants, and donations, also fundraising events for some specific projects. We will also evaluate our tax rates to determine if adjustments would be in the best interest of the Town. The final source of funding would be possible loans or bonding of some type. We will also explore other possibilities.

Huntsville Town recognizes the importance of our plan to establish and maintain adequate infrastructure and amenities that provide a high quality of essential services as well as making our community an attractive and desirable place to live.

Sincerely,

Huntsville Town Council,

Mayor James A. Truett
Council Member Max Ferre'
Council Member Blake Bingham
Council Member Wendy McKay
Council Member Richard Sorensen

HUNTSVILLE TOWN

*P.O. Box 267
Huntsville, UT 84317
801-745-3420*

1) PUBLIC WORKS INFRASTRUCTURE:

With the help of CDBG funding, during the past three years Huntsville Town has spent \$351,412 to improve our public works and culinary water infrastructure. Huntsville is committed to continue to invest in this area to assure our residents of reliable systems that meets our needs.

2) ADA IMPROVEMENTS:

Handicapped signage has been added to the Town Hall parking lot to better accommodate the ADA requirements.

3) ECONOMIC DEVELOPMENT/TOURISM:

We are primarily a bedroom community with little commercial area, however, we have contributed financially and are a participant in the Scenic Byway for Highway 39.

4) COMMUNITY REVITALIZATION:

We are working with the few businesses we have and with citizen groups to foster activities and events such as the 4th of July Celebration, and our popular outdoor ice-skating rink. The sense of community is strong in Huntsville.

5) HOUSING:

Huntsville Town is interested in fostering affordable housing. A Moderate-Income Housing Plan is not required for Towns; however, Huntsville has adopted such a plan on January 16th, 2014.

6) HOUSING FOR THE HOMELESS:

Huntsville Town does not have a homeless population, but we are supportive of Weber County, Ogden City, and non-profit organizations, efforts to end chronic homelessness.

7) TOWN COMMUNITY CENTER:

Huntsville Town is in the process of the design and construction of a new community center to provide residents with space for in-door activities including pickleball, meetings, and July 4th events. The new center provides government office space and history museum to consolidate all town administrative functions. Street improvements are included in this plan.

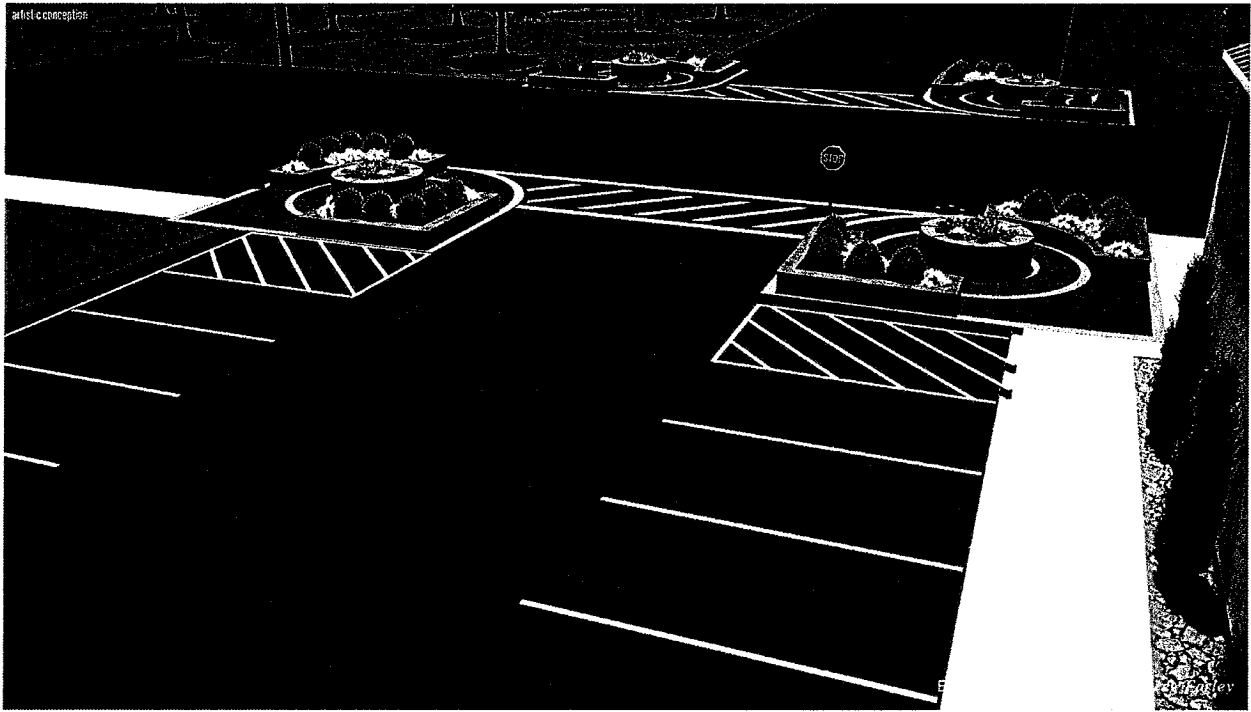
Huntsville Town's Capital Improvement Plan for 2022-2026 was approved and adopted June 3, 2021.

