

WORK SESSION—APRIL 10, 2019

Minutes of the Huntsville Planning Commission Work Session, held at the Huntsville Town Hall, 7309 East 200 South at 6:00 P.M. March 7th, 2019 regarding edits to Title 4.

Attending: Blake Bingham, Sandy Hunter, Doug Allen, Max Ferre', Larel Parkinson, Rex Harris, Beckki Endicott – Recording

Doug welcomed those in attendance. He turned the time over to Rex Harris. Rex stated as we look at Title 4, there are a lot of questions regarding Land Use Permits. He stated he went through the title and tried to identify the types of permits and what was required for each type of permit. He presented a red lined version of Title 4 to the Committee. **(See Attachment #1)**

Doug expressed concern there are not people that are keeping track of the types of permits and what is happening with those permits.

Sandy asked if Miradi would track this. Rex stated that he has received the Miradi training, but the County is not going to allow Rex to upload all the materials that he wanted to upload. Rex stated he is supposed to receive notification through Miradi that the property owners have filed for a Building Permit. Rex explained that he is putting together a shared file on a Google Drive that he is able to share.

Blake expressed there are inconsistencies in Title 4. The title identifies a building inspector as being the person who enforces the procedures. Rex brought up that the title is based on inspection times and the PC doesn't ever know about inspections. For permits, there needs to be a time limit or validity period. Rex has added a validity period to the code. Blake pointed out that the owner has to start over if the validity period has expired. Rex stated that all of the outstanding permits that Huntsville Town has issued are beyond a year and the PC doesn't have any idea where the land owners are in the process.

Blake doesn't want to force homeowners into remodeling into 1 year's time. Rex believes that its not fair to ask the Town to wait 20 years to finish a project. Blake would like to see a provision for an extension of time. Rex is thinking that a provision could be done within the Land Use Permit guidelines. Blake suggested one year and must be renewed as a validity period.

Meeting was adjourned at 6:53

Beckki Endicott, Recorder