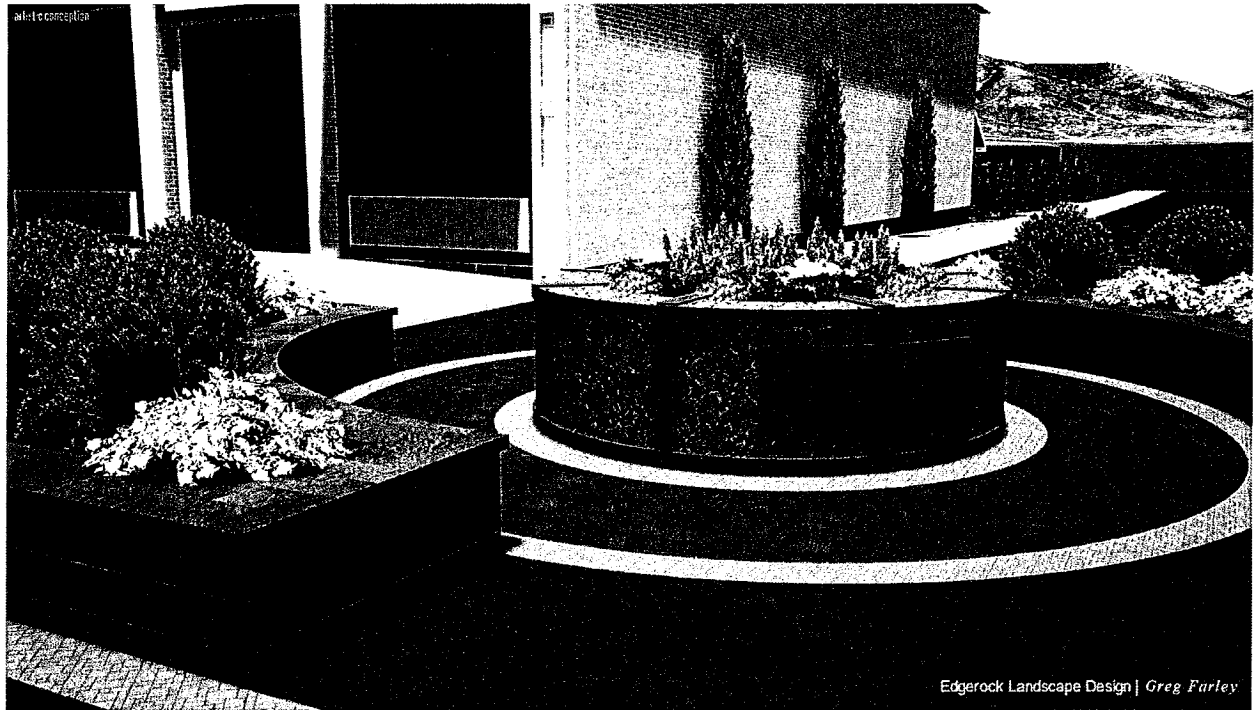
	<u>Aye</u>	<u>Nay</u>
Mayor Jim Truett	_____	_____
Council Member Max Ferre'	_____	_____
Council Member Blake Bingham	_____	_____
Council Member Wendy McKay	_____	_____
Council Member Richard Sorensen	_____	_____

Attest:

Beckki Endicott, Clerk/Recorder

James A. Truett, Mayor

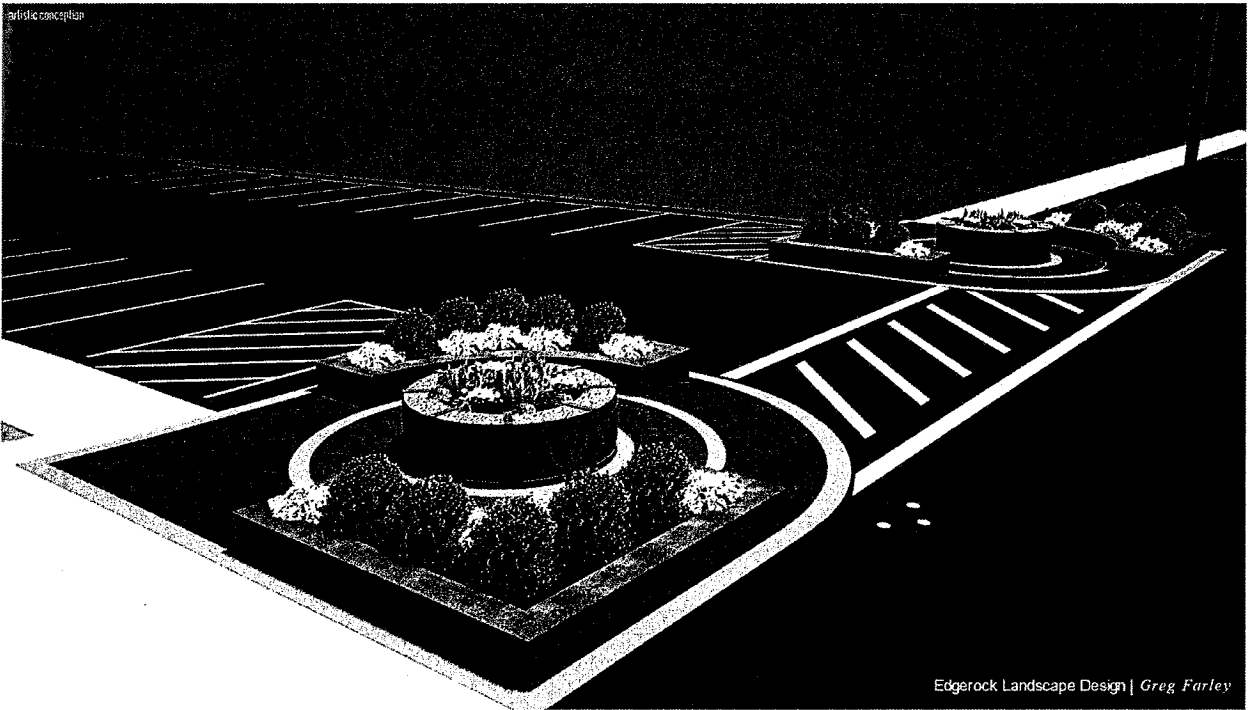




Edgerock Landscape Design | Greg Farley



Edgerock Landscape Design | Greg Farley



HUNTSVILLE TOWN CONSOLIDATED FEE SCHEDULE

Effective January 18th, 2021

Revised June 3rd, 2021

CEMETERY

****No cemetery plots will be sold to anyone living outside the 84317 zip code area without approval from the Huntsville Town Council. Interment fees for those living outside of the 84317 zip code area who purchased plots prior to April 19, 2018 will be the same as the Non-resident fee.**

Plots (84317 – Non-Resident) - \$ 1500

Plots (Huntsville Town) - \$ 500

Interment (84317 – Non-Resident) - \$ 700

Interment (Huntsville Town) - \$ 500

Cremation Interment (84317 – Non-Resident) - \$ 300

Cremation Interment (Huntsville Town) - \$ 200

Infant Interment (84317 – Non-Resident) - \$ 300

Infant Interment (Huntsville Town) - \$ 200

Disinterment, full - \$ 2000

Disinterment, Urn - \$600

Plot Buy Back - \$ 400

WATER/GARBAGE

Base rate allots 7,000 gallons per month

Huntsville Town Rates:

Garbage - \$ 12.50

Recycle - \$ 4

Extra Garbage Can - \$ 12

Base Rates: Users of the Huntsville Town culinary system shall be assessed a monthly base rate according to the respective meter size and category of their connection(s) as defined in Table 1:

Table 1 - Base Rates

Connections within the municipal boundaries of Huntsville Town		Connections outside the municipal boundaries of Huntsville Town	
Meter Size	Monthly Rate	Meter Size	Monthly Rate
¾ inch	\$50	¾ inch	\$65
1 inch	\$78	1 inch	\$101
1.5 inches	\$111	1.5 inches	\$145
2 inches	\$145	2 inches	\$185
3 inches	\$205	3 inches	\$225

Overage Fees: Users of the Huntsville Town culinary system shall be assessed an additional monthly fee that if they exceed 7,000 gallons per month per connection. The rate at which the overage fee shall be assessed shall be based on the overage category of their usage as defined in Table 2:

Table 2 – Overage Fees

Total usage per connection (gallons per month)	Overage Fee Rate
0 – 6,999	\$0 (monthly base rate)
<i>Overage Category</i>	<i>Overage Fee Rate per 1,000 gallons</i>
7,000 – 9,999	\$5
10,000 – 19,999	\$6
20,000 – 29,999	\$7
30,000 – 39,999	\$8
40,000 – 49,999	\$9
50,000 – 59,999	\$10
60,000 – 69,999	\$11
70,000 – 79,999	\$12
80,000 – 89,999	\$13
90,000 – 99,999	\$14
100,000 +	\$15

Late Fee – 1 ½% of the total bill

Certified Letter Fee - \$ 15

Return Check Fee - \$ 30

Shut Off Fee - \$ 75

Water Reconnect Fee - \$ 75

Culinary Water Impact Fee (Huntsville Town) - \$ 5,000
Culinary Water Impact Fee (Out of Town) - \$ 20,000
Culinary Water Connection Fee - \$ 350
Culinary Water Connection Fees provide for 30 feet of ¾" at cost of \$ 350.
Property Owner will pay the cost of connection beyond 30 feet of ¾" pipe.
Fire Hydrant - \$ 20,000
Water Fees for Construction or Companies - \$ 50 per 1,000 gallons and \$ 25 for each additional 1,000 gallons

Huntsville Waterworks (Private Company – Not a Huntsville Town Fee)
Waterworks Irrigation Co. Impact Fee - \$ 5000
Waterworks Irrigation Co. Connection Fee - \$ 750
Waterworks Irrigation Co. Water Shares (2 required) - \$ 1,000
Water Irrigation Co. Water Shares Yearly Maintenance Fee - \$ 50 per share

PARKS

East/West Bowery & Stage Rental:

Resident Half Day - \$ 45
Non-Resident Half Day - \$ 65
Resident Full Day - \$ 90
Non-Resident Half Day - \$ 130

Special Events:

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

Fees for Special Events are based on the number of people attending and participating in the event. Event must receive Town Council approval.

150-300 people: \$ 1000 for park rental with a \$ 250 refundable cleaning fee

201-500 people: \$ 2000 for park rental with a \$ 500 refundable cleaning fee

501 and above: \$ 3500 for park rental with at \$ 750 refundable cleaning fee

BUSINESS LICENSING

Home Occupation Business License (licenses not required) - \$ 36

Commercial Business License - \$ 75

Restaurant - \$ 100

Peddlers/Solicitors - \$ 25 per person for two-week license

Beer License - \$ 250

OTHER FEES

Green Waste (for Huntsville Residents Only):

Per load - \$ 5

Punch Pass (5 loads) - \$ 20

GRAMA Requests:

Research - \$ 20 per hour

Copies - .25

Audiovisual Reproduction - \$ 10 per item

Copies: .25 per page

Audiovisual Copies: \$ 10 per item

LAND USE

Land Use Permit – \$ 150
Conditional Use Permit: \$ 450
Variance Application: \$ 450
Subdivision Application: \$ 750 + \$25 per lot
Minor Subdivision Application: \$ 300 + \$ 25 per lot
Boundary Line Application: \$ 300
Consolidation Application: \$ 150
Land Use/Engineering Research: \$ 170 per hour
Zoning Map Amendment: \$ 500
Annexation Application: \$ 2000

BUILDING PERMIT

Plan Reviews, Valuations and Building Permits based on current ICC tables – see attached.

Electrical, Plumbing and Mechanical inspections associated with a Building Permit – each individual inspection is 5% of the Building Permit.

Building Permits also require Wastewater Certificate and Fire District Receipts from Weber County.

Building Impact Fee - \$ 500
Self-Remodel Permit - \$ 0
Excavation Permit - \$ 75
Individual inspection - \$ 200
Replace & Rework Permit - \$30

**Penalty for not obtaining a building permit – 5% of the value of the project up to \$ 7,500